

**MINUTES
BUDGET AND PERSONNEL
REGULAR MEETING
TUESDAY, APRIL 14TH, 2020
5:30 P.M.**

THE BUDGET AND PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

Committee Members: Zac Doyle, Choya Shropshire, Briana Brakefield, Randy Chitwood (alt.)

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:30 p.m. by Zac Doyle. Members present: Zac Doyle, Choya Shropshire and Briana Brakefield. Members absent: none.

Others present: Mayor Larry Lees, Chief of Police Dennis Nichols, Police Officer Dustin VanHorn, Recreation Center Director Rachel Sordahl and Terry Aylward.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE MARCH 10TH, 2020 REGULAR MEETING.

Motion was made by Brakefield, second by Shropshire to approve the minutes of the March 10th, 2020 regular meeting. All voted yes.

3. MAYOR'S REPORT.

a. Tax Reports.

Mayor reported that income from all tax sources was up from last month. Annualized projection is \$10,289,933 overall. Mayor has begun the budget process for the next fiscal year with each of the department heads.

b. Review of Financial Status.

Department heads are doing a good job keeping their spending down. At this point, 75% of the fiscal year has lapsed and only approximately 68% of the budget has been used.

4. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING SURPLUS AND TRADE-IN OF THE FOLLOWING EQUIPMENT FROM THE PRYOR CREEK RECREATION CENTER, PER CITY CODE 2-1-4 (E 4):

- a. Four (4) Cybex Arc Trainers (Inventory numbers 03482, 03483, 03484, 03485)**
- b. Three (3) Precor 954 Treadmills (Inventory numbers 04626, 04631, 04632)**
- c. Two (2) Sportsart Recumbent Bikes (Inventory numbers 03490, 03491)**
- d. Nine (9) Spin Bikes total (for surplus and haul away – no \$ value)**
 - a. Seven (7) Livestrong (Inventory numbers 04618, 04620, 04621, 04622, 04623, 04624, 04625)**
 - b. Two (2) LeMond (Inventory numbers 03958, 03959)**

Motion was made by Shropshire, second by Brakefield to recommend Council action regarding surplus and trade-in of the following equipment from the Pryor Creek Recreation Center, per City code 2-1-4 (E 4):

- a. Four (4) Cybex Arc Trainers (Inventory numbers 03482, 03483, 03484, 03485)
- b. Three (3) Precor 954 Treadmills (Inventory numbers 04626, 04631, 04632)
- c. Two (2) Sportsart Recumbent Bikes (Inventory numbers 03490, 03491)
- d. Nine (9) Spin Bikes total (for surplus and haul away – no \$ value)
 - a. Seven (7) Livestrong (Inventory numbers 04618, 04620, 04621, 04622, 04623, 04624, 04625)

b. Two (2) LeMond (Inventory numbers 03958, 03959)
Sordahl stated that items a, b and c will have a little bit of trade-in value. All voted yes.

- 5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN EXPENDITURE TO PUSH-PEDAL-PULL IN THE AMOUNT OF \$22,223.76 + FREIGHT, DELIVERY AND INSTALLATION, LESS \$600.00 TRADE-IN OF THREE (3) PRECOR 954 TREADMILLS FOR THE PURCHASE OF THREE (3) TRM 781 TREADMILLS FOR THE PRYOR CREEK RECREATION CENTER FROM CAPITAL OUTLAY EQUIPMENT ACCOUNT #84-845-5410. OTHER QUOTES RECEIVED: ELITE EXERCISE EQUIPMENT - \$22,497.00 + FREIGHT, DELIVERY AND INSTALLATION, LESS \$600.00 TRADE-IN; ALL AMERICAN FITNESS - \$23,085.00+ FREIGHT, DELIVERY AND INSTALLATION, LESS \$450.00 TRADE-IN.**

Motion was made by Brakefield, second by Shropshire to recommend Council action regarding an expenditure to Push-Pedal-Pull in the amount of \$22,223.76 + freight, delivery and installation, less \$600.00 trade-in of three (3) Precor 954 Treadmills for the purchase of three (3) TRM 781 Treadmills for the Pryor Creek Recreation Center from Capital Outlay Equipment Account #84-845-5410. Other quotes received: Elite Exercise Equipment - \$22,497.00 + freight, delivery and installation, less \$600.00 trade-in; All American Fitness - \$23,085.00 + freight, delivery and installation, less \$450.00 trade-in. All voted yes.

