

NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, APRIL 21, 2026 AT 6:00 PM

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

CITY COUNCIL

1. Call to Order, Prayer, Pledge of Allegiance, Roll.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Consent Agenda. (Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)
 - a. Approve minutes of the April 7, 2026 Council Meeting.
 - b. Approve claims for purchase orders through April 21, 2026.
 - c. Approve payroll purchase orders through April 24, 2026.
 - d. Approve appropriations for February 2026.
 - e. Approve an expenditure in the amount of \$8,511.00 to Hood & Associates CPAs for progress billing of audit services for the 2025 Fiscal Year Audit from Outside Services - Auditor Account #02-201-5072. The Auditor Agreement was approved on March 3, 2026.
 - f. Approve an expenditure in the amount of \$2,845.00 to FirePrograms for annual access, support and update to be paid from Fire Repair & Maintenance Account #02-217-5091.
 - g. Approve authorizing the City Treasurer to invest \$150,000.00 from Fire Department Capital Outlay Account #44-445-5422 into a CD for the future purchase of fire equipment.
 - h. Accept the resignation of Kaylee Soap as Dispatcher for the Police Department, effective April 13, 2026.
 - i. Approve declaring one (1) Glock Model 45 Gen 5 MOS duty pistol, Serial #CECA339, equipped with a Holosun optic as surplus property and authorize its sale to the retired Sgt. Jack Cunningham in the amount of \$750.00.
 - j. Approve an expenditure in the amount of \$66,796.44 to Enterprise FM Trust / Enterprise Fleet Management for Statement No. 643905-040326 to be paid from Police Vehicle Capital Outlay Account No. 44-445-5418. This payment represents the initial lease installment, which includes vehicle upfitting and equipment costs associated with the acquisition of five (5) Ford Police Interceptor Utility vehicles (Ford Explorers).
 - k. Approve an expenditure in the amount of \$3,998.00 to Jayco Heat & Air for HVAC repairs in the Boys and Girls Club Computer Lab to be paid from Recreation Center Repair and Maintenance Account #84-845-5091.
 - l. Accept a bid in the amount of \$12,550.00 to Green Thumb Landscape and Lawncare for Recreation Center Groundskeeping to be paid from Recreation Center Groundskeeping Account #84-845-5047. One other quote received from Grass With Class in the amount of \$25,969.50.
 - m. Approve an expenditure in the amount of \$10,200.00 to Infrastructure Solutions Group, LLC for Invoice PRY-26-01-01 to be paid from Street Outside Services - Engineering Account # 14-145-5075. This invoice was approved to be paid from the incorrect account number, Cemetery Capital Outlay Account #44-445-5413, at the April 7, 2026 Council meeting.
 - n. Approve an expenditure in the amount of \$3,809.36 to the Municipal Utility Board for traffic signal service calls in the month of March 2026 to be paid from MUB Light Maintenance Account #14-145-5425.
 - o. Approve an expenditure in the amount of \$10,523.64 to Big Electric Co. Inc. for installation of a concrete pad for the Tennis Court bathrooms to be paid from Park Capital Outlay Account #44-445-5415.
 - p. Approve hiring a temporary, part-time facilities employee to be paid from Facilities Temps Account #02-208-5016 to assist with cleaning City Hall and the Library while the current employee is on leave. Hours must not exceed 25 per week.

4. Mayor's Report: (Items possibly requiring discussion and action.)
 - a. Discussion and possible action regarding the EDTA recommendation to allocate \$300,000.00 of the proceeds from the recent sale of the former Pryor Police Department Building to the Pryor Creek Economic Development Trust Authority (EDTA) for property acquisition or other incentives to attract businesses into Pryor Creek, consistent with the EDTA Trust Indenture. The City received \$419,320.00 from the sale of the building. The transfer will be from City Account Sale of Surplus #44-000-4181 to EDTA Main Account #98-000-1050.
 - b. Discussion and possible action regarding the implementation of a Public Infrastructure Catalog Policy, requiring documentation of public infrastructure as required by FEMA and Mayes Count Emergency Management.
 - c. Discussion and possible action allowing the Mayor to seek bids for the baling of properties owned by the City of Pryor Creek. Any funds collected from those properties should then be invested in the properties where the bales originate. The two properties are Giles Park (~100 acres) and the cemetery (~75 acres).
5. City Attorney's Report: (Items possibly needing action on requests or recommendations.)
 - a. Possible Executive Session pursuant to the Oklahoma Open Meetings Act for the purpose of confidential communications with attorney regarding FOP No. 116 FLSA Settlement Demand Letter. (25 O.S. 307(B) (4))
 - b. Consider resuming regular session. No action taken during Executive Session.
 - c. Discussion and possible action based on Executive Session pursuant the Oklahoma Open Meetings Act for the purpose of confidential communications with attorney regarding FOP No. 116 FLSA Settlement Demand Letter.
6. Committee Reports: (Items, such as next meeting date, needing to be reported. No open discussions allowed. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)
 - a. Budget and Personnel.
 - b. Streets and Maintenance.
 - c. Ordinance and Insurance.
7. Unforeseeable Business. (Any matter not reasonably foreseen prior to posting of agenda.)
8. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

1. Call to Order.
2. Approve minutes of the April 7, 2026 meeting.
3. Approve claims for purchase orders for the Pryor Public Works Authority through April 21, 2026.
4. Unforeseeable Business. (Any matter not reasonably foreseen prior to posting of agenda.)
5. Adjourn.

FILED APRIL 17, 2026 AT 5:00 P.M. BY MAYOR ZAC DOYLE. _____

POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA
 APRIL 17, 2026 AT 5:00 P.M. BY CITY CLERK HANNAH MORRIS. _____

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, APRIL 7, 2026 AT 6:00 PM**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to The Paper newspaper and emailed to the Council members.

CITY COUNCIL

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL.

Mayor Zac Doyle called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Autumn Graybill. Roll Call was conducted by City Clerk Hannah Morris. Council members present included Terry Lamar, Choya Shopshire, Lori Bradshaw, Kenneth Brashears, Tyler Brown, Charles Tramel, Steve Brown and Bruce Smith. Members absent: none.

Department Heads and other City Officials present: Jeremy Cantrell, Justin Couch, Kevin Tramel, BK Young, Frank Powell, Buddy Glenn, Johnny Janzen, Mike Moore and Lori Ballew.

Others present: Kemmie Shropshire, Autumn Graybill, Gilbert Graybill, Marshel Morrison, Harper Meehan, Natalie Bonham, David Shaulis, Chad Morris, Matt Copeland, Bill Dinsmore, Cody Buff, Darla Coats and Shauna Qualls.

2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)

There were no petitions from the audience.

3. DEPARTMENT HEAD REPORTS IF NEEDED:

3a. BUILDING INSPECTOR

Mayor Doyle reported on behalf of Kenny Young that there were 61 paid inspections and 14 additional consultations conducted with contractors and MUB during the month of March. He also reported that the department has been working on various abatement issues and providing zoning and planning information to homeowners and contractors regarding additions and outbuildings.

3b. EMERGENCY MANAGEMENT

Janzen reported that the department is preparing for an upcoming storm spotter class on April 14 at 6:30 p.m. at the MidAmerica Expo Center. He also reported that he attended a tabletop exercise at the Google data center and mentioned that the sirens are tested on the first Wednesday of every month at noon, weather permitting.

3c. FIRE

Chief Young reported that his crew stayed busy during the month of March with spring maintenance tasks. He also stated that he will soon request a transfer of funds for a future fire engine purchase to a CD, allowing the money to gather interest ahead of the purchase.

3d. GOLF

Chris Hurt reported that the golf course is currently very busy and that the crew is working hard to keep up with the spring growth. He also reported that maintenance is focusing on cleaning up debris and preparing the turf for the upcoming peak season, noting that several tournaments are already scheduled for the spring.

3e. LIBRARY

No report.

3f. PARKS / CEMETERY

Frank Powell reported that work is continuing on the new bathrooms for the tennis courts and that the city is preparing for the spring sports season. He also reported that crews have been focused on mowing and general maintenance across all city parks and the cemetery to ensure the grounds are ready for upcoming events.

3g. POLICE / ANIMAL SHELTER

Cantrell reported that the department was busy in March and noted that there has been an increase in traffic stops on the south side of town. He also reported that officers have been conducting extra patrols in residential neighborhoods and mentioned that the department is currently working on updating its policy manual.

Cantrell reported on behalf of Sams-Benham, stating that shelter intake numbers surpassed the total number of outgoing animals in March.

3h. RECREATION CENTER

Moore reported that the facility's membership remains strong and that the center is seeing high attendance this spring. He also reported that the center is preparing for its upcoming summer programs and that maintenance staff has completed several small repair projects throughout the building.

3i. STREET

Glenn reported that his crews have been focused on patching potholes and repairing street signs around the city. He stated that they have completed several drainage maintenance tasks and will soon begin work on some sidewalk improvements and spring mowing.

3j. CITY CLERK

Morris reported that the February financials have been distributed and that the office is currently working on the preliminary budget for the next fiscal year. She also reported that the city is looking into software to better manage incoming records requests.

Mayor moved to the Mayor's Report.

5. MAYOR'S REPORT: (ITEMS POSSIBLY REQUIRING DISCUSSION AND ACTION.)

5a. DISCUSSION AND POSSIBLE ACTION TO ALLOW THE MAYOR TO SIGN A PROCLAMATION DECLARING APRIL 2026 "NATIONAL CHILD ABUSE PREVENTION MONTH".

Motion was made by Shropshire, second by Bradshaw to approve the Mayor to sign a proclamation declaring April 2026 "National Child Abuse Prevention Month". Voting yes: Lamar, Shropshire, Bradshaw, Brashears, T. Brown, Tramel, S. Brown and Smith. Voting no: none. *Motion passed.*

Proclamation was presented to Cody Buff, representing CASA of Northeast Oklahoma.

5b. DISCUSSION AND POSSIBLE ACTION TO REGARDING A RESOLUTION PROCLAIMING THE MONTH OF APRIL AS FAIR HOUSING MONTH IN THE CITY OF PRYOR CREEK, OKLAHOMA AND IDENTIFYING THE ACTIVITIES OF FAIR HOUSING.

