



December 6, 2021

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, December 6, 2021, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Dr. Art Sixkiller, and Mr. Mark Roberts.

Also attending were Mr. Dalton Powell, Mr. Ryan Stout, and Mr. Terry Aylward.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held November 15, 2021. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, and Harris. Dr. Sixkiller abstained and counted as no vote.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #555 - #625 totaling \$861,184.09 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts and Harris. Nay – none

The Board recognized Mr. Dalton Powell who reported the East Salt Branch Sanitary Sewer Extension Project No: PMUB-21-01 Bid scheduled on December 7, 2021 had been postponed to 2 p.m. on December 16, 2021 (Addendum No.2). Mr. Jared Crisp added he had requested Mr. Ben Sherrer, MUB Attorney, to research and give an opinion on Municipality bid requirements by the State of Oklahoma Statutes. Mr. Crisp expressed his growing concern in the overall bid process of either a lack of participation or inflated prices caused by the fluctuating cost of material and the time lapse between a submitted quote from the supplier, presentation to MUB Board for approval, and the actual delivery of material.

The Board recognized Mr. Jared Crisp who reported every six (6) years the IRS requires a restatement of all retirement plans. Our third-party retirement administrator, Beasley & Company restated the Municipal Utility Department of Pryor, Oklahoma Money Purchase Plan document using our existing plan provisions together with the attached summary of changes effective 1-1-2022. Mr. Crisp recommended the Board adopt the IRS-approved non-standardized prototype plan revisions to the Municipal Utility Department of Pryor, Oklahoma Money Purchase Plan as presented.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to adopt the IRS-approved non-standardized prototype plan revisions to the Municipal Utility Department of Pryor, Oklahoma Money Purchase Plan as presented by the MUB Retirement Third-party Administrator, Beasley & Company. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris. Nay – none

Mr. Jared Crisp presented and discussed a site plan from Pryor Creek Storage. The Oklahoma Department of Transportation approved a twelve (12) month permit under US69 Highway therefore, he recommended

the Board approve the expenditure of \$18,500.00 to Union Pacific Railroad Company for the six (6) month Pipeline Crossing Agreement.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to approve the expenditure of \$18,500.00 to Union Pacific Railroad Company for the six (6) month Pipeline Crossing Agreement. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Rains, Sixkiller, and Harris Nay – none

Mr. Crisp discussed and recommended the approval to bid the installation of two (2) steel casings at 49th Street and U.S. Highway 69 (Pipeline Crossing Agreement Folder No: 03298-74) to provide gas and water services to the new Pryor Creek Storage development.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to bid the installation of two (2) steel casings at 49th Street and U.S. Highway 69 (Pipeline Crossing Agreement Folder No: 03298-74) to provide gas and water services to the new Pryor Creek Storage development. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Mitchell, Rains, and Harris Nay – none

Mr. Crisp recognized Mr. Ryan Stout who gave a progress report on the hardware installation of J.A.C.K. Mr. Crisp added the KIOSK daily administration training was scheduled for Friday, December 10, 2021 and J.A.C.K should be open to the public on Monday, December 13, 2021. Mrs. Hannah Moore will post a public training video on MUB social media featuring 4th grader, Peyton Morrison and Administrative Utility Clerk, Mrs. Janice Early using J.A.C.K for the first time.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

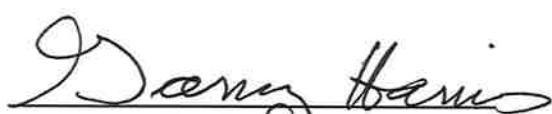
There was no unfinished business.

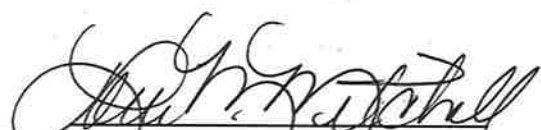
NEW BUSINESS:

The Board recognized Ms. Lorri Mitchell who expressed gratitude from the Pryor Area Chamber of Commerce Parade Committee and complimented Mr. Travis Willis and MUB Staff on their assistance in preparation for the Christmas Parade line-up.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Dr. Rains to adjourn at 6:22 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Mitchell, Sixkiller, and Harris Nay – none


