

**MINUTES
BUDGET & PERSONNEL COMMITTEE
REGULAR MEETING
TUESDAY, FEBRUARY 11TH, 2025
5:30 P.M.**

THE BUDGET & PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE-MENTIONED DATE AND TIME.

BOARD MEMBERS: Choya Shropshire (Chair), Lori Bradshaw, Charles Tramel, Kenneth Brashears (Alternate)

1. CALL MEETING TO ORDER.

Shropshire called the meeting to order at 5:30 p.m. Members present: Choya Shropshire, Lori Bradshaw and Charles Tramel. Members absent: none.

Others present: Mayor Doyle and Terry Aylward.

2. PETITIONS FROM THE AUDIENCE

There were no petitions from the audience.

3. DISCUSS, POSSIBLY APPROVE MINUTES OF THE DECEMBER 10TH, 2024 MEETING.

Motion was made by Bradshaw, second by Tramel to approve the minutes of the December 10th, 2024 meeting. Voting yes: Bradshaw, Tramel and Shropshire. Voting no: none.

4. MAYOR'S REPORT.

a. Tax Reports.

Mayor Doyle reported that Sales Tax revenue is down for this month's report, however there has been an increase in Use Tax revenue and overall revenue is trending upward.

b. Review of Financial Status.

Mayor Doyle reported that while expenditures did exceed revenues in January, December was in the positive and we will continue to see improvements. He also stated that some balance issues in Caselle have been resolved, however others will still need to be addressed as they move forward.

c. General Fund Budget Review.

Mayor Doyle reported that the department heads' mindful spending practices have made a positive impact on the General Fund budget and the city will continue efforts to reduce spending. He also stated that he expects the task of balancing the General Fund to continue into the next fiscal year. He reported that his trip to the Mayor's Congress allowed him to network with officials from nearby cities and collaborate with them in their efforts to raise municipal revenue and improve purchasing practices.

5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE A HOTEL / MOTEL GRANT FINAL EXPENSE REPORT FROM PRYOR AREA CHAMBER OF COMMERCE FOR THE OKIE HOMESTEAD EXPO IN THE AMOUNT OF \$3,500.00.

Motion was made by Tramel, second by Bradshaw to approve a Hotel / Motel grant final expense report from Pryor Area Chamber of Commerce for the Okie Homestead Expo in the amount of \$3,500.00. Voting yes: Tramel, Shropshire and Bradshaw. Voting no: none.

6. DISCUSSION REGARDING REVIEW AND ANY POSSIBLE ADJUSTMENTS TO THE REMAINING CAPITAL OUTLAY FUNDS.

No action taken. Mayor Doyle and the committee discussed reallocating a portion of remaining Capital Outlay funds in departments with more funds available to other departments in an effort to effectively use the funds and complete outstanding projects.

7. UNFORESEEABLE BUSINESS.

There was no unforeseeable business.

8. ADJOURN.

Motion was made by Bradshaw, second by Tramel to adjourn. Voting yes: Shropshire, Bradshaw and Tramel. Voting no: none.