



August 5, 2024

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, August 5, 2024, with Vice-Chair Mitchell presiding. The agenda was posted outside in the Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Ms. Lorri Mitchell, Dr. Ken Rains, Dr. Art Sixkiller, and Mr. Mark Roberts. Mr. Garry Harris was absent.

Guest in attendance were Mr. Terry Aylward, Mr. Bill Tackett, and Mr. Jason Turk.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held July 15, 2024. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, and Mitchell Nay – none

The Board recognized Mr. Jared Crisp who presented the claims for approval.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #0053 - #0132 totaling \$997,334.76 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, and Mitchell Nay – none

The Board recognized Mr. Bill Tackett of the Oklahoma Municipal Natural Gas Coalition who discussed the Gas Acquisition Management Project Participation Agreement effective October 1, 2024. Mr. Jared Crisp reported the existing contract with BlueMark Energy, LLC expires September 30, 2024 and recommended approval of the OMNGC Participation Agreement.

Mr. Ben Sherrer confirmed he reviewed the Gas Acquisition Management Project Participation Agreement effective October 1, 2024. Mr. Sherrer noted MUB opted out of Article 3 and the terms in Article 9 allowed for either party to terminate the Agreement if given at least three months written notice, except as to any outstanding obligations by either party.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the Gas Acquisition Management Project Participation Agreement with the Oklahoma Municipal Natural Gas Coalition, effective October 1, 2024. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, and Mitchell Nay – none

The Board recognized Mr. Jared Crisp who updated the Board on the August 1, 2024 discolored water reported in various parts of our potable water system. MUB's supplier, the Oklahoma Ordnance Works Authority (OOWA), had an issue at their water plant located in the MidAmerica Industrial Park. MUB staff used social media to notify our customers about the discolored water which was safe for consumption but could discolor clothing if laundered. The next day our Water Department flushed approximately 30,000 gallons of water throughout fourteen (14) fire

hydrants situated around town which nearly cleared the discolored water from our water system in a few hours at a minimal cost.

Mr. Jared Crisp discussed the Five-Year Rate Study conducted on behalf of our supplier, Oklahoma Ordnance Works Authority, and the recommended water rate increases every six months. Mr. Crisp presented a comparison chart which included our current rate, the recommended rate increase, and several area water rates around the state and then he recommended the Board approve to recommend to the Pryor Creek City Council an increase in water rates inside city limits from \$5.10 per 1,000 gallons to \$5.22 per 1,000 gallons, effective August 2024 billing.

A motion was made by Dr. Rains and seconded by Mr. Roberts to recommend to the Pryor Creek City Council an increase in water rates inside city limits from \$5.10 per 1,000 gallons to \$5.22 per 1,000 gallons, effective August 2024 billing. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, and Mitchell Nay – none

Mr. Jared Crisp discussed a visual proposal of the 9th Street Lift Station Improvements and Sludge Removal which qualifies for ARPA (American Rescue Plan Act) funds. ARPA funds must be obligated by December 31, 2024 and spent by September 30, 2026. Mr. Crisp recommended the Board enter into an agreement with Infrastructure Solutions Group, LLC for Professional Services for Project Number PMUB-14-04A (9th Street Lift Station Improvements and Sludge Removal) at a cost not to exceed \$15,000.00 which would include Engineering Bidding Fee and the Engineering Construction Management Fee. Mr. Crisp recommended the Resident Project Representative fee be removed and paid for as an hourly rate as requested since MUB will have an Inspector assigned to the project.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to enter into an agreement with Infrastructure Solutions Group, LLC for Professional Services for Project Number PMUB-14-04A (9th Street Lift Station Improvements and Sludge Removal) at a cost not to exceed \$15,000.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Roberts, and Mitchell Nay – none

Mr. Jared Crisp discussed a visual presentation of the proposed Sanitary Sewer Manhole Rehabilitation Project of 12-14 brick manholes in our system which could be repaired and have a 10-year limited warranty and could help stop infiltration and unnecessary wastewater treatment for 30-40 years. Mr. Crisp recommended the Board enter into an agreement to install 100.00' of Manhole Lining at a price not to exceed \$30,000.00.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to enter into an agreement with Midwest Infrastructure Coatings for the Sanitary Sewer Manhole Rehabilitation Project at a price not to exceed \$30,000.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Roberts, and Mitchell Nay – none

The Board recognized Mr. Travis Willis who reported on the Warehouse Operations and the contributions of our new hire Ms. Holly Patton.

