



February 7, 2022

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, February 7, 2022, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Ms. Lorri Mitchell, Dr. Art Sixkiller, Dr. Ken Rains, and Mr. Mark Roberts.

Mr. Terry Aylward was the only guest in attendance.

Mr. Jared Crisp reported a price increase on twenty-two meter cans in the amount of \$45.11 each for an increase of \$992.42 to Line #27, which changed the total to \$48,602.97 for Bid #931.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to increase line #27 in the amount of \$992.42, which changed the total to \$48,602.97 for Bid #931 and approve the minutes of the Regular Meeting held January 18, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #791 - #882 totaling \$1,171,807.07 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

The Board recognized Mr. Steve Powell who updated the Board on operations at the Wastewater Treatment Plant and reported his engineering staff had begun a Study to upgrade the SE 29th Street Lift Station and extend a sewer main in the area.

Mr. Powell reported the engineering staff located in the McAlester, Oklahoma office was still preparing the Study performed for the Wastewater Treatment Facility and requested the Agenda Item 4c continue to be tabled.

The Board recognized Mr. Jared Crisp who discussed Resolution 2022-01, which was prepared by Mr. Ben Sherrer. They recommended the Board approve Resolution 2022-01, which would affirm the city charter's directive for creating and maintaining a reserve emergency fund, increase the cap in an amount not to exceed a total sum of Two-Million dollars (\$2,000,000.00) on total deposits held in such fund.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve Resolution 2022-01, which would affirm the city charter's directive for creating and maintaining a reserve emergency fund, increase the cap in an amount not to exceed a total sum of Two-Million dollars (\$2,000,000.00) on total deposits held in such fund. MOTION CARRIED. Votes cast as follows: Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

Mr. Crisp discussed the January 25, 2022 bid opening for the eight-inch (8") Water Line and two-inch (2") Gas Line Bore & Casing, North of 49th Street & Under State Highway 69 & UPRR right-of-way. Three creditable contractors submitted bids ranging from \$187,295.00 to \$268,110.00. Mr. Crisp agreed with the Engineer's recommendation for the Board to award the contract to the lowest competitive bidder in the amount of \$187,295.00, Drill-Rite, Inc. of Salina, Oklahoma.

A motion was made by Dr. Rains and seconded by Mr. Roberts to award the contract for eight-inch (8") Water Line and two-inch (2") Gas Line Extensions near S. 49th ST by boring under US69 and UPRR Right of Way to Drill-Rite, Inc. of Salina, Oklahoma who had the lowest competitive bid price in the amount of \$187,295.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none

Mr. Crisp reported Mr. Travis Willis attended the Pryor Creek City Council Regular Meeting on Tuesday, February 1, 2022 and the council approved the MUB recommended increase in water rates inside city limits from \$4.56 per 1,000 gallons to \$4.69 per 1,000 gallons, effective February 2022 billing.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to increase the Inside City Limit Water Rates to \$9.38 minimum and first 2,000 gallons then \$4.69 per 1,000 gallons on all additional usage, effective February 2022 billing. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

Mr. Crisp discussed and recommended increasing the Outside City Limit Water Rates to \$9.88 minimum and first 1,000 gallons then \$4.94 per 1,000 gallons on all additional usage, effective February 2022 billing.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to increase the Outside City Limit Water Rates to \$9.88 minimum and first 1,000 gallons then \$4.94 per 1,000 gallons on all additional usage, effective February 2022 billing. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

Mr. Crisp discussed and recommended increasing the Industrial Water Rate to \$2.44 minimum and first 1,000 gallons then \$2.44 per 1,000 gallons on all additional usage, effective February 2022 billing.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to increase the Industrial Water Rate to \$2.44 minimum and first 1,000 gallons then \$2.44 per 1,000 gallons on all additional usage, effective February 2022 billing. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

Mr. Crisp discussed and recommended increasing The District Sewer Rate to \$4.25 minimum charge and \$4.91 per 1,000 gallons water used, effective February 2022 billing.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to increase The District Sewer Rate to \$4.25 minimum charge and \$4.91 per

1,000 gallons water used, effective February 2022 billing. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

Mr. Crisp discussed and recommended the Board approve the Direct Payroll Deposit Policy for all MUB employees.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to approve the Direct Payroll Deposit Policy for all MUB employees effective February 7, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, Sixkiller, and Harris Nay – none

Mr. Crisp reported Mr. Roberts expressed an interest in remaining on the Board but would like to be removed as an officer. Mr. Crisp recommended Mr. Garry Harris remain as Chairman, move Ms. Lorri Mitchell from Secretary to Vice-Chair, and elect Dr. G. Kenneth Rains as Secretary.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to retain Mr. Garry Harris as Chairman of the Board for the remaining Fiscal Year 2021-2022. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, and Roberts. Mr. Harris abstained and counted as no vote.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to elect Ms. Lorri Mitchell as Vice-Chair of the Board for the remaining Fiscal Year 2021-2022. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, and Harris. Ms. Mitchell abstained and counted as no vote.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to elect Dr. G. Kenneth Rains as Secretary of the Board for the remaining Fiscal Year 2021-2022. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, and Harris. Dr. Rains abstained and counted as no vote.

