

**MINUTES
ORDINANCE AND INSURANCE COMMITTEE
SPECIAL MEETING
THURSDAY, MARCH 10TH, 2022
5:30 P.M.**

THE ORDINANCE AND INSURANCE COMMITTEE MET IN SPECIAL SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

COMMITTEE MEMBERS: CHOYA SHROPSHIRE, DENNIS NANCE, JIMMY TRAMEL, STEVE SMITH (ALTERNATE)

1. CALL MEETING TO ORDER.

The meeting was called to order by Choya Shropshire at 5:30 p.m. Committee members present: Choya Shropshire and Dennis Nance. Members absent: Jimmy Tramel.

Others present: Mayor Larry Lees, Kim Ritchie, Buddy Glenn, Kenny Young, Jimmy Tramel (as a citizen) and Kemmie Shropshire.

2. DISCUSS, POSSIBLY APPROVE MINUTES OF JUNE 3RD, 2021 SPECIAL MEETING.

Motion was made by Shropshire, second by Nance to approve minutes of June 3rd, 2021 Special Meeting. Voting yes: Shropshire and Nance. Voting no: none.

3. DISCUSS, POSSIBLY RECOMMEND CITY ATTORNEY TO DRAFT AN ORDINANCE OUTLINING SNOW REMOVAL PROCEDURES.

Motion was made by Shropshire, second by Nance to recommend City Attorney to draft an ordinance outlining snow removal procedures.

Glenn explained the need for this ordinance. After much discussion, it was agreed that this ordinance will be to prohibit snow being piled on city roadways and sidewalks. Voting yes: Nance and Shropshire. Voting no: none.

4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN ORDINANCE LIMITING USAGE AND PARKING OF COMMERCIAL VEHICLES, RECREATIONAL VEHICLES, TRAILERS AND MOBILE HOMES WITHIN THE CITY LIMITS OF PRYOR CREEK.

Motion was made by Shropshire, second by Nance to recommend Council action regarding an ordinance limiting usage and parking of commercial vehicles, recreational vehicles, trailers and mobile homes within the city limits of Pryor Creek.

Mr. Ritchie handed out a draft to the committee to show the changes he has made since they last addressed this ordinance. Voting yes: Shropshire and Nance. Voting no: none.

5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING ADOPTING INTO THE UNIFIED DEVELOPMENT ORDINANCE, ORDINANCE #2018-13, AMENDING TITLE 10, CHAPTER 1, SECTION 1 AMENDING SECTION 10-1-1 OF THE CITY CODE OF THE CITY OF PRYOR CREEK, MAYES COUNTY, STATE OF OKLAHOMA, REGARDING CREATION; COMPOSITION OF THE CITY'S PLANNING COMMISSION PROVIDING FOR THE NUMBER OF MEMBERS TO SERVE, COMPENSATION OF MEMBERS, MANNER OF APPOINTMENT OF MEMBERS, TERMS OF MEMBERS, AND EX OFFICIO MEMBERSHIP OF THE CITY'S BUILDING OFFICIAL OF THE PLANNING COMMISSION, AND PROVIDING FOR REPEALER AND SEVERABILITY. THIS ACTION UPDATES THE UDO TO REFLECT THE ACTUAL WORDING OF THE ORDINANCE.

Motion was made by Shropshire, second by Nance to recommend Council action regarding adopting into the Unified Development Ordinance, Ordinance #2018-13, amending Title 10, Chapter 1, Section 1 Amending Section 10-1-1 of the City Code of the City of Pryor Creek, Mayes County, State of Oklahoma, regarding creation; composition of the city's Planning Commission providing for the

number of members to serve, compensation of members, manner of appointment of members, terms of members, and ex officio membership of the city's building official of the Planning Commission, and providing for repealer and severability. This action updates the UDO to reflect the actual wording of the ordinance.

Mr. Ritchie was made aware of the verbiage that had been omitted in the UDO. He stated he would draft an ordinance to amend the verbiage of the UDO. Voting yes: Nance and Shropshire. Voting no: none.

6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING ADOPTING INTO THE UNIFIED DEVELOPMENT ORDINANCE, ORDINANCE #2018-14, AMENDING TITLE 10, CHAPTER 2, SECTION 1 AMENDING SECTION 10-2-1 OF THE CITY CODE OF THE CITY OF PRYOR CREEK, MAYES COUNTY, STATE OF OKLAHOMA, REGARDING CREATION; COMPOSITION OF THE CITY'S BOARD OF ADJUSTMENT PROVIDING FOR THE NUMBER OF MEMBERS TO SERVE, MANNER OF APPOINTMENT OF MEMBERS, TERMS OF MEMBERS, AND EX OFFICIO MEMBERSHIP OF THE CITY'S BUILDING OFFICIAL, AND PROVIDING FOR REPEALER AND SEVERABILITY. THIS ACTION UPDATES THE UDO TO REFLECT THE ACTUAL WORDING OF THE ORDINANCE.

Motion was made by Shropshire, second by Nance to recommend Council action regarding adopting into the Unified Development Ordinance, Ordinance #2018-14, amending Title 10, Chapter 2, Section 1 amending section 10-2-1 of the City Code of the City of Pryor Creek, Mayes County, State of Oklahoma, regarding creation; composition of the City's Board of Adjustment providing for the number of members to serve, manner of appointment of members, terms of members, and ex officio membership of the city's building official, and providing for repealer and severability. This action updates the UDO to reflect the actual wording of the ordinance. Mr. Ritchie will draft an ordinance to amend this UDO verbiage, as well. Voting yes: Shropshire and Nance. Voting no: none.

7. SCHEDULE NEXT MEETING.

The next meeting will be held on Monday, April 4th, 2022.

8. ADJOURN.

Meeting adjourned at 5:54. No motion was made.