MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, DECEMBER 16TH, 2025 AT 6:00 P.M.

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to The Paper newspaper and emailed to the Council members.

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL CALL.

Zac Doyle called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Bruce Smith. Roll Call was conducted by Hannah Morris. Council members present included Terry Lamar, Choya Shropshire, Kenneth Brashears, Tyler Brown, Charles Tramel, Steve Brown and Bruce Smith. Members absent: Lori Bradshaw.

Department Heads and other City Officials present: Chase McBride, Jeremy Cantrell, Justin Couch, Becki Sams-Benham, Frank Powell and Lori Ballew.

Others present: Jared Crisp, Garry Harris, Adam Anderson, Susan Wilcox, David Shaulis, Kemmie Shropshire, Chad Morris, Dale Burke, John Ballew, Nena Roberts, Autumn Graybill, Gilbert Graybill, Marshel Morrison, Harper Meehan and Bridgette Nichols.

2. PETITIONS FROM THE AUDIENCE:

(Limited to 5 minutes, must request in advance.)

Marshel Morrison presented information regarding the Mayes County Grace Foundation Blessing Boxes. She stated that donations of nonperishable foods and hygiene products are greatly appreciated.

3. DISCUSSION AND POSSIBLE ACTION ON CONSENT AGENDA.

(Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)

a. Approve minutes of the December 2nd, 2025 Council meeting.

b. Approve payroll purchase orders through January 2nd, 2026.

c. Approve claims for purchase orders through December 16th, 2025.

FUNDS	PURCHASE ORDER NUMBER	TOTALS
GENERAL	911575B - 2520251405	$319,809.30
STREET & DRAINAGE	2520251446 - 2520251323	$220,660.95
CEMETERY CARE FUND	2520251330	$640.00
GOLF COURSE	2520251344 - 2520251410	$7,117.78
CAPITAL OUTLAY	2520251397 - 2520251414	$15,947.22
REAL PROPERTY ACQUISITION RES.	2520251400 - 2520251408	$454.00
HOTEL/MOTEL TAX	2520251185 - 2520251433	$7,595.00
RECREATION CENTER	2520251346 - 2520251345	$12,105.13
P.P.W.A. SINKING FUND	911613B - 911614B	$8,319.39
DONATIONS & EARMARKED MONIES	2520251369	$259.44
EDTA	2520251437	$400.00
	TOTAL	$593,308.21
	NO NEW BLANKETS	

d. Approve the appointment of Marty Ward to Planning and Zoning Board of Adjustment Seat #5, term expiring August 21st, 2028.

e. Approve the appointment of Sherry Alexander to the Economic Development Trust Authority, Seat #7 for the remainder of the term expiring January 13th, 2029.

f. Approve the re-appointment of Adam Anderson as an EDTA Trustee for an additional four-year term, expiring January 13th, 2030.

g. Approve a Hotel/Motel Grant Final Expense Report from Pryor Area Chamber of Commerce for the Bluegrass and BBQ Festival held October 17th-18th, 2025, in the amount of $3,875.00. The application was approved in the amount of $5,000.00.

h. Approve a Hotel/Motel Grant Final Expense Report from Pryor Area Chamber of Commerce for the Okie Homestead Expo, to be held March 20th-21st, 2026, in the amount of $3,500.00. The application was approved in the amount of $3,500.00.

