

**MINUTES
BUDGET & PERSONNEL COMMITTEE
REGULAR MEETING
TUESDAY, AUGUST 12TH, 2025
5:30 P.M.**

THE BUDGET & PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE-MENTIONED DATE AND TIME.

BOARD MEMBERS: Choya Shropshire, Lori Bradshaw, Charles Tramel, Kenneth Brashears (Alternate).

1. CALL MEETING TO ORDER.

Shropshire called the meeting to order at 5:30 p.m. Members present: Lori Bradshaw, Charles Tramel and Choya Shropshire. Members absent: none.

Others present: Mayor Zac Doyle, Jeff Kolker, Catalina Kolker and Terry Aylward.

2. PETITIONS FROM THE AUDIENCE

There were no petitions from the audience.

3. DISCUSS, POSSIBLY APPROVE MINUTES OF THE JULY 8TH, 2025 MEETING.

Motion was made by Bradshaw, second by Tramel to approve the minutes of the July 8th, 2025 meeting. Voting yes: Bradshaw, Tramel and Shropshire. Voting no: none.

Shropshire moved to item 6.

6. PRESENTATION FROM CITY ACCOUNTANT JEFF KOLKER.

Kolker reported that he was working with City Clerk Hannah Morris to find and resolve errors in entries for the previous fiscal year and update processes to avoid future errors. He stated that a duplicate payroll has been located and removed.

Kolker stated that while they are still working on the final financial report, he currently expects the city to finish the year with \$104,000.00 in revenue over expenditures. He stated that the Council can expect to have approximately \$8.7 million available to budget for the current fiscal year.

He stated that the city has done well to recover from the shortfall and should maintain conservative spending practices to further build up reserves.

Shropshire moved back to item 4.

4. MAYOR'S REPORT.

a. Tax Reports.

Mayor Doyle reported that Sales Tax income in August was \$978,489.04, approximately \$50,000.00 higher than July's income. He also stated that Use and Tobacco Tax incomes were down slightly from last month.

b. Review of Financial Status.

Mayor Doyle reported that the city has done well to recover from the shortfall and hopes to continue showing revenues exceeding expenditures.

c. General Fund Budget Review.

Mayor Doyle reported that he is currently working on the budget with only one more account to add. He stated that the current total of the working budget is approximately \$8.774 million.

5. DISCUSSION REGARDING CAPITAL OUTLAY EQUIPMENT AND PROJECT NEEDS.

Mayor Doyle stated that he has been meeting with department heads to evaluate their needs in the upcoming year. He also reported that the street repairs requested by Council members have been mapped and prioritized for the budget. Mayor Doyle stated that he will be working to include the department's equipment and building repair needs in the new budget.

7. UNFORESEEABLE BUSINESS.

There was no unforeseeable business.

8. ADJOURN.

Motion was made by Bradshaw, second by Tramel to adjourn. Voting yes: Tramel, Shropshire and Bradshaw. Voting no: none.