

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, MARCH 3, 2026 AT 6:00 PM**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to The Paper newspaper and emailed to the Council members.

CITY COUNCIL

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL.

Mayor Zac Doyle called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Steve Brown. Roll Call was conducted by City Clerk Hannah Morris. Council members present: Choya Shropshire, Terry Lamar, Lori Bradshaw, Kenneth Brashears, Charles Tramel, Steve Brown and Bruce Smith. Members absent: Tyler Brown.

Department Heads and other City Officials present: Chase McBride, Jeremy Cantrell, Justin Couch, Kevin Tramel, Becki Sams-Benham, BK Young, Frank Powell, Buddy Glenn, Dennis Bowman, Johnny Janzen and Cari Rerat.

Others present: Darla Coats, Jeff Kolker, Catalina Kolker, Kemmie Shropshire, David Shaulis, Fred Sordahl, Adam Anderson, Dr. Lisa Muller, Violet Kirkendall, Jeanette Anderson, Autumn Graybill, Gilbert Graybill, Susan Wilcox, Marshel Morrison and Nena Roberts.

2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)

There were no petitions from the audience.

3. DEPARTMENT HEAD REPORTS IF NEEDED:

a. BUILDING INSPECTOR

Mayor Doyle reported on behalf of Kenny Young that they have completed 90 paid inspections and 17 other inspections.

b. EMERGENCY MANAGEMENT

Janzen reported that all storm sirens are in working order and the department is prepared for the incoming storm season. He also stated that those who have not yet registered for HyperReach Emergency Alerts can do so on the City website.

c. FIRE

Young reported that recent rain has reduced the fire danger in the city.

Mayor moved to item 3e.

e. LIBRARY

Rerat distributed a print report of Library statistics to the Council. She stated that they have added 190 physical items to their collection, up from 23 items the month before. She also reported that they have been invited to attend a national conference hosted by the Institute of Museum and Library Services to be held in Phoenix, Arizona in April. She stated that she will not be able to attend but will be sending a staff member in her place. She also stated that the conference intends to distribute ideas, information and material for programming related to the 250th Anniversary of the United States.

Mayor moved to item 3d.

d. GOLF

Bowman reported that revenues are ahead of last fiscal year by about \$55,000.00, possibly due to the periods of warmer weather in January and February. He stated that they have been catching up on maintenance required after the snow and freezing weather. He also reported that they have ordered their new golf carts, and they have finished spraying about 140 acres, as well as helping the Park Department spray the soccer fields.

f. PARKS / CEMETERY

Powell reported a busy start to spring, completing repairs on fountains and pipe fences. He stated that a large dead tree at Centennial was removed for safety, and installation of the new playground center poles and platform has begun. He also reported that most materials and fixtures for the tennis court project have been secured, and the project is currently awaiting plumbing rough-ins so the slab can be poured.

g. POLICE / ANIMAL SHELTER

Cantrell reported that they had 347 traffic stops, 31 accidents, and 27 arrests in February. He also stated that code enforcement remains active alongside patrol duties, and new SRO trucks and Explorers are being integrated into the fleet. He also reported that a February 3rd shooting investigation was turned over to the FBI.

Sams-Benham reported that they have brought in 37 animals and adopted out 31. She stated that intake numbers remain high and mentioned plans for a special adoption event in March to increase outreach.

h. RECREATION CENTER

Mayor reported on behalf of Mike Moore that membership reached 2,026 for February, marking three consecutive months above the 2,000-member goal. He stated that they have hosted 18 pool parties in the last month and are currently hosting a basketball camp led by Dallas Mavericks G-League coaches. He also stated that net revenue through January is reported at \$104,000.00. He also reported several upcoming events, including an underwater Easter egg hunt on March 28th and a 20th-anniversary public reception scheduled for March 15th.

i. STREET

Glenn reported that they have completed a wheelchair ramp at the Methodist Church and replaced drainage pipes on Jackson Street and Dog Pound Road. He also reported that Southeast 6th Street was blocked off to address speeding complaints, and prep work began for an overlay on Southeast 14th. He stated that additional maintenance included ditch clearing on North Ora, pothole repairs and coordinating parking lot improvements at shop.

j. CITY CLERK

Morris reported that they have completed January financial statements and audits are underway for department donation accounts. She also reported that they have begun the transition to Paylocity for payroll services and recently completed the implementation of a new agenda management platform. Morris also stated that municipal court clerk training is scheduled, one tort claim was received and she will be requesting to backfill the Deputy Clerk position later on the agenda.