Motion was made by Brown, second by Brashears to approve Resolution #2026-1 proclaiming the month of April as Fair Housing Month in the City of Pryor Creek, Oklahoma and identifying the activities of Fair Housing. Voting yes: Shropshire, Bradshaw, Brashears, T. Brown, Tramel, S. Brown, Smith and Lamar. Voting no: none. *Motion passed.*

5c. DISCUSSION AND POSSIBLE ACTION REGARDING A PROCLAMATION DECLARING THE MONTH OF APRIL 2026 FAIR HOUSING MONTH.

Motion was made by Shropshire, second by Brown to approve a proclamation declaring the month of April 2026 Fair Housing Month. Voting yes: Bradshaw, Brashears, T. Brown, Tramel, S. Brown, Smith, Lamar and Shropshire. Voting no: none. *Motion passed.*

5d. DISCUSSION AND POSSIBLE ACTION TO ALLOW THE MAYOR TO ENTER INTO A NEW AGREEMENT PERMITTING THE RELOCATION OF THE HOPE COMMUNITY GARDEN TO GILES PARK. THE CURRENT COMMUNITY GARDEN WILL BE REMOVED IN ITS ENTIRETY. THE CURRENT LEASE WILL BE MODIFIED TO REFLECT THE CHANGE IN SIZE AND LOCATION. THIS RELOCATION WOULD ALLOW FOR AN ADDITIONAL 15,000 SQUARE FEET OF GARDENING SPACE.

Motion was made by S. Brown, second by Smith to approve the Mayor to enter into a new agreement permitting the relocation of the HOPE Community Garden to Giles Park. Voting yes: Brashears, T. Brown, Tramel, S. Brown, Smith, Lamar, Shroshire and Bradshaw. Voting no: none. *Motion passed.*

5e. DISCUSSION AND POSSIBLE ACTION TO HIRE SHAUNA QUALLS AT THE CITY CLERK'S OFFICE AS DEPUTY CLERK AT RANGE D, STEP 1, EFFECTIVE APRIL 27, 2026, TO FILL THE VACANCY CREATED BY THE RESIGNATION OF SARA CATRON.

Motion was made by Lamar, second by Shropshire to approve hiring Shauna Qualls at the City Clerk's Office as Deputy Clerk at Range D, Step 1, effective April 27, 2026, to fill the vacancy created by the resignation of Sara Catron. Voting yes: T. Brown, Tramel, S. Brown, Smith, Lamar, Shropshire, Bradshaw and Brashears. Voting no: none. *Motion passed.*

Mayor moved back to the Consent Agenda.

4. CONSENT AGENDA. (CONSENT ITEMS ARE TO BE VOTED ON FOR APPROVAL OR DENIAL BY ONE SINGLE MOTION WITHOUT DISCUSSION. ANY COUNCIL MEMBER WISHING TO DISCUSS AN ITEM MAY REQUEST IT BE REMOVED AND PLACED ON THE REGULAR AGENDA. ONLY THOSE ITEMS REMOVED WILL BE READ ALOUD.)

4a. APPROVE MINUTES OF THE MARCH 17, 2026 COUNCIL MEETING.

4b. APPROVE CLAIMS FOR PURCHASE ORDERS THROUGH APRIL 7, 2026.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	2520252397 - 2520252297	\$76,727.03
STREET & DRAINAGE	2520252232 - 911606B	\$47,217.68
CEMETERY CARE	2520252259 - 2520252346	\$137.15
GOLF COURSE	2520252236 - 2520252380	\$20,354.76
CAPITAL OUTLAY	2520252226 - 2520252388	\$21,207.54
REAL PROPERTY ACQUISITION RESERVE	2520252300 - 2520252386	\$1,372.96
POLICE TRAINING FEES	2520252315	\$847.90
MAIN STREET BOND ACCOUNT	2520252344 - 2520252395	\$760.54
RECREATION CENTER	2520252247 - 2520252362	\$90,975.57
P.P.W.A. SINKING FUND	2520252324	\$3,775.00
E-911	2520252251	\$195.45
DONATIONS	2520252315 - 2520252315	\$8,381.95
EDTA	2520252376	\$5,000.00
	TOTAL	\$276,953.53
<u>NEW BLANKETS</u>		
911622B	PRYOR VETERINARY HOSPITAL	\$5,000.00
	TOTAL	\$5,000.00

4c. APPROVE PAYROLL PURCHASE ORDERS THROUGH APRIL 10, 2026.

4d. APPROVE DECLARING SURPLUS AND PLACING THE FOLLOWING ITEMS ON THE PURPLEWAVE AUCTION SITE FOR SALE:

Year	Make	Model	Tag	VIN	City Number
1963	Ford	Fairlane	343299	3K43F141327	
2014	Chevy	Camaro		2G1FA1E39E9144300	
2001	Kustom Signals	Speed Trailer		1K9BL10101K11	215-99-18075

4e. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$5,207.90 TO PRECISION DELTA FOR TEN THOUSAND ROUNDS OF WINCHESTER .223 AMMO FROM PRECISION DELTA TO BE PAID FROM POLICE AMMO ACCOUNT #02-215-5062. THIS IS A STATE CONTRACT PRICE UNDER SW0220.

4f. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$24,697.19 TO DEERE & COMPANY FOR A JOHN DEERE GATOR TO BE PAID FROM CEMETERY CAPITAL OUTLAY ACCOUNT #44-445-5413. THIS IS A STATE CONTRACT PRICE UNDER SW0196JD.

- 4g. APPROVE THE PARKS & CEMETERY DEPARTMENT TO HIRE TWO TEMPORARY SUMMER EMPLOYEES TO BE PAID FROM THE CEMETERY CARE FUND MISCELLANEOUS ACCOUNT #19-195-5341.**
- 4h. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$10,200.00 TO INFRASTRUCTURE SOLUTIONS GROUP, LLC FOR INVOICE PRY-26-01-01 TO BE PAID FROM CEMETERY CAPITAL OUTLAY ACCOUNT #44-445-5413.**
- 4i. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$1,910.00 TO INFRASTRUCTURE SOLUTIONS GROUP, LLC FOR PRY-26-07 PRYOR LOCKE STREET ALLEY DRAINAGE IMPROVEMENTS INVOICE PRY-26-07-01 TO BE PAID FROM STREET DRAINAGE PROJECTS - MISCELLANEOUS ACCOUNT #14-145-5092.**
- 4j. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$24,858.95 TO J & S CONSTRUCTION FOR PRY-24-02 ELLIOTT STREET DRAINAGE IMPROVEMENTS PAY APPLICATION #3 TO BE PAID FROM STREET DRAINAGE PROJECTS - MISCELLANEOUS ACCOUNT #14-145-5092.**
- 4k. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$1,100.00 TO INFRASTRUCTURE SOLUTIONS GROUP, LLC FOR PRY-24-02-02 PRYOR ELLIOTT STREET DRAINAGE IMPROVEMENTS PROJECT INVOICE PRY-24-02-02 TO BE PAID FROM STREET DRAINAGE PROJECTS - MISCELLANEOUS ACCOUNT #14-145-5092.**
- 4l. APPROVE THE APPOINTMENT OF VICKI CORLETT TO RECREATION CENTER BOARD SEAT #1, TERM EXPIRING AUGUST 31, 2028. THIS SEAT WAS MADE VACANT BY THE RESIGNATION OF JAMIE NOFSINGER, EFFECTIVE JANUARY 9, 2026.**
- 4n. APPROVE THE MAYOR TO SIGN A MAINTENANCE AGREEMENT WITH THE OKLAHOMA DEPARTMENT OF TRANSPORTATION FOR THE REQUESTED MODIFICATIONS AND ADDITION OF RUMBLE STRIPS ON THE HIGHWAY 69 AND 49TH STREET CORRIDOR.**

Motion was made by Shropshire, second by Brashears to approve the consent agenda less item m.
 Voting yes: Tramel, S. Brown, Smith, Lamar, Shropshire, Bradshaw, Brashears and T. Brown.
 Voting no: none. *Motion passed.*

- 4m. APPROVE A 3% RATE INCREASE FROM PRYOR WASTE & RECYCLING, LLC FOR ALL REFUSE PICK-UP BEGINNING MAY 1, 2026, CONSISTENT WITH THE MUTUAL AGREEMENT OF OCTOBER 2007.**

Motion was made by Lamar, second by Shropshire to approve a 3% rate increase from Pryor Waste & Recycling, LLC for all refuse pick-up beginning May 1, 2026, consistent with the mutual agreement of October 2007. Voting yes: S. Brown, Smith, Lamar, Shropshire, Bradshaw, Brashears, T. Brown and Tramel. Voting no: none. *Motion passed.*

Council recessed at 6:55 p.m. and reconvened at 7:01 p.m. with Council President Terry Lamar presiding. Mayor Doyle recused himself from the Council Chamber at this time. Lamar moved to the addendum.

ADDENDUM

1. DISCUSSION AND POSSIBLE ACTION DECLARING SURPLUS THE FOLLOWING DELL LATITUDE RUGGED LAPTOPS AND DONATING THEM TO THE OKLAHOMA FREEDOM FLIGHT TO BE USED IN THEIR COMPUTER LAB IN PRYOR:

Description	Model Number	Serial Number	City Number
Rugged	5420	7LCDYX2	04848
Rugged	5420	7FCDYX2	04853
Rugged	5420	F8CDYX2	04858
Rugged	5420	9DCDYX2	04869
Rugged	5420	FFCDYX2	04873
Rugged	5420	4CCDYX2	04875

Motion was made by Shropshire, second by S. Brown to approve declaring surplus the above listed Dell Latitude Rugged laptops and donating them to the Oklahoma Freedom Flight to be used in their computer lab in Pryor.

Motion was amended by Shropshire, second by S. Brown to take no action. Voting yes: Smith, Shropshire, Bradshaw, Brashears, T. Brown, Tramel and S. Brown. Abstaining, counting as a no vote: Lamar. Voting no: none. *Motion passed, no action taken.*

6. CITY ATTORNEY’S REPORT: (ITEMS POSSIBLY NEEDING ACTION ON REQUESTS OR RECOMMENDATIONS.)

No report.

7. COMMITTEE REPORTS: (ITEMS, SUCH AS NEXT MEETING DATE, NEEDING TO BE REPORTED. NO OPEN DISCUSSIONS ALLOWED. ANY ITEMS REQUIRING DISCUSSION ARE TO BE ADDED TO THE MAYOR’S REPORT PRIOR TO POSTING OF AGENDA.)