The Board recognized Mr. Travis Willis who reported there were no electric outages due to the winter storm. Mr. Willis reported one water leak during the winter storm which was caused by a car breaking a two-inch water valve while doing donuts in the snow.

The Board recognized Mrs. Teri Hill who presented the MESO February 2022 Newsletter which included a “MUB Pryor rolls out new kiosk payment tool – J.A.C.K.” article on Page 8.

A written Department Foreman’s Report was presented with no additional comments.

The Board recognized Mr. Jared Crisp who opened four (4) sealed bids ranging from \$1,305.00 to \$1,777.00 for surplus equipment, a 2008 Ford F250 4x4 Super Cab Truck without a bed, Serial #1FDSX21528EB07667.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to award the surplus equipment, a 2008 Ford F250 4x4 Super Cab Truck without a bed, Serial #1FDSX21528EB07667, to Mr. Chuck Bley who had the high bid of \$1,777.00, with payment to be made in cash or by money order or by cashier check. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

Mr. Jared Crisp discussed the Basic Cathodic Protection Instruction & Testing at Barton Community College in Great Bend, Kansas on March 30-31, 2022, and recommended the Board allow Mr. Travis Berka and Mr. Doug Dixon to attend at a cost not to exceed \$1,500.00.

A motion was made by Dr. Rains and seconded by Mr. Roberts to allow Mr. Travis Berka and Mr. Doug Dixon to attend the Basic Cathodic Protection Instruction & Testing at Barton Community College in Great Bend, Kansas on March 30-31, 2022, at a cost not to exceed \$1,500.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none

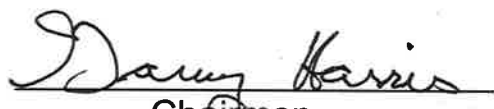
Mr. Crisp discussed being a MESO Board Member and recommended the Board allow Mr. Bryce Kerns, Mr. Justin Brooke, and Mrs. Hannah Moore to attend the MESO hosted Annual Public Power Conference at the Embassy Suites Hotel & Conference Center in Norman, Oklahoma on April 24-26, 2022 with him, at a cost not to exceed \$2,000.00.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to allow Mr. Jared Crisp, Mr. Bryce Kerns, Mr. Justin Brooke, and Mrs. Hannah Moore to attend the Annual Public Power Conference at the Embassy Suites Hotel & Conference Center in Norman, Oklahoma on April 24-26, 2022, at a cost not to exceed \$2,000.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

There were no new business or unfinished business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 6:30 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, Sixkiller, and Harris Nay – none