Mayor moved to item 5a.

a. PRESENTATION FROM PRYOR PUBLIC SCHOOL SUPERINTENDENT DR. LISA MULLER REGARDING THE PROPOSED UPCOMING SCHOOL BOND ISSUE.

Dr. Muller reported on the long-range plan for Pryor Public Schools and the upcoming bond election scheduled for April 7th. She stated that most projects from the 2022 bond are complete, including elementary school remodels and a new maintenance facility, while the high school addition and middle school IT/STEM lab are nearing completion. She also reported that the new \$98.1 million proposal is a "no tax increase" measure designed to maintain stable property tax rates while addressing record-high enrollment.

She stated that a primary focus of the bond is the construction of a new 7th and 8th-grade center, which would allow the current middle school to serve 5th and 6th-graders and free up space in all elementary buildings. She also reported that Phase 2 of the stadium project includes a new fieldhouse, indoor practice space, and dedicated band bleachers to improve acoustics and seating. She stated that the district is working with architects and the city to design on-site traffic solutions for 9th Street and noted that a new SRO position would be required for the proposed campus.

Mayor moved to item 5c.

c. PRESENTATION AND DISCUSSION REGARDING THE MID-YEAR FINANCIAL STATUS FROM CITY ACCOUNTANT JEFF KOLKER.

Kolker reported that according to the January financial statements, year-to-date revenues stand at \$5.3 million with expenses at \$5.2 million, leaving the city approximately \$126,000.00 in surplus funds. He stated that based on his projections for the remaining five months of the fiscal year, he estimates additional revenues of \$3.9 million and expenditures of \$3.7 million. He also reported that the city is projected to end the fiscal year with revenues exceeding expenses by approximately \$330,000.00.

He stated that his methodology is consistent with the previous year, which accurately predicted a break-even finish despite mid-year concerns. He stated that he will continue to update these estimates following each monthly financial statement to provide the Council with ongoing visibility.

Mayor moved to item 5b.

b. DISCUSSION AND POSSIBLE ACTION REGARDING ACKNOWLEDGMENT OF THE JUNE 30TH, 2024 INDEPENDENT AUDITOR'S REPORT OF FINANCIAL STATEMENTS FOR THE CITY OF PRYOR CREEK, OKLAHOMA AS PRESENTED BY VIOLET KIRKENDALL OF HOOD & ASSOCIATES, PC CERTIFIED PUBLIC ACCOUNTANTS.

Motion was made by Brashears, second by S. Brown to acknowledge the June 30th, 2024 Independent Auditor's Report of Financial Statements for the City of Pryor Creek, Oklahoma as presented by Violet Kirkendall of Hood & Associates, PC Certified Public Accountants. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Tramel, Brown and Smith. Voting no: none.
Motion passed.

Kirkendall presented the independent auditor's report for the fiscal year ended June 30th, 2024. She reported that the city's financial statements are presented fairly in all material respects according to generally accepted auditing standards. She stated that the city's total assets were \$119.7 million with total liabilities of \$20.3 million, resulting in a net position of \$101.4 million. She also reported that the city carried \$4.4 million in unrestricted monies into the 2025 fiscal year.

She stated that the city's proprietary funds showed a net income of \$1.3 million for the year. She reported that the city added over \$5.9 million in total capital assets across governmental and business activities. She also stated that the audit resulted in no findings concerning internal controls or compliance with laws and regulations. She finally reported that this represents another year of clean audit results for the city.

Mayor moved to item 5e.

e. DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF THE EDTA RECOMMENDATION TO TRANSFER \$62,000.00 FROM FUND 68 ACCOUNT #68-685-5342 (TRANSFER TO OTHER FUNDS) TO THE EDTA FESTIVAL ACCOUNT #98-000-4545 (TRANSFERS FROM FUND 98). THESE FUNDS WILL BE USED FOR THE 2026 MUSIC FESTIVAL IN THE DOWNTOWN CORRIDOR.

Motion was made by Shropshire, second by Brashears to approve the EDTA recommendation to transfer \$62,000.00 from Fund 68 Account #68-685-5342 (Transfer to Other Funds) to the EDTA Festival Account #98-000-4545 (Transfers From Fund 98). These funds will be used for the 2026 Music Festival in the downtown corridor.

Anderson reported that the EDTA established the budget for this year's festival at \$100,000.00. He stated that the current festival account balance covers \$38,000.00, leaving a \$62,000.00 difference that they are requesting a Fund 68 transfer to cover. Voting yes: Shropshire, Bradshaw, Brashears, Tramel, Brown, Smith and Lamar. Voting no: none. *Motion passed.*

Mayor moved back to the Consent Agenda.

