

**MINUTES
ORDINANCE AND INSURANCE COMMITTEE
SPECIAL MEETING
MONDAY, NOVEMBER 30TH, 2020
12:00 P.M.**

THE ORDINANCE AND INSURANCE COMMITTEE MET IN SPECIAL SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

COMMITTEE MEMBERS: CHOYA SHROPSHIRE, DENNIS NANCE, JIMMY TRAMEL, STEVE SMITH (ALTERNATE)

1. CALL MEETING TO ORDER.

The meeting was called to order by Choya Shropshire at 12:00 p.m. Committee members present: Choya Shropshire, Dennis Nance and Jimmy Tramel. Members absent: none.

Others present: Mayor Larry Lees, Building Inspector Kenneth Young, Deputy Clerk Sheryl Laue, Fire Chief BK Young and Terry Aylward.

2. DISCUSS, POSSIBLY APPROVE MINUTES OF MAY 14TH, 2020 SPECIAL MEETING.

Motion was made by Nance, second by Tramel to approve minutes of May 14th, 2020 Special Meeting. Voting yes: Shropshire and Nance. Abstaining, counting as a no vote: Tramel. Voting no: none.

3. DISCUSS, POSSIBLY APPROVE MINUTES OF JUNE 1ST, 2020 SPECIAL MEETING.

Motion was made by Nance, second by Tramel to approve minutes of June 1st, 2020 Special Meeting. Voting yes: Nance, Tramel and Shropshire. Voting no: none.

4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AMENDING THE TOBACCO ORDINANCES, TO SHOW LEGAL AGE OF 21 YEARS.

Motion was made by Nance, second by Tramel to recommend Council action regarding amending the Tobacco ordinances, to show legal age of 21 years. Voting yes: Tramel, Shropshire, Nance. Voting no: none.

5. DISCUSSION AND POSSIBLE ACTION AUTHORIZING CITY ATTORNEY TO DRAFT AN ORDINANCE AMENDING TITLE 6, CHAPTER 3, SECTION 6 BY THE REPEAL OF PARAGRAPH "A(2)" THEREOF ELIMINATING THE REQUIREMENT FOR DISPLAY OF OFFICIAL INSPECTION STICKER ON VEHICLE TO CONFORM PROVISION TO CURRENT STATE LAW; AND PROVIDING FOR REPEALER AND SEVERABILITY.

Motion was made by Nance, second by Tramel to recommend Council action authorizing City Attorney to draft an ordinance amending Title 6, Chapter 3, Section 6 by the repeal of paragraph "A(2)" thereof eliminating the requirement for display of official inspection sticker on vehicle to conform provision to current state law; and providing for repealer and severability. Voting yes: Shropshire, Nance, Tramel. Voting no: none.

6. DISCUSSION AND POSSIBLE ACTION REGARDING A RETENTION POLICY FOR COMMUNITY DEVELOPMENT/BUILDING INSPECTOR DOCUMENTS.

Motion was made by Nance, second by Tramel to recommend Council action regarding a Retention Policy for Community Development/Building Inspector documents. Sheryl Laue explained that there are drawers full of old documents that need to be destroyed. Voting yes: Nance, Tramel, Shropshire. Voting no: none.

7. DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZING CITY ATTORNEY TO DRAFT AN ORDINANCE LIMITING USAGE AND PARKING OF COMMERCIAL VEHICLES, TRAILERS AND

MOBILE HOMES WITHIN THE CITY LIMITS, WHICH WAS OMITTED IN THE UNIFIED DEVELOPMENT ORDINANCE.

Motion was made by Nance, second by Tramel to authorize City Attorney to draft an ordinance limiting usage and parking of commercial vehicles, trailers and mobile homes within the City limits, which was omitted in the Unified Development Ordinance.

Ritchie stated that they first need to determine what they need to accomplish within the ordinance. It was agreed that:

- Trailer size needs to be eliminated
- Mobile homes need to be eliminated since there is already an ordinance pertaining to them
- They must be required to be kept on a dust-free surface
- Time limits need to be added
- Boats need to be included
- They must not block sidewalks or public access

Ritchie made it clear that this ordinance is addressing parking on private property, not on-street parking.

Discussion continued regarding allowing temporary use for a specific number of days, and beyond that time they must have approval from Community Development. Discussion continued regarding permanent storage at home for trailers and boats.

These items and special exception guidelines need to be added to the Table of Uses.

Voting yes: Tramel, Shropshire, Nance. Voting no: none.

8. DISCUSSION AND POSSIBLE ACTION AUTHORIZING CITY ATTORNEY TO DRAFT AN ORDINANCE REGARDING PROPANE USE WITHIN THE CITY LIMITS OF PRYOR CREEK.

Motion was made by Nance, second by Tramel to recommend Council action to authorize City Attorney to draft an ordinance regarding Propane use within the city limits of Pryor Creek.

It was agreed that:

- Size limit needs to be determined
- Only allow in RV parks
- If MUB utilities are available, they are required to utilize MUB natural gas
- Eliminate residential use from Table 10-2

Voting yes: Shropshire, Nance, Tramel. Voting no: none.

9. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING ADOPTING THE 2015 INTERNATIONAL RESIDENTIAL CODE FOR THE CITY OF PRYOR CREEK.

Motion was made by Nance, second by Tramel to recommend Council action regarding adopting the 2015 International Residential Code for the City of Pryor Creek. It was noted that currently the 2009 International Residential Code is the most recent adopted by the City. Voting yes: Nance, Tramel, Shropshire. Voting no: none.

10. SCHEDULE NEXT MEETING.

The next meeting is scheduled for January 11th, 2021 at 5:30 p.m.

11. ADJOURN.

Motion was made by Nance, second by Tramel to adjourn at 12:45 p.m. All voted yes.