



March 20, 2023

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, March 20, 2023, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Ms. Lorri Mitchell, Dr. Ken Rains, Mr. Mark Roberts, and Dr. Art Sixkiller.

Mr. Jared Crisp reported a scrivener's error to the February 21, 2023 approved Minutes. The motion was made to approve the Regular Meeting held February 6, 2023 but was inadvertently recorded as February 17, 2023.

Mr. Jared Crisp also reported a notation needed to be included in the minutes stating MUB received the second reimbursement grant payment from Grand River Dam Authority for the Loadrunner Event Trailer in the amount of \$7,206.61.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to correct the scrivener's error to the February 21, 2023 Minutes by changing February 17 to February 6, 2023, to also include the notation stating MUB received the second reimbursement grant payment from Grand River Dam Authority for the Loadrunner Event Trainer in the amount of \$7,206.61 and approve the Minutes of the Regular Meeting held March 6, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve Claims #1022 - #1079 totaling \$890,640.67 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

The Board recognized the Honorable Mayor Lees who had no report.

The Board recognized Mr. Steve Powell who reported the Weir Walls for the Chlorine Contact Basin are on site and ready for installation when the weather allows.

Mr. Powell reported he had been working on plans with the City of Pryor Creek for a development south of the City of Pryor Creek which would require improvements to the MUB electric and gas systems. Also, Mr. Crisp requested the engineer to start the plan improvements for the upgrades to the B & H Lift Station, located on NE 1st Street.

The Board recognized Mr. Jared Crisp who reported he would be in attendance at the Oklahoma Excavation Safety Expo in Norman, Oklahoma on Wednesday and Thursday.

Mr. Crisp also reported the AMI Request for Service Quotes (RFSQ) are due on Friday, March 24, 2023. Mr. Crisp hopes to schedule vendor presentations to the AMI Committee on April 4, 2023.

Mr. Jared Crisp recognized Mr. Willard Allen of Revelation Church who presented an Invoice from Gibbs Plumbing. Mr. Allen was asked in the future to contact the Municipal Utility Board first to investigate our sewer main lines and was assured this invoice would be paid by MUB. Mr. Allen was dismissed at his discretion.

The Board recognized Mr. Travis Willis who reported he would be attending the Oklahoma Excavation Safety Expo in Norman, Oklahoma with Mr. Crisp and then he and Mr. Mike Lincoln would be attending the Municipal Electric Systems of Oklahoma Commercial Driver License (CDL) Behind the Wheel Instructor Credential Course on March 27, 2023 in Oklahoma City, OK

Mr. Travis Willis discussed a visual presentation of the Automated Security Gate at the Municipal Utility Board Warehouse back entrance which was successfully installed by Ranchers Pipe & Steel Corp.

Mr. Travis Willis discussed and recommended the Board declare as surplus a 1989 Carrier King Inc. Model 1200 Steel Bed Trailer with dual (2) 7,000LB axles that are single wheel (Total 14,000LB) with a Pintle hitch (Unit #88) and to use Purple Wave Inc. online auction services to sell it. Mr. Jared Crisp concurred with Mr. Willis's recommendations.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to declare as surplus a 1989 Carrier King Inc. Model 1200 Steel Bed Trailer with dual (2) 7,000LB axles that are single wheel (Total 14,000LB) with a Pintle hitch (Unit #88) . MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris Nay – none

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to enter into an agreement with Purple Wave Inc. for the purpose of selling above surplus trailer (Unit #88). MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, Sixkiller, and Harris Nay – none

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

There was no Unfinished Business or New Business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 6:15 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none


