

**MINUTES
BUDGET & PERSONNEL COMMITTEE
REGULAR MEETING
TUESDAY, APRIL 8TH, 2025
5:30 P.M.**

THE BUDGET & PERSONNEL COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE-MENTIONED DATE AND TIME.

BOARD MEMBERS: Choya Shropshire, Lori Bradshaw, Charles Tramel, Kenneth Brashears (Alternate)

1. CALL MEETING TO ORDER.

Choya Shropshire called the meeting to order at 5:30 p.m. Members present: Lori Bradshaw, Charles Tramel and Choya Shropshire. Members absent: none.

Others present: Mayor Zac Doyle, Kimmie Shropshire, BK Young and Terry Aylward.

2. PETITIONS FROM THE AUDIENCE

There were no petitions from the audience.

3. DISCUSS, POSSIBLY APPROVE MINUTES OF THE MARCH 11TH, 2025 MEETING.

Motion was made by Lori Bradshaw, second by Charles Tramel to approve the minutes of the March 11th, 2025 meeting. Voting yes: Bradshaw, Tramel and Shropshire. Voting no: none.

4. MAYOR'S REPORT.

a. Tax Reports.

Mayor Doyle reported that Sales Tax income is slightly lower than the same month last year, but the average for the Fiscal Year continues to reflect an upward trend. He stated that Use Tax income is higher than the same period last year, and the Tobacco and Hotel / Motel tax income have not yet been reported for the month.

b. Review of Financial Status.

Mayor Doyle reported that February's financials are complete and show revenues over expenditures in the amount of \$99,683.00.

c. General Fund Budget Review.

Mayor Doyle stated that department heads will continue to reduce and eliminate extraneous spending to finish the year strong. He also stated that the Clerk's office has begun the implementation process to move payroll processes to Paylocity.

5. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO ALLOW THE CITY TREASURER TO TRANSFER \$150,000.00 FROM FIRE DEPARTMENT CAPITAL OUTLAY ACCOUNT #44-445-5422 TO INVEST IN A CD FOR FUTURE PURCHASE OF FIRE EQUIPMENT.

Motion was made by Bradshaw, second by Tramel to recommend Council action to allow the City Treasurer to transfer \$150,000.00 from Fire Department Capital Outlay Account #44-445-5422 to invest in a CD for future purchase of fire equipment. Voting yes: Tramel, Shropshire and Bradshaw. Voting no: none.

- 6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE ACCEPTING A BID FROM NAFECO IN THE AMOUNT OF \$3,399.00 FOR A RESCUE DUMMY TO BE PAID FROM FIRE DEPARTMENT CAPITAL OUTLAY ACCOUNT #44-445-5422. OTHER BIDS RECEIVED: SEAWESTERN IN THE AMOUNT OF \$3,568.00 AND DINGES FIRE IN THE AMOUNT OF \$3,657.85.**

Motion was made by Tramel, second by Bradshaw to recommend Council action to approve accepting a bid from Nafeco in the amount of \$3,399.00 for a rescue dummy to be paid from Fire Department Capital Outlay Account #44-445-5422. Other bids received: SeaWestern in the amount of \$3,568.00 and Dinges Fire in the amount of \$3,657.85. Voting yes: Shropshire, Bradshaw and Tramel. Voting no: none.

- 7. UNFORESEEABLE BUSINESS.**

There was no unforeseeable business.

- 8. ADJOURN.**

Motion was made by Bradshaw, second by Tramel to adjourn at 5:43 p.m. Voting yes: Bradshaw, Tramel and Shropshire. Voting no: none.