i. Approve a Hotel/Motel Grant Final Expense Report from Santa's Christmas Village, held December 6th, 2025, in the amount of $220.00. The application was approved in the amount of $250.00.
j. Approve waiving the Graham Community Building rental fees for Santa's Christmas Village, to be held November 29th-December 7th, 2026.
k. Approve waiving the Graham Community Building rental fees for the Pryor Area Arts and Humanities' Annual Northeast Oklahoma Artists Show, to be held October 16th-24th, 2026.
l. Approve PRY-24-03 Elliott Street Drainage Improvements Pay Application #1 in the amount of $207,548.87 to be paid from Street Asphalt Overlay Account #14-145-5410.
m. Approve PRY-24-03 Elliott Street Drainage Improvements Change Order #1 in the amount of $9,210.00 to J&S Construction.
n. Approve an expenditure in the amount of $5,140.00 to Joe Goddard Enterprises LLC for repairs to an inoperable tornado siren to be paid from City Hall Capital Outlay Account #44-445-5427.
o. Approve the Municipal Utility Board's recommendation to increase the residential electric rate inside the corporate city limits from $0.0810 per kWh to $0.0830 per kWh, with the minimum in accordance with the rate, effective January 2026 billing.
p. Approve the Municipal Utility Board's recommendation to increase the residential water rates inside the corporate city limits from $5.27 per 1,000 gallons to $5.45 per 1,000 gallons, with the minimum in accordance with the rate, effective January 2026 billing.
q. Accept a bid in the amount of $2,878.48 from Tramel Family Lawn for the abatement of the property at 317 N Mayes to be paid from Real Property Acquisition Reserve - Nuisance Abatement Account #46-465-5450. One other bid was received from Kustom Kutts Lawncare in the amount of $2,900.00. A total of nineteen (19) bid packets were distributed, and the opportunity was posted on the City's website.
r. Accept a bid in the amount of $550.00 from Kustom Kutts Lawn Care for the abatement of the property at 405 SE 5th to be paid from Real Property Acquisition Reserve - Nuisance Abatement Account #46-465-5450. One other bid was received from Tramel Family Lawn Care in the amount of $3,894.52. A total of nineteen (19) bid packets were distributed, and the opportunity was posted on the City's website.
s. Accept a bid in the amount of $9,800.00 from Kustom Kutts Lawn Care for the abatement of the property at 200 Park to be paid from Real Property Acquisition Reserve - Nuisance Abatement Account #46-465-5450. One other bid was received from M & M Properties LLC in the amount of $15,760.00. A total of nineteen (19) bid packets were distributed, and the opportunity was posted on the City's website.
t. Accept a bid in the amount of $450.00 from Kustom Kutts Lawn Care for the abatement of the property at 200 NE 4th to be paid from Real Property Acquisition Reserve - Nuisance Abatement Account #46-465-5450. One other bid was received from Tramel Family Lawn Care in the amount of $594.72. A total of nineteen (19) bid packets were distributed, and the opportunity was posted on the City's website.

Motion was made by Shropshire, second by Brashears to approve the consent agenda less items d, e, i, j, k, o, p, q, r and t. Voting yes: Lamar, Shropshire, Brashears, T. Brown, Tramel, S. Brown and Smith. Voting no: none. *Motion passed.*

3d. Approve the appointment of Marty Ward to Planning and Zoning Board of Adjustment Seat #5, term expiring August 21st, 2028.

Motion was made by Brashears, second by Shropshire to approve the appointment of Marty Ward to Planning and Zoning Board of Adjustment Seat #5, term expiring August 21st, 2028. Voting yes: Shropshire, Brashears, T. Brown, Tramel, S. Brown, Smith and Lamar. Voting no: none. *Motion passed.*

3e. Approve the appointment of Sherry Alexander to the Economic Development Trust Authority, Seat #7 for the remainder of the term expiring January 13th, 2029.

Motion was made by Shropshire, second by Lamar to approve the appointment of Sherry Alexander to the Economic Development Trust Authority, Seat #7 for the remainder of the term expiring January 13th, 2029. Voting yes: Brashears, T. Brown, Tramel, S. Brown, Smith, Lamar and Shropshire. Voting no: none. *Motion passed.*

3i. Approve a Hotel/Motel Grant Final Expense Report from Santa's Christmas Village, held December 6th, 2025, in the amount of $220.00. The application was approved in the amount of $250.00.

Motion was made by Brashears, second by T. Brown to approve a Hotel/Motel Grant Final Expense Report from Santa's Christmas Village, held December 6th, 2025, in the amount of $220.00. Voting yes: T. Brown, Tramel, S. Brown, Smith, Shropshire and Brashears. Abstaining, counting as a no vote: Lamar. Voting no: none. *Motion passed.*

3j. Approve waiving the Graham Community Building rental fees for Santa's Christmas Village, to be held November 29th-December 7th, 2026.