7a. BUDGET AND PERSONNEL.

Shropshire reported that the next regular meeting will be Tuesday, April 14.

7b. STREETS AND MAINTENANCE.

Lamar reported that the next meeting will be Tuesday, April 28.

7c. ORDINANCE AND INSURANCE.

T. Brown reported that the next regular meeting will be Tuesday, June 30, and they are planning to call a special meeting in May.

8. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

9. ADJOURN.

Motion was made by T. Brown, second by Smith to adjourn. Voting yes: Shropshire, Bradshaw, Brashears, T. Brown, Tramel, S. Brown and Smith. Abstaining, counting as a no vote: Lamar. Voting no: none. *Motion passed.*

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Meeting was called to order at 7:20 p.m.

2. APPROVE MINUTES OF THE MARCH 17, 2026 MEETING.

Motion was made by Brashears, second by S. Brown to approve minutes of the March 17, 2026 meeting. Voting yes: Shropshire, Bradshaw, Brashears, T. Brown, Tramel, S. Brown and Smith. Abstaining, counting as a no vote: Lamar. Voting no: none. *Motion passed.*

3. APPROVE CLAIMS FOR PURCHASE ORDERS FOR THE PRYOR PUBLIC WORKS AUTHORITY THROUGH APRIL 7, 2026.

Motion was made by Brashears, second by S. Brown to approve claims for purchase orders for the Pryor Public Works Authority through April 7, 2026. Voting yes: Bradshaw, Brashears, T. Brown, Tramel, S. Brown, Smith and Shropshire. Abstaining, counting as a no vote: Lamar. Voting no: none. *Motion passed.*

4. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

5. ADJOURN.

Motion was made by Brown, seconded by Brashears to adjourn at 7:21 p.m. Voting yes: Brashears, T. Brown, Tramel, S. Brown, Smith, Shropshire and Bradshaw. Abstaining, counting as a no vote: Lamar. Voting no: none. *Motion passed.*

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN ZAC DOYLE

MINUTES WRITTEN BY CITY CLERK HANNAH MORRIS

CITY OF PRYOR CREEK, OKLAHOMA
Appropriation Request for the Month of February 2026

Certificate of City Treasurer

I hereby certify that I received and now hold, in actual cash actually on hand available for the subject to appropriate to the following cash funds of the City of Pryor Creek, Mayes County, Oklahoma, derived from the following designated sources and restricted by statute to expenditure for purposes for which such funds were created as follows, to wit:

Fund	Amount	Fund	Amount	Fund	Amount	Fund	Amount
FLEX SPEND PLAN (9)		CAPITAL OUTLAY/CAPITAL IMPROVE (44)		RECREATION CASH FUND (84)		PPWA Bond Proceeds (88)	
Interest Income	\$ 21.75	Sales Tax	\$ 55,819.25	Sales Tax	\$ 62,021.39	Franchise Fees	\$ 3,815.83
TOTAL	\$ 21.75	Emergency Manag. Grants	\$ -	Interest	\$ 97.01	Interest Income	\$ -
		TOTAL	\$ 55,819.25	Miscellaneous Income	\$ 20.00	TOTAL	\$ 3,815.83
STREET & DRAINAGE IMPROV. SALE (14)		CAPITAL OUTLAY RESERVE FUND (45)		E-911 CASH FUND (91)		LIBRARY SPECIAL (92)	
Sales Tax	\$ 161,255.62	Outside Fire Runs	\$ 20.00	Grants & Donations	\$ -	State Aid Grant	\$ 9,858.00
Auto/Mileage Tax	\$ 6,149.35	Miscellaneous Income	\$ -	Public Schools - Facility Use	\$ 4,500.00	Donations	\$ 49.80
Gasoline Tax	\$ -	Fire Subscriptions	\$ 240.00	Memberships	\$ 17,209.86	Children's Programs	\$ 260.00
Interest Income	\$ 7,030.79	TOTAL	\$ 260.00	Full Service - Extended	\$ 2,751.48	Book Sales	\$ -
TOTAL	\$ 174,435.76			Pool Only	\$ 455.10	TOTAL	\$ 10,167.80
CEMETERY CARE INTEREST (15)		REAL PROPERTY ACQUISITIONS RES. (46)		Cherokee Nation Memberships		DONATIONS (96)	
Interest Income	\$ 107.54	Nuisance Abatement	\$ 9,800.00	Gift Cards	\$ -	Fire Department Donations	\$ -
TOTAL	\$ 107.54	TOTAL	\$ 9,800.00	Rentals	\$ 608.40	Police - Cherokee Nation	\$ -
CEMETERY CARE FUND (19)		POLICE TRAINING FEES (47)		Specialty Classes		Dog Pound Donations - Shelter	
Income	\$ 843.75	Police Fines & Fees	\$ 533.33	Pool Parties/Rentals	\$ 7.00	Animal Shelter Restitution	\$ -
Interest Income	\$ 46.34	Interest	\$ -	Merchandise Sales	\$ 2,225.00	Police Drug Forfeitures	\$ -
TOTAL	\$ 890.09	TOTAL	\$ 533.33	Contract Personal Trainer	\$ 94.00	TOTAL	\$ 1,629.00
GOLF COURSE CASH (41)		MAIN STREET BOND ACCOUNT-2019 (68)		Locker Rentals		EDTA (98)	
Halloween Festival	\$ -	Sales Tax	\$ 12,404.28	Child Watch	\$ 135.00	Interest Income	\$ 173.09
Rental of Golf Cart Stalls	\$ -	Interest Income	\$ 681.86	Guest Passes	\$ 3,981.00	Miscellaneous	\$ -
Golf Cart Rentals	\$ 12,243.80	TOTAL	\$ 13,086.14	ID Cards	\$ 25.00	Festivals	\$ -
Rental of Pull Carts	\$ -			Banner/Ad Sales	\$ -	Donations	\$ -
Interest Income	\$ 744.70	HOTEL/MOTEL TAX Income (75)		Events	\$ -	Vendor Market Fees	\$ 800.00
Returns/Refunds of Membership	\$ (413.66)	Hotel/Motel Tax Income	\$ 6,869.67	Swimming Lessons	\$ 1,050.00	Food Truck Fees	\$ -
Trail On Fees	\$ -	Interest Income	\$ 68.48	Swimming Team	\$ 389.20	Holiday Lights Display	\$ -
Green Fees - Daily	\$ 12,082.81	TOTAL	\$ 6,938.15	Memberships A/R	\$ 2,970.41	Shirts - Pre-Sale	\$ -
Green Fees - Jr & Sr	\$ 1,269.93	LIBRARY BUILDING FUND (80)		TOTAL	\$ 101,605.25	Pop Sales	\$ -
Green Fees - Twilight	\$ 3,250.65	Copying Fees	\$ -	PPWA Sinking Funds (87)		Poster Sales	\$ -
Membership - Senior Family	\$ 236.82	TOTAL	\$ -	Sales Tax	\$ 111,638.51	Transfers from Fund 68	\$ -
Membership - Senior Single	\$ 1,548.29			Interest Income	\$ -	TOTAL	\$ 973.09
Membership - Family	\$ 2,293.51			TOTAL	\$ 111,638.51		
Membership - Single	\$ 1,962.05						
Membership - Junior	\$ -						
Membership - Corporate	\$ -						
Miscellaneous	\$ -						
Employee Appreciation	\$ 250.00						
TOTAL	\$ 35,468.90						

Total unappropriated available for purpose of said funds: \$ 527,214.52

Said sum includes no part of any revenues heretofore reported and appropriated for the purpose of said cash funds and are being held subject to action by the Mayes County Excise Board.

CERTIFIED TO THIS ___ DAY OF _____, 20___

(signed) _____ Treasurer

To the Mayes County Excise Board: This is to certify that, pursuant to the 5th Proviso of H.B. No. 300, 17th Oklahoma Legislature, there has accrued in the Treasury and is hereinbefore certified to as available for appropriation and use in the cash funds of the City of Pryor Creek, Oklahoma, Mayes County, an amount of money equal to or greater than the total estimated needs hereinafter set out, that the itemized purposes hereinafter named are lawful purposes to which said funds may be put, and we hereby respectfully request approval and appropriation therefore as follows, to-wit:

Fund	Purpose	Amount Requested	Approved by Board
FLEX SPEND PLAN	FLEX SPENDING PLAN	\$ 21.75	\$ 21.75
STREET & DRAINAGE IMPROV. SALE	SERVICE/MAINTENANCE	\$ 174,435.76	\$ 174,435.76
CEMETERY CARE INTEREST	SERVICE/MAINTENANCE	\$ 107.54	\$ 107.54
CEMETERY CARE FUND	CAPITAL IMPROVEMENT	\$ 890.09	\$ 890.09
GOLF COURSE CASH	SERVICE/MAINTENANCE	\$ 35,468.90	\$ 35,468.90
CAPITAL OUTLAY/CAPITAL IMPROVE	CAPITAL IMPROVEMENT	\$ 55,819.25	\$ 55,819.25
CAPITAL OUTLAY RESERVE FUND	CAPITAL OUTLAY	\$ 260.00	\$ 260.00
REAL PROPERTY ACQUISITION RES.	CAPITAL IMPROVEMENT	\$ 9,800.00	\$ 9,800.00
POLICE TRAINING FEES	POLICE FINES AND FEES	\$ 533.33	\$ 533.33
MAIN STREET BOND ACCOUNT	CAPITAL IMPROVEMENT	\$ 13,086.14	\$ 13,086.14
HOTEL/MOTEL TAX	CAPITAL IMPROVEMENT	\$ 6,938.15	\$ 6,938.15
LIBRARY BUILDING FUND	CAPITAL IMPROVEMENT	\$ -	\$ -
RECREATION CENTER-CASH FUND	SERVICE/MAINTENANCE	\$ 101,605.25	\$ 101,605.25
PPWA SINKING FUNDS	CAPITAL IMPROVEMENT	\$ 111,638.51	\$ 111,638.51
PPWA BOND PROCEEDS	CAPITAL IMPROVEMENT	\$ 3,815.83	\$ 3,815.83
E-911	MAINTENANCE	\$ 24.13	\$ 24.13
LIBRARY SPECIAL	MAINTENANCE	\$ 10,167.80	\$ 10,167.80
DONATIONS	MAINTENANCE	\$ 1,629.00	\$ 1,629.00
EDTA	ECONOMIC DEVELOPMENT	\$ 973.09	\$ 973.09
	TOTAL	\$ 527,214.52	\$ 527,214.52

Done by order of the City Council of the City of Pryor Creek, Oklahoma, Mayes County,

and recorded in the minutes of the City Clerk at Pryor Creek, Oklahoma this _____ day of _____, 20_____.

