MINUTES
LIBRARY BOARD
REGULAR MEETING
CITY OF PRYOR CREEK, OK
THURSDAY, APRIL 24, 2025 AT 5:30 P.M.

The Pryor Public Library Board met in regular meeting at the Pryor Public Library, 505 East Graham Avenue, Pryor Creek, Oklahoma at the above date and time.

Board Members: Jeanette Anderson, Sara Melugin, Ivrie Shearin, Paul Stevens, Marty Wenger

1. **CALL MEETING TO ORDER.**

Anderson called meeting to order at 5:32 p.m. Members Present: Anderson, Stevens, Wenger, Shearin, and Melugin. Others Present: Library Director Cari Rérat and Elise Kasler.

2. **REVIEW AND POSSIBLY APPROVE THE MINUTES FOR MARCH 27, 2025.**

Motion was made by Melugin and seconded by Shearin to approve the minutes of the February 27, 2025 meeting. Anderson abstained, everyone else voted yes.

3. **PETITIONS FROM THE AUDIENCE (Library Board reserves the right to limit presentations to 5 minutes).**
4. **LIBRARY DIRECTOR'S REPORT:**
    a. **LIBRARY STATISTICS**
        - **Reviewed March Library Statistics:**
            1. 61 people registered for new library cards.
            2. The Library added 157 items (books and media) to the collection.
            3. 2,661 items (books, magazines, and media) were checked out.
            4. 2,774 books, audiobooks, magazines, and videos were checked out via Overdrive/Libby, our digital library.
            5. Our internet services (both wifi and physical computers) were used 7,445 times.
            6. Our online resources (not including Overdrive/Libby) were accessed 243 times.
            7. In February the meeting rooms were used 20 times, study rooms were used 386 times, and the makerspace was used 13 times.
            8. Library staff answered 11,435 informational or reference questions from patrons via phone, email, social media, and in person.
            9. Programming held in February: 10 adult, 7 teen and 11 children's programs.

    b. **BUDGET**
        - Total operations budget at 75.10%, entire budget spent at 69.72%
        - Director Rérat used $500 from a patron donation to purchase more Overdrive materials.
        - Director Rérat reports Mayor Doyle has requested that she create a list of wants that could come from capital outlay. A new microfilm reader is a possibility.

    c. **BUILDING**

        Discussed:
        - Rérat needs someone to look at the library downspouts and see if there is a way to add grating to the sidewalk. Stevens suggested reaching out to the Street department for help.

- Window tint is needed for the north side of the building.

d. **TECHNOLOGY**
Discussed:
- A/V equipment is on order.
- Rérat reports some issues with Deep Freeze software on patron computers, she is working to resolve the issue.

e. **PROFESSIONAL DEVELOPMENT**
- Staff continue to work towards completion of continuing education credits.

f. **PROGRAMMING**
- No youth programs in May as staff prepares for Summer Reading.

g. **OUTREACH**
Discussed:
- Cari has been offering help to someone who is working on starting a library in Spavinaw.
- Thunderbird Youth have been given the choice to visit the library through a rewards system.

h. **STAFFING**
- Director Rérat states we have had a lot of applicants for the four part-time positions. The application window closes tomorrow.

i. **STRATEGIC PLAN**
Discussed:
- Director Rérat reports work on the new strategic plan is temporarily on hold.

5. **FRIENDS OF THE LIBRARY REPORT.**
- Discussed the author roundup and summer reading at the last meeting.
- Stevens reported he is helping to get motorcycles brought to the Summer Kickoff event.
- $276 for a column about the Murder Mystery Tour and author roundup in The Paper.
- $100 spent for the PIP.
- $158 to the Chamber of Commerce.
- Paypal $475.30, checking account $8,717.99, savings account $3,472.63

6. **NEW BUSINESS.**
Discussed:
- Stevens made a motion to move next month's meeting to May 15th. Shearin seconded, all voted in favor.

7. **ADJOURN.**
Motion was made by Wenger and seconded by Stevens to adjourn at 6:07 p.m. All voted yes.