Motion was made by Shropshire, second by T. Brown to approve waiving the Graham Community Building rental fees for Santa's Christmas Village, to be held November 29th-December 7th, 2026. Motion amended by Shropshire, second by T. Brown to take no action. Voting yes: Tramel, S. Brown, Smith, Shropshire, Brashears and T. Brown. Abstaining, counting as a no vote: Lamar. Voting no: none. *No action taken.*

3k. Approve waiving the Graham Community Building rental fees for the Pryor Area Arts and Humanities' Annual Northeast Oklahoma Artists Show, to be held October 16th-24th, 2026.

Motion was made by T. Brown, second by Tramel to take no action regarding the Graham Community Building rental fees for the Pryor Area Arts and Humanities' Annual Northeast Oklahoma Artists Show, to be held October 16th-24th, 2026. Voting yes: S. Brown, Smith, Lamar, Shropshire, Brashears, T. Brown and Tramel. Voting no: none. *No action taken.*

3o. Approve the Municipal Utility Board's recommendation to increase the residential electric rate inside the corporate city limits from $0.0810 per kWh to $0.0830 per kWh, with the minimum in accordance with the rate, effective January 2026 billing.

Motion was made by T. Brown, second by Shropshire to approve the Municipal Utility Board's recommendation to increase the residential electric rate inside the corporate city limits from $0.0810 per kWh to $0.0830 per kWh, with the minimum in accordance with the rate, effective January 2026 billing. Voting yes: Smith, Lamar, Shropshire, T. Brown and S. Brown. Voting no: Brashears and Tramel. *Motion passed.*

3p. Approve the Municipal Utility Board's recommendation to increase the residential water rates inside the corporate city limits from $5.27 per 1,000 gallons to $5.45 per 1,000 gallons, with the minimum in accordance with the rate, effective January 2026 billing.

Motion was made by T. Brown, second by S. Brown to approve the Municipal Utility Board's recommendation to increase the residential water rates inside the corporate city limits from $5.27 per 1,000 gallons to $5.45 per 1,000 gallons, with the minimum in accordance with the rate, effective January 2026 billing. Voting yes: Lamar, Shropshire, T. Brown, S. Brown and Smith. Voting no: Brashears and Tramel. *Motion passed.*

3q. Accept a bid in the amount of $2,878.48 from Tramel Family Lawn for the abatement of the property at 317 N Mayes to be paid from Real Property Acquisition Reserve - Nuisance Abatement Account #46-465-5450. One other bid was received from Kustom Kutts Lawncare in the amount of $2,900.00. A total of nineteen (19) bid packets were distributed, and the opportunity was posted on the City's website.

Motion was made by Shropshire, second by T. Brown to accept a bid in the amount of $2,878.48 from Tramel Family Lawn for the abatement of the property at 317 N Mayes to be paid from Real Property Acquisition Reserve - Nuisance Abatement Account #46-465-5450. Voting yes: Shropshire, Brashears, T. Brown, S. Brown, Smith and Lamar. Abstaining, counting as a no vote: Tramel. Voting no: none. *Motion passed.*

3r. Accept a bid in the amount of $550.00 from Kustom Kutts Lawn Care for the abatement of the property at 405 SE 5th to be paid from Real Property Acquisition Reserve - Nuisance Abatement Account #46-465-5450. One other bid was received from Tramel Family Lawn Care in the amount of $3,894.52. A total of nineteen (19) bid packets were distributed, and the opportunity was posted on the City's website.

Motion was made by Shropshire, second by Brashears to accept a bid in the amount of $550.00 from Kustom Kutts Lawn Care for the abatement of the property at 405 SE 5th to be paid from Real Property Acquisition Reserve - Nuisance Abatement Account #46-465-5450. Voting yes: Brashears, T. Brown, S. Brown, Smith, Lamar and Shropshire. Abstaining, counting as a no vote: Tramel. Voting no: none. *Motion passed.*

3t. Accept a bid in the amount of $450.00 from Kustom Kutts Lawn Care for the abatement of the property at 200 NE 4th to be paid from Real Property Acquisition Reserve - Nuisance Abatement Account #46-465-5450. One other bid was received from Tramel Family Lawn Care in the amount of $594.72. A total of nineteen (19) bid packets were distributed, and the opportunity was posted on the City's website.

