

**MINUTES
LIBRARY BOARD
REGULAR MEETING
CITY OF PRYOR CREEK, OK
THURSDAY, JANUARY 23, 2025 AT 5:30 P.M.**

The Pryor Public Library Board met in regular meeting at the Pryor Public Library, 505 East Graham Avenue, Pryor Creek, Oklahoma at the above date and time.

Board Members: Jeanette Anderson, Sara Melugin, Ivrie Shearin, Paul Stevens, Marty Wenger

1. CALL MEETING TO ORDER.

Anderson called meeting to order at 5:33 p.m. Members Present: Anderson, Wenger, Shearin, and Melugin. Others Present: Library Director Cari Rérat and Elise Kasler

2. REVIEW AND POSSIBLY APPROVE THE MINUTES FOR NOVEMBER 21, 2024.

Motion was made by Shearin and seconded by Wenger to approve the minutes of the November 21, 2024 meeting. All voted yes but Anderson who abstained.

3. PETITIONS FROM THE AUDIENCE.

No petitions.

4. LIBRARY DIRECTOR'S REPORT:

a. LIBRARY STATISTICS

● **Reviewed November Library Statistics:**

1. 65 people registered for new library cards.
2. The Library added 170 items (books and media) to the collection.
3. 2,335 items (books, magazines, and media) were checked out.
4. 2,436 books, audiobooks, magazines, and videos were checked out via Overdrive/Libby, our digital library.
5. Our internet services (both wifi and physical computers) were used 4,218 times.
6. Our online resources (not including Overdrive/Libby) were accessed 891 times.
7. In November the meeting rooms were used 14 times, study rooms were used 329 times, and the makerspace was used 12 times.
8. Library staff answered 8,364 informational or reference questions from patrons via phone, email, social media, and in person.
9. Programming held in November: 13 adult, 3 teen and 6 children's programs.

● **Reviewed December Library Statistics:**

1. 37 people registered for new library cards.
2. The Library added 96 items (books and media) to the collection.
3. 2,109 items (books, magazines, and media) were checked out.
4. 2,475 books, audiobooks, magazines, and videos were checked out via Overdrive/Libby, our digital library.
5. Our internet services (both wifi and physical computers) were used 4,218 times.
6. Our online resources (not including Overdrive/Libby) were accessed 215 times.

7. In December the meeting rooms were used 12 times, study rooms were used 330 times, and the makerspace was used 13 times.
8. Library staff answered 7,466 informational or reference questions from patrons via phone, email, social media, and in person.
9. Programming held in December: 12 adult and 9 children's programs.

b. BUDGET

- The operations budget is 47.61% and the entire budget is at 50.37%.
- The programming budget will be used soon for the upcoming Summer Reading Program.
- May spend some of the travel and marketing budget on cardstock and library cards.
- Will receive approximately \$9,000 state aid this year.

c. BUILDING

Discussed:

- Nothing new to report.

d. TECHNOLOGY

Discussed:

- Director Rérat plans to spend state aid money on new staff computers with Windows 11 and possibly new printer for Youth Services.

e. PROFESSIONAL DEVELOPMENT

- Staff continue to work towards completion of continuing education credits.

f. PROGRAMMING

- The Murder Mystery fundraiser will be held Jan. 25th at the Legion. So far 64 tickets have been sold for the event!

g. OUTREACH

Discussed:

- On Feb. 6th the forum for the city council elections will be held in the library meeting rooms.

h. STAFFING

- Director Rérat plans to ask City Council for 3 part-time employees after the mid-year budget review is completed.

i. STRATEGIC PLAN

Discussed:

- Director Rérat is creating surveys that will be used to develop the new strategic plan.

5. FRIENDS OF THE LIBRARY REPORT.

- Nothing new to report.

6. NEW BUSINESS.

Discussed:

- None

7. ADJOURN.

Motion was made by Wenger and seconded by Melugin to adjourn at 6:15 p.m. All voted yes.