CERTIFICATE OF MAYES COUNTY EXCISE BOARD

WE, THE UNDERSIGNED DULY QUALIFIED AND ACTING MEMBERS OF THE EXCISE BOARD OF MAYES COUNTY, OKLAHOMA, FIRST HAVING GIVEN NOTICE BY PUBLICATION IN THE OFFICIAL COUNTY PAPER OF SUCH COUNTY AND BY SUCH NOTICE FIXED A TIME AND PLACE OF HEARING EITHER FOR OR AGAINST ANY PART OF STATEMENTS OF ESTIMATED NEEDS ON FILE WITH THE SECRETARY OF THE COUNTY EXCISE BOARD FOR CONSIDERATION AND, THE DAY AND A DATE HEREINAFTER INSCRIBED, BEING ONE OF THE TEN DAYS BEGINNING ON THE DATE FIXED IN SAID NOTICE AND SAID HEARING HAVING BEEN CONCLUDED WE HAVE GIVEN DUE CONSIDERATION TO THE FINANCIAL STATEMENTS OF THE TREASURER AND TO THE VARIOUS ITEMS OF THE ESTIMATE OF NEEDS SUBMITTED BY THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA AND, TO THE EXTENT THAT THE SAME WAS WITHIN THE AMOUNT OF CASH AVAILABLE FOR SUCH PURPOSES WE HAVE APPROVED THE SEVERAL ITEMS OF APPROPRIATION ASCERTAINED TO BE PURPOSES AUTHORIZED BY LAW AND HAVE INDICATED THE ITEMS AND AMOUNTS FOR APPROVAL IN THE LAST COLUMN OF SAID ESTIMATE OF NEEDS. THEREFORE, SAID APPROPRIATIONS ARE HEREBY MADE AND THE SECRETARY OF THE MAYES COUNTY EXCISE BOARD IS HEREBY ORDERED AND DIRECTED TO CERTIFY THE SAME TO THE CITY CLERK OR ISSUING OFFICER AND TO THE TREASURER OR REGISTERING AND PAYING OFFICER FORTHWITH, WITH INSTRUCTIONS TO ENTER THE SAME ON THEIR ACCOUNTS.

Done at Pryor Creek, Oklahoma, this _____ Day of _____, 20____. MAYES COUNTY EXCISE BOARD

Attest:

_____ **Mayor**

Attest: _____ **City Clerk**

Secretary of Mayes County Excise Board.
(seal)

Chairman

Member

Member



■ 1821 SE Washington Blvd

■ Bartlesville, OK 74006

Phone: 918-336-7600

E-mail: AR@hoodcpas.com

Web: <https://audit.hoodcpas.com/>

Invoice: 102901

Date: 03/31/2026

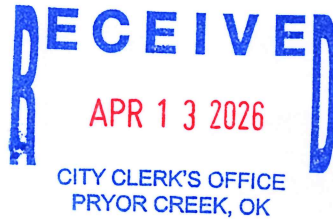
Due Date: 04/21/2026

CITY OF PRYOR
P.O. BOX 1167
PRYOR, OK 74362-1167

For professional service rendered as follows:

Progress billing for the audit of financial statements for the year ended 6/30/2025 8,511.00

Billed Time & Expenses \$8,511.00



Invoice Total \$8,511.00

Please return this portion with payment.

Invoice: 102901

ID: CITYPRYOR07
CITY OF PRYOR

Date: 03/31/2026

Due Date: 04/21/2026

Card Type: _____ CVV : _____

Amount Due: **\$8,511.00**

Card #: _____ Exp Date: _____

Amount Enclosed: \$ _____

Signature: _____

All balances over 30 days will be assessed a service charge of 18%.

FirePrograms
 PO Box 1884
 Ocala, FL 34478
 (352) 447-5000

**NOTE UPDATED PAYMENT
 REMISSION ADDRESS**



Bill To:
Pryor Fire Department Attn: B K Young 833 S Elliot Pryor, OK 74361

Date	Invoice
02/01/2026	263874
Account	
Pryor FD 74361	

Terms	Due Date	PO Number	Reference
Net 90 Days	05/02/2026		Annual Billing for 2026-2027

Managed Services Details	Quantity	Price	Amount
Agreement SM RM			
FPWeb Station & Risk Manager Annual Access, Support & Update Service 1 User	1.00	\$2,845.00	\$2,845.00
Total Managed Services Details:			\$2,845.00

Make checks payable to FirePrograms UPDATED PAYMENT REMISSION ADDRESS: FirePrograms PO Box 1884 Ocala, FL 34478	Invoice Subtotal:	\$2,845.00
	Sales Tax:	\$0.00
	Invoice Total:	\$2,845.00
	Payments:	\$0.00
	Credits:	\$0.00
	Balance Due:	\$2,845.00

City Council Item Report

City of Pryor Creek, Oklahoma

Meeting Date:

April 21, 2026

Prepared By:

Jeremy Cantrell, Police Chief

Summary:

Glock Model 45 Gen 5 MOS duty pistol, Serial #CECA339, equipped with a Holosun optic

Background:

Pryor Creek Sgt. Cunningham recently retired after 18 years of service due to a work-related injury and has requested to purchase his issued duty firearm.

Under the current Collective Bargaining Agreement, eligibility to receive or purchase a duty firearm upon retirement applies only to employees with 20 or more years of service. Therefore, this request is not governed by the CBA and must be considered as a separate administrative action.

Recommendation:

Declare one (1) **Glock Model 45 Gen 5 MOS duty pistol, Serial #CECA339, equipped with a Holosun optic** as surplus property and authorize its sale to the retired Sgt. Jack Cunningham in the amount of \$750.

Fiscal Impact:

The estimated fair market value of the firearm and optic is approximately **\$750**.

Attachments:

Monthly Statement

Apr 3, 2026

Statement Number: 643905-040326

Customer Number: 643905

CITY OF PRYOR CREEK, OKLAHOMA

12 N Rowe St

Pryor, OK 74361-3825



FLEET MANAGEMENT

Billing Solutions Team

ARBilling@efleets.com

1-866-556-2864

44-445-5418
KT

Combined Summary

Account	Previous Balance	Payments	Adjustments	New Charges	New Balance	Amount Due
Monthly Invoice	\$46,442.93	(\$198.00)	(\$46,244.93)	\$70,779.41	\$70,779.41	\$70,779.41
Unapplied Payments	-	(\$46,442.93)	\$46,442.93	-	-	-

Total amount due: ~~\$70,779.41~~

66,796.⁴⁴

Total amount due: \$70,779.41

Payment is due upon receipt, late if not paid by 2026-04-20

For additional billing details or to enroll in autopay, visit Billing » Statements at: <https://login.efleets.com>

Late payment warning: Past due items are subject to a Finance Charge of 1.5% per month (annual rate of 18%)

Enterprise FM Trust, a Delaware statutory trust, is the owner of the vehicle covered by this Schedule. Enterprise FM Trust (not Enterprise Fleet Management) is and shall be deemed to be the Lessor of such vehicle under the Master Lease Agreement and shall have all rights and obligations of the Lessor under the Master Lease Agreement with respect to such vehicle. All rental and other payments owed by the Lessee with respect to such vehicle under the Master Lease Agreement shall be paid to Enterprise Fleet Management in its capacity as the servicer for Enterprise FM Trust. All references in Sections 11(a) (Insurance) and 12 (Indemnity) of the Master Lease Agreement to the "Lessor" shall include any servicer(s) and/or other agent(s) for or of Enterprise FM Trust.

The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by FM Trust, and are payable at the direction of FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.



Please return bottom portion with your payment

Return Address:

CITY OF PRYOR CREEK, OKLAHOMA
12 N Rowe St
Pryor, OK 74361-3825

Statement Number	643905-040326
Payment Due Date	2026-04-20
Current Month Charges (FBN5594675)	\$70,779.41
Other Charges**	\$0.00
Total Amount Due	\$70,779.41

Mail To:

Enterprise FM Trust
Enterprise Fleet Management Customer Billing
PO Box 800089
Kansas City, MO 64180-0089
United States

Amount Enclosed:

\$

Make check payable to:

ENTERPRISE FM TRUST

** Other Charges include total of previous balances, finance charges, and adjustments less payments received

For additional payment options, visit Billing » Statements at: <https://login.efleets.com>

Statement Number: 643905-040326
 Statement Date: 2026-04-03
 Customer: CITY OF PRYOR CREEK, OKLAHOMA
 Invoice #: FBN5594675

For additional billing details and past charges or to enroll in autopay, visit Billing » Statements at <https://login.e fleets.com>

Charge Summary

Customer: **643905** Customer Vehicle ID: **145** Vehicle: **29R8QF¹** YMM: **2026 FORD POLI** Driver: **Tbd** Mos in Service: **1** Term: **60**

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2026/03/27-03/31	29R8QF-0326-MR	Lease Charge (Partial Month): Rent	\$183.34		\$183.34
2026/04/01-04/30	29R8QF-0426-MR	Lease Charge (Full Month): Rent	\$1,136.71		\$1,136.71
2026/03/31	41099174-OT	CAP PRICE REDUCTION AMOUNT	\$11,063.18		\$11,063.18
Customer Vehicle ID Total:				Vehicle Total:	\$12,383.23

Customer: **643905** Customer Vehicle ID: **146** Vehicle: **29R8Q6¹** YMM: **2026 FORD POLI** Driver: **Mitchel Phillips** Mos in Service: **1** Term: **60**

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2026/03/27-03/31	29R8Q6-0326-MR	Lease Charge (Partial Month): Rent	\$200.92		\$200.92
2026/04/01-04/30	29R8Q6-0426-MR	Lease Charge (Full Month): Rent	\$1,245.72		\$1,245.72
2026/03/31	41099181-OT	CAP PRICE REDUCTION AMOUNT	\$11,253.49		\$11,253.49
Customer Vehicle ID Total:				Vehicle Total:	\$12,700.13

