

**MINUTES
LIBRARY BOARD
REGULAR MEETING
CITY OF PRYOR CREEK, OK
THURSDAY, FEBRUARY 27, 2025 AT 5:30 P.M.**

The Pryor Public Library Board met in regular meeting at the Pryor Public Library, 505 East Graham Avenue, Pryor Creek, Oklahoma at the above date and time.

Board Members: Jeanette Anderson, Sara Melugin, Ivrie Shearin, Paul Stevens, Marty Wenger

1. CALL MEETING TO ORDER.

Anderson called meeting to order at 5:35 p.m. Members Present: Anderson, Stevens, Wenger, Shearin, and Melugin. Others Present: Library Director Cari Rérat, Elise Kasler, Autumn Courtney, representatives for the Argonauts Club, and Mayor Zac Doyle.

2. REVIEW AND POSSIBLY APPROVE THE MINUTES FOR JANUARY 23, 2025.

Motion was made by Shearin and seconded by Wenger to approve the minutes of the January 23, 2025 meeting. All voted yes.

3. PETITIONS FROM THE AUDIENCE (Library Board reserves the right to limit presentations to 5 minutes).

Mayor Zac Doyle announced the Pryor Creek Bluegrass and BBQ festival is planned for Oct. 17th and 18th.

4. DISCUSSION ABOUT SUMMER READING KICKOFF ACTIVITIES AND VOLUNTEER OPPORTUNITIES.

Youth Services Librarian Autumn Courtney announced plans for the Summer Reading Kickoff community event to be held June 5, 2025 from 4-8 p.m. Autumn reports Pryor fire and police will be involved as well as small local businesses. Autumn has requested the greenspace and church parking lot for the day. Other planned activities for the day may include Belle the Jersey cow, touch a truck event, tractors, water sprinklers, games, and face painting. Cherokee Nation, Pryor Health Department, and Farm Bureau will also be involved.

5. DISCUSSION AND POSSIBLY RECOMMEND COUNCIL ACTION ON PROPOSAL BY PRYOR'S ARGONAUTS TO HOUSE ARGONAUT HISTORY AND/OR ARCHIVE AT THE PRYOR PUBLIC LIBRARY.

The Argonauts is a book and cultural exploration club celebrating its 90th anniversary. The Argonauts have requested to keep their archive collection housed in the Pryor Public Library. Their collection includes bound books, historical documents, photographs, and other materials related to Argonauts club and Pryor history. They would prefer to use a locked cabinet that Argonauts members would maintain. In the past year, the Argonauts have donated approximately \$1,000 to the library. No financial costs expected to come from the library. Director Rérat explains that this would be a partnership between Argonauts and the library and policies and memorandums of understanding will be required.

Melugin made a motion to table the issue, Stevens seconded, all were in favor of tabling the issue until communication has happened with the mayor and the city's lawyer to draft partnership policies and better understand how such a partnership will affect the library in the future.

6. LIBRARY DIRECTOR'S REPORT:

a. LIBRARY STATISTICS

• Reviewed January's Library Statistics:

1. 53 people registered for new library cards.

2. The Library added 158 items (books and media) to the collection.
3. 2,351 items (books, magazines, and media) were checked out.
4. 2,864 books, audiobooks, magazines, and videos were checked out via Overdrive/Libby, our digital library.
5. Our internet services (both wifi and physical computers) were used 7,305 times.
6. Our online resources (not including Overdrive/Libby) were accessed 846 times.
7. In January the meeting rooms were used 18 times, study rooms were used 384 times, and the makerspace was used 15 times.
8. Library staff answered 9,152 informational or reference questions from patrons via phone, email, social media, and in person.
9. Programming held in November: 12 adult, 2 teen and 8 children's programs.

b. BUDGET

- Mayor Doyle reports that if the city's current financial trends continue as they currently are, the city may be on a better financial path by August.
- The entire library budget is 57% spent.
- Per Director Rérat, we are on track to spend 100% of the book budget.
- Gale resources is up for renewal in June. The library may drop Gale Business Plan, Humblebee's and Tumblebooks to gain access to Gale National Geographic Kids, In Context Elementary, and Udemy online.

c. BUILDING

Discussed:

- Director Rérat reports the west canopy ceiling over the Youth Services department entrance was constructed with sheetrock and without proper support. The sheetrock got wet and the canopy ceiling was bowing. It will cost approximately \$1300 to repair.
- Rérat also states that in future the downspouts may need to be improved in order to avoid flooding and ice build-up on concrete walkways and entrances.

d. TECHNOLOGY

Discussed:

- Director Rérat plans to spend state aid money on 9 new staff computers with Windows 11. Current staff computers do not seem to be able to update to Windows 11. Windows 10 will end of life in the fall of 2025.

e. PROFESSIONAL DEVELOPMENT

- Director Rérat took a course about strategic planning.
- Staff continue to work towards completion of continuing education credits.

f. PROGRAMMING

- Youth services Librarian Autumn C. will be having 6 programs per week this summer instead of 4.

g. OUTREACH

Discussed:

- Cari and Autumn will be volunteering to read at schools during Read Across America.

h. STAFFING

- Director Rérat plans to ask the City Council for 4 part-time employees after the mid-year budget review is completed.

i. STRATEGIC PLAN

Discussed:

- Director Rérat is looking at census data and creating surveys that will be used to develop the new strategic plan. She wants to include a community question about the possibility of the library becoming a county system.

7. FRIENDS OF THE LIBRARY REPORT.

- Assisted with the city council forum on Feb. 6th.
- FoL treasurer: Phil R.
- FoL president: Stevens
- FoL secretary: Anderson
- Imagination Library had 448 graduates total as of February, mailed out 14 welcome books and has 712 active readers. Spent \$769.82 in February.
- In March, spent \$837.42 and mailed 732 books.
- FoL spent a total of \$10,050.08 in 2024.

8. NEW BUSINESS.

Discussed:

- None

9. ADJOURN.

Motion was made by Melugin and seconded by Stevens to adjourn at 7:03 p.m. All voted yes.