MINUTES
PRYOR CREEK RECREATION CENTER BOARD
REGULAR MEETING
MONDAY, SEPTEMBER 12TH, 2022, AT 5:30 P.M.

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE RECREATION CENTER BOARD WILL MEET IN REGULAR SESSION IN CITY COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA, AT THE ABOVE DATE AND TIME, FOR SPECIAL ACCOMMODATIONS TO ATTEND, PLEASE CONTACT 918-825-6909.

Board members: Houston Brittain, Terry Lamar, Jeremy Cantrell, ___________, Rebecca Kemp, Steve Riff, Marty Marsh

1. Call to order.
The meeting was called to order by Brittain. Board members present: Houston Brittain, Terry Lamar, Jeremy Cantrell, Rebecca Kemp and Steve Riff. Members Absent: Marty Marsh.

2. Approve minutes of the August 1st, 2022 regular meeting.
Motion made by Riff, second by Lamar to approve the minutes of the August 1st, 2022 regular meeting. Motion carried.

3. Petition from the Audience (Limited to 5 minutes, with advance reservation)
There were no petitions.

4. Discuss, possibly recommend Council action regarding appointment of Walter Olson to Recreation Board, Seat #3, term ending 08/31/24.
Motion made by Lamar, second by Riff to recommend Council action regarding appointment of Walter Olson to Recreation Board, Seat #3, term ending 08/31/24. Motion carried.

5. Discussion and presentation by Thomas Keeter of TFK Engineering, Inc. regarding the findings of the HVAC study conducted at Pryor Creek Recreation Center.
No action. Mr. Keeter spoke to his findings and provided a written report for the Board. His report provided findings and recommendations. He reported that a vapor barrier does not exist in the walls between the pool and the non-pool space. This means that moisture moves through those walls as if they are not there. There are things they can do to improve this area, but the fundamental problem is the lack of barrier. The problem will remain as long as there is no moisture barrier in the West and South walls. Water being retained in the HVAC units on the roofs is adding to the issue. This is not an easy or quick fix. An exhaust system is not an effective solution. The space is too big for a dehumidifier. An architectural engineer would need to tell us what needs to be done to remedy the issue. Mr. Keeter will get with the engineer for this.

6. Discuss, possibly recommend Council action regarding bids received for PCRC drain replacement project, per advisement from TFK Engineering's HVAC study from Recreation Repair and Maintenance Account # 84-845-5091. Bids received: Melton's A/C & Appliance Service in the amount of $2,300.00; Masters Heating Cooling Inc in the amount of $7,345.00; and Vickrey Heat & Air in the amount of $9,099.00.
Motion was made by Cantrell, second by Kemp to reject all bids and rebid PCRC drain replacement project, per advisement from TFK Engineering's HVAC study from Recreation Repair and Maintenance Account # 84-845-5091. Bids received: Melton's A/C & Appliance Service in the amount of $2,300.00; Masters Heating Cooling Inc in the amount of $7,345.00; and Vickrey Heat & Air in the amount of $9,099.00. Motion carried.

7. Discussion and presentation by Roy Jackson, PCRC member, regarding closing the basketball gym one night a week for Pickleball.

Mr. Jackson spoke regarding how the sport has grown. They have added a third court. The largest demographic has been 50-60 years old. All ages are welcome. They would like to have more time in the evenings to offer to those who work. They ask that they possibly have some time on Monday, Tuesday or Thursday evenings.

Tiger spoke regarding the issue with closing the basketball courts to the basketball players, in order to accommodate the pickleball players. She stated that 43% of the people who utilize the gym are in it from 4:00 pm – 7:00 pm. She stated that there are so many activities going on, the basketball players already feel gypped. She does her best to work with all of her members. Her best option would be to set pickleball from the 7:30 pm - 10:00 pm timeframe on Thursdays.

Brittain stated that this is not on the agenda for a vote, so they are only able to discuss it. His thought is that the facility was built to accommodate basketball and other things, and patrons who want to participate in all those events. Our goal is to take care of all of our patrons. Perhaps we need to begin thinking about expansion with another bond. Pickleball courts are also in the outdoor plan. Brittain stated that the Director is in charge of these decisions, and the Board does not desire to override her decisions.

Mr. Jackson stated that they would be open to utilize the courts when Tiger suggested, if that is the best option.

Brittain stated, on record, they need to be finding a way to expand their facility.

8. Discussion and possible action regarding amending the 2022-2023 Pryor Creek Recreation Budget to fund the following accounts: Aquatic Temp Salaries Account #84-846-5018 in the amount of $48,000.00; Swim Instructors Temp Salaries Account #84-846-5019 in the amount of $6,000.00; and Floor Staff Temp Fitness Salaries Account #84-848-5018 in the amount of $35,000.00. Said funding is a deduction in PCRC Capital Improvements Account #84-845-5413 in the total amount of $89,000. This action clears the error of non-funding the listed accounts without changing the total for the PCRC 2022-2023 Budget.

Motion was made by Lamar, second by Cantrell to recommend Council action regarding amending the 2022-2023 Pryor Creek Recreation Budget to fund the following accounts: Aquatic Temp Salaries Account #84-846-5018 in the amount of $48,000.00; Swim Instructors Temp Salaries Account #84-846-5019 in the amount of $6,000.00; and Floor Staff Temp Fitness Salaries Account #84-848-5018 in the amount of $35,000.00. Said funding is a deduction in PCRC Capital Improvements Account #84-845-5413 in the total amount of $89,000. This action clears the error of non-funding the listed accounts without changing the total for the PCRC 2022-2023 Budget. Motion carried.

9. Director's Report.

a. Facility repair and Maintenance

The pickleball lines are in place. Lawn and landscape beds are high maintenance to redo. The sprinkler system is repaired, and sod has been laid. Fitness Court design in place. They are working on lighting and cameras for the Fitness Court. They plan to have the kickoff within the first couple of weeks in October.

b. Finance Report

Tiger reported that their revenue was down some. They took a month off from swim lessons, which caused about a $2,000.00 hit. With summer winding down and kids going back to school, it is not surprising that the revenues were down in August. Mayor reported that all the balances that have our reserves have not been transferred yet, so the numbers are not accurate. When we are dealing with the end of one year and going into a new year, it takes time. Mayor anticipates that next month's report will be more complete.

c. Aquatics Report

They have had 14 public and three private lessons. A lot is starting back up now.

d. Personnel Report

e. Misc.

137 new members in August. The retention rate was back up over 80%, which is what they shoot for. The basketball tournament in memory of Debbie Lyon was held, and her husband was very appreciative of the funds

raised. Another tournament will be held later in the month. A new Zumba class has started. In September and October there is a swim challenge to swim the distance of the Lake Hudson shoreline, which requires 77 laps a day. They hosted the Dam J.A.M. for the first time, and it went very well. Tiger looked into the credit card fee situation. The customer can pay most of the fee on top of their charge. Tiger will continue to look into this, and they can decide when to implement it.

f. Q&A.

None

10. Unforeseeable Business.

None

11. Adjourn.

Motion made by Lamar, second by Cantrell to adjourn. Motion carried.