- 6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN EXPENDITURE TO PUSH-PEDAL-PULL IN THE AMOUNT OF \$15,446.88 + FREIGHT, DELIVERY AND INSTALLATION, FOR THE PURCHASE OF TWO (2) EFX 885 ELLIPTICALS FOR THE PRYOR CREEK RECREATION CENTER FROM CAPITAL OUTLAY EQUIPMENT ACCOUNT #84-845-5410. OTHER QUOTES RECEIVED: ELITE EXERCISE EQUIPMENT - \$15,580.00 + FREIGHT, DELIVERY AND INSTALLATION; ALL AMERICAN FITNESS - \$15,580.00 + FREIGHT, DELIVERY AND INSTALLATION.**

Motion was made by Shropshire, second by Brakefield to recommend Council action regarding an expenditure to Push-Pedal-Pull in the amount of \$15,446.88 + freight, delivery and installation, for the purchase of two (2) EFX 885 Ellipticals for the Pryor Creek Recreation Center from Capital Outlay Equipment Account #84-845-5410. Other quotes received: Elite Exercise Equipment - \$15,580.00 + freight, delivery and installation; All American Fitness - \$15,580.00 + freight, delivery and installation. All voted yes.

- 7. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN EXPENDITURE TO PUSH-PEDAL-PULL IN THE AMOUNT OF \$7,073.36 + FREIGHT, DELIVERY AND INSTALLATION, FOR THE PURCHASE OF ONE (1) EFX 883 ELLIPTICAL FOR THE PRYOR CREEK RECREATION CENTER FROM CAPITAL OUTLAY EQUIPMENT ACCOUNT #84-845-5410. OTHER QUOTES RECEIVED: ELITE EXERCISE EQUIPMENT - \$7,250.00 + FREIGHT, DELIVERY AND INSTALLATION; ALL AMERICAN FITNESS - \$7,490.00 + FREIGHT, DELIVERY AND INSTALLATION.**

Motion was made by Brakefield, second by Shropshire to recommend Council action regarding an expenditure to Push-Pedal-Pull in the amount of \$7,073.36 + freight, delivery and installation, for the purchase of one (1) EFX 883 Elliptical for the Pryor Creek Recreation Center from Capital Outlay Equipment Account #84-845-5410. Other quotes received: Elite Exercise Equipment - \$7,250.00 + freight, delivery and installation; All American Fitness - \$7,490.00 + freight, delivery and installation. All voted yes.

- 8. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN EXPENDITURE TO PUSH-PEDAL-PULL IN THE AMOUNT OF \$5,493.33 + FREIGHT, DELIVERY AND INSTALLATION, LESS \$800.00 TRADE-IN OF FOUR (4) CYBEX ARC TRAINERS, FOR THE**

PURCHASE OF ONE (1) CYBEX TOTAL BODY ARC TRAINER FOR THE PRYOR CREEK RECREATION CENTER FROM CAPITAL OUTLAY EQUIPMENT ACCOUNT #84-845-5410. OTHER QUOTES RECEIVED: ELITE EXERCISE EQUIPMENT - \$5,550.00 + FREIGHT, DELIVERY AND INSTALLATION, LESS \$800.00 TRADE-IN; ALL AMERICAN FITNESS - \$5,550.00 + FREIGHT, DELIVERY AND INSTALLATION, LESS \$600.00 TRADE-IN.

Motion was made by Shropshire, second by Brakefield to recommend Council action regarding an expenditure to Push-Pedal-Pull in the amount of \$5,493.33 + freight, delivery and installation, less \$800.00 trade-in of four (4) Cybex Arc Trainers, for the purchase of one (1) Cybex Total Body Arc Trainer for the Pryor Creek Recreation Center from Capital Outlay Equipment Account #84-845-5410. Other quotes received: Elite Exercise Equipment - \$5,550.00 + freight, delivery and installation, less \$800.00 trade-in; All American Fitness - \$5,550.00 + freight, delivery and installation, less \$600.00 trade-in. All voted yes.

