



May 17, 2021

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, May 17, 2021, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Art Sixkiller, Dr. Ken Rains, Mr. Mark Roberts, and Ms. Lorri Mitchell.

Guests attending were Mr. Travis Willis and Mr. Terry Aylward.

A motion was made by Mr. Roberts and seconded by Dr. Rains to approve the minutes of the Regular Meeting held May 3, 2021. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Sixkiller, Mitchell, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #1201 - #1258 totaling \$775,662.24 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized the Honorable Mayor Lees who reported on his aerial view of the sewer extension project on North 69 Highway. He also reported the splash pad was open and the new restrooms at the park were almost finished. The Mayor reported the Street Department was working on the Cemetery roads to make them ready for Memorial Day.

The Board recognized Mr. Steve Powell who gave a progress report on the Giles Property Extension (*aka Sanitary Sewer Interceptor Extension*).

Mr. Powell reported he prepared two (2) applications for submission to ODOT (Oklahoma Department of Transportation) for waterline crossings under US HWY 69 near SE 5th Street and SE 49th Street. He also prepared a more difficult and costly application for submission to Union Pacific Railroad for the waterline crossing under their track near SE 49th Street.

Mr. Powell updated the Board on the flow meter requirements. Mr. Powell reported on his discussion with Mr. R. W. Vaught where he learned the flow measurements were working properly but this particular meter did not have the ability to efficiently regulate the chlorine feed at the Wastewater Treatment Plant.

The Board recognized Mr. Jared Crisp who reported Dr. Ken Rains term on the Board would end on June 30, 2021 and Dr. Rains was willing to continue his service on the Board if re-appointed. Chairman Harris recognized Dr. Rains who reported a correction to his name on the Agenda and stated the G. should come before Kenneth. Mr. Crisp recommended the Board recommend the Pryor Creek City Council affirm the re-appointment of Dr. G. Kenneth Rains, Jr. to a new Five-Year Term ending June 30, 2026.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to recommend the Pryor Creek City Council affirm the re-appointment of Dr. G. Kenneth Rains, Jr. to a new Five-Year Term ending June 30, 2026. MOTION CARRIED. Votes cast as follows: Ayes – Harris, Mitchell, Roberts, and Sixkiller. Dr. Rains abstained and counts as no vote.

Mr. Crisp reported he requested a quote to install the Kiosk at the drive-thru window from the City of Pryor Creek Contractor, CMS Willowbrook.

Mr. Crisp reported the Budget Committee was scheduled to meet to discuss the Budget for 2022 on June 3, 2021. Mr. Crisp also reported he would be attending the National APPA Conference in Orlando, Florida on June 20-23, 2021, Mr. Travis Willis would serve the Board in his absence during the June 21, 2021 Board Meeting, and the Assessment of Needs for Fiscal Year Ending June 30, 2022 would be an Agenda Item on the Fiscal Year Ending June 30, 2021 Board Meeting.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

Mr. Crisp opened the sealed bids for the sale of surplus equipment. Four (4) Bids ranging from \$711.00 to \$1,226.00 were received. Mr. Crisp recommended the Board award the surplus equipment to the high bid of \$1,226.00 from Mr. Daniel Blake of Adair, Oklahoma.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to award the 2006 Ford X141 pickup (Unit 17A) to Mr. Daniel Blake of Adair, Oklahoma in the amount of \$1,226.00. Payment to be made in cash, cashier's check, or money order. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, Harris Nay – none

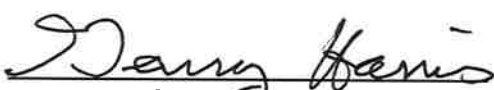
Mr. Crisp discussed the upcoming retirement of Mr. Kenneth Smith in the near future and recommended the re-employment of Mr. Robert Wilkerson Jr. to D Mechanic Non-Merit in the Water/Wastewater Department.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to re-employ Mr. Robert Wilkerson to D Mechanic Non-Merit (\$20.75 per hour) pending the approval of pre-employment testing. MOTION CARRIED. Votes cast as follows: Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

There was no unfinished business or new business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 6:22 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none


