



August 17, 2020

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, August 17, 2020, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Mr. Mark Roberts, Dr. Ken Rains, Ms. Lorri Mitchell, and Dr. Art Sixkiller.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held August 3, 2020. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts Sixkiller, Mitchell, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #123 - #172 totaling \$958,393.74 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized the Honorable Mayor Larry Lees who had no report or comments.

The Board recognized Mr. Steve Powell who reported the Wastewater Flow Meter was installed without incident and he would be coordinating with the IT specialty company to incorporate the flow meter into the system at the treatment plant.

Mr. Powell also reported he should be ready to present the Lift Station Upgrade Study to the Board in September. Mr. Crisp added, each lift station in our system is unique and 25-35 years old, therefore the maintenance parts are not interchangeable and they are becoming outdated.

Mr. Powell discussed the Cone Valves and reported the Giles Property Sewer Extension was put on hold until the easement issue had been resolved.

The Board recognized Mr. Jared Crisp who reported operations are at full staff and they are practicing social distancing. Also, he reported he was continuing to encourage our employees to heed the CDC recommendations regarding COVID-19.

Mr. Crisp discussed and recommended the Board approve the General/Auto Liability Insurance Coverage, effective September 18, 2020 and expiring September 18, 2021, with the Oklahoma Municipal Assurance Group (OMAG) at a cost of \$35,114.00.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve the General/Auto Liability Insurance Coverage, effective September 18, 2020 and expiring September 18, 2021, with

the Oklahoma Municipal Assurance Group (OMAG) at a cost of \$35,114.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, Rains, and Harris Nay – none

Mr. Crisp discussed and recommended the Board approve a joint resolution with the City of Pryor Creek of necessity for the acquisition of utility easements necessary for the Sanitary Sewer Interceptor Extension to the Giles Property (North Pryor) as presented.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve a joint resolution with the City of Pryor Creek of necessity for the acquisition of utility easements necessary for the Sanitary Sewer Interceptor Extension to the Giles Property (North Pryor) as presented. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

Mr. Crisp discussed and recommended the Board approve the Second Amendment to Power Purchase and Sale Agreement with Grand River Dam Authority (GRDA) as presented.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to approve the Second Amendment to Power Purchase and Sale Agreement with Grand River Dam Authority (GRDA) as presented. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Rains, Roberts, and Harris Nay – none

Mr. Crisp discussed and recommended the Board approve the Contract for Commercial Service with the Grand River Dam Authority (GRDA) as presented.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve the Contract for Commercial Service with the Grand River Dam Authority (GRDA) as presented. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

The Board recognized Mrs. Teri Hill who reported the City Treasurer closed the Municipal Utility Board Capital Improvement Account at RCB and transferred the \$2,559.89 balance to the Municipal Utility Board Capital Improvement Account at Bank of Commerce (BOC). She also reported the City Treasurer closed the Municipal Utility Board General Fund Account at RCB and transferred the \$5,553.32 balance to the Municipal Utility Board General Fund Account at Bank of Commerce (BOC).

A written Department Foreman's Report was presented with Mr. Crisp adding the Electric Department would be meeting Grand River Dam Authority on August 18, 2020 to install two switch-gear cabinets at The District. One would feed The District and the other would add a back feed to Wal-Mart Store and area businesses. He is also extending a gas main to the Cowan Property near Northeast 1st

Street and 434 Road with future plans to loop a new gas main back to Northeast 5th Street and Gaither Road.

There was no unfinished or new business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 6:37 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none


