MINUTES
LIBRARY BOARD
REGULAR MEETING
CITY OF PRYOR CREEK, OK
THURSDAY, OCTOBER 24, 2024 AT 5:30 P.M.

The Pryor Public Library Board met in regular meeting at the Pryor Public Library, 505 East Graham Avenue, Pryor Creek, Oklahoma at the above date and time.

Board Members: Jeanette Anderson, Sara Melugin, Ivrie Shearin, Paul Stevens, Marty Wenger

1. **CALL MEETING TO ORDER.**

Chair, Anderson called meeting to order at 5:41 p.m. Members Present: Wenger, Stevens, Shearin, Anderson, Melugin. Others Present: Library Director Cari Rérat and Elise Kasler.

2. **REVIEW AND POSSIBLY APPROVE THE MINUTES FOR SEPTEMBER 26, 2024.**

Motion was made by Shearin and seconded by Wenger to approve the minutes of the September 26, 2024 meeting. All voted yes except Melugin who abstained.

3. **PETITIONS FROM THE AUDIENCE.**

No petitions.

4. **LIBRARY DIRECTOR'S REPORT:**
   - a. **LIBRARY STATISTICS**
     - **Reviewed September's Statistics:**
       1. 393 people registered for new library cards.
       2. The Library added 55 items (books and media) to the collection.
       3. 2,790 items (books, magazines, and media) were checked out.
       4. 2,570 books, audiobooks, magazines, and videos were checked out via Overdrive/Libby, our digital library.
       5. Our internet services (both wifi and physical computers) were used 6,884 times.
       6. Our online resources (not including Overdrive/Libby) were accessed 671 times.
       7. In September the meeting rooms were used 21 times, study rooms were used 354 times, and the makerspace was used 8 times.
       8. Library staff answered 8,070 informational or reference questions from patrons via phone, email, social media, and in person.
   - b. **BUDGET**
     - i. **Current balances**
       - Director Rérat is still concerned about library repair and maintenance costs and is watching the budget closely.
       - A new keypad needs to be bought and installed, they are approximately $500.00.
       - Cari will go back to council after the first of the year and ask again for three vacant part time positions to be filled
     - ii. **Grants**
       - Per Rérat, she is looking into grants for collections and programming. Plans to look into museum grants in the next cycle.
   - c. **BUILDING**

     Discussed:
     - The library entrance canopies have been repainted.

d. **TECHNOLOGY**
Discussed:
- The new Dell computers have been set up for patron use in the adult computer lab and local history.

e. **PROFESSIONAL DEVELOPMENT**
- Director Rérat is working on her public library certification renewal.

f. **PROGRAMMING**
- New low literacy adult book club has been started.
- Quietish book club is Mondays at 4:00 p.m.

g. **OUTREACH**
Discussed:
- The Lion's club reached out; Mike Mallow extended free invitations to join the Lion's club to all library staff.
- Main Street meeting was Tuesday night; it went well with approximately 23 attendees. The new Coo Y Yah district name was unveiled and the plan is to break ground in summer 2025 for phase 1 of their streetscape plan.

h. **STAFFING**
- New library hours seem to be working fine.
- Mac's collection development responsibilities have been split between existing staff members.
- Staff continue to work on the spine label project.

i. **STRATEGIC PLAN**
Discussed:
- Need to schedule the next meeting of the Mayes County Library System Committee sometime in November.
- Need new strategic plan for 2025. The current one expires at the end of this fiscal year.

5. **FRIENDS OF THE LIBRARY REPORT.**
- Friends did not have a meeting this month.
- Donation letters and new brochures have been mailed out.
- Comicon is Nov. 2nd, friends will assist.
- Checking account has $4,759.08 and the savings account has $5,533.45.
- The City gave $1500 to the Friends.

6. **NEW BUSINESS.**
Discussed:
- Nothing new to discuss.

7. **ADJOURN.**
Motion was made by Anderson and seconded by Shearin to adjourn at 6:32 p.m. All voted yes.