4. CONSENT AGENDA. (CONSENT ITEMS ARE TO BE VOTED ON FOR APPROVAL OR DENIAL BY ONE SINGLE MOTION WITHOUT DISCUSSION. ANY COUNCIL MEMBER WISHING TO DISCUSS AN ITEM MAY REQUEST IT BE REMOVED AND PLACED ON THE REGULAR AGENDA. ONLY THOSE ITEMS REMOVED WILL BE READ ALOUD.)

a. APPROVE MINUTES OF THE FEBRUARY 17TH, 2026 COUNCIL MEETING.

b. APPROVE CLAIMS FOR PURCHASE ORDERS THROUGH MARCH 3RD, 2026.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	2520251994 - 2520252088	\$126,446.71
STREET & DRAINAGE	2520252086 - 911597B	\$62,573.12
CEMETERY CARE	2520252024	\$674.51
GOLF COURSE	2520251973 - 2520252072	\$26,678.61
CAPITAL OUTLAY	2520251961 - 2520252044	\$26,297.73
REAL PROPERTY ACQUISITION RESERVE	2520252026 - 2520251990	\$1,243.00
RECREATION CENTER	2520251979 - 2520252011	\$30,515.18
DONATIONS	2520252038 - 2520251616	\$2,654.68
EDTA	2520252083	\$5,000.00
	TOTAL	\$282,083.54
<u>NEW BLANKETS</u>		
911619B	OKLAHOMA PARTS SUPPLY LLC	\$2,000.00
911620B	PRYOR STONE CO	\$5,000.00
	TOTAL	\$7,000.00

c. APPROVE PAYROLL PURCHASE ORDERS THROUGH MARCH 13TH, 2026.

- d. APPROVE AMENDING MINUTES PREVIOUSLY ADOPTED FROM THE FEBRUARY 3RD, 2026 REGULAR MEETING TO CORRECT ITEM 4D PERTAINING TO AN EXPENDITURE IN THE AMOUNT OF \$15,293.59 TO STEWART MARTIN KUBOTA OF BROKEN ARROW FOR A COMMERCIAL KAWASAKI Z700 GAS MOWER WITH EXTENDED WARRANTY AND CANOPY TO BE PAID FROM FACILITIES CAPITAL OUTLAY ACCOUNT #44-445-5426 TO REFLECT A CORRECTED TOTAL EXPENDITURE OF \$15,993.59.
- e. APPROVE MAYOR TO SIGN AN ENGAGEMENT LETTER WITH HOOD & ASSOCIATES FOR THE 2025 AUDIT.
- f. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$20,500.00 TO HOOD & ASSOCIATES FOR THE 2025 AUDIT FROM GENERAL OUTSIDE SERVICES - AUDITOR ACCOUNT #02-201-5072.
- g. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$41,398.25 TO OMAG FOR PROPERTY INSURANCE POLICY #PRO1400033010 FROM GENERAL INSURANCE - PROPERTY ACCOUNT #02-201-5045. THIS IS THE FOURTH-QUARTER PAYMENT.
- h. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$30,265.00 TO OMAG FOR GENERAL LIABILITY/AUTO POLICY #GLA1400017010 FROM GENERAL INSURANCE - FLEET ACCOUNT #02-201-5043. THIS IS THE FOURTH-QUARTER PAYMENT.
- j. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$18,517.68 TO DELL TECHNOLOGIES FOR SIX (6) DELL PRO RUGGED 14 RB14250 LAPTOPS AND SIX (6) HAVIS LIND 120W POWER SUPPLIES TO BE PAID FROM POLICE MISC. CHEROKEE NATION DONATIONS ACCOUNT #96-965-5502. THIS WILL BE AN OMNIA - NATIONAL COOPERATIVE PURCHASING ALLIANCE PRICE - CONTRACT CODE #C000001019611.

- k. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$30,423.72 TO MOTOROLA SOLUTIONS FOR SIX (6) APX N30 PORTABLE RADIOS TO BE PAID FROM POLICE MISC. CHEROKEE NATION DONATIONS ACCOUNT #96-965-5502. THIS WILL BE A STATE CONTRACT PRICE SW1053M THROUGH OMES.
- l. ACCEPT THE RESIGNATION OF BRET LOCOCO FROM THE PRYOR CREEK POLICE DEPARTMENT EFFECTIVE MARCH 1ST, 2026.
- m. APPROVE DECLARING SURPLUS THE FOLLOWING ITEMS FROM THE PRYOR CREEK POLICE DEPARTMENT AND LISTING THEM FOR SALE ON THE PURPLEWAVE AUCTION SITE.