Customer: **643905** Customer Vehicle ID: **147** Vehicle: **29R8QB¹** YMM: **2026 FORD POLI** Driver: **Tbd** Mos in Service: **1** Term: **60**

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2026/03/27-03/31	29R8QB-0326-MR	Lease Charge (Partial Month): Rent	\$183.34		\$183.34
2026/04/01-04/30	29R8QB-0426-MR	Lease Charge (Full Month): Rent	\$1,136.71		\$1,136.71
2026/03/31	41099201-OT	CAP PRICE REDUCTION AMOUNT	\$11,063.18		\$11,063.18
Customer Vehicle ID Total:				Vehicle Total:	\$12,383.23

Statement Number: 643905-040326
 Statement Date: 2026-04-03
 Customer: CITY OF PRYOR CREEK, OKLAHOMA
 Invoice #: FBNS5594675

Page 10 of 12
 For additional billing details and past charges or to enroll in autopay,
 visit Billing » Statements at <https://login.eileels.com>

Charge Summary

Customer: **643905** Customer Vehicle ID: **148** Vehicle: **29R8Q8*** YMM: **2026 FORD POLI** Driver: **Devonte Houston** Mos in Service: **1** Term: **60**

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2026/03/27-03/31	29R8Q8-0326-MR	Lease Charge (Partial Month): Rent	\$183.34		\$183.34
2026/04/01-04/30	29R8Q8-0426-MR	Lease Charge (Full Month): Rent	\$1,136.71		\$1,136.71
2026/03/31	41099191-OT	CAP PRICE REDUCTION AMOUNT	\$11,063.18		\$11,063.18
Customer Vehicle ID Total:			\$12,383.23	Vehicle Total:	\$12,383.23

Customer: **643905** Customer Vehicle ID: **149** Vehicle: **29R8QC*** YMM: **2026 FORD POLI** Driver: **Tbd** Mos in Service: **1** Term: **60**

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2026/03/27-03/31	29R8QC-0326-MR	Lease Charge (Partial Month): Rent	\$183.34		\$183.34
2026/04/01-04/30	29R8QC-0426-MR	Lease Charge (Full Month): Rent	\$1,136.71		\$1,136.71
2026/03/31	41099137-OT	CAP PRICE REDUCTION AMOUNT	\$11,063.18		\$11,063.18
Customer Vehicle ID Total:			\$12,383.23	Vehicle Total:	\$12,383.23

Customer: **643905** Customer Vehicle ID: **150** Vehicle: **29R8QZ*** YMM: **2026 CHEV SILV** Driver: **Johnnie Jenkins** Mos in Service: **2** Term: **60**

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2026/04/01-04/30	29R8QZ-0426-MR	Lease Charge (Full Month): Rent	\$869.29		\$869.29
Customer Vehicle ID Total:			\$869.29	Vehicle Total:	\$869.29

Customer: **643905** Customer Vehicle ID: **151** Vehicle: **29R8QX*** YMM: **2026 CHEV SILV** Driver: **Ross Armontrout** Mos in Service: **2** Term: **60**

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2026/04/01-04/30	29R8QX-0426-MR	Lease Charge (Full Month): Rent	\$869.29		\$869.29
Customer Vehicle ID Total:			\$869.29	Vehicle Total:	\$869.29

Statement Number: 643905-040326
 Statement Date: 2026-04-03
 Customer: CITY OF PRYOR CREEK, OKLAHOMA
 Invoice #: FBN5594675

For additional billing details and past charges or to enroll in autopay,
 visit Billing » Statements at <https://login.elleets.com>

Charge Summary

Customer: **643905** Customer Vehicle ID: **152** Vehicle: **29R8QW*** YMM: **2026 CHEV SILV** Driver: **Jessica Flud** Mos in Service: **2** Term: **60**

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2026/04/01-04/30	29R8QW-0426-MR	Lease Charge (Full Month): Rent	\$1,086.23		\$1,086.23
Customer Vehicle ID Total:			\$1,086.23	Vehicle Total:	\$1,086.23

Customer: **643905** Customer Vehicle ID: **153** Vehicle: **29R8QS*** YMM: **2026 CHEV SILV** Driver: **Blake Crittenden** Mos in Service: **2** Term: **60**

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2026/04/01-04/30	29R8QS-0426-MR	Lease Charge (Full Month): Rent	\$869.29		\$869.29
Customer Vehicle ID Total:			\$869.29	Vehicle Total:	\$869.29

Customer: **643905** Customer Vehicle ID: **154** Vehicle: **29R8R2*** YMM: **2026 CHEV SILV** Driver: **Jessica M Harris** Mos in Service: **2** Term: **60**

Date	Item ID	Charge Detail	Charge	Tax	Subtotal
2026/04/01-04/30	29R8R2-0426-MR	Lease Charge (Full Month): Rent	\$869.29		\$869.29
Customer Vehicle ID Total:			\$869.29	Vehicle Total:	\$869.29

(Subtotal) Current Charges for Customer **643905:** **\$70,779.41**

(Total) Current Charges for Customer **643905:** **\$70,779.41**



HEAT & AIR

6823 E 106th Pl
Tulsa, OK 74133-7147
(918) 995-1051 / (918) 344-0044
janna@jaycoheatandair.com

4/14/26V

Invoice

DATE	04/09/2026
INVOICE#	1257098
TERMS	Due Upon Receipt
DUE DATE	04/09/2026

BILL TO
City of Pryor Creek 12 North Rowe Street Pryor OK 74361 (918) 530-1381

SERVICE LOCATION
City of Pryor Creek 1111 Southeast 9th Street Pryor OK 74361 (918) 825-6909

JOB#	DATE	PO/REF#	DESCRIPTION
1086957242	03/25/2026		Boys and girls club computer lab failed - compressor change out Completion Notes: 04/02/2026 04:49 pm by Hunter Jackson Recovered refrigerant, removed compressor, blew out oil in evaporator coil, added trap on suction line as well as service loop in copper, changed out drier, pressure tested system and pulled evacuation. Charged system to nameplate specifications and added an additional 13oz to bring to desired sub cooling. 1-Compressor Nitrogen Torch Recovery machine Recovery tank Vacuum 1- filter drier 1- 3/4 copper 1-3/8 copper 3/4 armo flex 8lbs of R410a Micco 8-5:15 Hunter 7-5:15

84-845-5091 mkz

Claim:: Authorization #::
Customer Contract ID #:: SHW Case #::

Job Charges	Qty	Rate	Total
Service Labor			
Journeyman labor	10.00	\$150.00	\$1,500.00
Compressor	1.00	\$1,250.00	\$1,250.00
Copper pipe and fittings	1.00	\$200.00	\$200.00
Consumables, torch, silfos, nitrogen, recovery tank and machine	1.00	\$500.00	\$500.00
Refrigerant	8.00	\$65.00	\$520.00
Filter Drier	1.00	\$28.00	\$28.00
Job Subtotal			\$3,998.00
Job Total			\$3,998.00

PRE-WORK SIGNATURE

POST-WORK SIGNATURE

Signed By:

Signed By:

Bid Opening

Rec Mowing / Grounds

4-8-26

1:18pm

Grass with Class 25,969.50

GreenThumb 12,550.00

PCRC Bid Sheet

Bid Due Date 4-3-26

Name of the Project: Seasonal Grounds Keeping Rec Center Property Season of 2026

Name of Company Bidding: Grass With Class Lawning LLC

Scope of Work: (Detailed description of what is to be done. Rec Director Completes) Responsible for mowing, weed eating, blowing off sidewalks and flower beds after each mowing. Will mow the front, the strip by driveway down to the employee parking lot on east side and the west side of the property to the fire hydrant every week and the back of the property and around the pond every other week unless directed otherwise. This will commence in the spring and end in the fall, beginning approximately in April and ending sometime in October depending on the season. Please provide a bid based on a 7-month time frame (April 1st – Oct. 31st). Also include bagging leaves one time in the late fall in the area adjacent to the employee entrance on the east side of the building.

Front Every week 17,752.50 / Back of Property Every two weeks 8,808.75

Description in detail of what the company will do to accomplish what is to be done. Describe methods, materials and any other items that will be needed to complete the job. Are there any discounts that are available?

Includes commercial mowing, weed-eating, and edging off all surfaces. Edging along all sidewalks and curbs, bleached if deterr.

Timeline: Start Date: Approx. April 1st Completion Date: Approx. October 31st *There is a 10% discount on 1 year contract if more to discuss for multiple year contract.*

Cost: What will it cost to complete the job. Provide itemized details of the costs associated with the project.

Front	=	17,160.75	yearly	/	weekly	2,367.00
Back	=	8,808.75	yearly	/	Bi-weekly	6,957.50

How long is the bid good for? 1-5-15

Warranty: Y / N If there is a warranty, written documentation is required.

Payment Schedule: What are the expectations regarding payment once the project is completed.

City Payment Process: We are required to follow a specific process when expending funds on projects. If the cost is \$1000 or less the Rec Director has discretion, \$1001-\$2500 the Mayor can approve. Anything over \$2500 must go before the City Council. If the project has to go to the City Council, it could take between 3-6 weeks depending on the timing of when the process starts. The Rec Board meets on the first Monday of the month, the Budget Committee meets on the second Thursday of the month and the City Council meets on the first and third Tuesday of each month.

