

**MINUTES
PRYOR CREEK RECREATION CENTER BOARD
SPECIAL MEETING
THURSDAY JULY 30, 2020**

Board members present: Rebecca Kemp, Dick Holmes, Houston Brittain, Jeremy Cantrell and Steve Riff.
Absent: Cathy Gray.

Others present: Director Jessica Long, Assistant Director Jerome Hopkins, Steve Wyneken.

1. Call meeting to order.

The meeting was called to order by Brittain.

2. Petitions from the Audience.

There were no petitions.

3. Mayor Lees to administer the Oath of Office to Dick Holmes, Seat #1, term ending 8/31/23.

No action. Mayor Lees administered the Oath of Office to Dick Holmes, Seat #1, term ending 8/31/23.

4. Approve the minutes from the July 13, 2020 Special Meeting.

Motion made by Holmes, second by Kemp to review the minutes in the next meeting. All voted yes.

5. Petitions from the Audience. (Limited to 5 minutes, with advance reservation)

Scrivener's error. Duplicate agenda item.

6. Discussion and possible action regarding naming the first Monday of the month at 5:30 p.m. (or another suitable day and time) as the Recreation Center Board regular meeting time.

Motion made by Cantrell, second by Riff to approve the first Monday of the month at 5:30 p.m. as the Recreation Center Board regular meeting time. All voted yes.

7. Review of the proposed Recreation Center Budget for Fiscal Year 2020-2021.

No action. Mayor Lees went over the proposed budget with the Board.

8. Discuss, possibly recommend Council action regarding reappointment of Steve Riff to Recreation Board Seat #2, term ending 8/31/24.

Motion was made by Holmes, second by Cantrell to recommend Council action regarding reappointment of Steve Riff to Recreation Board Seat #2, term ending 8/31/24. All voted yes.

9. Discuss, possibly recommend Council action regarding reappointment of Cathy Gray to Recreation Board Seat #3, term ending 3/31/24.

Motion was made by Kemp, second by Cantrell to recommend Council action regarding reappointment of Cathy Gray to Recreation Board Seat #3, term ending 3/31/24. All voted yes.

10. Director's Report.

Assistant Director Jerome Hopkins presented a report.

a. Pool Improvements

Hopkins has been in communication with Paddock regarding construction time, closing dates for the pool, as well as storage logistics of the construction materials. They are waiting on the ship date but estimate it will be the first or second week in September. As far as the deck is concerned, they have had preliminary discussion about it being redone, as well.

b. Operations Forward

- A lot of the staff use computers, so they are working on getting them updated and will be getting some training on them. They will be getting the social media presence back up and running.
- From June until now they have had 8 expired and 18 inactive members return, as well as 38 active members renewing, with a total of 51 people renew last month and 49 this month.

- Replacing floor staff as summer people leave
- Child Watch numbers are picking up
- Classes are picking up
- Mayor stated that the second fogging machine is ordered, one is already in use by floor staff

11. Updates and discussion regarding actions of the past few weeks and anticipated action forward.

a. Pool Improvements

Brittain stated that Hopkins answered several his questions in his report. Commented that Paddock stated it would be about 8 weeks for the whole process.

b. Operations Forward

- Basketball court is being used for pick-up games at times other than class times, which has helped not having too many people there at a time. Hopkins makes sure the courts stay cleaned and sanitized.
- Mondays around 6:00 they get the closest to the 75-person COVID-19 capacity, but they have not exceeded it.
- There have been questions about opening more treadmills. Houston recommends that the director and assistant evaluate this when they get together.
- Houston wants to make sure CDC guidelines and state rules on COVID-19 are being followed to keep all visitors to the Rec Center safe and well.

12. Unforeseen Business.

Mayor noted that the next meeting would fall on Monday, September 7th. Until the end of the year all meetings will have to be special meetings and be posted 48 hours in advance. Cantrell noted that September 7th is Labor Day, so Mayor noted they will reschedule that meeting.

13. Adjourn.

Motion made by Riff, second by Holmes to adjourn. All voted yes. Meeting adjourned.