

**MINUTES
LIBRARY BOARD
SPECIAL MEETING
CITY OF PRYOR CREEK, OK
THURSDAY, MAY 15, 2025 AT 5:30 P.M.**

The Pryor Public Library Board met in regular meeting at the Pryor Public Library, 505 East Graham Avenue, Pryor Creek, Oklahoma at the above date and time.

Board Members: Jeanette Anderson, Sara Melugin, Ivrie Shearin, Paul Stevens, Marty Wenger

1. CALL MEETING TO ORDER.

Anderson called meeting to order at 5:31 p.m. Members Present: Anderson, Stevens, Wenger, and Melugin. Others Present: Library Director Cari Rérat, Elise Kasler, and Matthew Morris.

2. REVIEW AND POSSIBLY APPROVE THE MINUTES FOR APRIL 24, 2025.

Motion was made by Melugin and seconded by Stevens to approve the minutes of the April 24, 2025 meeting. All voted yes.

3. LIBRARY DIRECTOR'S REPORT:

a. LIBRARY STATISTICS

• **Reviewed April Library Statistics:**

1. 44 people registered for new library cards.
2. The Library added 350 items (books and media) to the collection.
3. 2,434 items (books, magazines, and media) were checked out.
4. 2,592 books, audiobooks, magazines, and videos were checked out via Overdrive/Libby, our digital library.
5. Our internet services (both wifi and physical computers) were used 5,286 times.
6. Our online resources (not including Overdrive/Libby) were accessed 753 times.
7. In April the meeting rooms were used 15 times, study rooms were used 426 times, and the makerspace was used 17 times.
8. Library staff answered 12,050 informational or reference questions from patrons via phone, email, social media, and in person.
9. Programming held in February: 10 adult, 13 teen and 8 children's programs.

b. BUDGET

- Total operations budget at 79.33%, entire budget spent at 73.05%
- Director Rérat reports that Mayor Zac Doyle will be going over each department's budget; the end of this fiscal year is June 30th.
- Will be dropping Gale business plan builder, Humblebee's, and Tumblebooks in order to get National Geographic Kids and Udemy.
- With approximately \$2,000 in state aid, Rérat plans to buy new receipt printers.

c. BUILDING

Discussed:

- Rérat submitted capital outlay needs in March.
- Director Rérat is budgeting \$9,000 for a new book drop. The building also needs window tinting for the north side of the building, a new microfilm reader, and new downspouts (budgeting \$3,000 for this).

d. TECHNOLOGY

Discussed:

- A/V equipment is on order for the meeting rooms.
- Director Rérat has mostly fixed the issues with Deep Freeze and continues to monitor for any changes.

e. PROFESSIONAL DEVELOPMENT

- Nothing new to report.

f. PROGRAMMING

- No youth programs in May as staff prepares for Summer Reading.

g. OUTREACH

Discussed:

- Kindergarten and middle school classes have been visiting the library.

h. STAFFING

- Director Rérat states that assuming council approves their hiring, 4 new part-time employees (Alex, Justin, Liz, and Matt) will start at the library later this month.

i. STRATEGIC PLAN

Discussed:

- Director Rérat reports work on the new strategic plan is temporarily on hold.

4. FRIENDS OF THE LIBRARY REPORT.

- Paid a bill to The Paper for \$366.
- PayPal account at \$475.37, checking \$5,283.91, and savings \$3,473.11
- Friends will be helping Autumn with the SRP Kickoff event. The Friends also donated \$2,000 towards youth services summer programming.

5. ADJOURN.

Motion was made by Melugin and seconded by Wenger to adjourn at 6:04 p.m. All voted yes.