

PRYOR CREEK RECREATION CENTER BOARD
REGULAR MEETING
MONDAY, August 1st, 2022, AT 5:30 P.M.
Page 1 of 2

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE RECREATION CENTER BOARD WILL MEET IN REGULAR SESSION IN CITY COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA, AT THE ABOVE DATE AND TIME, FOR SPECIAL ACCOMMODATIONS TO ATTEND, PLEASE CONTACT 918-825-6909.

Board members: Houston Brittain, Terry Lamar, Jeremy Cantrell, Cathy Gray, Rebecca Kemp, Steve Riff, Marty Marsh

1. Call to order.

The meeting was called to order by Houston. Board members present Houston Brittain, Terry Lamar, Cathy Gray, Rebecca Kemp, Steve Riff, and Marty Marsh.

2. Approve minutes of the July 11th, 2022 regular meeting.

Motion made by Lamar to approve the minutes of the July 11th, 2022 regular meeting, second by Cantrell, motion carried.

3. Petition from the Audience (Limited to 5 minutes, with advance reservation)

There were no petitions.

4. Discuss, possibly recommend Council action regarding the contract between Pryor Public Schools and the Pryor Creek Recreation Center.

Jessica submitted contracts for review, updated for 2022 swim programs for PPS. Motion made by Cantrell to recommend council approve the contract between PPS and the PCRC, second by Kemp, motion carried.

5. Discuss, possibly recommend Council action regarding the contract between KUK SOOL WON and the Pryor Creek Recreation Center.

KUK SOOL WON has used the PCRC in the past as a temporary location, but now they would like it to be a permanent, therefore they need a contract. Motion made by Cantrell to recommend council approve the contract between KUK SOOL WON and the PCRC, second by Lamar, motion carried.

6. Discuss, possibly recommend Council action regarding the contract between Enchanted Tide Mermaids and the Pryor Creek Recreation Center.

This group is new to the PCRC. They want to come in and use the pool as a private party. They will charge patrons a fee, they will pay PCRC 20% of each participant's fee, unless the total is less than the \$300 private party fee minimum. Motion made by Riff to recommend council approve the contract between Enchanted Tide Mermaids and the PCRC, second by Cantrell, motion carried.

7. Discuss, possibly recommend Council action authorizing the City of Pryor Creek Street Department to pour the concrete slab/sidewalk for the outdoor fitness court for the Pryor Creek Recreation Center at an estimated cost of \$6,100.00 from Capital Outlay Equipment Account #84-845-5410.

The installation is still within budget, no contractors bid the job. Therefore asking the street department to pour the concrete. Motion made by Lamar to recommend Council action authorizing the City of Pryor Creek Street Department to pour the concrete slab/sidewalk for the outdoor fitness court for the Pryor Creek Recreation Center at an estimated cost of \$6,100.00 from Capital Outlay Equipment Account #84-845-5410. Second by Kemp. Motion carried.

8. Discuss, possible recommend Council action regarding hiring Engineered Installation Solutions to complete the installment of the National Fitness Campaign Outdoor Fitness Court at a fee of \$25,000.00 from Capital Outlay Equipment Account #84-845-5410. No other contractors have been contacted regarding a request for proposal, as EIS is the recommended nationwide contractor for NFC.

Engineered installation solutions does all the installation for the fitness court company nationwide, there is no way to outsource the bid. PCRC will have to provide the construction fence around the site while it is being installed. Motion made by Cantrell to recommend Council action regarding hiring Engineered Installation Solutions to complete the installment of the National Fitness Campaign Outdoor Fitness Court at a fee of \$25,000.00 from Capital Outlay Equipment Account #84-845-5410. Second by Riff. Motion carried.

PRYOR CREEK RECREATION CENTER BOARD
REGULAR MEETING
MONDAY, August 1st, 2022, AT 5:30 P.M.
Page 2 of 2

9. Director's Report.

a. Facility repair and Maintenance

As soon as the council approves the concrete for the fitness court, it will be poured, it takes 28 days to cure. Then they will contact the fitness company and schedule the installation. Still on target for October. When the equipment arrives it will need to be stored inside.

A water leak was north of the new fitness court area. MUB has looked at it. Assured PCRC it will not affect the pad.

Gym floor is better after using the new scrubber. No one in Oklahoma does the rubber floors anymore. Jessica recommended to put a new floor on hold until we see if it continues to get better with using the new scrubber.

b. Finance Report

Mayor reported that Mr. Ritchie stated it is ok to charge the credit card fee back to the client, they will need to sign an agreement that discloses that information. Currently the PCRC pays about \$19,000 in credit card charges per year. Need to assess, as the credit card charges go up, is the PCRC generating more revenue, enough to offset the cost of the credit card charges? MUB has placed the charge back on the patron and has a policy in place. Lamar recommending getting with other rec centers in the area and see what they do and check what the MUB policy is.

c. Aquatics Report

Group lessons will return in the fall, after Labor Day. GLMH will be using the facility for activities.

d. Personnel Report

e. Misc.

191 new members, 78.6% retention. Working on a new fitness schedule. Senior 9:30 AM water classes are packed with 30 or more people; Jessica spent money to get more supplies for that class. Debbie Lyons Memorial Tournament is scheduled for Saturday morning, right now have 3 teams, need one more team to make the tournament. Working on redoing inventory. Hosting Dam Jam 9/7/22, they will use the west side of PCRC in the grass area, they are able to use the showers for a fee. Have not heard from the engineers regarding the status of the HVAC system. No leaks from recent heavy rains, roof repairs are holding. Condensation is forming in the pool equipment room.

f. Q&A.

None

10. Unforeseeable Business.

None

11. Adjourn.

Motion made by Riff second by Marsh. Motion carried. Meeting adjourned.