



September 7, 2021

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Tuesday, September 7, 2021, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Ms. Lorri Mitchell, Mr. Mark Roberts, Dr. Art Sixkiller, and Dr. Ken Rains.

Also attending were Mr. Ryan Stout, Mr. Travis Willis, and Mr. Dalton Powell.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held August 16, 2021. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #169 - #253 totaling \$805,197.81 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris. Nay – none.

The Board recognized Mr. Steve Powell who updated the Board on the Hydraulic Analysis testing and discussed a few minor issues with moving the controls to the N. Elliott St. water tower. His staff will be working with MUB's staff to determine a solution and will present to the board at a later date.

Mr. Powell reported the Giles Sewer Interceptor Extension Project is eighty (80%) percent complete and Mr. Crisp added a pre-construction meeting had been scheduled for next week with the approved Contractor (Bates Infrastructure, LLC) on the US69 Highway Water Project between Park Street and Southeast 5th Street (PMUB-21-02).

The Board recognized Mr. Jared Crisp who reported the presentation of the AMI (Advanced Metering Infrastructure) during the 2021 Hometown Connections Inc. Annual Conference in Fort Collins, Colorado was informative and he will be attending more AMI discussions with the Grand River Dam Authority (GRDA) Executive Team.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

Mr. Crisp discussed and recommended the reclassification of Mr. Dayton Brown, 2nd Year Apprentice Non-Merit Probationary Employee, to a Regular Employee with no promotion, effective September 3, 2021.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to reclassify Mr. Dayton Brown from a Probationary Employee to a Regular Employee, effective September 3, 2021. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris Nay – none

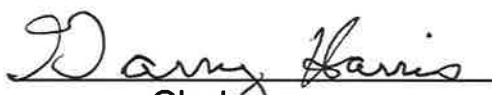
There was no unfinished business or new business to discuss.

At 6:31 p.m. a motion was made by Ms. Mitchell and seconded by Dr. Rains to enter into Executive Session for the purposes of: Discussion regarding information technology audit conducted by CISA pursuant to 25 O.S. 307 (B) (11) (e) (2), (3), and (7) with Mr. Ben Sherrer, Mr. Jared Crisp, Mr. Ryan Stout, and Mr. Travis Willis. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Roberts, Sixkiller, and Harris Nay – none

At 6:47 p.m. a motion was made by Dr. Rains and seconded by Mr. Roberts to resume regular session. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none

Chairman Harris reported no action necessary on matters discussed in Executive Session related to information technology audit conducted by CISA.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to adjourn at 6:48 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Roberts, Rains, and Harris Nay – none


Chairman


Secretary

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 9/17/2021

*** REGISTER TOTALS ***

REGULAR CHECKS:	7	7,735.35
DIRECT DEPOSIT REGULAR CHECKS:	44	64,303.66
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	51	72,039.01

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 9-2-21 TO 9-15-21

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hise for Jared Crisp
GENERAL MANAGER

APPROVED: Larry Harris by Jmh
CHAIRMAN

PO # A0921 - 221

Claim #

0254

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
254	Payroll	A0921221; Payroll Ending 15 September 2021	72,039.01
255	BOC-Pryor	FICA-\$12,670.14; MED-\$2,936.10; FED-\$8,573.25	24,206.49
256	Oklahoma Tax Commission	A0921221 SWH; Payroll Ending 15 September 2021	3,737.00
257	Oklahoma Centralized Support Registry	A0921221 Payroll Deduction Ending 15 September 2021	1,686.97
258	Kansas Payment Center/SG10DM000494	A0921221; Payroll Ending 15 September 2021	83.54
259	AFLAC	Payroll Deduction September 2021	2,215.45
260	Amazon Capital Services	20218391; Safety Glasses & Gatorade	305.70
261	Arkansas Electric Coop.Inc.	2021242; (CCP, 5,822.57) Electric Material	6,329.09
262	Accurate Environmental, LLC	A0921218; Water Samples	60.00
263	B & B Meter Service	20219400; Materials and Supplies	510.00
264	B & B Meter Service	20219417; Digital Pressure Gauge Calibration	375.00
265	BlueMark Energy, LLC	Purchased Gas; August 2021	26,169.99
266	Chouteau Lime	20219405; Materials and Supplies	412.55
267	CINTAS Corporation	20219410; Uniform Rental, August 2021	827.12
268	Enviro-Tec America	20219409; SIR Report; Cycle 10	45.00
269	Praxair Distribution Inc.	20219413; Annual Cylinder Renewal & Nitrogen/Hydrogen	146.93
270	Chris Gonthier dba Meaux Down Lawncare	20219401; Mowing Service; July and August 2021	1,680.00
271	Grand River Dam Authority	Purchased Electric; August 2021	776,951.64
272	P & K Equipment	20219411; Material and Supplies	21.25
273	Airgas USA, LLC	20219420; Nitrogen and Cylinder Rental	105.57
274	OMUSA / OMA	A0921220; 2021 Lineworkers Rodeo Registration (8 employees)	1,102.00
275	Mike's Tire & Car Care	20219414; Truck #7 Maintenance and Tires for Trencher Trailer	258.74
276	Pike Pass Government Account Services	A0921217; Turnpike Fees for July and August 2021	45.99
277	O'Reilly Automotive, Inc.	20219403; Material and Supplies	678.81
278	Mayes County River Rock, LLC	20219407; Sand; Drying Beds	360.00
279	Patriot Dodge Chrysler Jeep	20219415; Truck #9 Maintenance	1,512.04
280	Pryor Automotive Supply	20219402; Vehicle Maintenance and Small Tools	110.31
281	Pryor Chevrolet	20219416; Truck #4 Maintenance	379.04
282	Pryor Stone	20219404; Rock	963.12
283	Pryor Waste and Recycling, LLC	Solid Waste Disposal for August 2021	99,203.45
284	Mayes County RWD #4	Water Service for WWTP; August 2021	23.86
285	Sundance Office	A0921219; Administrative Office Supplies and Copy Paper	241.49
286	Tractor Supply Credit Plan	20219406; Material and Supplies	259.15
287	Core & Main	20218381; Material and Supplies	340.70
288	Core & Main	20218386; Material and Supplies	250.00
289	City of Pryor Creek	August 2021 Occupational Fee for August 2021 Solid Waste Collection	3,234.63
290	City of Pryor Creek	A0721173; City Hall Maintenance, September 2021	612.06
291	City of Pryor Creek	A0821191; Allocation to City; Payment# 2	64,600.00
292	Municipal Utility Board	Solid Waste Billing Fee for August 2021	6,469.27
293	Wa-Ro-Ma dba C. A. R. D.	Share the Comfort Collection for August 2021	244.30
294	VISA Control Account Card Services	Miscellaneous Expenses, Equipment, and Travel	3,322.18
295-324	MUB Employee Listing	A0921223; 30 Employee Clothing Reimbursements and 3 Employee Boot Allowances	5,890.00
325	Sharpe's Dry Goods Co., LLC.	20219419; Clothing Allowance (10 Employees)	2,100.00
326	Oklahoma Natural Gas Company	Transportation Fee for August 2021	6,040.05
TOTAL			<u>1,116,149.49</u>