Signature of Company Representative [Signature] Date 3/31/26



Grass With Class Mowing, LLC

— Professional Grounds Maintenance Pricing & Equipment Overview —

**Clean, simple pricing with commercial-grade equipment
for properties large and small.**

Mowing

\$125 per acre

Weed Eating

\$0.22 per linear foot

Edging

\$0.25 per linear foot

Mowers Available

60-inch
52-inch
32-inch
30-inch
18-inch

Trimming Equipment

Three Echo commercial
trimmers

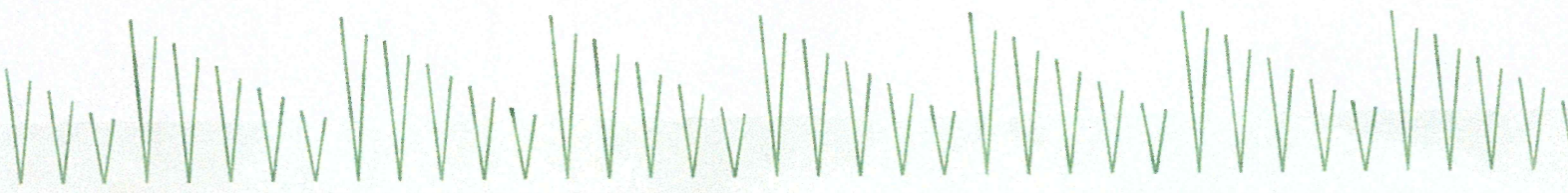
Edging Equipment

Echo commercial
edger

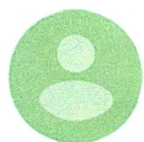
Designed for clean results without overcomplicating the job. Reliable equipment, straightforward pricing, and a professional finish on every property.

Call or text:

(918) 373-9499 • (539) 315-3759



TIME SENSITIVE: BOND RENEWAL



Adan Miranda Mar 6

to me ▾



INVOICE

Principal: Daniel Hatstat

Invoice #: 364011

Dated: 3/6/2026

Bond Number: 101527531

Renewal Term Length: 5/12/2026 - 5/12/2027

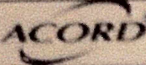
Bond Type: Business Service

Bond Number: 101527531

Renewal Term Length: 5/12/2026 - 5/12/2027

Bond Type: Business Service

Insurance Certificate (Portfolio)

		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 03/08/2026			
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.							
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).							
PRODUCER Simply Business 53 State Street 19th Floor Boston, MA 02109	CONTACT NAME Simply Business		PHONE (A.C. No. Ext) (844) 654-7272		FAX (A.C. No.)		
			E-MAIL contactus@simplybusiness.com				
			ADDRESS				
			INSURER(S) AFFORDING COVERAGE		N.A.C. # 26379		
INSURED Grass With Class Llc 224 N Ora St Pryor, Oklahoma 74361			INSURER B :				
			INSURER C :				
			INSURER D :				
			INSURER E :				
			INSURER F :				
COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF MM/DD/YYYY	POLICY EXP MM/DD/YYYY	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO. RECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER			TSGL5444075XB	03/08/2026	03/08/2027	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> DRIVEN AUTO ONLY <input type="checkbox"/> PARKED AUTO ONLY <input type="checkbox"/> SCHEDULED AUTO <input type="checkbox"/> NON-OWNED AUTO ONLY						COVERED SINGLE LIMIT (Per occurrence) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per occurrence)
	UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE COV. RETENTION						EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS LIABILITY ANY PARTNER/EXECUTIVE COV. RETENTION (Mandatory in NH) IF NH, SELECT YES DESCRIPTION OF OPERATIONS below		<input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER EL EACH ACCIDENT EL DISEASE - EACH EMPLOYEE EL DISEASE - POLICY LIMIT EACH CLAIM AGGREGATE
PROFESSIONAL LIABILITY							
DESCRIPTION OF OPERATIONS (LOCATIONS - VEHICLES (ACORD 101 Additional Remarks Schedule, may be attached if more space is required))							
CERTIFICATE HOLDER				CANCELLATION			
				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.			
				AUTHORIZED REPRESENTATIVE			



PO Box 86
 Adair, Ok 74330
 (918) 373-7122
 greenthumblandscapesllc@gmail.com

Project Proposal

Submitted on 4-3-2026

Project for:	Estimated by:	Project Name:
Pryor Creek Rec Center 1111 SE 9th Street Pryor, Ok 74361 Attn: Mike Moore	Ty Duncan	Rec Center Mowing Bid 2026 Season
		Estimated Start Date:
		Start date will be indicated by director of REC Center.

Description	Qty	Unit price	Total price
Full Site Mow, Weedeating, Edging, Cleanup	1	\$500.00	\$500.00
Front Site Mow, Weedeating, Edging, Cleanup	1	\$325.00	\$325.00
Full Site Mow, Weedeating, Edging, Cleanup	1	\$500.00	\$500.00
Front Site Mow, Weedeating, Edging, Cleanup	1	\$325.00	\$325.00
Full Site Mow, Weedeating, Edging, Cleanup (only for months with 5 weeks)	1	\$500.00	\$500.00

Notes:

Mowing Schedule will be weekly.	4 week months	\$1,650.00
	5 week months	\$2,150.00

Mowing Rotation will be Full Site (week1), Front Site (week 2), alternating weeks. We will adjust the rotation as directed by the REC Center director at any time.

Estimated total due to unknown exact start date. 5 Months @ 4 week total, 2 Months @ 5 week total.

Estimated Total 7mo Contract \$12,550.00

8250
 4300
 12550 ✓

PCRC Bid Sheet

Bid Due Date 4-3-26

Name of the Project: Seasonal Grounds Keeping Rec Center Property Season of 2026 _____

Name of Company Bidding: GreenThumb Landscapes & Lawncare, LLC

Scope of Work: (Detailed description of what is to be done. Rec Director Completes) Responsible for mowing, weed eating, blowing off sidewalks and flower beds after each mowing. Will mow the front, the strip by driveway down to the employee parking lot on east side and the west side of the property to the fire hydrant every week and the back of the property and around the pond every other week unless directed otherwise. This will commence in the spring and end in the fall, beginning approximately in April and ending sometime in October depending on the season. Please provide a bid based on a 7-month time frame(April 1st - Oct. 31st). Also include bagging leaves one time in the late fall in the area adjacent to the employee entrance on the east side of the building.

Description in detail of what the company will do to accomplish what is to be done. Describe methods, materials and any other items that will be needed to complete the job. Are there any discounts that are available?

Mowing schedule will follow our proposal sheet, alternating weekly for front and full site, and adjust per rec director. Equipment used can be seen on our attached equipment listing. Any materials need in regards to scope of work listed above are included in the total bid amount.

Timeline: Start Date: Approx. April 1st Completion Date: Approx. October 31st


Cost: What will it cost to complete the job. Provide itemized details of the costs associated with the project. See attached GT Proposal Sheet for Itemized Details.

How long is the bid good for? 6 mo

Warranty Y N If there is a warranty, written documentation is required. See attached warranty page.

Payment Schedule: What are the expectations regarding payment once the project is completed. Monthly Invoices will be sent.

City Payment Process: We are required to follow a specific process when expending funds on projects. If the cost is \$1000 or less the Rec Director has discretion, \$1001-\$2500 the Mayor can approve. Anything over \$2500 must go before the City Council. If the project has to go to the City Council, it could take between 3-6 weeks depending on the timing of when the process starts. The Rec Board meets on the first Monday of the month, the Budget Committee meets on the second Thursday of the month and the City Council meets on the first and third Tuesday of each month.

Signature of Company Representative  Date 4-3-2026

Updated: 4-27-23



Ty Duncan - GreenThumb Landscapes & Lawncare
PO Box 86, Adair, OK 74330
(918) 373-7122, greenthumblandscapesllc@gmail.com

WARRANTY DECLARATION

In keeping with our stated corporate goal of achieving a 100% Customer Satisfaction Rating, **GreenThumb Landscapes & Lawncare, LLC.**, hereby issues the following **Declaration of Customer Service Warranty Policy:**

“At any time while GreenThumb Landscapes & Lawncare, LLC. is in the process of executing its landscaping, lawn mowing, lawn care and grounds-keeping services for a valued residential, commercial, governmental, industrial or non-profit customer, we hereby commit, promise, pledge and otherwise guarantee to you, said GreenThumb customer, that all work undertaken on your behalf will be finished and completed to 100% of your satisfaction. If you’re not happy, we’re not happy. You tell us what’s wrong and we fix it. It’s that simple!”

Thank you for putting your trust in GreenThumb Landscapes & Lawncare!

A handwritten signature in black ink, appearing to read "Ty Duncan".

Ty Duncan, Owner
GreenThumb Landscapes & Lawncare, LLC
PO Box 86
Adair, OK 74330
918- 373-7122
greenthumblandscapesllc@gmail.com

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: IF THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED, THE POLICY(IES) MUST BE ENDORSED. IF SUBROGATION IS WAIVED, SUBJECT TO THE TERMS AND CONDITIONS OF THE POLICY, CERTAIN POLICIES MAY REQUIRE AN ENDORSEMENT. A STATEMENT ON THIS CERTIFICATE DOES NOT CONFER RIGHTS TO THE CERTIFICATE HOLDER IN LIEU OF SUCH ENDORSEMENT(S).

PRODUCER Northeast Agencies, Inc Attn: Ivantage PO Box 660610 Dallas, TX 75266	INSURER(S) AFFORDING COVERAGE
	INSURER A: Scottsdale Insurance Company
	INSURER B: N/A
INSURED Green Thumb Landscapes & Lawncare LLC PO Box 86 Adair, OK 74330	INSURER C: N/A
	INSURER D: Scottsdale Insurance Company
	INSURER E: N/A

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE	LIMITS	
					DESCRIPTION	AMOUNT
A	GENERAL LIABILITY	CPS4111384	3/31/2026	3/31/2027	GENERAL AGGREGATE	2,000,000
					PRODUCTS-COM/OP AGG.	1,000,000
					PERSONAL & ADV. INJURY	1,000,000
					EACH OCCURRENCE	1,000,000
					DAMAGE PREM RENTED TO YOU	100,000
					MED EXPENSE (Any one person)	5,000
B	PERSONAL LIABILITY				COMBINED SINGLE LIMIT	
					MEDICAL PAYMENTS TO OTHERS	
C	EXCESS LIABILITY				EACH OCCURRENCE	
					AGGREGATE	
D	INLAND MARINE	CPS4111384	3/31/2026	3/31/2027	SCHEDULED EQUIPMENT	41,800
					MISCELLANEOUS TOOLS	10,000
E	PROPERTY				BUILDING	
					CONTENTS	
					BUSINESS INCOME	

DESCRIPTION OF OPERATIONS / SPECIALTY ITEMS
Lawn Care Services, Landscape Gardening, Inland Marine - Scheduled Equipment, Miscellaneous Tool

CERTIFICATE HOLDER For Informational Purposes Only	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED SIGNATURE CRCTapcoSurplusLinesAgent </p>
--	---

