

**MINUTES
ORDINANCE AND INSURANCE COMMITTEE
SPECIAL MEETING
THURSDAY, FEBRUARY 13TH, 2020
5:30 P.M.**

THE ORDINANCE AND INSURANCE COMMITTEE MET IN SPECIAL SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

COMMITTEE MEMBERS: ** JILL SHERMAN, CHOYA SHROPSHIRE, DENNIS NANCE, STEVE SMITH (ALTERNATE)

1. CALL MEETING TO ORDER.

The meeting was called to order by Jill Sherman at 5:30 p.m. Committee members present: Jill Sherman, Choya Shropshire and Dennis Nance. Members absent: none.

Others present: Mayor Larry Lees, City Attorney Kim Ritchie, Police Chief Dennis Nichols, Assistant Police Chief James Willyard, Animal Control Officer Rebecca Sams, Brown and Brown Representatives Jennifer Brittain and Kristy Hinojosa, Kemmie Shropshire and Terry Aylward.

2. DISCUSS, POSSIBLY APPROVE MINUTES OF NOVEMBER 4TH, 2019 SPECIAL MEETING.

Motion was made by Shropshire, second by Nance to approve minutes of November 4th, 2019 Special Meeting. All voted yes.

3. DISCUSS, POSSIBLY APPROVE MINUTES OF NOVEMBER 12TH, 2019 SPECIAL MEETING.

Motion was made by Nance, second by Shropshire to approve minutes of November 12th, 2019 Special Meeting. All voted yes.

4. UPDATE FROM CRYSTAL STOUT, PROGRAM DIRECTOR OF MAYES COUNTY HOPE4YOUTH REGARDING SECTIONS OF CITY OF PRYOR CHAPTER 5 ORDINANCE RELATING TO MINIMUM AGE OF A MINOR EITHER IN POSSESSION OR SELLING OF TOBACCO AND VAPOR PRODUCTS.

No action. Sherman stated that Stout was unable to attend the meeting.

5. PRESENTATION OF 6-MONTH HEALTH INSURANCE CLAIM REVIEW BY BROWN AND BROWN, INC.

No action. Jennifer Brittain handed out some information regarding claims and coverage over the first six months. She stated that they will begin shopping rates in April for the new year, beginning July 1st.

6. DISCUSSION POSSIBLE ACTION REGARDING BROKERS SERVICES AGREEMENT WITH BROWN AND BROWN, INC. EFFECTIVE MARCH 1ST, 2020.

Motion was made by Shropshire, second by Nance to discuss Brokers Services Agreement with Brown and Brown, Inc. effective March 1st, 2020. Shropshire pointed out that on #3. Consultant Services, it should read Schedule B, instead of Schedule A. Brittain made note of the needed change. It was stated that this agreement has an auto-renew clause; therefore, no action needs to be taken.

7. DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZING CITY ATTORNEY TO DRAFT AN ORDINANCE REGARDING PROPANE USE INSIDE CITY LIMITS.

Motion was made by Nance, second by Shropshire to authorize City Attorney to draft an ordinance regarding propane use inside city limits. Chief Nichols stated that the need for this ordinance originated through Code Enforcement. He stated that there have been some instances where squatters have brought them in to use on portable heaters in vacant houses. All voted yes.

8. DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZING CITY ATTORNEY TO DRAFT AN ORDINANCE PROVIDING COMPENSATION TO CITY ABATEMENT OFFICER.

Motion was made by Shropshire, second by Nance to recommend Council action regarding an ordinance providing compensation to City Abatement Officer. Ritchie handed out a proposed ordinance amending Section 4-5-6 of the City Code. He stated that setting an amount would be easier to manage if done by Resolution. It was agreed that \$50 would be an appropriate amount. Ritchie stated he would draft a resolution for the next Council meeting for this amount. All voted yes.

9. DISCUSS, POSSIBLY RECOMMEND AN ORDINANCE AMENDING TITLE 5, CHAPTER 3 BY THE ADDITION OF A NEW SECTION TO BE CODIFIED IN TITLE 5, CHAPTER 3, AS SECTION 16 REQUIRING THE SPAY AND NEUTER OF DOGS AND CATS; PROVIDING FOR EXCEPTIONS FROM THE REQUIREMENT OF SPAY AND NEUTER OF DOGS AND CATS; PROVIDING FOR "INTACT PERMITS"; PROVIDING FOR REVOCATION OR NONRENEWAL OF PERMITS; PRESCRIBING OFFENSES AND SETTING FORTH PENALTIES FOR VIOLATIONS OF SPAY AND NEUTER REQUIREMENTS RELATED TO DOGS AND CATS; AND PROVIDING FOR REPEALER AND SEVERABILITY.

