

PRYOR CREEK RECREATION CENTER BOARD

Minutes 8/31/2020

Board Members present: Houston Brittain, Jeremy Cantrell, Rebecca Kemp, Steve Riff, Dick Holmes

Minutes from July 13th special meeting were approved. Motion by Steve Riff, 2nd by Jeremy Cantrell.

Minutes from July 30th special meeting were approved. Motion by Jeremy Cantrell, 2nd Dick Holmes

No petitions from the audience.

Motion to recommend to City Council reassigning Chelsea Shoop from Aquatics Coordinator (Range D, Step 2) to fitness Coordinator (Range D, Step 2) effective 9/21/20. No change in pay, just job title.

Motion made by Dick Holmes, 2nd Cantrell.

Motion to recommend to City Council the hiring of Brittany Englehardt as a full time Receptionist/Front Desk effective 9/21/20. Motion made by Cantrell, 2nd Steve Riff.

Motion to recommend to City Council promotion of Jesse Philpot from Staff Support (Range A, Step 2) to Weight room Coordinator/Supervisor (Range D, Step 3), effective 9/21/20. Motion made by Holmes, 2nd by Cantrell.

Discussion regarding bids for new computer software and accepting a bid of \$15,120 to Vermont Systems from Rec Center Acct #84-845-5046. Motion made to table this discussion until next meeting when more information was received. Motion made by Cantrell, 2nd by Riff.

Directors Report:

- a. Ice maker fixed
- b. Floors waxed-cleaned carpets. Company to send bid for monthly or quarterly costs
- c. Ordered new blue tooth speakers
- d. Updated Website
- e. Ivan Williams logo to be on all new materials, t-shirts, etc
- f. New tank tops ordered for Staff Instructors

Director working on:

- a. Impact branding-apparel
- b. Contract with Boys & Girls Club
- c. Meeting with Paddock concerning pool
- d. CPR Training for staff
- e. Getting bids from Gary Buffington for misc repairs
- f. Cleanout of guttering blockages
- g. Security System

- h. Contract with Miss Jimmie's
- i. Contract with Pryor Schools after school program
- j. GRDA-charge to be \$2 per person

Updates on Pool: Laser cutting September 20th, Shutdown October 5 thru Nov 6th

Operations forward:

- a. Management decision regarding numbers at rec (Covid)
- b. Rec Center received new cleaning machine
- c. The Rec Board to resume normal scheduled meeting Oct 5th (1st Monday each month)

Steve Riff was sworn in by Mayor Lees.

Motion to Adjourn made by Cantrell, 2nd by Riff