



September 20, 2021

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, September 20, 2021, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Ms. Lorri Mitchell, Mr. Mark Roberts, Dr. Art Sixkiller and Dr. Ken Rains.

Also in attendance were Mr. Terry Aylward of The Paper, Mr. Steve Powell, and Mayor Larry Lees.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held September 7, 2021. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, Sixkiller, and Harris.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #254 - #326 totaling \$1,116,149.49 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Rains, Sixkiller and Harris Nay – none

The Board recognized the Honorable Mayor Lees who stated the city continues discussions with developers and possible retailers. He also stated that there will be a progress report regarding the new Emergency Center and the H.R.1319 American Rescue Plan Act of 2021 at the next Pryor Creek City Council meeting on September 21, 2021.

The Board recognized Mr. Steve Powell who reported the US69 Highway Water Project between Park Street and Southeast 5th Street is projected to begin October 4, 2021 if not sooner per the Contractor (Bates Infrastructure, LLC). The 8" Water Line, Highway 69 Bore and Casing will be beneficial to the new Tiger Tunnel Car Wash and surrounding businesses.

The Board recognized Mr. Crisp who discussed his recommendation to increase natural gas rates inside city limits from \$6.176 per MCF to \$8.306 per MCF, effective October 2021 billing. He explained that he was able to lock in this rate (\$4.63 per MCF where the previous rate was \$2.50 per MCF) beginning from September 1, 2021 through August 31, 2022. The increase of \$2.13 per MCF would be locked in for that period and would pass through to the end user.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve to recommend to the Pryor Creek City Council an increase in natural gas rates inside city limits from \$6.176 per MCF to \$8.306 per MCF, effective October 2021 billing. MOTION CARRIED. Ayes – Sixkiller, Roberts, Rains, Mitchell and Harris Nay – none

The Board recognized Mr. Crisp who discussed his recommendation to increase water rates inside city limits from \$4.52 per 1,000 gallons to \$4.56 per 1,000 gallons. He explained that our supplier Oklahoma Ordnance Works Authority (OOWA) increased our water rates on July 1, 2021 through December 31, 2021. The increase of \$0.04 would be locked in for that period and would pass through to the end user.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve to recommend to the Pryor Creek City Council an increase in water rates inside city limits from \$4.52 per 1,000 gallons to \$4.56 per 1,000 gallons, effective October 2021 billing. MOTION CARRIED. Ayes – Sixkiller, Roberts, Rains, Mitchell and Harris Nay – none

The Board recognized Mr. Crisp who reported MUB received a check from the OMAG Municipal Liability Protection Plan (MLPP) Retention Program in the amount of \$2,628.59.

Mr. Crisp stated the Municipal Electric Systems of Oklahoma (MESO) Lineworkers Rodeo will be held this week in Claremore and believes it's a great experience for the lineman to become better at their skills while competing and working with other cities and towns.

The Board recognized Mrs. Hannah Moore who had no Office Manager's Report.

A written Department Foreman's Report was presented with additional comments from Mr. Crisp. He reminded the board that the electric line near the hospital has been upgraded and was very pleased that it had been completed. He also noted the electric crew were working at Wilkerson Drive and S. Elliott Street to upgrade the electric system and that the water crew were addressing leaks due to the hardness of the ground. Mr. Crisp concluded that he was pleased with the Wastewater Treatment Plant's current status, stating it was looking good.

The Board recognized Mr. Crisp who discussed possible action on Bid #934; Electric Department Material. Mr. Crisp explained that line items 2 and 15 were pulled from the bid per the Electric Foreman. Line item 5 was awarded to Arkansas Electric as the next lowest bid (the lowest bid was not bid to specifications). Mr. Crisp recommended the board to approve Bid #934 in the amount of \$263,588.18 as the best low combination for Electric Department Material. This material is earmarked for the apartment complex at The District and a 52 lot residential subdivision project in the northern part of town. He further explained the procurement of these materials has become problematic due to recent economic changes and storms.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to approve Bid #934 in the amount of \$263,588.18 as the best low combination for Electric Department Material. MOTION CARRIED. Ayes – Roberts, Rains, Mitchell, Sixkiller and Harris Nay – none

There was no unfinished business to report.

There was no new business to discuss.

The Board recognized Mr. Ben Sherrer who had no Attorney's report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 6:30 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains and Harris Nay – none



