

MINUTES
BOARD OF ADJUSTMENT
SPECIAL MEETING
CITY OF PRYOR CREEK, OKLAHOMA
MONDAY, APRIL 29TH, 2024 5:30pm

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT THE BOARD OF ADJUSTMENT MET IN SPECIAL SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE ON THE ABOVE DATE AND TIME.

BOARD MEMBERS: SCOTT CRAFT, STACEY BARKER, KENNY LITTLEFIELD, BRIANA BRAKEFIELD, HALEY DARNELL

1. CALL TO ORDER, ROLL CALL AND DECLARE A QUORUM.

Craft called the meeting to order and declared a quorum. Members present were: Scott Craft, Stacey Barker, Kenny Littlefield and Haley Darnell. Absent: Briana Brakefield.

Others present: Mayor Zac Doyle, Building Inspector Kenneth Young, Greg Barker, Shashonna Mefford, Chassey Mefford and Terry Aylward.

2. DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES OF MARCH 28TH, 2024 SPECIAL MEETING.

Motion was made by Littlefield, second by Barker to approve minutes of March 28th, 2024 Special Meeting. All voted yes.

3. PUBLIC HEARING.

a. Enter Public Hearing.

APPLICANT: SHASHONNA MEFFORD FOR SPECIAL EXCEPTION TO PLACE A MANUFACTURED HOME (MOBILE HOME) ON THE SOUTH SIDE OF THEIR PROPERTY. PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER IN SECTION EIGHTEEN (18), TOWNSHIP TWENTY-ONE (21) NORTH, RANGE NINETEEN (19) EAST OF THE INDIAN BASE AND MERIDIAN, MAYES COUNTY, STATE OF OKLAHOMA. (540 DOGPOUND ROAD, PRYOR).

Motion was made by Littlefield, second by Barker to enter into Public Hearing. All voted yes.

b. Exit Public Hearing.

Motion was made by Littlefield, second by Barker to exit Public Hearing. All voted yes.

4. DISCUSSION AND POSSIBLE ACTION ON PUBLIC HEARING FOR SHASHONNA MEFFORD FOR SPECIAL EXCEPTION TO PLACE A MANUFACTURED HOME (MOBILE HOME) ON THE SOUTHSIDE OF THEIR PROPERTY.

Motion was made by Barker, second by Littlefield to approve the special exception. Voting yes: Barker, Littlefield, Darnell. Voting no: Craft.

5. ADJOURN.

Motion was made by Barker, second by Littlefield to adjourn. All voted yes.

CITY OF PRYOR CREEK BOARD OF ADJUSTMENT

VARIANCE SPECIAL EXCEPTION

P.O Box 1167, 12 North Rowe Street, Pryor Creek, Oklahoma 74362 - (918) 825-0888 - FAX (918) 825-6577

www.pryorcreek.org

APPLICATION INFORMATION

RECEIVED BY: _____ DATE FILED: _____ HEARING DATE: _____ CASE NUMBER _____

RESIDENTIAL NON-RESIDENTIAL MIXED USE BUILDING PERMIT APPLICATION NUMBER _____

NEIGHBORHOOD ASSOCIATIONS: _____

SUBJECT PROPERTY INFORMATION

ADDRESS OR DESCRIPTIVE LOCATION: 412 Park Street Pryor Oklahoma

LEGAL DESCRIPTION: Lot Numbered Five (5), Block Numbered One (1), PRYOR HEIGHTS

PRESENT USE: Residential PRESENT ZONING RD COMPREHENSIVE PLAN DESIGNATION: _____

SURROUNDING ZONING: _____ FLOODPLAIN DESIGNATION: X

INFORMATION ABOUT YOUR REQUEST

A SITE PLAN IS REQUIRED TO ILLUSTRATE YOUR REQUEST.

ACTION(S) REQUESTED: The Carport Built on 412 park street did not match Original Permit set of plans and intruded the 5' building line by approx 6", We are Requesting a variance for carport mistake and for the Board to grant COO in Order to close on Final Morgage Loan by June 18th.

VARIANCE SECTIONS: _____ SPECIAL EXCEPTION SECTIONS: _____

LIST THE SPECIFIC SECTIONS OF THE ZONING CODE THAT APPLY TO EACH ACTION YOU'RE REQUESTING.

APPLICANT INFORMATION	PROPERTY OWNER INFORMATION
NAME <u>JAMES AND MELISSA ELKINS</u>	NAME <u>SAME</u>
ADDRESS <u>412 PARK STREET</u>	ADDRESS <u>SAME</u>
CITY, ST, ZIP <u>PRYOR, OK, 74361</u>	CITY, ST, ZIP <u>SAME</u>
DAYTIME PHONE <u>203-206-7513 OR 401-749-9758</u>	DAYTIME PHONE <u>SAME</u>
EMAIL <u>elkins2396@yahoo.com</u>	EMAIL <u>SAME</u>

I, THE UNDERSIGNED _____ INFORMATION ON THIS APPLICATION IS TRUE AND CORRECT.

SIGNATURE & DATE: [Signature] 06/24/2024

DOES OWNER CONSENT TO THIS APPLICATION? YES NO. WHAT IS APPLICANT'S RELATIONSHIP TO OWNER? _____

APPLICATION FEES			
BASE REQUEST	\$10.00		
ADDITIONAL REQUESTS	\$	APPLICATION SUBTOTAL	\$
NEWSPAPER PUBLICATION	\$		
SIGN POSTING	\$18.50		
300' PROPERTY OWNERS LIST (SUPPLIED BY APPLICANT)		FILING FEE	\$
1320' PROPERTY OWNERS LIST (SUPPLIED BY APPLICANT)			
300' PROPERTY OWNERS CERTIFICATE OF MAILING & POSTAGE	\$2.18 x = \$		
1320' PROPERTY OWNERS CERTIFICATE OF MAILING & POSTAGE	\$2.18 x = \$	NOTICE SUBTOTAL	\$
		TOTAL AMOUNT DUE	\$

APPLICATION FEES IN WHOLE OR PART WILL NOT BE REFUNDED AFTER NOTIFICATION HAS BEEN GIVEN.