**GreenThumb Landscapes & Lawncare
Equipment Inventory List
(January – 2026)**

Single Axle 12' Utility Trailer, drop ramp, equipment racks, toolbox (2009)
Double Axle 16' Utility Trailer, drop ramp, equipment racks (2010)
Double Axle 14' Cargo Craft Enclosed Trailer, drop ramp (2018)
Double Axle, 16' Mesh-Side Trailer, drop ramp (2020)
Grasshopper 225 Zero-Turn Mower - 61" Mowing Deck (2003)
Grasshopper 327 Zero-Turn Mower - 61" Mowing Deck (2002)
Bad Boy 27 HP Zero-Turn Mower - 54" Mowing Deck
2x Stihl FS 94R Trimmer
3x Stihl FS 131R Trimmer
Stihl FS 90R Trimmer
2x Stihl FC 96 Edger
Stihl FC 91 Edger
Stihl BR-600 Backpack Blower
Stihl BR-450 Backpack Blower
Stihl BR-800 Back-Pack Blower
3x Stihl MS 271 Chainsaw 20"
Stihl 170 Chainsaw 14"
Stihl HS45 Hedge Trimmer
Stihl SG20 Pump-up Backpack Sprayer
Honda GCB170 Self-Propelled Push Mower, with Grass Bagger
Toro 24" Self-Propelled Push Mower, with Grass Bagger
Craftsman 22" High Wheeler Weed Trimmer
Stihl TS 500i Concrete Saw (2021)
Predator 9500w (gas powered) Generator
Lincoln Mig/Tig/Stick Welder
Miscellaneous Hand Tools

ACQUIRED IN 2024:

John Deere 4044M (40HP) tractor (New in 2024), with front-end loader
60" rotary mower (brush hog)
60" box-blade
20' heavy-duty utility trailer

ACQUIRED IN 2025:

Hustler Fastrak Zero Turn Mower, 60" deck
Hustler Surfer Pro Stand-On Mower, 34" deck



March 31, 2026

City of Pryor
Attn: Zac Doyle – Mayor
12 N. Rowe; Suite B
Pryor, OK 74361

Re: PRY-26-01 Pryor Cemetery Retaining Wall Improvements
Invoice: PRY-26-01-01

Dear Mr. Doyle:

Enclosed, please find invoice PRY-26-01-01. Please place this invoice on the agenda for approval at your next meeting.

Once approved, please forward a check to Infrastructure Solutions Group, LLC's McAlester office at 100 East Carl Albert Parkway; McAlester, OK 74501.

Please note the change in the address.

If you have any questions concerning these documents, please contact me at (918) 420-5500.

Sincerely,
Infrastructure Solutions Group, LLC

Dale Burke, P.E.
President



INVOICE SUBMITTED TO:

March 31, 2026

City of Pryor Creek
 12 North Rowe, Suite B
 Pryor Creek, OK 74361

Invoice #: PRY-26-01-01

In Reference To: Pryor Cemetery Retaining Wall Improvements

Engineering Design Fee	\$7,700.00	(100% Complete)	\$7,700.00
Engineering Bidding Fee	\$1,100.00	(0% Complete)	\$0.00
Construction Management Fee	\$2,200.00	(0% Complete)	\$0.00
Resident Project Representative	\$5,000.00	(0% Complete)	\$0.00
Survey Fee	\$2,500.00	(100% Complete)	\$2,500.00

Total Engineering Services Billed to Date: **\$10,200.00**

Less Previously Invoiced: \$0.00

TOTAL DUE THIS INVOICE **\$10,200.00**

Please send payments to:

Infrastructure Solutions Group, LLC
100 East Carl Albert Parkway
McAlester, OK 74501



Statement

April 16, 2026

City of Pryor
PO Box 1167
Pryor, OK 74362

Charges for Service Calls for the Month of March 2026.

Repairs were made at the following intersections:

Hogan Street and Graham Avenue (SH-20) (Friday, March 6, 2026)

U.S. 69 and 1st Street (Friday, March 6, 2026)

U.S. 69 and S.H. 69A (Friday, March 6, 2026)(Monday, March 16, 2026)(Friday, March 20, 2026)

TLS Group, Inc. Invoice

\$7,618.72

**TOTAL AGREED UPON COST BETWEEN THE CITY
OF PRYOR AND MUNICIPAL UTILITY BOARD:**

\$3,809.36

Please remit payment to: Municipal Utility Board
P.O. Box 249
Pryor, OK 74362
918-825-2100

Office Hours: 8:00AM to 5:00PM



TLS GROUP, INC.

P.O. Box 14788
 OKLAHOMA CITY, OK 73113
 (405) 524-1341
 WWW.TLSOKC.COM

Invoice 2045

Bill to: PRYOR MUNICIPAL UTILITY BOARD 12 N ROWE ST, A PRYOR, OK 74361 Customer Email: CRISPJ@PRYORCREEK.ORG	Job #: 226864 Billing #: 003 Invoice Date: 03/31/2026 Due Date: 04/30/2026 Payment Terms: NET 30
--	--

Description	Qty/Hrs	Rate/Price	Line Total
Hogan St & Graham Ave (SH-20) - [Signalized Intersection]			
Work Order: 69796 Date: 03/06/2026 PO Number: N/A			
TECHNICIAN HOURLY RATE - CONTRACT (STRAIGHT TIME)	1.75	130.000	\$227.50
		Work Order Total:	\$227.50
US-69 & 1st St - [Signalized Intersection]			
Work Order: 69806 Date: 03/06/2026 PO Number: N/A			
TECHNICIAN HOURLY RATE - CONTRACT (OVERTIME)	1.50	195.000	\$292.50
TECHNICIAN HOURLY RATE - CONTRACT (STRAIGHT TIME)	1.50	130.000	\$195.00
		Work Order Total:	\$487.50
US-69 & SH-69A - [Signalized Intersection]			
Work Order: 69780 Date: 03/06/2026 PO Number: N/A			
TECHNICIAN HOURLY RATE - CONTRACT (STRAIGHT TIME)	2.75	130.000	\$357.50
EDI CONFLICT MONITOR REPAIR	1.00	389.360	\$389.36
REPAIR CHARGE	1.00	357.500	\$357.50
SHIPPING/HANDLING	1.00	31.860	\$31.86
		Work Order Total:	\$1,136.22
Work Order: 70053 Date: 03/16/2026 PO Number: N/A			
TECHNICIAN HOURLY RATE - CONTRACT (STRAIGHT TIME)	2.75	130.000	\$357.50
		Work Order Total:	\$357.50
Work Order: 70064 Date: 03/16/2026 PO Number: N/A			
TECHNICIAN HOURLY RATE - CONTRACT (OVERTIME)	1.00	195.000	\$195.00
TECHNICIAN HOURLY RATE - CONTRACT (STRAIGHT TIME)	1.25	130.000	\$162.50
COBALT CONTROLLER TS2 TYPE 2 N	1.00	3,900.000	\$3,900.00
		Work Order Total:	\$4,257.50
Work Order: 70225 Date: 03/20/2026 PO Number: N/A			
TECHNICIAN HOURLY RATE - CONTRACT (OVERTIME)	5.50	195.000	\$1,072.50
		Work Order Total:	\$1,072.50
Fees			
Technician's Mileage	5.00	16.000	\$80.00

To pay the invoice over the phone, please call (405) 524-1341 x 103.
Please reference this invoice number on the check or remittance slip.

Mileage Fee:	\$80.00
Subtotal:	\$7,538.72
Tax Total (No Tax):	\$0.00
Freight:	\$0.00
Invoice Total:	\$7,618.72

WORK ORDER



PRYOR, CITY OF [226864]

Work Order	Location	Work Date
69780	[113] - US-69 & SH-69A	03/06/26

Reported:	Friday, March 6, 2026 at 7:00 AM	Technician:	Rosendo Javier Arrazola				
Work Start:	7:00 AM	Arrived:	8:15 AM	Departed:	8:45 AM	Work End:	9:45 AM

Notes

Reported Problem
I was sent to install a monitor that came back from repair.
Arrival Condition
all normal
Action Taken
Installed the conflict monitor that had been repaired.
Departing Condition
all good

Materials

Item Code	Item Description	Qty
-	SIGNALTECK CONFLICT MONITOR EDI NSM-12E SN#:-130304223 CONFLICT MONITOR CITY OF PRYOR EDI NSM-12E SN#:-120803297	1.00 EA

Equipment

Equipment ID	Equipment Description	Hours
216005	Van - Service - GAS --- Included in Labor Charge	2.75

Labor

Name	Start Time	Stop Time	Straight Time	Overtime	Total Hours
[19481] - Rosendo Javier Arrazola	7:00 AM	9:45 AM	2.75		2.75

WORK ORDER



PRYOR, CITY OF
[226864]

Work Order	Location	Work Date
69796	[107] - Hogan St & Graham Ave (SH-20)	03/06/26

Reported:	Friday, March 6, 2026 at 12:00 PM by Brent	Technician:	Brett Laxton				
Work Start:	12:15 PM	Arrived:	1:30 PM	Departed:	2:00 PM	Work End:	2:00 PM

Notes

<p>Reported Problem</p> <p>Need to find out what loops need fixed.</p>
<p>Arrival Condition</p> <p>Upon arrival the traffic signals appeared to be functioning properly.</p>
<p>Action Taken</p> <p>I opened the cabinet and found only one loop card installed and eventually found out that it was the card for the north and south bound phases. Both channels were functioning properly but I did find that the southbound loop kept getting a random pulsing call every once in awhile and I noticed that the bare ground wires were not terminated to a ground bar, so once I did that then it stopped putting in false calls. I put the other card that they had in the cabinet in the slots and found that the 2nd slot from the right was for phase 2 eastbound and the 3rd slot was for phase 6 westbound. Phase 6 was functioning properly when I installed it in the rack but when I put the card in the 2nd slot phase 2 eastbound, it started faulting. I tried to trace down the wire to the eastbound loops and eventually found a pullbox way under the dirt and grass behind the ped pole. I didn't have a shovel to dig it up and uncover it and I never found another pullbox back further to the west for advance loops. I think the road has been redone and they never put loops back in.</p>
<p>Departing Condition</p> <p>All traffic signals are functioning properly.</p>

Equipment

Equipment ID	Equipment Description	Hours
204038	Bucket Van - GAS --- Included in Labor Charge	1.75