Chairman


Secretary

April 3, 2023

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1080	Payroll	A0323075; Payroll Ending March 29, 2023	\$86,306.35
1081	Bank of Commerce	FICA \$15,175.88; Med \$3,549.22; Federal \$11,517.99	\$30,243.09
1082	Oklahoma Tax Commission	A0323075; Payroll Ending March 29, 2023	\$4,503.00
1083	Oklahoma Centralized Support Registry	A0323075; Payroll Ending March 29, 2023	\$1,216.63
1084	Kansas Payment Center/SG10DM000494	A0323075; Payroll Ending March 29, 2023	\$83.54
1085	CNCSPC (Cherokee Nation OCSS)	A0323075; Payroll Ending March 29, 2023	\$353.67
1086	Oklahoma State Tax Commission	March 2023 Actual/April 2023 Estimated Sales Tax	\$55,485.09
1087	Principal Financial Group Direct Deposit	457 Savings Retirement Contribution, March 2023	\$22,403.64
1088	Principal Financial Group Direct Deposit	457 Loan Repayment, March 2023	\$4,223.67
1089	Principal Financial Group Direct Deposit	MMP Employer Contribution, March 2023	\$42,380.15
1090	Arkansas Electric Coop., Inc.	20233120; Bid #944, Electric Material	\$17,247.64
1091	Agriland FS, Inc.	20233157; Fuel	\$3,731.48
1092	Amazon Capital Services	20233141; Warehouse Maintenance and SPMR Chargers	\$118.97
1093	Accurate Environmental, LLC	A0323064; Water Samples, March 2023	\$300.00
1094	BlueCross/BlueShield of Oklahoma	Group Medical Coverage for April 2023	\$46,598.72
1095	Delta Dental of Oklahoma	Group Dental Coverage April 2023	\$3,915.96
1096	Fastenal	20233137; Tree Trimming	\$42.41
1097	Fastenal	20233151; Batteries	\$90.84
1098	Grainger	20233143; Small Tool, Cable Support Grip	\$560.16
1099	P & K Equipment	20233160; Equipment Maintenance, Lawnmower	\$43.21
1100	Green Country Testing, Inc.	20233159; Testing	\$605.00
1101	Lakeland Office Systems	A0323072; Quarterly Office Copies (Total 26,197)	\$392.84
1102	Koons Gas Measurement	20233142; Material and Supplies	\$300.00
1103	Koons Gas Measurement	20233155; Material and Supplies	623.52
1104	Mike's Tire & Care	20233162; Equipment and Vehicle Maintenance	\$85.85
1105	Northwest Transformer Co., Inc.	20233156; Material and Supplies	\$3,702.00
1106	Patriot Dodge Chrysler Jeep	20233144; Vehicle Maintenance, Truck #9	\$170.40
1107	Patchwork Pup, Inc.	20233148; Uniform and Clothing, MUB Logo on shirts	\$30.00
1108	Pioneer Supply, LLC	20233139; Small Tool, Truck #9 Tapping Machine	\$688.50
1109	Oklahoma Parts Supply, LLC	20233158; Equipment and Vehicle Maintenance Supplies	\$521.79
1110	Pryor Stone Inc.	20233152; 3/4-inch Rock	\$2,678.46
1111	Rainmaker Sales, Inc.	20233109; Quote #945, Gas Material	\$22,165.00
1112	S & D Electric Motors, Inc.	20233140; Equipment Maintenance, B&H Lift Station Pump	\$1,600.00
1113	Stuart C. Irby Co., Inc.	20233108; Quote #945, Gas Material	\$138.60
1114	Stuart C. Irby Co., Inc.	20233122; Bid #944, Electric Material	\$2,926.86
1115	Stuart C. Irby Co., Inc.	20228377; Quote #941, Gas Material	\$1,585.48
1116	Utility Supply Co.	20233128; Material and Supplies	\$231.56
1117	Core & Main	2023133; Bid #943, Water and Sewer Material	\$2,810.10
1118	Core & Main	20233129; Repair Clamp	\$200.00
1119	Core & Main	20233135; SCADA Meter Display for Pryor High School	\$215.00
1120	Capital One Walmart	20233154; Warehouse Supplies	\$165.58
1121	Absolute Technologies	A0323065; Server Hard Drives	\$258.00
1122	Mutual of Omaha Payment Process Center	Group AD&D Coverage for April 2023	\$1,122.61
1123	Fiber Interactive Technologies	Voice, Fax, Internet Services for March 2023	\$705.78
1124	Dearborn Life Insurance Co. Ancillary Billing	Group LTD Coverage for April 2023	\$1,490.99
1125	Municipal Utility Board	Utility Services for March 2023	\$23,747.61
1126	Municipal Utility Board	Petty Cash	\$342.17
1127	Ink Images Inc.	A0323074; Gas Awareness Bill Insert (Total 4,500)	\$1,620.00
1128	VSP Insurance Co., (CT)	Payroll Deduction for April 2023	\$909.68
TOTAL			<u>\$391,881.60</u>

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	48	86,306.35
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	48	86,306.35

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 3-16-23 TO 3-29-23

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Beri M. Hill for Jared Crisp
 GENERAL MANAGER

APPROVED: Darrell Harris by Josh
 CHAIRMAN

PO # A0323 - 075

Claim #

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