

**MINUTES
LIBRARY BOARD
REGULAR MEETING
CITY OF PRYOR CREEK, OK
THURSDAY, NOVEMBER 20, 2025 AT 5:30 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE LIBRARY BOARD OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 5:30 P.M. ON THE ABOVE DATE IN THE LIBRARY MEETING ROOM AT 505 EAST GRAHAM AVENUE, PRYOR CREEK, OKLAHOMA. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL 918-825-0777.

Board Members: Jeanette Anderson, Sara Melugin, Ivrie Shearin, Paul Stevens, Marty Wenger

1. CALL MEETING TO ORDER.

Anderson called meeting to order at 5:32 p.m. Members Present: Anderson, Melugin, Stevens and Shearin. Others Present: Library Director Cari Rérat and Elise Kasler.

2. REVIEW AND POSSIBLY APPROVE THE MINUTES FOR OCTOBER 23, 2025.

Motion was made by Melugin and seconded by Stevens to approve the minutes of the October 23, 2025 meeting. All voted yes.

3. PETITIONS FROM THE AUDIENCE. (LIBRARY BOARD RESERVES THE RIGHT TO LIMIT PRESENTATIONS TO 5 MINUTES)

No audience members were present.

4. DISCUSSION AND POSSIBLE ACTION TO APPROVE 2026 LIBRARY BOARD MEETING SCHEDULE.

Motion to approve the 2026 library board meeting schedule made by Stevens and seconded by Shearin. All voted yes.

5. LIBRARY DIRECTOR'S REPORT:

a. LIBRARY STATISTICS

● **Reviewed October Library Statistics:**

1. 97 people registered for new library cards.
2. The Library added 179 items (books and media) and 21 donations to the collection.
3. 2,526 items (books, magazines, and media) were checked out.
4. 2,652 books, audiobooks, magazines, and videos were checked out via Overdrive/Libby, our digital library.
5. Our internet services (both wifi and physical computers) were used 4,694 times.
6. Our online resources (not including Overdrive/Libby) were accessed 446 times.
7. In October the meeting rooms were used 13 times, study rooms were used 172 times, and the makerspace was used 15 times.
8. Library staff answered 8,432 informational or reference questions from patrons via phone, email, social media, and in person.
9. Programming held in October: 12 adult, 34 teen and 8 children's programs.

b. BUDGET

- Total operations budget spent 35.39% and entire budget spent at 34.25%.
- We do qualify for state aid but do not know the amount yet.
- On Dec. 12 the city is giving part-time and full-time employees a bonus amounting to 1.5% of one's base salary (this is coming out of unallocated reserves).

c. BUILDING

Discussed:

- Director Rérat reports that two bids have been received for the downspout reroute project. The one at the main entrance will be rerouted to empty over the canopy and into the yard. The one at the youth services entrance will be removed.
- There are plans to replace the bookdrop with outlay capital expense.

d. TECHNOLOGY

Discussed:

- Rérat reports there is a new ISP (Bluepeak) working to come to Pryor.
- The city has new software to help streamline agendas and minutes.

e. PROFESSIONAL DEVELOPMENT

- Director Rérat presented on writing and amending library policies in OKC.
- Liz Masterson is officially certified as a public librarian through the state.

f. PROGRAMMING

- Autumn is running a pirate themed escape room this month.

g. OUTREACH

Discussed:

- Director Rérat spoke at a Coffee and Commerce meeting through Pryor Main Street about how the library helps the community.
- The city is developing a new city logo.
- Paul Stevens, care of the Ernestine Booth Trust, donated a painting by Clesta Manley

h. STAFFING

- Stable with no changes.

i. STRATEGIC PLAN

- Director Rérat reports work on the new strategic plan is in progress.

6. FRIENDS OF THE LIBRARY REPORT.

- The Murder Mystery Dinner: Murder at Deadwood Saloon will take place January 24th. It is Western themed and brisket might be on the menu.
- In November, 645 books were sent out, 13 graduated, and sent out 8 welcome books. Total paid \$778.38
- Checking account \$7,717.55, PayPal \$475.30, savings account \$5,015.95
- Anderson reports she is working on grants and their budget. OK state aid has been granted. Friends of the Library are also working on a grant through Pizza Hut (Slice of Literacy).

7. NEW BUSINESS.

- No new business

8. ADJOURN.

Motion to adjourn was made by Melugin and seconded by Shearin to adjourn at 6:21 p.m. All voted yes.