Chairman


Secretary

September 8, 2020

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
173	Payroll	A0820203; Payroll Ending August 19, 2020	67,565.97
174	Bank of Commerce	FICA \$12,111.40; Med \$2,832.46; Federal \$9,043.61	23,987.47
175	Oklahoma Tax Commission	A0820203; Payroll Ending August 19, 2020	3,412.00
176	Oklahoma Centralized Support Registry	A0820203; Payroll Ending August 19, 2020	1,467.77
177	Principal Financial Group	457 Retirement Savings Deduction for August 2020	14,588.66
178	Principal Financial Group	457 Loan Repayment for August 2020	1,817.16
179	Principal Financial Group	MPP Retirement Contributions for August 2020	24,615.34
180	Payroll	A0920216; Payroll Ending September 2, 2020	68,509.83
181	Bank of Commerce	FICA \$12,129.22; Med \$2,836.68; Federal \$9,041.14	24,007.04
182	Oklahoma Tax Commission	A0920216; Payroll Ending September 2, 2020	3,429.00
183	Oklahoma Centralized Support Registry	A0920216; Payroll Ending September 2, 2020	1,467.77
184	Oklahoma State Tax Commission	August 2020 Sales Tax/September 2020 Estimated Sales Tax	63,289.22
185	Altec Industries, Inc.	2020128; CCP, Equipment Replacement, Truck #3	61,054.00
186	Altec Industries, Inc.	20208393; Small Tool, Rope for Truck #22	121.07
187	Arkansas Electric Coop, Inc.	20204205; CCP, Bid #927, Electric Material	3,855.84
188	Accurate Environmental, LLC	A0820212; Water Samples	125.00
189	Accurate Environmental, LLC	A0820212; Water Samples	237.00
190	Bluecross/Blueshield of Oklahoma	Group Medical Coverage for September 2020	24,368.58
191	Brenntag Southwest, Inc.	20208409; Material and Supplies	1,420.90
192	CBI Wholesale Electric, LLC	20208408; Fiber Project and Elks Lift Station	509.28
193	Chouteau Lime Company	20209428; Material and Supplies	696.15
194	CINTAS Corporation 063	20209421; Uniform Rental, August 2020	1,537.28
195	CINTAS First Aid & Safety	20208398; First Aid Supplies	324.46
196	CINTAS First Aid & Safety	A0820205; First Aid Kit Supplies for August 2020	102.28
197	Clark's Body Shop	20208411; Full Window Tint, New Truck #3	250.00
198	C & R Oil Co., Inc.	20208394; Fuel, Warehouse and WWTP	3,314.22
199	Delta Dental of Oklahoma	Group Dental Coverage for September 2020	3,189.00
200	Enviro-Tec America	20209419; SIR Reports, Cycle 10	45.00
201	Fastenal Company	20208406; Equipment Maintenance, Elks Lift Station	380.88
202	First Church of God	A0620130; CCP, East Highway 20 Road Bore	25,000.00
203	Premier Signs & Designs, LLC	20209424; Decals, New Truck #3, Old Trucks #3 and #23	109.00
204	Grand River Dam Authority	Purchased Electric for August 2020	610,754.30
205	P & K Equipment	20208396; Material and Small Tools	456.39
206	P & K Equipment	20209417; Material and Supplies	40.98
207	Green Country Testing, Inc.	20208389; Testing	690.00
208	GW Construction & Fencing Co.	20209413; Fencing and Sod	3,300.00
209	Lakeland Office Systems	A0820209; Quarterly Office Copies (Total 39,930)	832.89
210	KGM (Koons Gas Measurement)	20208391; Equipment Maintenance, PHS baseball/softball buildings	7,130.69
211	Locke Supply Co.	20209415; Material and Small Tools	808.99
212	Love, Beal & Nixon, P.C.	A0820203; Garnishment, C. Grass	229.83
213	Love, Beal & Nixon, P.C.	A0920216; Garnishment, C. Grass	229.83
214	Masters Heating Cooling Inc.	20209427; Equip. Maintenance, WWTP and 9th St. Lift Station	1,075.00
215	Infrastructure Solutions Group, LLC	A0320062; CCP, Sanitary Sewer Extension, Payment #5	2,267.25
216	Infrastructure Solutions Group, LLC	A0820208; Engineer Fees for August 2020	1,650.00
217	Mike's Tire & Car Care	20208390; Equip. Maintenance, Trackhoe & Sprayer Trailers	356.45
218	Mike's Tire & Car Care	20208404; Vehicle Maintenance, Trucks #11 and #17	440.98
