

**MINUTES
PARK BOARD
REGULAR MEETING
MONDAY, JULY 28TH, 2025
5:30 P.M.**

THE PARK BOARD MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE-MENTIONED DATE AND TIME.

BOARD MEMBERS: Keith Shelby (Chair), Autumn Graybill, Ron Reiser, Pamela Buffington, Roy Jackson, Sherry Alexander, Chris Graves

1. CALL MEETING TO ORDER.

Keith Shelby called the meeting to order at 5:30 p.m. Members present: Autumn Graybill, Pamela Buffington, Chris Graves and Keith Shelby. Members absent: Ron Reiser, Roy Jackson and Sherry Alexander.

Others present: Mayor Zac Doyle, Frank Powell, Dennis Bowman, Gilbert Graybill and Terry Aylward.

2. PETITIONS FROM THE AUDIENCE

There were no petitions from the audience.

3. DISCUSS, POSSIBLY APPROVE MINUTES OF THE JUNE 23RD, 2025 MEETING.

Motion was made by Buffington, second by Graybill to approve the minutes of the June 23rd, 2025 meeting. All voted yes.

4. UPDATE REGARDING PARK AND CEMETERY JOB OPENINGS.

Powell reported that one of his seasonal temporary employees will be continuing to work through the fall, and he does intend to hire one temporary employee to help with the current workload. He stated that they are unlikely to seek any new full-time employees to fill vacancies this fiscal year.

5. PARK REPORT - SUPERINTENDENT FRANK POWELL.

a. PARKS

Powell reported that staff will soon have more time to begin larger projects as the weather cools off and mowing slows down. He stated that they are installing new playground equipment at Whitaker Park near the splash pad and portable toilets at Bobby Buck Park.

b. CEMETERY

Powell reported that the temporary employee is working on routine maintenance, allowing the limited full time staff to pursue the ongoing major repairs due to storm damage. He stated that a load of topsoil has been delivered and they will soon begin dirt work.

Shelby moved to item 11.

11. UPDATE REGARDING UPCOMING FALL PROJECTS.

Powell reported that they have several projects planned for the fall in addition to the new playground equipment at Whitaker Park. He stated that they will be addressing a serious drainage issue at Centennial Park and installing magnetic locks on the Whitaker Park bathroom to allow scheduled closures. He also stated that they plan to purchase a new Gator for the cemetery and new playground equipment for Bobby Buck Park. Powell stated that they are also interested in installing Digi security cameras and would plan to integrate them with the Police Department's monitoring system.

Shelby moved to item 9.

9. UPDATE REGARDING GOLF COURSE FINAL NUMBERS.

Bowman reported that their estimated revenue in the 2024-2025 fiscal year was \$859,000.00 compared to \$791,000.00 the previous year, showing a continued upward trend.

Shelby moved back to item 6.

6. GOLF COURSE REPORT – DIRECTOR DENNIS BOWMAN.

Bowman reported that they have recently hosted several successful tournaments including the Pryor Creek Open and a state employees tournament. He also stated that they will be hosting the Tulsa Winn-Nelson Tournament and the Life Smart Tournament supporting a nonprofit organization. Bowman also reported that he has promoted Chris Hurt and Russell Boren to full-time employees, filling the vacancy created by the resignation of Alan Null.

Shelby moved to item 8.

8. UPDATE REGARDING GOLF COURSE BRIDGE PROJECT

Bowman reported that he expects all bridges to be completed by Wednesday afternoon, and they will soon begin work to create ramps to transition the paths to the ends of the bridges. He also stated that the TSET Healthy Living Grant will be funding new wayfinding signs that will be installed along the new cart paths.

Shelby moved back to the regular agenda.

10. UPDATE REGARDING GOLF COURSE BATHROOMS.

Bowman reported that he has researched options to install new bathrooms on the course. He suggested that the bathrooms at hole 6 and 15 both be removed and be replaced by one larger facility at hole 8. He stated that installing the new bathroom is estimated to cost

around \$100,000.00 and he does intend to prioritize this for their next improvement project.

11. UPDATE REGARDING UPCOMING FALL PROJECTS.

Bowman reported that they are making repairs to the bunkers, maintaining trees and replacing sand in the traps this fall.

7. UPDATE REGARDING QUOTES FOR GOLF CARTS.

Bowman presented a handout of his proposed specifications for the golf cart bids and discussed requesting quotes for GPS units as a separate purchase. The board discussed getting quotes for the trade in or direct sale of the old carts to recoup the funds invested and help fund the new cart purchase. Bowman stated that he will seek quotes to be presented at a future meeting.

Mayor clarified some aspects of the purchasing policy, stating that while a purchase in excess of \$25,000.00 would typically require closed bids, quotes are acceptable for the purchase of vehicles.

12. UNFORESEEABLE BUSINESS.

There was no unforeseeable business.

13. ADJOURN.

Motion was made by Buffington, second by Graybill to adjourn. All voted yes.