Chairman


Secretary

June 7, 2021

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1259	Payroll	A0521119; Payroll Ending May 26, 2021	\$ 70,013.01
1260	Bank of Commerce	FICA \$12,279.90; Med \$2,871.90; Federal \$8,478.88	\$ 23,630.68
1260A	Oklahoma Tax Commission	A0521119; Payroll Ending May 26, 2021	\$ 3,499.00
1261	Oklahoma Centralized Support Registry	A0521119; Payroll Ending May 26, 2021	\$ 1,559.31
1262	Kansas Payment Center/SG10DM000494	A0521119; Payroll Ending May 26, 2021	\$ 83.54
1263	Oklahoma State Tax Commission	May 2021 Sales Tax/June 2021 Estimated Sales Tax	\$ 47,061.46
1264	Principal Financial Group	457 Retirement Savings for May 2021	\$ 12,839.02
1265	Principal Financial Group	457 Loan Re-payment for May 2021	\$ 2,074.66
1266	Principal Financial Group	MPP Retirement Contribution for May 2021	\$ 22,366.04
1267	AFLAC	Payroll Deduction for May 2021	\$ 2,215.45
1268	Amazon Capital Services	20215240; Small Tools	\$ 34.95
1269	Arkansas Electric Coop., Inc.	2021242; Material and Supplies	\$ 5,770.00
1270	Arkansas Electric Coop., Inc.	20214187; Bid #931, Electric Material	\$ 13,058.32
1271	Arkansas Electric Coop., Inc.	20214187; Bid #931, Electric Material	\$ 191.04
1272	Accurate Environmental, LLC	A0521123; Water Samples	\$ 209.00
1273	Anixter Inc.	202012609; Pad Mount Transformer	\$ 12,236.00
1274	Automation Direct	20215238; Equipment Maintenance	\$ 856.00
1275	Bluecross/Blueshield of Oklahoma	Group Medical Coverage for June 2021	\$ 43,228.36
1276	Brenntag Lubricants Central	20215239; Diesel Exhaust Fluid	\$ 163.00
1277	Chouteau Lime Co.	20216261; Material and Supplies	\$ 893.95
1278	Cintas First Aid & Safety	20215248; First Aid Supplies	\$ 162.79
1279	Cintas First Aid & Safety	A0521118; First Aid Supplies	\$ 20.32
1280	Clifford Power	20214170; SCADA Maintenance, 9th Street Generator	\$ 859.99
1281	C & R Oil Co., Inc.	20215245; Fuel	\$ 3,677.87
1282	CFS Inspections	2021136; Inspections and Hot Sticks/Live Line Tools	\$ 2,535.00
1283	Delta Dental of Oklahoma	Group Dental Coverage for June 2021	\$ 2,980.48
1284	Dolese Bros. Co.	20215241; Concrete Blocks	\$ 240.00
1285	Enviro-Tec America, Inc.	20216252; SIR Reports, Cycle 6	\$ 45.00
1286	Fastenal Co.	20216257; Small Tools	\$ 106.50
1287	Flowers by Teddie Rae	A0621125; W. A. Graham Memorial Wreath	\$ 50.00
1288	Gonthier, Chris (Meaux Down Lawncare)	20215235; Mowing Service for April 2021	\$ 525.00
1289	Grand River Dam Authority	Purchased Electric for May 2021	\$ 417,726.19
1290	Green Country Testing, Inc.	20215243; Testing	\$ 410.00
1291	H. G. Flake Co., Inc.	20215215; Material and Supplies	\$ 12,597.38
1292	J. Harlen Co., Inc.	20215213; Batteries for E-Flood Litebox	\$ 105.77
1293	Hamill Metals	20215234; Material and Supplies	\$ 1,275.99
1294	Hamill Metals	20215237; Equipment Maintenance, Sprayer Rack	\$ 52.55
1295	Airgas USA, LLC	20215244; Nitrogen	\$ 96.86
1296	Border States Industries, Inc.	20214188; Bid #931, Electric Material	\$ 14,560.00
1297	Border States Industries, Inc.	20214188; Bid #931, Electric Material	\$ 2,527.60
1298	Border States Industries, Inc.	20215236; Electric Material	\$ 506.20
1299	Lakeland Office Systems	A0521114; Quarterly Office Copies (Total 33,899)	\$ 866.70
1300	Locke Supply Co.	20216256; Material and Small Tools	\$ 739.85
1301	Infrastructure Solutions Group, LLC	A1220296; Hydraulic Water System Analysis, Payment #2	\$ 11,550.00
