

**MINUTES
STREET COMMITTEE
REGULAR MEETING
TUESDAY, NOVEMBER 22ND, 2022
5:30 P.M.**

THE STREET COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE-MENTIONED DATE AND TIME.

COMMITTEE MEMBERS: ** STEVE SMITH, RANDY CHITWOOD, JON KETCHER, LORI SIEVER (ALTERNATE)

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:30 p.m. by Steve Smith. Members present: Steve Smith, Randy Chitwood, Jon Ketcher. Members absent: none.

Others present: Buddy Glenn and Steve Powell.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE SEPTEMBER 27TH, 2022 REGULAR MEETING.

Motion was made by Chitwood, second by Ketcher to approve the minutes of the September 27th, 2022 regular meeting. Voting yes: Smith, Chitwood, Ketcher. Voting no: none.

3. PETITIONS FROM THE AUDIENCE.

There were no petitions.

4. STREET SUPERINTENDENT REPORT – BUDDY GLENN.

Glenn reported that they have finished painting for the season. Their equipment started to give them problems. They never were able to get established with the paint company in Claremore, but they have found that Roadsafe in Tulsa has all the paints they need and are already set up in our system as a vendor.

He stated they have been running the street sweeper. They have also completed their portion of the sidewalk at the library. He stated the backhoe broke down, as did the roller. The roller is about 40 years old and will have to be replaced in the future.

He stated that the dump trucks that were ordered may not be in until late 2023.

They have been trimming trees and got some help from MUB for some high branches. They are also in the process of replacing some weather-beaten signs.

5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING APPROVAL OF THE 2023 STREET COMMITTEE MEETING SCHEDULE.

Motion was made by Chitwood, second by Ketcher to recommend Council action regarding approval of the 2023 Street Committee Meeting Schedule. Voting yes: Chitwood, Ketcher, Smith. Voting no: none.

6. DISCUSSION REGARDING THE 2021 STREET MAINTENANCE PROJECT AND THE NEED FOR A CHANGE ORDER WITH DUNHAM'S ASPHALT SERVICES, INC.

No action. Powell stated that he is not certain that "Change Order" is the correct term, but the situation is that there was an overage in cost during the 2021 Street Maintenance project in the amount of \$12,196.00. It appears that there were costs adding up to \$19,050.00 in

street repairs associated with MUB trenches. It has been discussed that if the overage amount of \$12,196.00 is reappropriated from the 2022-2023 budget into the 2021-2022 budget, it will balance out and all will be good. Glenn stated that there is enough budgeted this year that it will not cause a problem in the current budget. Powell stated that he will prepare a letter to the City Council outlining the situation. This will be sent on to Council for more discussion and a decision.

7. UNFORESEEABLE BUSINESS. (ANY MATTER NOT FORESEEABLE PRIOR TO POSTING THE AGENDA.)

There was no unforeseeable business.

8. ADJOURN.

Motion was made by Ketcher, second by Chitwood to adjourn at 5:48 p.m. Voting yes: Ketcher, Smith, Chitwood. Voting no: none.

Change Order

No. 1

Date of Issuance: January 10, 2023

Effective Date: January 10, 2023

Project: PRY 21-07

Owner: City of Pryor Creek

Owner's Contract No.:

Contract: WHITAKER PARK TENNIS FACILITY PARKING IMPROVEMENTS

Date of Contract: November 1, 2022

Contractor: Envision Civil Contractors, LLC

Engineer's Project No.: PRY 21-07

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Furnish labor and equipment ONLY to remove existing curb and three feet into the existing asphalt for the length of the entire project. Includes replacement to area with three-foot concrete apron and excavation of proposed five-foot gravel sidewalk. MATERIALS are to be supplied by the City of Pryor.

Attachments: (List documents supporting change):

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$ 96,290.36

[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____:

\$ _____

Contract Price prior to this Change Order:

\$ 96,290.36

[Increase] [Decrease] of this Change Order:

\$ 10,231.25

Contract Price incorporating this Change Order:

\$ 106,521.61

CHANGE IN CONTRACT TIMES:

Original Contract Times: ☐ Working days ☒ Calendar days

Substantial completion (days or date): 60

Ready for final payment (days or date): 60

[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____:

Substantial completion (days): N/A

Ready for final payment (days): N/A

Contract Times prior to this Change Order:

Substantial completion (days or date): 60

Ready for final payment (days or date): 60

[Increase] [Decrease] of this Change Order:

Substantial completion (days or date): 30

Ready for final payment (days or date): 30

Contract Times with all approved Change Orders:

Substantial completion (days or date): 90

Ready for final payment (days or date): 90

RECOMMENDED:

By:

Steve A. Powell
Steve A. Powell, Engineer (Authorized Signature)

Date:

1/10/23

ACCEPTED:

By:

Larry Lees
Larry Lees, Mayor, Owner (Authorized Signature)

