

**PRYOR CREEK RECREATION CENTER BOARD
REGULAR MEETING
MONDAY, JUNE 6TH, 2022, AT 5:30 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE RECREATION CENTER BOARD MET IN REGULAR SESSION IN CITY COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA, AT THE ABOVE DATE AND TIME.

Board members: Houston Brittain, Terry Lamar, Jeremy Cantrell, Cathy Gray, Rebecca Kemp, Steve Riff, Marty Marsh

1. Call to order.

The meeting was called to order by Brittain. Board members present: Houston Brittain, Terry Lamar, Steve Riff, Marty Marsh.

2. Approve minutes of the May 2nd, 2022, regular meeting.

Motion made by Riff, second by Marsh to approve the minutes of the May 2nd, 2022, regular meeting. Motion carried.

3. Petitions from the Audience. (Limited to 5 minutes, with advance reservation)

There were no petitions.

4. Discuss, possibly recommend Council action regarding the use of the PCRC grounds for the 2022 Chamber of Commerce Dam J.A.M. Event to be held on September 10th, 2022.

Motion was made by Riff, second by Marsh to recommend Council action regarding the use of the PCRC grounds for the 2022 Chamber of Commerce Dam J.A.M. Event to be held on September 10th, 2022. Motion carried.

5. Discuss, possibly recommend Council action regarding proposal for TFK Engineering, Inc. to conduct HVAC study at PCRC at a cost of \$9,000.00, from Recreation Outside Services Account #84-845-5075.

Motion was made by Riff, second by Marsh to recommend Council action regarding proposal for TFK Engineering, Inc. to conduct HVAC study at PCRC at a cost of \$9,000.00, from Recreation Outside Services Account #84-845-5075. Steve Powell spoke and addressed the situation. Motion carried.

6. Discuss, possibly recommend Budget/ Personnel action regarding changing the Aquatics Coordinator position from Range D, Step 1 to Range E, Step 2.

Motion was made by Lamar, second by Riff to recommend Budget/ Personnel action regarding changing the Aquatics Coordinator position from Range D, Step 1 to Range E, Step 2. Mayor stated that this will be for the new budget. Motion and second were amended to specify that it is for the new budget. Motion carried.

7. Discuss, possibly recommend Budget/ Personnel action regarding changing the Recreation Center Office Manager position from Range D, Step 2 to Range E, Step 3.

Motion was made by Lamar, second by Riff to recommend Budget/ Personnel action regarding changing the Recreation Center Office Manager position from Range D, Step 2 to Range E, Step 3 in the new budget. Motion carried.

8. Discuss, possibly recommend Council action regarding the purchase of a replacement air conditioner compressor from Melton's for service in the Boy's and Girl's Club section of the building in the amount of \$3,464.98 from Repair and Maintenance Account #84-845-5091. Bids were requested from Master's and Bradshaw but were not received due to the short-notice window.

Motion was made by Riff, second by Marsh to recommend Council action regarding the purchase of a replacement air conditioner compressor from Melton's for service in the Boy's and Girl's Club section of the building in the

amount of \$3,464.98 from Repair and Maintenance Account #84-845-5091. Bids were requested from Master's and Bradshaw but were not received due to the short-notice window. Motion carried.

9. Director's Report.

a. Facility Repair and Maintenance

There was another roof leak. Kaska came and cleaned the gutters. The lighting outside the front door is dark.

b. Finance Report

Budget process review. Lamar asked Mayor to get an opinion from the City Attorney regarding charging the credit card fees back to the customer. Mayor agreed.

c. Aquatics Report

Parties were down in May.

d. Personnel Report

All good right now.

e. Misc.

172 members. They have a retention of 85%. The Get Moving Campaign winner in May was Walter Olson. Their summer schedule started today. They also hosted the HOPE Fitness Challenge.

f. Q&A.

10. Unforeseeable Business.

No unforeseeable business.

11. Adjourn.

Motion made by Lamar, second by Marsh to adjourn. Motion carried.