UNIT	YEAR	MAKE	MODEL	TAG	VIN
14	2015	CHEVY	TAHOE	CL25205	1GNLC2EC3FR629394
15	2015	CHEVY	TAHOE	CL25206	1GNLC2EC4FR629520
17	2015	CHEVY	TAHOE	CL25208	1GNLC2EC0FR629384
102	2015	FORD	EXPLORER	CL25203	1FM5K7883FGA45313

- ii. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$50,375.00 TO INFRASTRUCTURE SOLUTIONS GROUP FOR INVOICE PRY-24-02-01 IN REFERENCE TO THE ELLIOTT STREET DRAINAGE IMPROVEMENTS TO BE PAID FROM STREET & DRAINAGE PROJECTS - MISCELLANEOUS ACCOUNT #14-145-5092.

Motion was made by Shropshire, second by Tramel to approve the Consent Agenda less item i. Voting yes: Bradshaw, Brashears, Tramel, S. Brown, Smith, Lamar and Shropshire. Voting no: none. *Motion passed.*

Mayor moved to item 3i.

- i. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$3,607.98 TO BACKWARD AUDIO, LLC FOR INSTALLATION AND PROGRAMMING TO UPGRADE STREAMING EQUIPMENT IN THE COUNCIL CHAMBERS TO BE PAID FROM CITY HALL CAPITAL OUTLAY ACCOUNT #44-445-5427.

Motion was made by Brashears, second by Smith to approve an expenditure in the amount of \$3,607.98 to Backward Audio, LLC for installation and programming to upgrade streaming equipment in the Council Chambers to be paid from City Hall Capital Outlay Account #44-445-5427. Voting yes: Brashears, Tramel, S. Brown, Smith, Lamar, Shropshire and Bradshaw. Voting no: none. *Motion passed.*

Mayor moved to item 5d.

5. MAYOR'S REPORT: (ITEMS POSSIBLY REQUIRING DISCUSSION AND ACTION.)

- d. DISCUSSION AND POSSIBLE ACTION TO ALLOW THE CITY CLERK'S OFFICE TO ACCEPT APPLICATIONS FOR THE DEPUTY CLERK POSITION TO FILL THE VACANCY CREATED BY THE RESIGNATION OF SARA CATRON.

Motion was made by Brashears, second by S. Brown to approve the City Clerk's Office to accept applications for the vacant Deputy Clerk position to fill the vacancy created by the resignation of Sara Catron. Voting yes: Tramel, S. Brown, Smith, Lamar, Shropshire, Bradshaw and Brashears. Voting no: none. *Motion passed.*

f. DISCUSSION AND POSSIBLE ACTION REGARDING THE IMPLEMENTATION AND MANAGEMENT OVERSIGHT OF A MUNICIPAL COMMUTER VEHICLE POLICY AUTHORIZING THE COMMUTING OF A 30 MILE RADIUS FROM THE DEPARTMENT PARKING LOTS TO THE ADDRESS ON FILE WITH THE CITY CLERK'S OFFICE.

Motion was made by Tramel, second by S. Brown to approve the implementation and management oversight of a Municipal Commuter Vehicle Policy authorizing the commuting of a 30 mile radius from the department parking lots to the address on file with the City Clerk's office. Voting yes: S. Brown, Smith, Lamar, Shropshire, Bradshaw, Brashears and Tramel. Voting no: none. *Motion passed.*

g. DISCUSSION AND POSSIBLE ACTION TO APPROVE INFRASTRUCTURE SOLUTIONS GROUP TO GO OUT FOR BIDS FOR 2025-2026 STREET IMPROVEMENT PROJECTS.

Motion was made by Brashears, second by S. Brown to approve Infrastructure Solutions Group to go out for bids for 2025-2026 Street Improvement Projects. Voting yes: Smith, Lamar, Shropshire, Bradshaw, Brashears, Tramel and S. Brown. Voting no: none. *Motion passed.*

6. CITY ATTORNEY'S REPORT: (ITEMS POSSIBLY NEEDING ACTION ON REQUESTS OR RECOMMENDATIONS.)

a. THIRD AND FINAL READING OF ORDINANCE #2026-1, AN ORDINANCE OF THE CITY OF PRYOR CREEK, OKLAHOMA GRANTING A NON-EXCLUSIVE PERMIT TO CLARITY TELECOM, LLC (D/B/A BLUEPEAK) FOR THE CONSTRUCTION AND OPERATION OF A CABLE SYSTEM.