The Board recognized Mrs. Teri Hill who had no additional comments to the written reports regarding the United Healthcare UCard and the ability to receive one-time check payments for utility services.

Mrs. Teri Hill also expressed her gratitude to Mr. Mark Roberts for his 20 years of faithfully serving on the Municipal Utility Board.

The Department Foreman's Report was presented with no comments.

The Board recognized Mr. Jared Crisp who discussed and recommended the Board allow four (4) employees to attend the 2024 Xylem Reach Annual Conference at the Atlanta Marriott Marquis in Atlanta, Georgia on October 13-16, 2024, at a cost not to exceed \$12,000 (\$3,000 per employee).

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to allow Mr. Travis Willis, Mr. Travis Whitenack, Mr. Jimmy Martin, and Mr. Ryan Stout to attend the 2024 Xylem Reach Annual Conference at the Atlanta Marriott Marquis in Atlanta, Georgia on October 13-16, 2024, at a cost not to exceed \$12,000 (\$3,000 per employee). MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, and Mitchell Nay – none

The Board recognized Mr. Jared Crisp who agreed with Mr. Brent Childer's recommendation to promote Mr. Taylor Looney to Apprentice Lineman 4th Year Non-Merit in the Electric Department (\$34.28 per hour to \$35.85 per hour) effective August 1, 2024.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to promote Mr. Taylor Looney to Apprentice Lineman 4th Year Non-Merit in the Electric Department (\$34.28 per hour to \$35.85 per hour) effective August 1, 2024. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, and Mitchell Nay – none