Motion was made by Shropshire, second by Brashears to accept a bid in the amount of $450.00 from Kustom Kutts Lawn Care for the abatement of the property at 200 NE 4th to be paid from Real Property Acquisition Reserve - Nuisance Abatement Account #46-465-5450. Voting yes: T. Brown, S. Brown, Smith, Lamar, Shropshire and Brashears. Abstaining, counting as a no vote: Tramel. Voting no: none. *Motion passed.*

4. MAYOR'S REPORT

(These are items possibly requiring discussion and action.)

4a. Discussion regarding Christmas decorations.

Council discussed the status of the city's Christmas decorations. Mayor stated that the decorations are funded by the General Fund and maintained and stored by the Parks Department with the help of an individual contractor. He stated that due to personnel shortages and the resignation of a contractor, the city was forced to forgo the display. He also stated that he intends to seek bids from private companies for next year's Christmas decorations.

Council recessed from 6:59 p.m. - 7:09 p.m. Mayor moved to item 3l.

3l. Approve PRY-24-03 Elliott Street Drainage Improvements Pay Application #1 in the amount of $207,548.87 to be paid from Street Asphalt Overlay Account #14-145-5410.

Motion was made by T. Brown, second by S. Brown to approve PRY-24-03 Elliott Street Drainage Improvements Pay Application #1 in the amount of $207,548.87 to be paid from Street Asphalt Overlay Account #14-145-5410. Motion was amended by T. Brown, second by S. Brown to approve PRY-24-03 Elliott Street Drainage Improvements Pay Application #1 in the amount of $207,548.87 to be paid from Street Drainage Projects Account #14-145-5092. Voting yes: Tramel, S. Brown, Smith, Lamar, Shropshire, Brashears and T. Brown. Voting no: none. *Motion passed.*

3m. Approve PRY-24-03 Elliott Street Drainage Improvements Change Order #1 in the amount of $9,210.00 to J&S Construction.

Motion was made by T. Brown, second by S. Brown to approve PRY-24-03 Elliott Street Drainage Improvements Change Order #1 in the amount of $9,210.00 to J&S Construction. Voting yes: S. Brown, Smith, Lamar, Shropshire, Brashears, T. Brown and Tramel. Voting no: none. *Motion passed.*

Mayor moved to item 4b.

4b. Discussion and possible action to accept a bid to be recommended by the Park Board for the purchase of 60 new golf carts at the Pryor Creek Golf Course. Bids received: Clear Creek Golf Car and Utility Vehicles in the amount of $237,345.00 and Yamaha Golf-Car Company in the amount of $312,336.00.

No action taken.

4c. Discussion and possible action to accept a financing or lease purchase quote to be recommended by the Park Board for 60 new golf carts for a 48-month term. Quotes received: Bank of Commerce at a rate of 4.25%, First Pryority Bank at a rate of 5.75% and RCB Bank at a rate of 4.23%.

No action taken.

4d. Discussion and possible action regarding the allocation of funds held from the sale of surplus properties as the matching funds for the 2026 Main Street Incentive Program for improvements to the Graham Building. This action was recommended by the EDTA.

Gravel Pit	**44-000-4181**	**$42,812.50**	**02/18/2025 Council Minutes Date**
PYO	**44-000-4181**	**$43,714.05**	**03/04/2025 Council Minutes Date**
Total		**$86,606.55**	**Total Amount for Surplus Sold**

Motion was made by Shropshire, second by T. Brown to approve the allocation of funds in the amount of $86,606.55 held from the sale of surplus properties as the matching funds for the 2026 Main Street Incentive Program for improvements to the Graham Building. Voting yes: Shropshire, Brashears, T. Brown, Tramel, S. Brown, Smith and Lamar. Voting no: none. *Motion passed.*

4e. Discussion and possible action to allocate funds from Fund 68 in the amount of $63,393.45 for the remainder of the matching funds required by the 2026 Main Street Incentive Program for improvements to the Graham Building. This action was recommended and approved by the EDTA.