Motion was made by Shropshire, seconded by Bradshaw to waive the third and final reading and approve Ordinance #2026-1. Voting yes: Shropshire, Bradshaw, Brashears, Tramel, S. Brown and Smith. Voting no: Lamar. *Motion passed.*

7. COMMITTEE REPORTS: (ITEMS, SUCH AS NEXT MEETING DATE, NEEDING TO BE REPORTED. NO OPEN DISCUSSIONS ALLOWED. ANY ITEMS REQUIRING DISCUSSION ARE TO BE ADDED TO THE MAYOR'S REPORT PRIOR TO POSTING OF AGENDA.)

a. BUDGET AND PERSONNEL.

Shropshire reported that the next meeting will be Tuesday, March 10th, 2026.

b. STREETS AND MAINTENANCE.

Lamar reported that the next meeting will be Tuesday, March 24th, 2026.

c. ORDINANCE AND INSURANCE.

Tramel reported that the next meeting will be Tuesday, March 31st, 2026.

Mayor moved to the Addendum.

ADDENDUM

1. DISCUSSION AND POSSIBLE ACTION TO ENTER EXECUTIVE SESSION PURSUANT TO 25 O.S. § 307(B)(4) REGARDING A PENDING CLAIM WITH CITY ATTORNEY, SPECIFICALLY REGARDING THE GRIEVANCE FILED BY THE FRATERNAL ORDER OF POLICE (FOP) AND KENNY BENNETT ON FEBRUARY 27TH, 2026.

Motion was made by Brashears, second by Shropshire to enter Executive Session at 7:52 p.m. Voting yes: Shropshire, Bradshaw, Brashears, Tramel, S. Brown, Smith and Lamar. Voting no: none. *Motion passed.*

2. CONSIDER RESUMING REGULAR SESSION. NO ACTION TAKEN DURING EXECUTIVE SESSION.

Motion was made by Brashears, second by Tramel to exit Executive Session at 8:21 p.m. Voting yes: Bradshaw, Brashears, Tramel, S. Brown, Smith, Lamar and Shropshire. Voting no: none. *Motion passed.*

3. POSSIBLE ACTION BASED ON EXECUTIVE SESSION PURSUANT TO 25 O.S. § 307(B)(4) REGARDING A PENDING CLAIM WITH CITY ATTORNEY, SPECIFICALLY REGARDING THE GRIEVANCE FILED BY THE FRATERNAL ORDER OF POLICE (FOP) AND KENNY BENNETT ON FEBRUARY 27TH, 2026.

Motion was made by Lamar, seconded by Brashears to affirm Chief Cantrell's course of action regarding the grievance filed by the Fraternal Order of Police (FOP) and Kenny Bennett on February 27th, 2026. Voting yes: Brashears, Tramel, S. Brown, Smith, Lamar, Shropshire and Bradshaw. Voting no: none. *Motion passed.*

Mayor moved to the regular agenda.

8. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

9. ADJOURN.

Motion was made by S. Brown, second by Brashears to adjourn. Voting yes: Tramel, S. Brown, Smith, Lamar, Shropshire, Bradshaw and Brashears. Voting no: none. *Motion passed.*

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 8:22 p.m.

2. APPROVE MINUTES OF THE FEBRUARY 17TH, 2026 MEETING.

Motion was made by Shropshire, second by Brashears to approve the minutes of the February 17th, 2026 meeting. Voting yes: S. Brown, Smith, Lamar, Shropshire, Bradshaw, Brashears and Tramel. Voting no: none. *Motion passed.*

3. APPROVE CLAIMS FOR PURCHASE ORDERS FOR THE PRYOR PUBLIC WORKS AUTHORITY THROUGH MARCH 3RD, 2026.

Motion was made by Shropshire, second by Brashears to approve claims for purchase orders for the Pryor Public Works Authority through March 3rd, 2026. Voting yes: Smith, Lamar, Shropshire, Bradshaw, Brashears, Tramel and S. Brown. Voting no: none. *Motion passed.*

4. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

5. ADJOURN.

Motion was made by Brashears, second by Shropshire to adjourn at 8:23 p.m. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Tramel, S. Brown and Smith. Voting no: none. *Motion passed.*

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN ZAC DOYLE

MINUTES WRITTEN BY CITY CLERK HANNAH MORRIS

