

NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, DECEMBER 2ND, 2025 AT 6:00 P.M.

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

1. Call to Order, Prayer, Pledge of Allegiance, Roll Call.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Department Head Reports if needed:
 - a. Building Inspector
 - b. Emergency Management
 - c. Fire
 - d. Golf
 - e. Library
 - f. Parks / Cemetery
 - g. Police / Animal Shelter
 - h. Recreation Center
 - i. Street
 - j. City Clerk
4. Consent Agenda. (Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)
 - a. Approve minutes of the November 18th, 2025 Council meeting. ☺
 - b. Approve payroll purchase orders through December 5th, 2025.
 - c. Approve claims for purchase orders through December 2nd, 2025.
 - d. Approve the 2026 City of Pryor Creek / Municipal Utility Board Holiday Calendar. ☺
 - e. Approve the 2026 City Council meeting schedule. ☺
 - f. Acknowledge 2026 Municipal Utility Board meeting schedule. ☺
 - g. Approve the 2026 EDTA meeting schedule. ☺
 - h. Approve the 2026 Park Board meeting schedule. ☺
 - i. Approve the 2026 Street Committee meeting schedule. ☺
 - j. Approve the 2026 Planning and Zoning Commission meeting schedule. ☺
 - k. Approve the 2026 Library Board meeting schedule. ☺
 - l. Approve the 2026 Recreation Center Board meeting schedule. ☺
 - m. Approve the 2026 Ordinance and Insurance Committee meeting schedule. ☺
 - n. Approve the 2026 Budget and Personnel Committee meeting schedule. ☺
 - o. Approve closure of East Graham Avenue from Adair Street to Elliott Street on December 6th, 2025, for the Christmas Parade from 5:00 p.m. until 9:00 p.m.
 - p. Approve an expenditure in the amount of \$30,402.00 to OMAG for General Liability/Auto Policy #GLA1400017010, from General Insurance - Fleet Account #02-201-5043. This is the third-quarter payment. ☺
 - q. Approve an expenditure in the amount of \$41,398.25 to OMAG for Property Insurance Policy #PRO1400033010 from General Insurance - Property Account #02-201-5045. This is the third-quarter payment. ☺
 - r. Approve an expenditure in the amount of \$3,838.15 to Municipal Utility Board for October Traffic Signal Maintenance from MUB Light Maintenance Account #14-145-5425. ☺
 - s. Approve an expenditure in the amount of \$17,451.00 to Municipal Utility Board for upgraded radio communications equipment for the Street Department, approved on June 3rd, 2025, to be paid from FEMA Reimbursement Account #14-145-5027. ☺
 - t. Approve Mayor to sign an engagement letter for Hood & Associates for the 2024 Audit. ☺
 - u. Approve an expenditure in the amount of \$18,500.00 to Hood & Associates for the 2024 Audit from General Outside Services - Auditor Account #02-201-5072. ☺
 - v. Accept a bid in the amount of \$400.00 from Kustom Kutts Lawn Care for the abatement of the property at 322 SE 4th to be paid from Real Property Acquisition Reserve - Nuisance Abatement Account #46-465-5450. Two other bids were received, Tramel Family Lawn Care \$984.48, McWhirt Trucking \$3,000.00. A total of sixteen (16) bid packets were distributed, and the opportunity was posted on the City's website. ☺
 - w. Accept a bid in the amount of \$595.00 from Kustom Kutts Lawn Care for the abatement of the property at 422 S Vann to be paid from Real Property Acquisition Reserve - Nuisance Abatement Account #46-465-5450. Two other bids were received, Tramel Family Lawn Care \$979.02, McWhirt Trucking \$3,000.00. A total of sixteen (16) bid packets were distributed, and the opportunity was posted on the City's website. ☺

- x. Approve an expenditure in the amount of \$2,582.00 to Biblionix for Apollo Automation Annual Subscription to be paid from Library Supplies Account #02-221-5031. 🗣️
 - y. Approve an expenditure in the amount of \$3,120.00 to Openpath Security Inc. for the Openpath security system software subscription, \$2,400.00 to be paid from Police Capital Outlay Account #44-445-5424 and \$720.00 to be paid from Fire Repair and Maintenance Account #02-217-5091. 🗣️
 - z. Accept the resignation of Police Dispatcher Katie Pilmaier, effective November 30th, 2025.
 - aa. Approve an expenditure in the amount of \$6,501.60 to Dell Technologies for ten (10) Havis mounting bases and six (6) Havis docking stations to be paid from Police Vehicles Capital Outlay #44-445-5418. The equipment will be installed in the new vehicles ordered from Enterprise. This is an OMNIA contract price, contract number C000001019611. 🗣️
 - bb. Approve the Pryor Creek Police Department to enter a lease through Preferred Business Systems for two (2) Canon C5840 in the amount of \$270.46 per month for sixty (60) months to be paid from Police Equipment Capital Outlay Account #44-445-5424. This will be below the Sourcewell (OMNIA) and state contract price. Other quote received was a state contract price (SW1034C) through Lakeland for \$328.54 a month for sixty (60) months for two (2) Canon C5740 models. These copiers will replace equipment currently on an expiring lease. 🗣️
5. Mayor's Report: (These are items possibly requiring discussion and action.)
- a. Recognition of Kevin Tramel for 25 years of service with the Pryor Creek Police Department.
 - b. Discussion and possible action regarding a request to apply \$30,000.00 from Park Capital Outlay Account #44-445-5415, originally designated for playground equipment, toward the purchase of a new 20x42x10 building at the Tennis Courts to house restrooms, mechanical, storage, and a small concession area. Quotes were received from Mueller Metals in the amount of \$18,850.00, Wheeler Metals in the amount of \$25,450.00 and Whitney Steel Buildings in the amount of \$25,836.00. Several community in-kind donations have been committed, including monetary contributions, plumbing, electrical, demolition, and interior fixtures. 🗣️
 - c. Discussion and possible action regarding the City of Pryor Creek beginning use of a newly designed logo as official branding for the City. The new branding will not replace the current City Seal and will be used as part of the Community Marketing Plan to market and promote the City of Pryor Creek. 🗣️
 - d. Discussion and possible action regarding allowing the Street Department to expend funds from Street Rehabilitation Projects Account #14-145-5410 to pay for gravel and asphalt at the new range, with the funds to be reimbursed by the Cherokee Nation through the Pryor Police Department under the terms of the Cherokee Nation Donation.
6. City Attorney's Report: (Items possibly needing action on requests or recommendations.)
- a. Introduction, first reading and discussion of an Ordinance of the City of Pryor Creek, Oklahoma granting a non-exclusive permit to Clarity Telecom, LLC (D/B/A Bluepeak) for the construction and operation of a cable system. *Pursuant to Section 19 of the City of Pryor Creek, this Ordinance shall not be passed on the date of introduction.* 🗣️
7. Committee Reports. (Items, such as next meeting date, needing to be reported. No open discussions. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)
- a. Budget and Personnel
 - b. Ordinance and Insurance
 - c. Street and Maintenance
8. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
9. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

- 1. Call to Order.
- 2. Approve minutes of the November 18th, 2025 meeting.
- 3. Approve claims for purchase orders for the Pryor Public Works Authority through December 2nd, 2025.
- 4. Unforeseeable Business. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)
- 5. Adjourn.

FILED DECEMBER 1ST, 2025 AT 5:00 P.M. BY MAYOR ZAC DOYLE.

POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA, DECEMBER 1ST, 2025 AT 5:00 P.M. BY CITY CLERK HANNAH MORRIS.