- 9. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN EXPENDITURE TO PUSH-PEDAL-PULL IN THE AMOUNT OF \$4,216.00 + FREIGHT, DELIVERY AND INSTALLATION, FOR THE PURCHASE OF ONE (1) PRO SERIES PREMIUM TOTAL BODY FOR THE PRYOR CREEK RECREATION CENTER FROM CAPITAL OUTLAY EQUIPMENT ACCOUNT #84-845-5410. OTHER QUOTES RECEIVED: ELITE EXERCISE EQUIPMENT - \$4,250.00 + FREIGHT, DELIVERY AND INSTALLATION; ALL AMERICAN FITNESS - \$4,540.00 + FREIGHT, DELIVERY AND INSTALLATION.**

Motion was made by Brakefield, second by Shropshire to recommend Council action regarding an expenditure to Push-Pedal-Pull in the amount of \$4,216.00 + freight, delivery and installation, for the purchase of one (1) Pro Series Premium Total Body for the Pryor Creek Recreation Center from Capital Outlay Equipment Account #84-845-5410. Other quotes received: Elite Exercise Equipment - \$4,250.00 + freight, delivery and installation; All American Fitness - \$4,540.00 + freight, delivery and installation. All voted yes.

- 10. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN EXPENDITURE TO PUSH-PEDAL-PULL IN THE AMOUNT OF \$5,025.20 + FREIGHT, DELIVERY AND INSTALLATION, LESS \$200.00 TRADE-IN OF TWO (2) SPORTSART RECUMBENT BIKES, FOR ONE (1) RBK 885 RECUMBENT BIKE FOR THE PRYOR CREEK RECREATION CENTER FROM CAPITAL OUTLAY EQUIPMENT ACCOUNT #84-845-5410. OTHER QUOTES RECEIVED: ELITE EXERCISE EQUIPMENT - \$5,190.00 + FREIGHT, DELIVERY AND INSTALLATION, LESS \$200.00 TRADE-IN; ALL AMERICAN FITNESS - \$5,250.00 + FREIGHT, DELIVERY AND INSTALLATION, LESS \$200 TRADE-IN.**

Motion was made by Shropshire, second by Brakefield to recommend Council action regarding an expenditure to Push-Pedal-Pull in the amount of \$5,025.20 + freight, delivery and installation, less \$200.00 trade-in of two (2) Sportsart Recumbent bikes, for one (1) RBK 885 Recumbent Bike for the Pryor Creek Recreation Center from Capital Outlay Equipment Account #84-845-5410. Other quotes received: Elite Exercise Equipment - \$5,190.00 + freight, delivery and installation, less \$200.00 trade-in; All American Fitness - \$5,250.00 + freight, delivery and installation, less \$200 trade-in. All voted yes.

- 11. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN EXPENDITURE TO PUSH-PEDAL-PULL IN THE AMOUNT OF \$15,077.97 + FREIGHT, DELIVERY AND INSTALLATION, FOR NINE (9) M3 INDOOR CYCLES W/COMPUTERS FOR THE PRYOR CREEK RECREATION CENTER FROM CAPITAL OUTLAY EQUIPMENT ACCOUNT #84-845-5410. OTHER QUOTES RECEIVED: ELITE EXERCISE EQUIPMENT - \$15,480.00 + FREIGHT, DELIVERY AND INSTALLATION; ALL AMERICAN FITNESS - \$15,210.00 + FREIGHT, DELIVERY AND INSTALLATION.**

Motion was made by Shropshire, second by Brakefield to recommend Council action regarding an expenditure to Push-Pedal-Pull in the amount of \$15,077.97 + freight, delivery and installation, for nine (9) M3 Indoor Cycles w/computers for the Pryor Creek Recreation Center from Capital Outlay Equipment Account #84-845-5410. Other quotes received: Elite Exercise Equipment - \$15,480.00 + freight, delivery and installation; All American Fitness - \$15,210.00 + freight, delivery and installation. All voted yes.

12. UNFORESEEABLE BUSINESS. (Any matter not reasonably foreseen prior to posting agenda.)

There was no unforeseeable business.

13. PETITIONS FROM THE AUDIENCE.

There were no petitions from the audience.

14. ADJOURN.

Motion was made by Brakefield, second by Shropshire to adjourn at 5:45 p.m. All voted yes.