Chairman


Secretary

December 20, 2021

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
626	Payroll	A1221290; Payroll Ending December 8, 2021	78,691.05
627	BOC-Pryor	FICA \$13,494.46; MED \$3,155.94; FED \$8,120.09	24,770.49
628	Oklahoma Tax Commission	A1221290; Payroll Ending December 8, 2021	4,048.00
629	Oklahoma Centralized Support Registry	A1221290; Payroll Ending December 8, 2021	1,686.97
630	Kansas Payment Center/SG10DM000494	A1221290; Payroll Ending December 8, 2021	83.54
631	AFLAC	Payroll Deduction for December 2021	2,149.54
632	Agriland FS-Oklahoma	202112566; Fuel	2,913.93
633	Altec Industries, Inc.	20218372; Equipment Replacement; Truck #1	77,070.00
634	Accurate Environmental, LLC	A1221296; Water Samples	140.00
635	AT&T Mobility	A1221289; Cellular Service for November 2021	1,658.71
636	BlueMark Energy, LLC	Purchased Gas; November 2021	175,571.06
637	Chouteau Lime Co.	202112558; Material and Supplies	48.90
638	CINTAS Corporation 063	202112556; Uniform Rental for November 2021	813.76
639	CINTAS First Aid and Safety	202112569; First Aid Supplies	260.57
640	CINTAS First Aid and Safety	A1221291; First Aid Supplies for December 2021	87.99
641	Office Everything	202112570; Shipping Fees	114.80
642	Endex Inc. of Tulsa	A1221293; City Hall Maintenance, Security Communicator	536.25
643	P & K Equipment	202112553; Equipment Maintenance, Manure Spreader	562.40
644	J Harlan Co., Inc.	202111498; Small Tool, Madi Pole Cradle	469.00
645	HACH Co.	202112561; Lab Thermometers	279.52
646	Airgas USA, LLC	202112571; Cylinder Rental	55.70
647	Border States Industries Inc.	20219431; Bid #934, Electric Material	768.24
648	Border States Industries Inc.	202111511; Material and Supplies	9,990.00
649	Locke Supply Co.	202112554; Material and Small Tools	844.94
650	Muskogee Communications	202112568; Equipment Replacement, Radio Antennas	168.21
651	Northwest Transformer Co., Inc.	202112564; Material and Supplies	3,616.00
652	Pikepass Government Account Services	A1221294; Turnpike Fees for November 2021	36.60
653	O'Reilly Automotive, Inc.	202112559; Equipment and Vehicle Maintenance	855.53
654	Oklahoma Natural Gas Company	Transportation Fees for November 2021	6,043.12
655	Precision Calibration	202112565; Scale Calibration	50.00
656	Pryor Automotive Supply	202112560; Material and Supplies	325.96
657	Pryor Waste and Recycling, LLC	Solid Waste Disposal fees for November 2021	99,734.07
658	Pryor Lumber Co, Inc.	202112563; Material and Supplies	1,463.22
659	Mayes County Rural Water District #4	Water Service for WWTP in November 2021	19.00
660	Sundance Office	A1221284; Administrative Supplies	99.75
661	Teel Electronics	202112567; Radio Antenna for New Truck #13	24.99
662	Tractor Supply Credit Plan	202112562; Material and Small Tools	181.51
663	Utility Supply Company	202111545; Material and Supplies	1,260.28
664	Union Pacific Railroad	A1221287; Pipeline Crossing Agreement	18,500.00
665	Core & Main	202111544; Material and Supplies	597.98
666	White Star Machinery	202112572; Equipment Maintenance, Trackhoe	115.20
667	Absolute Technologies	A1221295; Equipment Maintenance	319.96
668	City of Pryor Creek	Occupational Fee for November 2021	3,252.12
669	City of Pryor Creek	A0721173; City Hall Maintenance, November/December 2021	1,224.12
670	City of Pryor Creek	Worker's Compensation for November 2021	5,160.63
671	City of Pryor Creek	A0821191; Allocation to City, Payment #5	64,600.00
672	Municipal Utility Board	Solid Waste Billing Fee for November 2021	6,504.24
673	Pryor Printing Inc.	A1221292; Work Order Cards	341.00
674	WA-RO-MA dba C.A.R.D.	Share the Comfort Collection for November 2021	461.23
675	Visa Control Account	A1221288; Material, Supplies, and Miscellaneous	1,533.92
TOTAL			\$ 600,104.00

*** REGISTER TOTALS ***

REGULAR CHECKS:	9	8,366.30
DIRECT DEPOSIT REGULAR CHECKS:	47	70,324.75
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	56	78,691.05

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 11-25-21 TO 12-8-21

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hice for Jared Crisp
GENERAL MANAGER

APPROVED: Mary Harris by Jmh
CHAIRMAN

Po # A1221-290

claim

0626