1302	Mike's Tire & Car Care	20215246; Equipment and Vehicle Maintenance	\$ 165.88
1303	Oklahoma Natural Gas Company	Transportation Fees for April 2021	\$ 6,041.58
1304	Oklahoma Ordnance Works Authority	Purchased Water for May 2021	\$ 68,101.62
1305	Oklahoma Ordnance Works Authority	Wastewater Treatment for May 2021	\$ 778.49
1306	Patchwork Pup	20216250; Unisex Non-FR T-shirts	\$ 1,611.00
1307	Pryor Automotive Supply	20216260; Equipment and Vehicle Maintenance	\$ 552.42
1308	Pryor Stone Inc.	20216251; Rock and Sand	\$ 1,942.09
1309	Sundance Office	A0521110; Office Supplies and Colored File Folders	\$ 59.29
1310	Sundance Office	20216253; Warehouse Supplies	\$ 126.41
1311	Storage Plus by 5 R, Inc.	A0621126; On-site Shredding for May 2021	\$ 40.00
1312	The Paper	A0521121; Advertisement, Tree-Trimmer	\$ 40.00
1313	Traffic Signals Inc.	20214154; Rewire Signals at Hwy 69 & SE 9th Street	\$ 9,470.00
1314	Tulsa Emergency Medical Center Inc.	A0521117; Pre-employment Exam, R. Wilkerson	\$ 120.00
1315	Utility Supply Company	20214193; Bid #932, Water and Sewer Material	\$ 5,581.00
1316	US Cellular	Cellular Services for May 2021	\$ 565.37
1317	USA Bluebook	20215208; Small Tools	\$ 93.84
1318	Core & Main	20214192; Bid #932, Water and Sewer Material	\$ 27,284.95
1319	Core & Main	20215205; Material and Supplies	\$ 195.00
1320	Core & Main	20215218; Material and Supplies	\$ 1,050.00
1321	Core & Main	20215219; Material and Supplies	\$ 392.30
1322	Core & Main	20215233; Material and Supplies	\$ 124.60
1323	Wal-Mart Capital One	20216254; Warehouse Supplies and Microwave Oven	\$ 232.21
1324	Ben Sherrer law Office, P.C.	A0621124; Attorney Fees for May 2021	\$ 920.00
1325	Mutual of Omaha Payment Process Center	Group AD&D Coverage for June 2021	\$ 607.46
1326	City of Pryor Creek	A0720184; Cleaning Service, Payroll Ending May 14, 2021	\$ 594.23
1327	City of Pryor Creek	A0521111; 19 Licenses for Google Apps	\$ 1,368.00
1328	City of Pryor Creek	Worker's Compensation for April 2021	\$ 12,610.18
1329	Fiber Interactive Technologies	Voice and Fax Services for May 2021	\$ 166.83
1330	Ancillary Bill Dept. Dearborn Life Ins. Co.	Group LTD Coverage for June 2021	\$ 1,218.21
1331	Municipal Utility Board	Utility Services for May 2021	\$ 19,782.17
1332	Municipal Utility Board	Petty Cash	\$ 528.36
1333	Medicare Commercial Repayment Center - GHP	A0521112; Primary Pmts for Medicare Beneficiary, K. Thomas	\$ 3,001.98
1334	Pryor Printing Inc.	A0521122; Daily Utility Deposit Record Books	\$ 130.11
1335	Technical Programming Services Inc.	A0521115; May 2021 Bill/Late Message Print & Mailing	\$ 3,330.98
1336	VSP Insurance Co., (CT)	Payroll Deduction for June 2021	\$ 629.93
1337	Rogers, Mr. & Mrs. Buddy Dale	A0521116; Acquisition for Easements	\$ 2,500.00
1338	Potts, Michael	A0521120; Training and Travel Reimbursement	\$ 176.61
TOTAL			<u>\$ 908,333.93</u>

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 5/28/2021

*** REGISTER TOTALS ***

REGULAR CHECKS:	7	7,099.82
DIRECT DEPOSIT REGULAR CHECKS:	43	62,913.19
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	50	70,013.01

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 5-13-21 TO 5-26-21

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Seri M. Hill for Jared Crisp
GENERAL MANAGER

APPROVED: Darry Harris by Jmb
CHAIRMAN

PO # A0521-119

Claim 1259