Date:

ACCEPTED:

By:

Shauna Jones
Contractor (Authorized Signature)

Date:

1/12/23

Approved by Funding Agency (if applicable):

Date:



Proposal

Envision Civil Contractors, LLC

Date: January 5, 2023

Submitted To: City of Pryor Creek
Street Department & Parks Division
Infrastructure Solutions Group, LLC

Issued By: **Shawna Jones**
Envision Civil Contractors, LLC
20125 Mockingbird Lane E.
Claremore, OK 74019

Project Number			Project Name	Project Address		
2210			Pryor Creek Whitaker Park Tennis Court Parking lot	Pryor, Oklahoma		
ITEM #	QTY	UNIT	Description	UNIT PRICE	UNIT-	Line Total
1	1	LS	Labor	\$8,031.25	LS	\$8,031.25
2	1	LS	Equipment	\$2,200.00	LS	\$2,200.00
5						\$0.00
TOTAL:						\$10,231.25

Date of Drawings:		Addendums:	
We propose hereby to furnish labor, and equipment ONLY to remove existing curb and three feet into the existing asphalt for the length of the entire project. This will also include labor and equipment ONLY to replace area with three foot concrete apron and excavation of proposed five foot gravel sidewalk complete in accordance with provided specifications for the sum of: \$10,231.25			
EXCLUDES Testing, Survey, Bonding, Tempory Fence, Concrete Saw Cutting, Haul off of spoils and any material material required to complete the project.			
All work to be completed in a substantial workmanlike manner according to specification submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above this proposal. All agreement contingent on strikes, accidents, or delays beyond our control. Owner will carry fire, tornado, or other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. If either party commences legal action to enforce its rights pursuant to this agreement, the prevailing party in said legal action shall be entitled to recover its reasonable attorney's fees and costs of litigation referring to said legal action, as determined by a court of corresponding jurisdiction. Once a payment request is submitted according to the contract terms and a delay was not related to conditions caused by the subcontractor, the subcontractor can charge interest on the account (30) thirty days after the payment request has been submitted and payment has not been received. In addition, the subcontractor has the right to stop work if payment is not received (30) thirty days after request.			
Authorized			Note: This proposal may be withdrawn by us if
Signature:			NOT accepted within 30 days.
ACCEPTANCE OF PROPOSAL: The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized			Signature: _____
to do the work as specified. Payment will be made as outlined above.			Date of Acceptance: _____

Thank you for your business!
20125 Mockingbird Lane · Claremore, OK 74019 · (918) 410-9006

Masters Heating Cooling Inc
1028 W Graham Ave.
Pryor, OK 74362
918-824-2300
mastersheatcool@att.net



Estimate

ESTIMATE # 01-18-23
DATE 01/18/2023
EXPIRATION DATE 02/15/2023

ADDRESS

Pryor City
PO Box 1167
Pryor, OK 74362

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

P.O. NUMBER

Street Department

CREW

Nick

JOB LOCATION

6 N. Taylor Pryor

DATE	ITEM	DESCRIPTION	QTY	PRICE	AMOUNT
01/18/2023	Quote	Price: \$2,680.00	1	2,680.00	2,680.00
		Maintenance East Heater.			
		Installation of new Sterling G Series 105G 100,000 btu hanging heater with propeller style fan.			
		Remove old heater and install new heater. Reconnect unit to all existing supports, vent, and gas line. Replace old low vlt. thermostat.			
		Warranty work performed during normal working hours.			
		This proposal is good for 30 days.			

TOTAL

\$2,680.00

Accepted By

Accepted Date



QUOTE

MELTON'S A/C & APPLIANCE
PO BOX 38, 27 SO TAYLOR
PRYOR, OK 74362
918-825-0461 FAX 918-825-0459

DATE: JANUARY 23, 2023

QUOTE FIRM FOR 30 DAYS

TO PRYOR STREET DEPT

SALESPERSON		PAYMENT TERMS	DUE DATE	
NICKIE REMER		Due on receipt		
QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL	
	CHECKED OUT UNIT HEATER NEEDS INDUCED DRAFT			
	MOTOR REPLACED			
	ESTIMATE TO REPLACE MOTOR			
	MOTOR, FREIGHT & LABOR		\$982.41	
	ESTIMATE TO REPLACE UNIT HEATER			
	UNIT HEAT & INSTALLED		\$2,260.80	
			SALES TAX	
			TOTAL	

Quotation prepared by: _____

To accept this quotation, sign here and return: _____

Thank you for your business!

7-1-3: DEPOSITING TRASH:

It is unlawful for any person to deposit, throw or sweep into or upon the streets, alleys, parking or sidewalks of the city any paper, rubbish, grass, weeds, tree trimmings, dirt, trash, crates, boxes or other refuse of any kind. (1988 Code § 14-105)