

MINUTES
PRYOR CREEK RECREATION CENTER BOARD
SPECIAL MEETING
THURSDAY MAY 7, 2020

Board members present: Rebecca Kemp, Houston Brittain, Jeremy Cantrell, Cathy Gray, and Steve Riff
Citizens present: Mayor Larry Lees, Pat Richard, Fred Sordahl, Ashely Tugman

1. Call meeting to order.

The meeting was called to order at 17:00 by Brittain. Board members present: Rebecca Kemp, Houston Brittain, Jeremy Cantrell, Cathy Gray, and Steve Riff

2. Discuss, possibly approve the minutes from the April 30th, 2020 Special Meeting.

Motion made by Riff to approve the minutes from the special meeting on April 20, 2020, second by Kemp. The minutes were approved as read.

3. Discuss and possibly approve City Engineer to develop specifications and seek bids for pool zero entry project.

Cantrell motioned to approve the City Engineer to develop specifications and seek bids for the pool zero entry project, second Kemp. Motion approved.

4. Discuss and possibly approve seeking bids for the roof repair.

Riff motioned to approve seeking bids for the roof repair, second Cantrell. Motion approved to seek bids for the roof repair.

5. Discuss and possibly approve purchasing a Clorox Total 360 System from Massco at a cost of \$3,995.00 from Account #84-845-5410. Other quotes received: Dobmeier Janitorial Supply-\$6,300.00 and Industrial Soap Company - \$5,990.00.

Cantrell motioned to approve purchasing a Clorox Total 360 System from Massco at a cost of \$3,995.00 from Account #84-845-5410, second by Riff. Motion approved.

6. Discuss and possibly approve City of Pryor Creek's Pryor Creek Recreation Center job titles/descriptions and pay plans.

Motion to approve City of Pryor Creek's Pryor Creek Recreation Center job titles/descriptions and pay plans as presented by Rachel Sordahl, made by Cantrell, second by Riff. Motion passed.

7. Discuss and possibly take action regarding guidelines and timeline for reopening of the Pryor Creek Recreation Center.

The board recommends to open the PCRC on May 21, 2020 with the guidelines set in place that are recommended with changes by the director as needed. Information for the public can be found on the city web site, the PCRC web site, the PIP and Face Book.

Cantrell motioned to accept the guidelines and timeline for reopening of the Pryor Creek Recreation Center as presented by Rachel Sordahl, second by Riff. Motion passed.

8. Director's Report.

Plumbing issues in the family bathrooms and water fountains.

Staff will be contacted regarding schedules.

Rachel will stock up on cleaning supplies.

9. Adjourn.

Motion made by Cantrell to adjourn, second by Gray. Meeting adjourned.