219	Mike's Tire & Car Care	20209418; Vehicle Maintenance, Truck #8	117.84
220	O'Reilly Automotive Inc.	20209425; Vehicle Maintenance and Supplies	221.08
221	Oklahoma Natural Gas Company	Transportation Fees for July 2020	6,040.07
222	Oklahoma Ordnance Works Authority	Purchased Water for August 2020	72,922.89
223	Pryor Automotive Supply	20209426; Vehicle Maintenance and Small Tools	275.65
224	Pryor Stone Inc.	20208386; Rock	1,163.81
225	Pryor Stone Inc.	20208407; Rock	180.21
226	Retrofit Automation	20209412; Equipment Maintenance, Elks Lift Station	841.50
227	Moore Farms	20208401; Topsoil	800.00
228	S & D Electric Motor Inc.	20208392; Equipment Maintenance, Elks Lift Station	3,190.48
229	S & D Electric Motor Inc.	20209414; Equipment Maintenance, Elks Lift Station	3,637.68
230	S & D Electric Motor Inc.	20209422; Equipment Maintenance, WWTP Basin	260.00
231	Sadler Paper Company	A0820211; City Hall Cleaning Supplies	289.80
232	Sundance Office	A0820202; Office Supplies and Bond Paper	164.01
233	Storage Plus by 5 R, Inc.	A0920214; On-site shredding services for August 2020	55.00
234	The Paper	A0820210; Legal Publication, Sealed bid for surplus equipmer	74.00
235	U S Cellular	Cellular Service for August 2020	1,191.23
236	Core & Main	20207351; Material and Supplies	2,435.85
237	Core & Main	20208377; Material and Supplies	595.00
238	Core & Main	20208387; Equipment Maintenance, FLG plug valves	1,486.50
239	Core & Main	20208388; Small Tool, Tapping Machine for Truck #5	605.00
240	Wal-Mart Community/SYNCB	20208395; Material and Small Tools	187.57
241	White Star Machinery	20208397; Equipment Maintenance, Skid Loaders	199.70
242	Ben Sherrer Law Office, P.C.	A0920215; Attorney Fees for August 2020	620.00
243	Mutual of Omaha Payment Process Center	Group AD&D Coverage for September 2020	862.22
244	City of Pryor Creek	A0720184; Cleaning Services ending August 7 & 21, 2020	1,188.46
245	Fiber Interactive Technologies	Telephone Services for August 2020	166.83
246	Kolker & Kolker, Inc.	A0920217; Consultant Fee, FY2019-2020 Audit Preparation	3,075.00
247	Ancillary Bill Dept. Dearborn Life Ins. Co.	Group LTD Coverage for September 2020	1,216.04
248	Municipal Utility Board	Utility Services for August 2020	18,927.08
249	Municipal Utility Board	Petty Cash	473.97
250	OMAG	A0820204; General Liability and Auto Renewal	35,114.00
251	OMAG	A0820213; Additional Premium for New Truck #3	843.00
252	Personnel Concepts	A0820206; Oklahoma Compliance Notices	671.83
253	Technical Programming Services Inc.	A0820207; Bill/Late Message Print and Mailing, August 2020	3,221.85
254	Tyler Technologies, Inc.	A0820212A; Annual Maintenance, Mobile Service Orders	131.25
255	VSP Insurance Co., (CT)	Payroll Deduction for September 2020	609.00
TOTAL			<u>1,219,116.15</u>

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 9/04/2020

*** REGISTER TOTALS ***

REGULAR CHECKS:	13	14,779.19
DIRECT DEPOSIT REGULAR CHECKS:	41	53,730.64
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	54	68,509.83

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 8-20-2020 TO 9-2-2020

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hise for Jared Crisp
GENERAL MANAGER

APPROVED: Darryl Harris by Gmb
CHAIRMAN

Po # A0920-216

claim #

0180

*** REGISTER TOTALS ***

REGULAR CHECKS:	11	13,816.25
DIRECT DEPOSIT REGULAR CHECKS:	39	53,749.72
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	50	67,565.97

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 8-6-2020 TO 8-19-2020

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hice for Jared Crisp
GENERAL MANAGER
APPROVED: Garry Harris by Jmh
CHAIRMAN

PO # A0820 - 203

claim

-0173