MINUTES
PARK BOARD
REGULAR MEETING
MONDAY, MAY 20TH, 2024
5:30 P.M.

THE PARK BOARD MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE-MENTIONED DATE AND TIME.

BOARD MEMBERS: AUTUMN GRAYBILL, RON REISER, PAM BUFFINGTON, ROY JACKSON, SHERRY ALEXANDER, CHRIS GRAVES, KEITH SHELBY.

1. **CALL MEETING TO ORDER.**
   Shelby called the meeting to order at 5:30 p.m. Members present: Autumn Graybill, Pamela Buffington, Roy Jackson, Chris Graves and Keith Shelby. Members absent: Ron Reiser and Sherry Alexander.

   Others present: Mayor Doyle, Dennis Bowman, Dustin Hopper, Bruce Smith, Terry Aylward and Gilbert Graybill.

   Shelby moved to Item 3.

3. **PARK REPORT – ASSISTANT SUPERINTENDENT DUSTIN HOPPER.**
   a. **PARKS**
      Hopper reported that they have been working on the trails, trimming trees and mowing. He stated that the splash pad is now on and has been busy, and the pickleball courts will be ready June 1st. He also stated that they are beginning the budget process for the new fiscal year and they are prioritizing phase two of the skate park and installation of bathrooms at the tennis court.

   b. **CEMETERY**
      Hopper reported that there is one employee retiring in June and they hope to hire someone to replace him soon.

4. **UPDATE REGARDING SKATE PARK.**
   Hopper stated that the last pour for the pad was completed today and the equipment will be delivered June 10th.

   Shelby moved back to Item 2.

2. **DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE MARCH 25TH, 2024 REGULAR MEETING.**
   Motion was made by Graves, second by Buffington to approve the minutes of the March 25th, 2024 regular meeting. All voted yes.

5. **UPDATE REGARDING THE POOL TASK FORCE.**
   Mayor Doyle reported that Swanson House is currently working to fundraise for the project with no current estimate on when they will be finished. He stated that as they make progress the task force will have more updates.

6. **GOLF COURSE REPORT – DIRECTOR DENNIS BOWMAN.**
   Bowman reported that the Golf Course has been busy hosting several different tournaments and they have several more scheduled in the coming weeks. He stated that subscriptions renew this month offsetting the poor attendance due to the recent weather. He also stated that the new app approved by the board is working well and he has seen a small increase in revenue.

   The board discussed Bowman's retirement and succession plans. He stated that he will be saving money in hopes of hiring an assistant to train in the coming years.

7. **DISCUSSION REGARDING THE INSTALLATION OF NEW BRIDGES AT THE GOLF COURSE.**
   Bowman stated that the engineer has provided designs and cost estimates for the new bridges, however constructing the bridges this way will cost significantly more than the prefabricated bridges previously discussed. He stated that he is working with the engineer to adjust the plans and bring down the cost. He also stated that he plans to take action regarding the new bridges in June.

8. **DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO ACCEPT A BID IN THE AMOUNT OF $5,112.00 FROM RIDDLE HEAT & AIR FOR THE INSTALLATION OF AN HVAC UNIT AND MINI–SPLIT AT THE GOLF COURSE TO BE PAID FROM GOLF CAPITAL OUTLAY ACCOUNT #44-445-5447. ONE OTHER BID RECEIVED FROM MASTER'S HEAT AND AIR IN THE AMOUNT OF $7,800.00.**
   Motion was made by Buffington, second by Jackson to recommend Council action accept a bid in the amended amount of $5,612.00 from Riddle Heat & Air for the installation of an HVAC unit and mini–split as well as ducting to the women's restroom at the Golf Course to be paid from Golf Capital Outlay Account #44-445-5447. Voting yes: Graybill, Buffington, Jackson, Graves and Shelby. Voting no: none.

9. **ADJOURN.**
   Motion was made by Jackson, second by Buffington to adjourn at 6:27 p.m. All voted yes.