There was no Unfinished Business or New Business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to adjourn at 6:57 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, and Mitchell Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
0133	Payroll	A0824166; Payroll Ending August 14, 2024	\$ 84,414.26
0134	BOC-Pryor	FICA \$15,104.00; Medic \$3,532.36; Federal \$10,775.95	\$ 29,412.31
0135	Oklahoma Tax Commission	A0824166; Payroll Ending August 14, 2024	\$ 4,396.00
0136	Oklahoma Centralized Support Registry	A0824166; Payroll Ending August 14, 2024	\$ 1,101.71
0137	Kansas Payment Center/SG10DM000494	A0824166; Payroll Ending August 14, 2024	\$ 83.54
0138	CNCSPC-Cherokee Nation Support	A0824166; Payroll Ending August 14, 2024	\$ 353.67
0139	AFLAC Remittance Processing Services	Payroll Deduction for August 2024	\$ 2,443.71
0140	AgriLand FS Inc.	20248368; Fuel	\$ 2,990.13
0141	Amazon Capital Services	20247339; Warehouse Supplies	\$ 94.25
0142	Amazon Capital Services	20248360; Materials and Supplies	\$ 191.87
0143	Accurate Environmental, LLC	A0824163; Water Samples; THMS/HASS Quarterly Water Test	\$ 1,230.00
0144	Anixter Inc.	2024267; CCP; Paid in Full	\$ 1,562.40
0145	AT&T Mobility	Cellular Service for July 2024	\$ 1,476.17
0146	BlueMark Energy, LLC	Purchased Gas; July 2024	\$ 13,500.17
0147	C&M Supply, Inc.	20248359; Safety Equipment	\$ 50.60
0148	Chouteau Lime Company	20248351; Weed Spray	\$ 540.00
0149	CINTAS Corporation #063	20248348; Uniform Rental for July 2024	\$ 1,381.93
0150	CINTAS	20248366; Vehicle First Aid Kits	\$ 1,395.00
0151	CINTAS	20248372; First Aid Supplies	\$ 578.36
0152	Clark's Upholstery	20248363; Vehicle Maintenance	\$ 125.00
0153	SPC Office Products	20248371; Shipping Fees	\$ 148.05
0154	Golden Environmental, LLC	20248349; A/B Wastewater Operator class; T. Adams	\$ 475.00
0155	Grand River Dam Authority	Purchased Electric; July 2024	\$ 716,549.79
0156	P & K Equipment	20248373; Equipment Maintenance	\$ 225.01
0157	Green Country Testing Inc.	20248370; Testing	\$ 540.00
0158	ISCO Industries	20248347; Material and Supplies	\$ 77.10
0159	Airgas USA, LLC	20248364; Garage Shop Supplies	\$ 85.51
0160	Koons Gas Measurement	20247328; Equipment Maintenance	\$ 10,305.34
0161	Northeast Tech-Business Industry	A0824157; CPR Training	\$ 1,650.00
0162	OTA Pikepass Government Account Services	A0824156; Turnpike Fees for July 2024	\$ 39.63
0163	O'Reilly Automotive, Inc.	20248352; Vehicle Maintenance	\$ 237.19
0164	Oklahoma Parts Supply LLC dba NAPA	20248355; Vehicle Maintenance	\$ 25.99
0165	Pryor Waste and Recycling, LLC	20248354; Roll-off Dumpster	\$ 385.00
0166	Pryor Waste and Recycling, LLC	Solid Waste Disposal Fee for July 2024	\$ 122,222.04
0167	Pryor Lumber Company, Inc.	20246293; CCP; Supplies	\$ 436.03
0168	R & L Tires, LLC	20248369; Vehicle Maintenance	\$ 231.55
0169	Retrofit Automation	20248362; Equipment Maintenance	\$ 579.40
0170	Mayes County RWD # 4	Water Service for WWTP, July 2024	\$ 27.36
0171	Robin's Nest Flowers	A0824159; Memorial Flowers; L. Crisp	\$ 120.00
0172	S&D Electric Motors, Inc.	20247340; Equipment Maintenance	\$ 9,775.00
0173	Shredders Inc.	20248346; On-Site Shredding	\$ 281.00
0174	Springdale Tractor Co.	20248357; Equipment Maintenance	\$ 42.17
0175	Techline Inc.	20233123; CCP; Bid #944	\$ 55,222.50
0176	Tractor Supply Credit Plan	20248350; Equipment Maintenance	\$ 594.27
0177	Utility Supply Co.	20247342; Material and Supplies	\$ 340.00
0178	UTS-Utility Technology Services	A1223279; CCP; Payment #13-15	\$ 86,200.00
0179	VISA Business	20248356; Warehouse Maintenance	\$ 524.14
0180	Absolute Technologies	A0824158; Material and Supplies	\$ 499.95
0181	City Of Pryor Creek	Occupational Fee, July 2024	\$ 3,743.01
0182	City Of Pryor Creek	A0724135; Cleaning Payroll Ending August 16, 2024	\$ 1,454.96
0183	City Of Pryor Creek	A0824164; Allocation to City; Payment #1	\$ 64,600.00
0184	Kolker & Kolker, Inc.	A0824153; Consultant Fees	\$ 540.00
0185	RCI Insurance Group	Worker's Compensation Fees for July 2024	\$ 4,208.00
0186	Municipal Utility Board	Solid Waste Billing Fees for July 2024	\$ 7,486.03
0187	Share The Comfort	STC Donations; July 2024	\$ 196.82
0188	VISA Control Account	A0824162; Supplies and DOT Registration Fees	\$ 2,837.83
0189	Department of Environmental Quality	20248353; "A" Wastewater Certification; T. Adams	\$ 62.00
0190	Department of Environmental Quality	A0824160; Annual Discharge Permit	\$ 9,498.86
0191	Department of Environmental Quality	A0824161; Annual Public Water Supply Permit	\$ 534.37
TOTAL			<u>\$ 1,250,321.98</u>

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 8/16/2024

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	52	84,414.26
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	52	84,414.26

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 8-1-24 TO 8-14-24

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jarvis Crisp by Jos Morrison
GENERAL MANAGER

APPROVED: Greely Wallace by Jos Morrison
CHAIRMAN

Claim # : 0133

Po # : A0824-166