Chairman


Secretary

February 22, 2022

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
883	Payroll	A0222049; Payroll Ending February 16, 2022	\$ 72,984.71
884	BOC-Pryor	FICA \$12,776.62; MED \$2,988.06; FED \$9,059.39	\$ 24,824.07
885	Oklahoma Tax Commission	A0222049; Payroll Ending February 16, 2022	\$ 3,611.00
886	Kansas Payment Center/SG10DM000494	A0222049; Payroll Ending February 16, 2022	\$ 83.54
887	Oklahoma Centralized Support Registry	A0222049; Payroll Ending February 16, 2022	\$ 1,334.43
888	Principal Financial Group	457 Retirement Savings for February 2022	\$ 13,105.79
889	Principal Financial Group	457 Loan Re-payments for February 2022	\$ 1,199.98
890	Principal Financial Group	MPP Retirement Contributions for February 2022	\$ 21,205.42
891	AFLAC	Payroll Deduction for February 2022	\$ 2,492.05
892	Agriland FS-Oklahoma	2022254; Fuel	\$ 1,199.63
893	Amazon Capital Services	2022256; Material and Safety Equipment	\$ 124.52
894	Amazon Capital Services	2022258; Circulation Kit; 9th Street Water Tower	\$ 59.26
895	Amazon Capital Services	2022263; WWTP Breakroom Remodel	\$ 185.65
896	Arkansas Electric Coop., Inc.	202112586; Bid #937, Electric Material	\$ 187.00
897	Accurate Environmental, LLC	A0222043; Water Samples	\$ 140.00
898	Anixter Inc.	202112585; Bid #937, Electric Material	\$ 136.80
899	AT&T Mobility	Cellular Service for January 2022	\$ 1,236.73
900	BlueMark Energy, LLC	Purchased Gas for January 2022	\$ 398,267.30
901	CINTAS First Aid and Safety	2022262; First Aid Supplies	\$ 315.28
902	CINTAS First Aid and Safety	A0222039; First Aid Supplies, February 2022	\$ 117.87
903	Enviro-Tec America, Inc.	2022266; SIR Reports, Cycle 1	\$ 45.00
904	Green Country Testing	2022267; Testing	\$ 700.00
905	Airgas USA, LLC	2022278; Cylinder Rental	\$ 57.14
906	Locke Supply Co.	2022269; Material and Small Tools	\$ 1,872.64
907	Love, Beal & Nixon, P.C.	A0122020; Garnishment for R. Wilkerson	\$ 400.69
908	Northern Safety Co., Inc.	2022149; Rainwear; Rice & Conseen and Safety Equip.	\$ 624.22
909	Pikepass Government Account Services	A0222045; Turnpike Fees for December 2021/January 2022	\$ 43.55
910	O'Reilly Automotive, Inc.	2022260; Vehicle and Equipment Maintenance	\$ 564.10
911	Oklahoma Natural Gas Company	Transportation Fees for January 2022	\$ 6,048.89
912	Powerline Industries Inc.	2022143; Equipment Maintenance, Push Camera	\$ 77.70
913	Pryor Automotive Supply	2022270; Vehicle Maintenance and Supplies	\$ 294.02
914	Pryor Waste and Recycling, LLC	Solid Waste Disposal fees for January 2022	\$ 100,423.92
915	Pryor Lumber Co, Inc.	2022265; Material and Supplies	\$ 543.55
916	Sadler Paper Company	A0222046; City Hall Cleaning Supplies	\$ 739.53
917	Sencore Diamond Blades	2022150; Material and Supplies	\$ 661.96
918	Sundance Office	A0222036; Copy Paper and Administrative Supplies	\$ 234.97
919	Tulsa Emergency Medical Center Inc.	A0222050; Pre-employment Exam, K. Conseen	\$ 120.00
920	Tractor Supply Credit Plan	2022268; Material and Small Tools	\$ 727.60
921	Utility Supply Company	2022110; Material and Supplies	\$ 174.26
922	U S Cellular	Cellular Service for February 2022	\$ 205.88
923	USA Sealing Inc.	2022129; COVID-19 Rapid Test Kit	\$ 1,970.00
924	Core & Main	202112575; Marking Paint	\$ 149.40
925	Core & Main	2022138; Material and Small Tools	\$ 435.77
926	Core & Main	2022264; Material and Supplies	\$ 1,060.76
927	Absolute Technologies	A0222048; Battery Backup and Surge Protector	\$ 266.99
928	Beggs Pharmacy	2022275; PHUS TOX Poison Ivy Series	\$ 570.00
929	City of Pryor Creek	Occupational Fee for January 2022	\$ 3,274.89
930	City of Pryor Creek	A0721173; City Hall Maintenance, February 4, 2022	\$ 612.06
931	City of Pryor Creek	A0821191; Allocation to City, Payment #7	\$ 64,600.00
932	Municipal Utility Board	Solid Waste Disposal fees for January 2022	\$ 6,549.79
933	WA-RO-MA dba C.A.R.D.	Share the Comfort Collection for January 2022	\$ 538.77
934	Visa Control Account	A0222044; Uniform Clothing and Miscellaneous	\$ 5,712.34
935	Oklahoma DEQ Water Quality Division	A0222047; Permit Application, East Salt Branch Sewer Ext.	\$ 1,440.56
936	Flowers by Teddie Rae	A0222042; Memorial Plant, Stout Family	\$ 50.00
TOTAL			<u>\$ 744,601.99</u>

2-17-2022 9:55 AM

PAYROLL CHECK REGISTER

PAGE: 1

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 2/18/2022

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	45	72,984.71
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	45	72,984.71

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 2-3-22 TO 2-16-22

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Jared Crisp
GENERAL MANAGER

APPROVED: Harry Harris by Jmh
CHAIRMAN

PO # A0222-049

Claim #

0883