

**MINUTES
PRYOR CREEK RECREATION CENTER BOARD
REGULAR MEETING
MONDAY, DECEMBER 5TH, 2022, AT 5:30 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE RECREATION CENTER BOARD MET IN REGULAR SESSION IN CITY COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA, AT THE ABOVE DATE AND TIME.

Board members: Houston Brittain, Terry Lamar, Jeremy Cantrell, Walter Olson, Rebecca Kemp, Steve Riff, Marty Marsh

1. Call to order.

The meeting was called to order by Brittain. Board members present: Houston Brittain, Terry Lamar, Steve Riff, Walter Olson and Rebecca Kemp. Members absent: Jeremy Cantrell and Marty Marsh.

2. Approve minutes of the November 7th, 2022 regular meeting.

Motion made by Riff, second by Lamar to approve the minutes of the November 7th, 2022 regular meeting. Motion carried.

3. Petition from the Audience (Limited to 5 minutes, with advance reservation)

There were no petitions.

4. Discuss, possibly recommend Council action regarding an expenditure in the amount of \$2,750.00 to Electrical Services Inc. for repair of the Pryor Creek Recreation Center pool pump at the Pryor Creek Recreation Center from Aquatics Repair and Maintenance Account #84-846-5091, from bids received. Other bid received: S&D Electric Motors, Inc. - \$3,000.00.

Motion was made by Lamar, second by Riff to recommend Council action regarding an expenditure in the amount of \$2,750.00 to Electrical Services Inc. for repair of the Pryor Creek Recreation Center pool pump at the Pryor Creek Recreation Center from Aquatics Repair and Maintenance Account #84-846-5091, from bids received. Other bid received: S&D Electric Motors, Inc. - \$3,000.00.

Riff questioned how much a brand-new pump would cost and would that be a more efficient solution. Tiger stated that Electrical Services quoted approximately \$10,000.00, because it would affect the motor, as well. Motion carried.

5. Director's Report.

a. Facility repair and Maintenance

HVAC update: no bids have been received yet. The engineers will put it back out for rebid. Still waiting on the credit card company to get everything worked out for the card-use fee. The trees are gone, and it looks very nice. The pigeon problem is being taken handled. Unit 6 has been repaired, but then Unit 5 went down. She is awaiting the bill for that work. Mayor commented that the age of the building is the reason for so many repairs being needed.

b. Finance Report

Mayor provided the October and November reports to compare month-to-month changes. After 42% of the fiscal year, 34.1% of the budget has been spent. Tiger reported that memberships were down, even though they had 121 new members and retention was 85%. They are cancelling autopay people whose cards continuously decline month after month. Tiger expects numbers to pick back up after the first of the year.

c. Aquatics Report

There were 19 public pool parties and 4 private. There were 14 completed swim lessons. These will all resume after the holidays.

d. Personnel Report

Tiger and Reger have been working on making sure everything is in place. They want no gray areas. Everything needs to be black and white as they prepare to transition to a new director. They have met with each staff member individually. Tiger's last day will be April 6th, 2023.

e. Misc.

They have been bombarded with issues of basketball teams wanting to come in and practice. Unless they are contracted with the Rec. Center, they cannot practice there. 166 signed up for Maintain, Don't Gain. Jimmy the Elf is back. Holiday schedule has been released. 6-2 Christmas Eve and 6-2 New Year's Eve. Senior classes are booming. New step challenge is coming. They are looking at cutting back on the Child Watch hours. Brooks Digital is working on a free promotional video. Burpee Bucket Challenge was completed last week.

f. Q&A.

None.

6. Unforeseeable Business.

None

7. Adjourn.

Motion made by Lamar, second by Kemp to adjourn. Motion carried.



Green Country Swim Club Contract

Green Country Swim Club has the approval to utilize the PCRC facility for swim team practice and swim lessons. The club will hold practice on Mondays, Tuesdays, and Thursdays in the pool from 5:00pm until 7:00pm. (Additional option available: Friday evenings for 2 hours, on the east 2 lanes only) During practice times, one lane will remain open for PCRC lap swimmers to use. Swimming lessons will be held within the 2-hour timeframe before class only, unless approved by PCRC Management (Aquatics Director, Rec Director, and/or Rec Asst. Director). Swim Meet dates/times must be pre-approved by PCRC Management, and Green Country Swim Team must pay a rental fee for use of the pool during the swim meet. Any coach giving private lessons will be required to have a PCRC Pool Membership and pay the \$50/month PCRC Personal Training Fee. In addition, all Swim Club members will be required to have a pool membership with PCRC (signed liability waiver on file), and they must check in before each practice with the front desk. In exchange, Green Country Swim Club will pay PCRC 30% of each swimmer's monthly fee and lesson fee (if applicable). Fees are due on the last day of the month, and Green Country Swim Club will provide PCRC with a member roster at that time. Green Country Swim Club must also provide PCRC with a copy of their liability insurance and any certifications held by their coaches. This memorandum of agreement shall be effective only upon approval by the City Council and will expire June 30, 2023.

Date

Pryor Creek Recreation Center Director Signature

Green Country Swim Team Coach Signature

Approved by the Pryor Creek City Council in regular session on this ____ day of _____ 2021.

Larry Lees, Mayor

Attest:

Eva Smith, City Clerk