

**MINUTES
LIBRARY BOARD
REGULAR MEETING
CITY OF PRYOR CREEK, OK
THURSDAY, OCTOBER 23, 2025 AT 5:30 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE LIBRARY BOARD OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 5:30 P.M. ON THE ABOVE DATE IN THE LIBRARY MEETING ROOM AT 505 EAST GRAHAM AVENUE, PRYOR CREEK, OKLAHOMA. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL 918-825-0777.

Board Members: Jeanette Anderson, Sara Melugin, Ivrie Shearin, Paul Stevens, Marty Wenger

1. CALL MEETING TO ORDER.

Wenger called meeting to order at 5:30 p.m. Members Present: Melugin, Stevens, Shearin, and Wenger. Others Present: Library Director Cari Rérat and Elise Kasler.

2. REVIEW AND POSSIBLY APPROVE THE MINUTES FOR SEPTEMBER 25, 2025.

Motion was made by Shearin and seconded by Stevens to approve the minutes of the September 25, 2025 meeting. Melugin abstained, all others voted yes.

3. PETITIONS FROM THE AUDIENCE. (LIBRARY BOARD RESERVES THE RIGHT TO LIMIT PRESENTATIONS TO 5 MINUTES)

No audience members were present.

4. LIBRARY DIRECTOR'S REPORT:

a. LIBRARY STATISTICS

● **Reviewed September Library Statistics:**

1. 75 people registered for new library cards.
2. The Library added 169 items (books and media) and 40 donations to the collection.
3. 3,188 items (books, magazines, and media) were checked out.
4. 2,540 books, audiobooks, magazines, and videos were checked out via Overdrive/Libby, our digital library.
5. Our internet services (both wifi and physical computers) were used 4,272 times.
6. Our online resources (not including Overdrive/Libby) were accessed 810 times.
7. In September the meeting rooms were used 7 times, study rooms were used 260 times, and the makerspace was used 17 times.
8. Library staff answered 8,746 informational or reference questions from patrons via phone, email, social media, and in person.
9. Programming held in September: 7 adult, 29 teen and 5 children's programs.

b. BUDGET

i. State Aid Grant Status

The library does not qualify for state aid due to budget cuts. The city budget decreased by 2% and the library budget decreased by almost 10%. Director Rérat is submitting a letter and waiver to ODL to try to receive the state aid.

- Total operations budget spent 26.54% and entire budget spent at 27.05%.
- The library and the city's general fund budget was approved early October.

c. BUILDING

Discussed:

- Director Rérat reports that the downspouts at the library entrances need to be rerouted and need bids for the work.

d. TECHNOLOGY

Discussed:

- Rérat updated online resources in the catalogue; the resources were accessed through the catalogue 175 times last year.

e. PROFESSIONAL DEVELOPMENT

- Staff training day was Oct. 17th.
- Director Rérat will be in OKC next week to join a panel of 5 library directors to discuss how to write and amend policies, as well as how to navigate the process of passing policies.

f. PROGRAMMING

- The CemeTerry Tour is Oct. 25 at 9 AM.
- Adult program to decorate candles will be Oct. 30th.
- Nov. 1st there will be line dancing.

g. OUTREACH

Discussed:

- Director Rérat is working with the high school librarian to process students' digital card accounts.
- Oct. 17th and 18th library staff worked the Kiddie Corral during the Pryor Bluegrass and BBQ festival.

h. STAFFING

- Andrew Botello accepted the part-time position in October.

i. STRATEGIC PLAN

- Director Rérat reports work on the new strategic plan is in progress.

5. FRIENDS OF THE LIBRARY REPORT.

- Meeting was held Oct. 2nd.
- Discussing holding another Mystery Dinner in January.
- Federal taxes have been submitted.
- In August, 697 books were sent out, 16 graduated, and sent out 8 welcome books. Total paid \$777.53
- In September, 679 books were sent out, had 23 graduates and 4 welcome books were mailed out. Total paid \$793.78
- In October, 656 books were sent out, 18 graduated, and sent out 2 welcome books. Total paid \$764.71
- Checking account \$7842.55, PayPal \$475.30, savings account \$5,793.59

6. NEW BUSINESS.

- No new busienss

7. ADJOURN.

Motion to adjourn was made by Melugin and seconded by Shearin to adjourn at 6:09 p.m. All voted yes.