DISPOSITION

BOARD ACTION: _____

FINAL DATE: _____ VOTE: _____ PLAT INVOKED YES NO PLAT NAME: _____ WAIVER YES NO

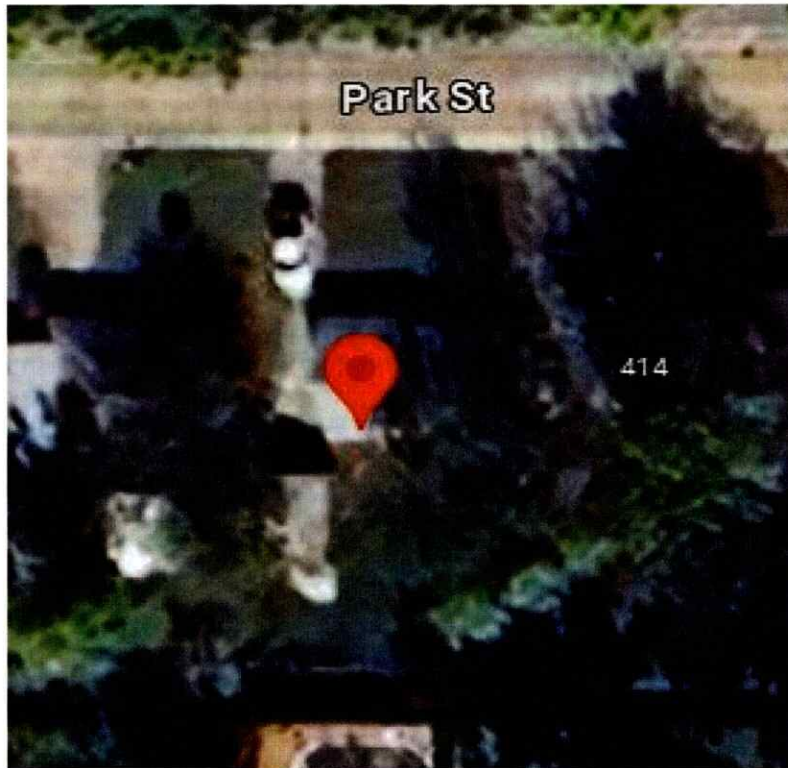
NOTICE OF PUBLIC HEARING

BEFORE THE CITY OF PRYOR CREEK BOARD OF ADJUSTMENT

Notice is hereby given that on July 11, 2024 5:30 P.M. in the City Hall Council Chamber, located at 12 North Rowe Street, 2nd floor, Pryor Creek, Mayes County, Oklahoma, the City of Pryor Creek Board of Adjustment will consider a variance of the setback for a carport built on the lot that did not match original set of plans and intruded the 5' building line by approx. 6".

LEGAL DESCRIPTION

PRYOR HEIGHTS Block Numbered One (1) Lot Numbered Five (5) Address: 412 Park Street.



Anyone requiring special accommodations pursuant to the Americans with Disabilities Act should notify City of Pryor Creek at 918-825-0888.



City of Pryor Creek

12 North Rowe – PO Box 1167
Pryor Creek, Ok 74362
Tel 918-825-0888 Fax 918-825-6577
www.pryorcreek.org

June 24, 2024

**NOTICE OF PUBLIC HEARING BEFORE THE BOARD OF
ADJUSTMENT OF THE CITY OF PRYOR CREEK**

Dear Property Owner:

Notice is hereby given that a public hearing has been scheduled and will be held before the Board of Adjustment in the City Council Chamber of the City of Pryor Creek City Hall, 12 North Rowe, 2nd Floor, Pryor, Oklahoma at 5:30 pm on July 11, 2024 at which time and place will be heard and consider a variance of the setback for a carport built on the lot that did not match original set of plans and intruded the 5' building line by approx.. 6".

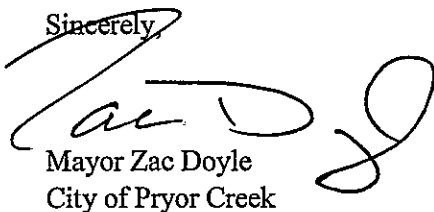
Applicant: James and Melissa Elkins:

PRYOR HEIGHTS BLOCK NUMBERED ONE (1) LOT NUMBERED FIVE (5): a.k.a. 412 PARK

Under Oklahoma state law, all property owners adjacent to the property proposed for the special exception are to be notified of the public hearing by mail in writing at least 10 days prior to the public hearing. Notice is provided so that adjacent property owners have an opportunity to provide comment either, verbally (at the hearing) or in writing (prior to the hearing). All written communications must be received at least 24 hours prior to the hearing and may be sent to the City of Pryor Creek, P.O. Box 1167, Pryor, Oklahoma 74362 or by email to doylez@pryorcreek.org.

Anyone requiring special accommodations pursuant to Americans with Disabilities Act should notify the City Clerk at 918-825-0888. Requests for accommodation should be received at least 24 hours in advance of the hearing.

Sincerely,


Mayor Zac Doyle
City of Pryor Creek

6-28-24

918-782-7600

I HAVE NO OBJECTIONS
TO THE SETBACK EXCEPTION.

