

PRYOR CREEK RECREATION CENTER BOARD
SPECIAL MEETING
Wednesday, October 28, 2020 at 5:30 P.M.
Page 1 of 2

Board members: Houston Brittain, Jeremy Cantrell, Cathy Gray, Rebecca Kemp, Steve Riff, Dick Holmes.

1. Call meeting to order.

The meeting was called to order at 17:36 by Brittain. Board members present: Houston Brittain, Cathy Gray, Dick Holmes, Steve Riff.

2. Approve the minutes of the September 29th, 2020 special meeting.

Motion made by Riff to approve the minutes of the September 29, 2020 special meeting, second by Holms. Motion passed.

3. Petitions from the Audience. (Limited to 5 minutes, with advance reservation).

No petitions from the audience.

4. Discuss, possibly approve Pryor Creek Recreation Center Board Regular Meeting schedule for 2021.

Motion made by Holmes to approve Pryor Creek Recreation Center Board Regular Meeting schedule for 2021, second by Riff. Motion passed.

5. Discussion and possible recommend Council action regarding appointment of Marty Marsh to Recreation Board Seat #5, term ending 08/31/21.

Mayor Lees nominated Marsh and stated she is a business owner in Pryor, has experience with Mayes County, has children in the schools, and has a good business mind and a good mind for the community.

Motion made by Riff to appoint Marty Marsh to Recreation Board Seat #5, term ending 08/31/21, second by Holms. Motion passed.

6. Possible Executive Session pursuant to the Oklahoma Open Meeting Act for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of:

a. Jacquelyn Moyers (25 O.S. 307 (B)(1))

Motion made by Holms to go into executive session. Second by Riff. Motion passed.

7. Consider resuming regular session.

Motion made by Holms to resume regular session, second by Riff. Motion passed.

8. Possible action based on Executive Session concerning the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of:

a. Jacquelyn Moyers (25 O.S. 307 (B)(1))

Motion made by Riff to hire Jacquelyn Moyers, second by Holms, motion passed.

9. Discuss, possibly recommend Council action regarding hiring Jacquelyn Moyers as Aquatics Coordinator at Range D, Step 1 (annual wage - \$32,534.00)

Motion made by Riff to make an amendment to the agenda for item 9 to read: Discuss, possibly recommend Council action regarding hiring Jacquelyn Moyers as Aquatics Coordinator at Range D, Step 2 (annual wage - \$35,104.00). Second made by Holms. Motion passed.

10. Discuss, possibly recommend Council action regarding bids received for new computer software and accepting a bid of \$15,120.00 to Vermont Systems from Rec Center Computer Tech Support Account #84-845-546. Other bids received: Mindbody, \$7,188.00; Club Automation, \$25,941.28.

Jessica explained that Mindbody is more like the iCloud and no software is involved. Her research turned up that Mindbody increases their rates often and the price does not include all the extra fees. Club Automation is an upgrade from what the rec center has now, they will have a mobile phone app, it will be \$2,000.00 per month more than what the rec center is paying now and the service is terrible. Vermont is the system Claremore is using. Vermont will provide training. Jessica has been to the

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Page 2 of 2

Claremore rec center and the software will be more efficient. Tech support responds within 5 to 10 mins. Goal is to have the new system up and running by Jan. 1, 2021. The current software contract expires the end of Jan 2021, this will prevent a gap in service. Motion made by Riff to accept the bid from Vermont in the amount of **\$15,120.00**, second by Holms, motion passed.

11. Director's Report

a. Pool Improvements and Maintenance: Pool is on schedule to re-open Nov. 5, 2020.

b. Facility Repair and Maintenance

1. Downspout and gutter cleaning: work will begin Nov. 2, 2020, they will start inside the building in the group fitness room will do most work in the morning, classes will be moved to the gym. Evening classes will not be disturbed. Then move to the water fountains and then to outside.

2. Misc. repairs by Kaska

3. Security system rework: working well, new cameras are up

4. Other: New computers are coming in. Kelly is going to fix the floor in the break room. The leak is fixed. This will be a fraction of the original cost. Two popular exercise machines are down, new ones are coming.

c. Finance report: given by Mayor Lees.

d. Personnel report: Jessica has sent information to PHS regarding interested students to contact the PCRC if they want to become lifeguards. They will schedule lifeguard training ASAP. Pool parties will begin with CDC guidelines in place. All staff are working well together and doing a great job.

e. Misc.: Last Saturday was the 5K with HOPE, they raised \$1,900.00 for HOPE. They had 66 runners. The self-defense class was a success. A Halloween challenge has been put together. Maintain don't gain with start soon, the rec center will partner with PPS and CrossFit. A planning meeting is in the works to help plan ways to bring more revenue into the rec center and provide new promotions.

f. Q & A: how many new members this month? 37

12. Unforeseeable business

No unforeseeable business.

13. Adjourn

Motion made by Riff to adjourn, second by Holms, meeting was adjourned at 18:45.