

**MINUTES
ORDINANCE & INSURANCE COMMITTEE
REGULAR MEETING
TUESDAY, APRIL 29TH, 2025
5:30 P.M.**

THE ORDINANCE & INSURANCE COMMITTEE MET IN REGULAR SESSION IN THE COUNCIL CHAMBER, 12 NORTH ROWE STREET, PRYOR, OKLAHOMA AT THE ABOVE-MENTIONED DATE AND TIME.

BOARD MEMBERS: CHRIS GONTHIER, CHOYA SHROPSHIRE, TYLER BROWN, CHARLES TRAMEL (ALT)

1. CALL MEETING TO ORDER.

Chris Gonthier called the meeting to order at 5:30 p.m. Members present: Chris Gonthier, Choya Shropshire and Tyler Brown. Members absent: none.

Others present: Mayor Zac Doyle, Terry Aylward, Dean Majors and Adam Anderson.

2. PETITIONS FROM THE AUDIENCE

There were no petitions from the audience.

3. DISCUSS, POSSIBLY APPROVE MINUTES OF THE OCTOBER 29TH, 2024 MEETING.

Motion was made by Shropshire, second by Brown to approve the minutes of the October 29th, 2024 meeting. Voting yes: Gonthier, Shropshire and Brown. Voting no: none.

4. DISCUSSION AND POSSIBLE ACTION TO RECOMMEND THAT THE ECONOMIC DEVELOPMENT TRUST AUTHORITY REVIEW THE TRUST INDENTURE REQUIREMENT FOR TRUSTEE TERM LIMITS AND CONSIDER REMOVING SAID TERM LIMITS.

Motion was made by Brown, second by Shropshire to recommend that the Economic Development Trust Authority review the Trust Indenture requirement for trustee term limits and consider removing said term limits. Voting yes: Shropshire, Brown and Gonthier. Voting no: none.

5. DISCUSSION AND POSSIBLE ACTION TO RECOMMEND THAT THE ECONOMIC DEVELOPMENT TRUST AUTHORITY REVIEW THE TRUST INDENTURE AND CONSIDER IMPLEMENTING MINIMUM ATTENDANCE POLICIES FOR TRUSTEES AND POLICY FOR REMOVAL OF TRUSTEE FOR FAILURE TO ATTEND MEETINGS.

Motion was made by Shropshire, second by Brown to recommend that the Economic Development Trust Authority review the Trust Indenture and consider adopting minimum attendance requirements and a policy for removal due to excessive absences. Voting yes: Brown, Gonthier and Shropshire. Voting no: none.

6. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING TITLE 4, CHAPTER 1, ARTICLE A - FIRE DEPARTMENT.

Motion was made by Brown, second by Shropshire to recommend Council action regarding Title 4, Chapter 1, Article A - Fire Department. Brown stated that the current annual subscription fees are inadequate to offset the costs of extending services outside city limits. He recommended that the Mayor and City Attorney work together to propose a revised fee structure that ensures adequate funding for these calls.

Motion was amended by Brown, second by Shropshire to recommend administrative action to draft an Ordinance amending Title 4, Chapter 1, Article A - Fire Department to implement discussed changes. Voting yes: Gonthier, Shropshire and Brown. Voting no: none.

7. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING TITLE 2, CHAPTER 2, ARTICLE A, SECTION 2 - HOTEL/MOTEL TAX. (SCRIVENER'S ERROR: AGENDA READ "TITLE 4, CHAPTER 1, ARTICLE A")

Motion was made by Brown, second by Shropshire to take no action regarding Title 2, Chapter 2, Article A, Section 2 - Hotel/Motel Tax. Motion was amended by Brown, second by Shropshire to recommend Council action regarding a Resolution requesting the Oklahoma Tax Commission collect Hotel/Motel Tax Revenue on behalf of the City of Pryor Creek. Voting yes: Shropshire, Brown and Gonthier. Voting no: none.

8. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING AN ORDINANCE AMENDING ORDINANCE 7-4-4: CAMPING TO (1) PROHIBIT OVERNIGHT CAMPING WITHIN THE CITY LIMITS OF PRYOR CREEK AND (2) ALLOW FOR THE USE OF A TENT IN THE BACKYARD OF A PRIVATE RESIDENTIAL PROPERTY OWNED DIRECTLY BY THE CAMPER FOR THE PURPOSES OF "FAMILY ACTIVITIES" FOR UP TO THREE OVERNIGHT PERIODS. THE PURPOSE OF THE MODIFICATION IS TO BETTER ENSURE THE SAFETY AND HEALTH OF THE CITY'S GENERAL PUBLIC, WHILE SIMULTANEOUSLY RECOGNIZING THE NEED TO ACCOMMODATE LIMITED FAMILY ACTIVITIES.

Motion was made by Shropshire, second by Brown to recommend Council action regarding an ordinance amending Ordinance 7-4-4: Camping to (1) prohibit overnight camping within the city limits of Pryor Creek and (2) allow for the use of a tent in the backyard of a private residential property owned directly by the camper for the purposes of "family activities" for up to three overnight periods. The purpose of the modification is to better ensure the safety and health of the city's general public, while simultaneously recognizing the need to accommodate limited family activities. Motion was amended by Shropshire, second by Brown to recommend Council action regarding an ordinance amending Ordinance 7-4-4: Camping to (1) prohibit overnight camping within the city limits of Pryor Creek and (2) allow for the use of outdoor sleeping accommodations upon private property for up to three overnight periods. Voting yes: Brown, Gonthier and Shropshire. Voting no: none.

9. DISCUSSION REGARDING RE-CODIFICATION DRAFT PROVIDED BY AMERICAN LEGAL PUBLISHING.

Mayor Doyle reported that the City Attorney has completed a review of the re-codification draft and has reported that he will be ready to move forward with the process soon.

10. UNFORESEEABLE BUSINESS.

There was no unforeseeable business.

11. ADJOURN.

Motion was made by Brown, second by Shropshire to adjourn at 6:30 p.m. Voting yes: Gonthier, Shropshire and Brown. Voting no: none.