

PRYOR CREEK RECREATION CENTER BOARD
SPECIAL MEETING
MONDAY, April 11th, 2022, AT 5:30 P.M.

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE RECREATION CENTER BOARD WILL MEET IN SPECIAL SESSION IN CITY COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA, AT THE ABOVE DATE AND TIME, FOR SPECIAL ACCOMMODATIONS TO ATTEND, PLEASE CONTACT 918-825-6909.

Board members: Houston Brittain, Jeremy Cantrell, Cathy Gray, Rebecca Kemp, Steve Riff, Marty Marsh

1. Call to order.

The meeting was called to order by Houston. Board members present Houston Brittain, Cathy Gray, Steve Riff, and Marty Marsh.

2. Approve minutes of the March 7th, 2022 regular meeting.

Motion made by Riff to approve the minutes of the March 7th, 2022 regular meeting, second by Gray, motion carried.

3. Approve minutes of the March 21st, 2022 special meeting.

Motion made by Riff to approve the minutes of the March 21st, 2022 special meeting, second by Gray, motion carried.

4. Discuss, possibly recommend Council action regarding hiring Jessica Reger for the Assistant Director position at the Pryor Creek Recreation Center at Range E, step 1 (annual wage \$39,980.00).

Jessica was hired in October for evenings and weekends. She has worked at the YMCA doing much of what the assistant director would do. She is doing well with the hourly staff, she would work mostly in the evenings and weekends when the director is not there, so management would be present on all shifts. If approved she would begin in that capacity the first/second week of May. A motion was made by Gray to recommend Council action to hire Jessica Reger for the Assistant Director position at the Pryor Creek Recreation Center at Range E, step 1 (annual wage \$39,980.00). Second by Riff. Motion carried.

5. Director's Report.

a. Facility repair and Maintenance

no roof leaks, the drain lines will be connected on Wednesday, old equipment needs some minor repairs, termites found in the office in the wooden beams, has been treated, new rims and padding have been added to the basketball goals in the gym

b. Finance Report

increase in members, swim lessons will start group lessons again

c. Aquatics Report

swim parties continue to be consistent, several schools and various activities are scheduled, 14 new private lessons scheduled, Easter Egg hunt went fairly well, numbers were down compared to last year

d. Personnel Report

will discuss with the team what the rec center needs with regard to new staff if Jessica gets hired as the assistant director, Courtney is back to teaching classes, getting another Cherokee Nation intern, they will work full time hours

e. Misc.

178 new members in March, retained 83% of members in March, doing an April check in challenge, working on summer schedule, looking for a new board member to replace Dick Holmes

f. Q&A.

6. Unforeseeable Business.

No unforeseeable business.

76. Adjourn.

Motion made by Riff second by Marsh. Motion carried. Meeting adjourned.