

**MINUTES
SPECIAL CITY COUNCIL MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, JULY 22ND, 2025 AT 5:00 P.M.**

The City Council of the City of Pryor Creek, Oklahoma met in special session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. Notice of this meeting was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to The Paper newspaper and emailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Mayor Zac Doyle called the meeting to order at 5:00 p.m. The Prayer and Pledge of Allegiance were led by Mayor Doyle. Roll Call was conducted by Mayor's Secretary Jae Standingwater. Council members present included Terry Lamar, Choya Shropshire, Lori Bradshaw, Kenneth Brashears, Charles Tramel, Chris Gonthier and Bruce Smith. Members absent: Tyler Brown.

Department Heads and other City Officials present: Chase McBride.

Others present: Terry Aylward, Dakota Bennett and Robert Bennett.

2. DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSAL IN AN AMOUNT ESTIMATED TO TOTAL \$9,600.00 - \$12,000.00 FROM CASELLE FOR PROFESSIONAL SERVICES TO BE PAID FROM GENERAL OUTSIDE SERVICES ACCOUNT #02-201-5075. THESE SERVICES WOULD CLEAN UP ENTRIES TO THE GENERAL LEDGER AND CATCH UP BANK RECONCILIATIONS FOR THE 2024-2025 FISCAL YEAR.

Motion was made by Gonthier, second by Shropshire to approve a proposal in an amount estimated to total \$9,600.00 - \$12,000.00 from Caselle for professional services to be paid from General Outside Services Account #02-201-5075. These services would clean up entries to the General Ledger and catch up bank reconciliations for the 2024-2025 Fiscal Year. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Tramel, Gonthier and Smith. Voting no: none.

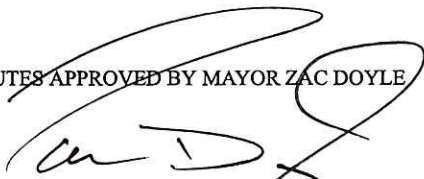
3. DISCUSSION AND POSSIBLE ACTION REGARDING AN ESTIMATE IN THE AMOUNT OF \$3,000.00 PLUS ALL TRAVEL EXPENSES FROM CASELLE FOR IN-PERSON TRAINING NOT TO EXCEED \$5,000.00 TO BE PAID FROM GENERAL OUTSIDE SERVICES - ACCOUNTING ACCOUNT #02-201-5073. THE TRAINER WOULD PROVIDE THE CITY CLERK WITH ON-SITE ONE-ON-ONE TRAINING TO ENABLE GREATER ACCURACY IN FINANCIAL REPORTS MOVING FORWARD.

Motion was made by Gonthier, second by Shropshire to approve an estimate in the amount of \$3,000.00 plus all travel expenses from Caselle for in-person training not to exceed \$5,000.00 to be paid from General Outside Services - Accounting Account #02-201-5073. The trainer would provide the City Clerk with on-site one-on-one training to enable greater accuracy in financial reports moving forward. Voting yes: Shropshire, Bradshaw, Brashears, Tramel, Gonthier, Smith and Lamar. Voting no: none.

4. ADJOURN.

Motion was made by Tramel, second by Brashears to adjourn. Voting yes: Bradshaw, Brashears, Tramel, Gonthier, Smith, Lamar and Shropshire. Voting no: none.

MINUTES APPROVED BY MAYOR ZAC DOYLE



MINUTES WRITTEN BY MAYOR'S SECRETARY JAE STANDINGWATER

