MINUTES
PARK BOARD
REGULAR MEETING
MONDAY, OCTOBER 28TH, 2024
5:30 P.M.

THE PARK BOARD MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE-MENTIONED DATE AND TIME.

BOARD MEMBERS: AUTUMN GRAYBILL, RON REISER, PAM BUFFINGTON, ROY JACKSON, SHERRY ALEXANDER, CHRIS GRAVES, KEITH SHELBY.

1. **CALL MEETING TO ORDER.**
   Shelby called the meeting to order at 5:30 p.m. Members present: Autumn Graybill, Ron Reiser, Pamela Buffington, Roy Jackson, Chris Graves and Keith Shelby. Members absent: Sherry Alexander.

   Others present: Dennis Bowman, Frank Powell, Gilbert Graybill, Terry Aylward and Mayor Doyle.

2. **PETITIONS FROM THE AUDIENCE.**
   There were no petitions from the audience.

3. **DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE AUGUST 26TH, 2024 REGULAR MEETING.**
   Motion was made by Graybill, second by Buffington to approve the minutes of the August 26th, 2024 regular meeting and correct a scrivener's error in the Park Report, changing "Buddy Glenn" to "Frank Powell". All voted yes.

4. **PARK REPORT – SUPERINTENDENT FRANK POWELL.**
   a. **PARKS**
      Powell reported that the drought has let them focus on other tasks besides mowing, like repairing bridges and fences and working ahead for next year. He stated that they continue to have issues with vandalism and misuse of the park bathrooms. He also stated that although Council has requested a bathroom at Bobby Buck Park, he does not believe they have sufficient staffing levels to handle the additional upkeep.

      Powell also reported that he has been working with Council to move forward with Skate Park Phase 2.

   b. **CEMETERY**
      Powell reported that the Cemetery is running smoothly.

5. **GOLF COURSE REPORT – DIRECTOR DENNIS BOWMAN.**
   Bowman Reported that the golf course has been very busy this month hosting tournaments and closing out the fiscal year. He stated that they closed last year showing a $50,000.00 increase in profits over the year before. He also reported that they are planning their intended capital improvements for the coming years as well as an increase to the cart barn rental fee.

Shelby moved to item 7.

7. **DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO HIRE A GOLF EQUIPMENT MANAGER VIA EXPRESS EMPLOYMENT PROFESSIONALS AT A PAY RATE OF $16.60 PER HOUR. THIS POSITION IS LISTED ON THE CITY'S PAY PLAN AS RANGE T.**
   Motion was made by Graybill, second by Jackson to recommend Council action to hire a Golf Equipment Manager via Express Employment Professionals at a pay rate of $16.60 per hour. This position is listed on the City's Pay Plan as Range T. Voting yes: Graybill, Reiser, Buffington, Jackson, Graves and Shelby. Voting no: none.

8. **DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO ALLOW DENNIS BOWMAN TO PLACE A GOLF SIMULATOR IN THE BACK OF THE CART BUILDING. THE EQUIPMENT WILL BE PURCHASED BY BOWMAN AS A TEACHING TOOL.**
   Motion was made by Graves, second by Jackson to recommend Council action to allow Dennis Bowman to place a golf simulator in the back of the cart building. The equipment will be purchased by Bowman as a teaching tool. Voting yes: Reiser, Buffington, Jackson, Graves and Shelby. Voting no: Graybill.

9. **DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO INCREASE THE BUDGETED AMOUNT IN GOLF CAPITAL OUTLAY ACCOUNT #41-415-5411 FROM $175,000.00 TO $285,000.00 FOR THE INSTALLATION OF NEW CART PATHS. THE TOTAL BUDGETED AMOUNT INCLUDES CHEROKEE NATION GRANT FUNDS IN THE AMOUNT OF $25,000.00.**
   Motion was made by Jackson, second by Reiser to recommend Council action to increase the budgeted amount in Golf Capital Outlay Account #41-415-5411 from $175,000.00 to $285,000.00 for the installation of new cart paths. The total budgeted amount includes Cherokee Nation Grant Funds in the amount of $25,000.00. All voted yes.

10. **DISCUSSION REGARDING BRIDGES AT THE GOLF COURSE.**
    No action taken. Bowman reported that five bridges have been fully funded through donations and the Golf Course will only be supplying concrete for installation. He also stated that they hope to have the bridges completed and begin work on the new cart paths by July 2025.

Shelby moved back to item 6.

6. **DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE THE 2025 PARK BOARD MEETING SCHEDULE.**
   Motion was made by Buffington, second by Graybill to recommend Council action to approve the 2025 Park Board meeting schedule. All voted yes.

11. **UNFORESEEABLE BUSINESS.**
    There was no unforeseeable business.

12. **ADJOURN.**
    Motion was made by Reiser, second by Graybill to adjourn. All voted yes.