Motion was made by Nance, second by Shropshire to recommend Council action regarding an ordinance amending Title 5, Chapter 3 by the addition of a new section to be codified in Title 5, Chapter 3, as Section 16 requiring the spay and neuter of dogs and cats; providing for exceptions from the requirement of spay and neuter of dogs and cats; providing for "intact permits"; providing for revocation or nonrenewal of permits; prescribing offenses and setting forth penalties for violations of spay and neuter requirements related to dogs and cats; and providing for repealer and severability.

Willyard stated that the only thing that changed was the addition of #5 regarding service animals. All voted yes.

10. DISCUSS, POSSIBLY RECOMMEND AN ORDINANCE AMENDING TITLE 5, CHAPTER 3, SECTION 7 PROVIDING FOR FEES CHARGED FOR SURRENDERED ANIMALS AND IMPOUNDED ANIMALS; CLARIFYING TIME PERIODS OF THE CODE PROVISION; RELETTERING PARAGRAPHS; AND PROVIDING FINANCIAL ASSISTANCE FOR SPAYING AND NEUTERING OF REDEEMED ANIMALS TO GOVERNMENT SUBSIDIZED HOUSEHOLD; AND PROVIDING FOR REPEALER AND SEVERABILITY.

Motion was made by Shropshire, second by Nance to recommend Council action regarding an ordinance amending Title 5, Chapter 3, Section 7 providing for fees charged for surrendered animals and impounded animals; clarifying time periods of the code provision; relettering paragraphs; and providing financial assistance for spaying and neutering of redeemed animals to government subsidized household; and providing for repealer and severability.

Willyard stated that the only change was the deposit amount. All voted yes.

11. DISCUSS, POSSIBLY RECOMMEND AN ORDINANCE AMENDING TITLE 5, CHAPTER 3, SECTION 2 BY AMENDMENT OF LANGUAGE REGARDING PLACE OF PURCHASE OF TAGS AND THE ADDITION OF A NEW SUB-SECTION "H" REGARDING REQUIREMENT FOR STERILIZATION DOCUMENTATION OF DOGS AND CATS AS PART OF REGISTRATION PROCESS; AND PROVIDING FOR REPEALER AND SEVERABILITY.

Motion was made by Nance, second by Shropshire to recommend Council action regarding an ordinance amending Title 5, Chapter 3, Section 2 by amendment of language regarding place of purchase of tags and the addition of a new Sub-section "H" regarding requirement for sterilization documentation of dogs and cats as part of registration process; and providing for repealer and severability.

Willyard stated that "B" and "E" were added. All voted yes.

12. DISCUSS, POSSIBLY RECOMMEND AN ORDINANCE AMENDING TITLE 5, CHAPTER 3 BY THE ADDITION OF A NEW SECTION TO BE CODIFIED IN TITLE 5, CHAPTER 3, AS SECTION 17 PROHIBITING SALE OF ANIMALS IN PUBLIC PLACES; AND PROVIDING FOR REPEALER AND SEVERABILITY.

Motion was made by Nance, second by Shropshire to recommend Council action regarding an ordinance amending Title 5, Chapter 3 by the addition of a new section to be codified in Title 5, Chapter 3, as Section 17 prohibiting sale of animals in public places; and providing for repealer and severability. All voted yes.

13. DISCUSS, POSSIBLY RECOMMEND AN ORDINANCE AMENDING TITLE 5, CHAPTER 3, SECTION 8 PROHIBITING SWINE IN THE CITY LIMITS AND PROVIDING FOR SPECIFIC EXCEPTIONS TO THE PROHIBITION; REGULATING THE KEEPING OF LIVESTOCK IN THE CITY LIMITS AND PROVIDING SPECIFIC EXCEPTIONS; LIMITING THE NUMBER OF DOGS AND CATS KEPT OR MAINTAINED AT PREMISES AND PROVIDING SPECIFIC EXCEPTIONS; AND PROVIDING FOR REPEALER AND SEVERABILITY.

Motion was made by Shropshire, second by Nance to recommend Council action regarding an ordinance amending Title 5, Chapter 3, Section 8 prohibiting swine in the city limits and providing for specific exceptions to the prohibition; regulating the keeping of livestock in the city limits and providing specific exceptions; limiting the number of dogs and cats kept or maintained at premises and providing specific exceptions; and providing for repealer and severability.

Shropshire and Nance amended their motion and second to recommend Council action with changes made by Ritchie in Paragraph C. All voted yes.

14. SCHEDULE NEXT MEETING.

No action.

15. ADJOURN.

Motion was made by Nance, second by Shropshire to adjourn at 6:20 p.m. All voted yes.