

**MINUTES
LIBRARY BOARD
REGULAR MEETING
CITY OF PRYOR CREEK, OK
THURSDAY, SEPTEMBER 25, 2025 AT 5:30 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE LIBRARY BOARD OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 5:30 P.M. ON THE ABOVE DATE IN THE LIBRARY MEETING ROOM AT 505 EAST GRAHAM AVENUE, PRYOR CREEK, OKLAHOMA. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL 918-825-0777.

Board Members: Jeanette Anderson, Sara Melugin, Ivrie Shearin, Paul Stevens, Marty Wenger

1. CALL MEETING TO ORDER.

Anderson called meeting to order at 5:36 p.m. Members Present: Anderson, Stevens, Shearin, and Wenger. Others Present: Library Director Cari Rérat and Elise Kasler.

2. REVIEW AND POSSIBLY APPROVE THE MINUTES FOR AUGUST 28, 2025.

Motion was made by Stevens and seconded by Wenger to approve the minutes of the August 28, 2025 meeting. All voted yes.

3. PETITIONS FROM THE AUDIENCE. (LIBRARY BOARD RESERVES THE RIGHT TO LIMIT PRESENTATIONS TO 5 MINUTES)

No audience members were present.

4. DISCUSSION AND POSSIBLE ACTION TO CLOSE THE LIBRARY TO THE PUBLIC ON OCTOBER 17, 2025 FOR ANNUAL STAFF TRAINING DAY.

Director Rérat, wants the library to be closed Oct. 17th for the annual staff training day from 11 AM-4 PM. Motion made by Wenger and seconded by Shearin to close the library on Oct. 17th for paid staff training day. All in favor and voted yes.

5. DISCUSSION AND POSSIBLE ACTION TO CLOSE THE LIBRARY ON OCTOBER 18, 2025 FOR THE BLUEGRASS & BBQ FESTIVAL. STAFF WILL NOT RECEIVE HOLIDAY PAY.

Motion made by Stevens and seconded by Shearin to close the library on Oct. 18th. All in favor and voted yes.

6. POSSIBLE EXECUTIVE SESSION PURSUANT TO THE OKLAHOMA OPEN MEETING ACT FOR THE PURPOSE OF DISCUSSING THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF:

A. CARI BOATRIGHT RÉRAT (25 O.S. 307 (B) (1)).

7. CONSIDER RESUMING REGULAR SESSION.

Stevens motioned to resume regular session, Shearing seconded. All voted yes.

8. POSSIBLE ACTION BASED ON EXECUTIVE SESSION CONCERNING THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF:

A. CARI BOATRIGHT RÉRAT (25 O.S. 307 (B) (1)).

Wenger motioned to continue the employment of Director Cari Rérat. Shearin seconded, and all voted yes.

9. LIBRARY DIRECTOR'S REPORT:

a. LIBRARY STATISTICS

- Reviewed August Library Statistics:

1. 54 people registered for new library cards (an additional 22 for digital accounts).
2. The Library added 70 items (books and media) and 38 donations to the collection.
3. 2,703 items (books, magazines, and media) were checked out.
4. 2,878 books, audiobooks, magazines, and videos were checked out via Overdrive/Libby, our digital library.
5. Our internet services (both wifi and physical computers) were used 5,753 times.
6. Our online resources (not including Overdrive/Libby) were accessed 490 times.
7. In August the meeting rooms were used 4 times, study rooms were used 181 times, and the makerspace was used 8 times.
8. Library staff answered 11,367 informational or reference questions from patrons via phone, email, social media, and in person.
9. Programming held in August: 9 adult and 9 teen programs.

b. BUDGET

- Total operations budget spent 19.02% and entire budget spent at 20.20%.
- Per Director Rérat, still waiting to receive the ODL Director's determination of state aid.
- Per Director Rérat, still waiting on a city approved official budget for this fiscal year.

c. BUILDING

Discussed:

- Director Rérat reports Mayor Zac Doyle wants the library to apply for a T-Mobile grant for the outdoor patio project.
- The city has hired a window cleaner who will also clean the inside and outside windows of the library.
- Rérat will contact the Street Department about the flooding sidewalk.
- The bathroom sink faucets have been replaced and are working as intended.

d. TECHNOLOGY

Discussed:

- Nothing new to report.

e. PROFESSIONAL DEVELOPMENT

- Staff are working on ODL certifications with Niche Academy.

f. PROGRAMMING

- Autumn is working on a pirate themed escape room for October and November.
- CemeTerry tour planned for October.
- Elise and Haley are planning a candle decorating with a decoupage program.

g. OUTREACH

Discussed:

- Library staff will be working the Kiddie Corral in October during the Pryor Bluegrass and BBQ festival.

h. STAFFING

- Interviews for the part-time position begin tomorrow. Director Rerat reports has received 107 applications for the position.

i. STRATEGIC PLAN

- Director Rérat reports work on the new strategic plan is in progress.

10. FRIENDS OF THE LIBRARY REPORT.

- No meeting was held in August. Meeting held in September but no quorum.
- Received \$209 from Whataburger fundraiser.
- Corporate brochures and letters have been printed and distributed. New donations from fundraising have been trickling in.
- In August, 697 books were sent out, 16 graduated, and sent out 8 welcome books. Total paid \$777.53
- In September, 679 books were sent out, had 23 graduates and 4 welcome books were mailed out. Total paid \$793.78
- Checking account \$7842.55, PayPal \$475.30, savings account \$6557.48

11. NEW BUSINESS.

- Nothing new to report.

12. ADJOURN.

Motion was made by Wenger and seconded by Shearin to adjourn at 6:26 p.m. All voted yes.