Chairman


Secretary

October 4, 2021

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
327	Payroll	A1021233; Payroll Ending September 29, 2021	\$ 73,559.50
328	Bank of Commerce	FICA \$12,843.44; Med \$3,003.68; Federal \$8,255.07	\$ 24,102.19
329	Oklahoma Tax Commission	A1021233; Payroll Ending September 29, 2021	\$ 3,765.00
330	Oklahoma Centralized Support Registry	A1021233; Payroll Ending September 29, 2021	\$ 1,686.97
331	Kansas Payment Center/SG10DM000494	A1021233; Payroll Ending September 29, 2021	\$ 83.54
332	Oklahoma State Tax Commission	September 2021 Actual/October 2021 Estimated Sales Tax	\$ 64,401.35
333	Bank of Commerce	A0921229; LTD & FICA for 3rd Qtr. CY2021 LTD Payroll	\$ 128.59
334	Principal Financial Group	457 Retirement Savings for September 2021	\$ 13,801.73
335	Principal Financial Group	457 Loan Re-payment for September 2021	\$ 1,952.14
336	Principal Financial Group	MPP Retirement Contribution for September 2021	\$ 21,847.87
337	Oklahoma Employment Security Comm.	3rd Qtr. CY2021 Employers Unemployment Tax	\$ 690.61
338	Amazon Capital Services	20218384; Safety Equip., Chest Waders, R. Wilkerson	\$ 68.99
339	Amazon Capital Services	20219422; Small Tool, Oil Free Vacuum Pump	\$ 234.84
340	Accurate Environmental, LLC	A0921230; Water Samples for September 2021	\$ 280.00
341	Bluecross/Blueshield of Oklahoma	Group Medical Coverage for October 2021	\$ 48,075.20
342	Cintas First Aid & Safety	20219435; First Aid and Safety Supplies	\$ 296.31
343	Cintas First Aid & Safety	A0921224; First Aid Supplies, September 2021	\$ 141.86
344	C & R Oil Co., Inc.	20219436; Fuel	\$ 3,897.84
345	Delta Dental of Oklahoma	Group Dental October 2021	\$ 3,415.84
346	P & K Equipment	20219439; Stihl12 Brush Knife and Blade Kit	\$ 59.98
347	Green Country Surveying PLLC	A0921231; Survey Fees, Stonegate Addition	\$ 600.00
348	Green Country Testing, Inc.	20219429; Testing	\$ 555.00
349	Border States Industries Inc.	20215214; CCP, Bid #933, Gas Material	\$ 837.00
350	Key Maintenance, Inc.	A0321061; CCP, Payment #4 (\$91,605.47) Change Orders 1 & 2	\$ 99,659.47
351	KGM- Koons Gas Measurement	20219412; Gas Material and Supplies	\$ 624.00
352	Northwest Transformer Co., Inc.	20219444; Material and Supplies	\$ 6,433.00
353	Oklahoma Ordnance Works Authority	Purchased Water for September 2021	\$ 69,489.57
354	Oklahoma Ordnance Works Authority	Purchased Wastewater Treatment for September 2021	\$ 805.74
355	Patchwork Pup	20219425; Uniform Unisex T-shirts	\$ 140.50
356	Palmerton & Parrish, Inc.	A1021235; Road Compaction Test for Storm Drain Project	\$ 1,790.01
357	Pryor Stone	20219441; Material and Supplies	\$ 353.28
358	Sadler Paper Company	A1021237; Cleaning Supplies	\$ 385.69
359	Storage Plus by 5 R, Inc.	A0921226; On-site shredding service for September 2021	\$ 55.00
360	Traffic Signal Inc.	20219443; Traffic Detectors for 9th and US69	\$ 825.00
361	Tulsa Emergency Medical Center Inc.	A0921225; Pre-Employment Exam, T. Looney & F. Woolman	\$ 372.00
362	US Cellular	A1021236; Cellular Service for September 2021	\$ 67.16
363	Union Pacific Railroad Company	A0921228; Application Fees for Commercial Development	\$ 755.00
364	Core & Main	20214192; CCP, Bid #932, Water Material	\$ 2,309.35
365	Core & Main	20219408; Small Tool, 4' Mighty Probe	\$ 87.00
366	Core & Main	20219418; Small Tool and Material	\$ 278.36
367	Capital One (Walmart Credit Service)	20219442; Warehouse Supplies and City Hall Maintenance	\$ 126.87
368	Absolute Technologies	A0921232; Office Machines and IT Patch Cable	\$ 1,503.23
369	Beasley & Company	A0921227; 2nd Qtr Retirement Plan TPA Services	\$ 1,346.00
370	Ben Sherrer law Office, P.C.	A1021234; Attorney Fees for September 2021	\$ 460.00
371	Mutual of Omaha Payment Process Center	Group AD&D Coverage for October 2021	\$ 907.90
372	City of Pryor Creek	A0721173; Cleaning Services, Payroll Ending Sept. 17, 2021	\$ 612.06
373	Fiber Interactive Technologies	Voice and Fax Services for September 2021	\$ 166.83
374	Ancillary Bill Dept. Dearborn Life Ins. Co.	Group LTD Coverage for October 2021	\$ 1,276.24
375	Municipal Utility Board	Utility Services for September 2021	\$ 17,826.02
376	Municipal Utility Board	Petty Cash	\$ 255.85
377	Technical Programming Services Inc.	A0921222; Bill/Late Message Print/Mailing, September 2021	\$ 3,563.33
378	VSP Insurance Co., (CT)	Payroll Deduction for October 2021	\$ 751.22
TOTAL			<u>\$ 477,708.03</u>

9-30-2021 9:26 AM

PAYROLL CHECK REGISTER

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PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 10/01/2021

*** REGISTER TOTALS ***

REGULAR CHECKS:	10	8,237.51
DIRECT DEPOSIT REGULAR CHECKS:	46	65,321.99
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	56	73,559.50

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 9-16-2021 TO 9-29-2021

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Hannah Moore for Jared Crisp
GENERAL MANAGER
APPROVED: Garry Harris by HM
CHAIRMAN

Claim# 0327

PO# A10²01-233