Motion was made by Brashears, second by Lamar to approve action to allocate funds from Fund 68 in the amount of $63,393.45 for the remainder of the matching funds required by the 2026 Main Street Incentive Program for improvements to the Graham Building. Voting yes: Brashears, T. Brown, Tramel, S. Brown, Smith, Lamar and Shropshire. Voting no: none. *Motion passed.*

5. CITY ATTORNEY'S REPORT:

5a. Second reading, discussion and possible approval of an Ordinance of the City of Pryor Creek, Oklahoma granting a non-exclusive permit to Clarity Telecom, LLC (D/B/A Bluepeak) for the construction and operation of a cable system. Note: A vote of a majority of all the members of the Council shall be required for the final passage of this ordinance pursuant to 11 O.S. § 102. If passed, this ordinance shall be published once in a newspaper of general circulation in the City of Pryor and shall not take effect until thirty (30) days after such publication pursuant to Section 20 and 65 of the Charter of the City of Pryor Creek, Oklahoma.

Motion was made by Tramel, second by Lamar to waive the second reading and approve an Ordinance of the City of Pryor Creek, Oklahoma granting a non-exclusive permit to Clarity Telecom, LLC (D/B/A Bluepeak) for the construction and operation of a cable system. Voting yes: T. Brown, S. Brown, Smith and Shropshire. Voting no: Tramel, Lamar and Brashears. *Motion failed.*

6. COMMITTEE REPORTS:

(Items, such as next meeting date, needing to be reported. No open discussions. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)

a. Budget and Personnel

Shropshire reported that the next meeting will be Tuesday, January 13th.

b. Ordinance and Insurance

T. Brown reported that the next meeting will be Tuesday, December 30th.

c. Street and Maintenance

Lamar reported that there will not be a Street and Maintenance Committee meeting in December.

7. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

Mayor reported that the motor has burned out in an overhead door at the Street Department.

Motion was made by Shropshire, second by Tramel to accept a quote from Pryor Overhead Door in the amount of $3,246.00. Voting yes: Tramel, S. Brown, Smith, Lamar, Shropshire, Brashears and T. Brown. Voting no: none. *Motion passed.*

8. ADJOURN.

Motion was made by Tramel, second by T. Brown to adjourn. Voting yes: S. Brown, Smith, Lamar, Shropshire, Brashears, T. Brown and Tramel. Voting no: none. *Motion passed.*

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 7:57 p.m.

2. APPROVE MINUTES OF THE DECEMBER 2ND, 2025 MEETING.

Motion was made by Brashears, second by T. Brown to approve the minutes of the December 2nd, 2025 meeting. Voting yes: Smith, Lamar, Shropshire, Brashears, T. Brown, Tramel and S. Brown. Voting no: none. *Motion passed.*

3. APPROVE CLAIMS FOR PURCHASE ORDERS FOR THE PRYOR PUBLIC WORKS AUTHORITY THROUGH DECEMBER 16TH, 2025.

Motion was made by Shropshire, second by Brashears to approve claims for purchase orders for the Pryor Public Works Authority through December 16th, 2025. Voting yes: Lamar, Shropshire, Brashears, T. Brown, Tramel, S. Brown and Smith. Voting no: none. *Motion passed.*

4. UNFORESEEABLE BUSINESS.

(ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

5. ADJOURN.

Motion was made by Brashears, second by T. Brown to adjourn at 7:59 p.m. Voting yes: Shropshire, Brashears, T. Brown, Tramel, S. Brown, Smith and Lamar. Voting no: none. *Motion passed.*

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN ZAC DOYLE

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MINUTES WRITTEN BY CITY CLERK HANNAH MORRIS

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CITY OF
CLERKS
SEAL
PRYOR CREEK, OKLAHOMA