

**MINUTES
BUDGET AND PERSONNEL
REGULAR MEETING
TUESDAY, MAY 14TH, 2024
5:30 P.M.**

THE BUDGET AND PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER AT 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE DATE AND TIME.

Committee Members: Choya Shropshire, Lori Bradshaw, Charles Tramel, _____ (alt)

1. CALL MEETING TO ORDER.

The meeting was called to order at 5:30 p.m. by Choya Shropshire. Members present: Choya Shropshire, Lori Bradshaw and Charles Tramel. Members absent: none.

Others present: Zac Doyle, Lisa Malone, Kevin Tramel, BK Young, Justin Couch and Terry Aylward.

2. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE MARCH 12TH, 2024 REGULAR MEETING.

Motion was made by Bradshaw, second by Tramel to approve the minutes of the March 12th, 2024 regular meeting. Voting yes: Bradshaw, Tramel and Shropshire. Voting no: none.

3. DISCUSS, POSSIBLY APPROVE THE MINUTES OF THE APRIL 9TH, 2024 REGULAR MEETING.

Motion was made by Bradshaw, second by Tramel to approve the minutes of the April 9th, 2024 regular meeting. Voting yes: Shropshire. Abstaining, counting as a no vote: Tramel and Bradshaw. Voting no: none. Motion failed due to lack of quorum from the April 9th, 2024 meeting.

4. MAYOR'S REPORT:

a. Tax Reports.

Doyle presented the sales tax reports and sales tax distribution to the committee.

b. Review of Financial Status.

Doyle reviewed a report provided by Kolker predicting that the City will end the fiscal year with revenues \$406,860.00 short of the budgeted funds, which is less than half of the originally estimated gap.

c. General Fund Budget Review.

Doyle reported that he is working to attract new businesses to increase tax revenue. He stated that the EDTA is working on implementing new incentive programs like TIFs. Additionally, the Chamber of Commerce is developing a business resource guide, and a grant application is in progress to create a new coworking space and business incubator.

5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN EXPENDITURE IN THE AMOUNT OF \$48,678.00 TO JACK KISSEE FORD FOR A FORD F-150 TO BE PAID FROM FIRE - CHEROKEE NATION CONTRIBUTIONS ACCOUNT #96-965-5535. THIS PURCHASE WILL REPLACE FD-2 AND MOVE THE CURRENT FD-2 TO SUPPORT 1.

Motion was made by Bradshaw, second by Tramel to recommend Council action regarding an expenditure in the amount of \$48,678.00 to Jack Kisse Ford for a Ford F-150 to be paid from Fire - Cherokee Nation Contributions Account #96-965-5535. This purchase will

replace FD-2 and move the current FD-2 to Support 1. Voting yes: Shropshire, Bradshaw and Tramel. Voting no: none.

6. DISCUSS AND POSSIBLY RECOMMEND COUNCIL ACTION AMENDING THE CITY OF PRYOR CREEK POLICY AND PROCEDURES MANUAL. THE AREAS IN RED ARE PROPOSED TO BE REMOVED AND HIGHLIGHTED IN YELLOW ARE THE PROPOSED CHANGES.

Motion was made by Bradshaw, second by Tramel to recommend Council action amending the City of Pryor Creek Policy and Procedures Manual. Voting yes: Bradshaw, Tramel and Shropshire. Voting no: none.

7. UNFORESEEABLE BUSINESS.

There was no unforeseeable business.

8. ADJOURN.

Motion was made by Bradshaw, second by Tramel to adjourn. Voting yes: Tramel, Shropshire and Bradshaw. Voting no: none.