Labor

Name	Start Time	Stop Time	Straight Time	Overtime	Total Hours
[21025] - Brett Laxton	12:15 PM	2:00 PM	1.75		1.75

WORK ORDER



PRYOR, CITY OF [226864]

Work Order	Location	Work Date
69806	[109] - US-69 & 1st St	03/06/26

Reported:	Friday, March 6, 2026 at 12:00 PM by Brent	Technician:	Brett Laxton				
Work Start:	2:00 PM	Arrived:	2:15 PM	Departed:	4:00 PM	Work End:	5:00 PM

Notes

<p>Reported Problem</p> <p>Need to find out which loops are bad and need replaced.</p>
<p>Arrival Condition</p> <p>The traffic signals were functioning, but I could tell eastbound was more than likely recalling due to a faulty loop.</p>
<p>Action Taken</p> <p>I opened the cabinet and on the controller I noticed that Phase 6 was maxing out every time. I also noticed that phase 2 and phase 8 peds were recalling. I went to those pushbuttons and found that they were stuck and phase 2 westbound pushbutton didn't have a spring in it to pop it back out but I got it to fall back out if someone was to push the button. I went to the eastbound loops and found that the loop wire in the road was broke, so it needs replaced. All other loops are functioning properly.</p>
<p>Departing Condition</p> <p>All traffic signals are and peds/pushbuttons are functioning properly except phase 6 is in minimum recall due to faulty loop.</p>

Equipment

Equipment ID	Equipment Description	Hours
204038	Bucket Van - GAS --- Included in Labor Charge	3.00

Labor

Name	Start Time	Stop Time	Straight Time	Overtime	Total Hours
[21025] - Brett Laxton	2:00 PM	5:00 PM	1.50	1.50	3.00

WORK ORDER



PRYOR, CITY OF
[226864]

Work Order	Location	Work Date
70053	[113] - US-69 & SH-69A	03/16/26

Reported:	Monday, March 16, 2026 at 7:00 AM by Travis	Technician:	Bobby Austin				
Work Start:	7:00 AM	Arrived:	8:30 AM	Departed:	9:45 AM	Work End:	9:45 AM

Notes

Reported Problem Signal Flashing.
Arrival Condition As reported
Action Taken Replaced bad Controller with TLS Loaner Controller & Programmed.
Departing Condition Signal Working.

Materials

Item Code	Item Description	Qty
-	TLS Loaner Econolite Cobalt Controller Serial #: G66924 Removed Econolite ASC/2S-2100 Controller Serial#: 29294 Non Repairable	1.00 EA

Equipment

Equipment ID	Equipment Description	Hours
204032	Bucket Van - GAS --- Included in Labor Charge	2.75

Labor

Name	Start Time	Stop Time	Straight Time	Overtime	Total Hours
[19482] - Bobby Austin	7:00 AM	9:45 AM	2.75		2.75

WORK ORDER



PRYOR, CITY OF
[226864]

Work Order	Location	Work Date
70064	[113] - US-69 & SH-69A	03/16/26

Reported:	Monday, March 16, 2026 at 2:15 PM by Travis	Technician:	Bobby Austin				
Work Start:	2:15 PM	Arrived:	3:15 PM	Departed:	4:00 PM	Work End:	4:30 PM

Notes

Reported Problem
Install new controller.
Arrival Condition
Signal working.
Action Taken
Removed TLS Loaner Controller & installed & programmed new controller.
Departing Condition
Signal working.

Materials

Item Code	Item Description	Qty
STEK0012	COBALT CONTROLLER TS2 TYPE 2 NON TOUCH Notes: Remove TLS Loaner Econolite Cobalt Controller Serial#: G66924 --- New Econolite Cobalt Controller Serial#: H39700	1.00 EA

Equipment

Equipment ID	Equipment Description	Hours
204032	Bucket Van - GAS --- Included in Labor Charge	2.25

Labor

Name	Start Time	Stop Time	Straight Time	Overtime	Total Hours
[19482] - Bobby Austin	2:15 PM	4:30 PM	1.25	1.00	2.25

WORK ORDER



PRYOR, CITY OF
[226864]

Work Order	Location	Work Date
70225	[113] - US-69 & SH-69A	03/20/26

Reported:	Friday, March 20, 2026 at 9:00 AM by Brent	Technician:	Brett Laxton				
Work Start:	9:30 PM	Arrived:	11:00 PM	Departed:	1:30 AM	Work End:	3:00 AM

Notes

<p>Reported Problem</p> <p>Complaints about the red lights not working.</p>
<p>Arrival Condition</p> <p>Upon arrival the traffic signals appeared to be functioning properly.</p>
<p>Action Taken</p> <p>I opened the cabinet and noticed on the controller that northbound phase 6 keeps holding calls and then timing down and then holding calls and then timing down and making it max out before westbound phase 4 can cycle green. I tried connecting to the detection system, but I think John had told us before that the software for this detection is outdated and we aren't able to connect to this old detection system anymore and it wasn't allowing me to connect to it. I started to consider removing the detector assignment in the controller because it is already in recall but then it would not get the extension time to help vehicles get through the intersection. So, I connected my monitor up to it and I could see the image, and it looked like the northbound camera image was kind of foggy/dirty. So, I parked my van under the camera safely and went up and cleaned it off. I parked my van back over by the cabinet and I got in the cabinet and saw that it was no longer holding calls on the detection zones and the image looked a little clearer.</p>
<p>Departing Condition</p> <p>All traffic signals and equipment are functioning properly.</p>

Equipment

Equipment ID	Equipment Description	Hours
204038	Bucket Van - GAS --- Included in Labor Charge	5.50

Labor

Name	Start Time	Stop Time	Straight Time	Overtime	Total Hours
[21025] - Brett Laxton	9:30 PM	3:00 AM		5.50	5.50

Big Electric Co. Inc.

PO Box 1272
 Pryor, OK 74362
 (918) 825-2880

Invoice

Date	Invoice #
4/17/2026	7000-0918

Bill To
City of Pryor

P.O. Number	Terms	PROJECT
		Tennis courts concrete

Description	Quantity	U/M	Rate	Amount
1/2/26				
Disconnected all wires to tennis court lights and stubbed up conduit and wire outside building to demo.				
Journeyman	4		45.00	180.00
Apprentice 1	4		30.00	120.00
2/5/26				
Poured 11yds concrete for footings.				
Finisher	4.5		35.00	157.50
Finisher	4.5		31.00	139.50
Finisher	1		100.00	100.00
3/23/26				
Pepped pipes for concrete				
Journeyman	5		45.00	225.00
Apprentice 1	5.5		30.00	165.00
Apprentice 1	5		30.00	150.00
Apprentice 1	5		27.00	135.00
Finisher	4		35.00	140.00
Finisher	1		100.00	100.00
3/24/26				
Set forms for concrete pour.				
Finisher	1		200.00	200.00
Finisher	1		200.00	200.00
3/25/26				
Poured slab				
Finisher	5		30.00	150.00
Finisher	1		225.00	225.00
Finisher	1		225.00	225.00
Finisher	1		300.00	300.00
Finisher	1		300.00	300.00
Finisher	1		300.00	300.00

Thank you for your business.	Total
------------------------------	--------------

Phone #	Fax #	E-mail
918-825-2880		marty@bigelectricinc.com

Balance Due

Big Electric Co. Inc.

PO Box 1272
 Pryor, OK 74362
 (918) 825-2880

Invoice

Date	Invoice #
4/17/2026	7000-0918

Bill To
City of Pryor

P.O. Number	Terms	PROJECT
		Tennis courts concrete

Description	Quantity	U/M	Rate	Amount
Concrete			3,737.95	3,737.95
Parts			1,023.69	1,023.69
Equipment			250.00	250.00
Markup			2,000.00	2,000.00

Thank you for your business.	Total	\$10,523.64
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Phone #	Fax #	E-mail
918-825-2880		marty@bigelectricinc.com

Balance Due	\$10,523.64
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*Adam C. Anderson, Chairman
Fred Sordahl, Vice Chairman
Arianna Derr, Trustee
Don Berger, Trustee
Darrell Moore, Trustee
Sherry Alexander, Trustee
Misty Matheson, Trustee*

04/10/2026

Economic Development Recommendation

Pryor Creek Economic Development Trust Authority (EDTA)

Discussion and Possible Action

Discussion and possible action on a recommendation to City Council to allocate a portion of the proceeds from the recent sale of the former Pryor Police Department to the Pryor Creek Economic Development Trust Authority (EDTA) for property acquisition or other incentives to attract businesses into Pryor Creek. The City received \$419,320 from the sale of the building. The EDTA is requesting that \$300,000 of these proceeds be transferred to the Trust Authority for this purpose.

Recommendation

It is recommended that City Council authorize the transfer of \$300,000 from the proceeds of the sale of the former Pryor Police Department to the Pryor Creek Economic Development Trust Authority (EDTA) to be used for strategic property acquisition or business-attraction incentives that generate long-term economic benefit for the Pryor Creek community.

Economic Development Rationale and Community Impact

This proposed transfer represents a strategic reinvestment of a one-time asset into long-term economic growth for Pryor Creek. When deployed through the EDTA, these funds have the potential to produce sustained economic returns that extend well beyond their initial value.

The EDTA has demonstrated its effectiveness in converting underutilized, city-held properties into productive economic assets. In prior initiatives, lots that had been held by the City for many years without development were placed under EDTA stewardship and transferred to private builders. Those sites have since been developed into multiple new single-family homes and duplexes.

These projects contributed directly to increased property values, expansion of the local tax base, construction-related employment, and neighborhood revitalization—delivering measurable benefits to the broader community. This proven track record underscores the EDTA's ability to responsibly manage public resources while leveraging private investment.

Looking forward, allocating \$300,000 to the EDTA increases Pryor Creek's readiness to attract new businesses and investment. Economic development opportunities often depend on timing, site control, and the ability to respond quickly. Maintaining available capital within the EDTA allows them to act competitively when prospects arise.

**12 North Rowe Street
Post Office Box 1167
Pryor Oklahoma 74362**

Potential community impacts of this investment include job creation, increased payroll, and higher sales, enhanced utilization of underused properties, and greater economic vitality throughout Pryor Creek. By reinvesting proceeds from the sale of the former police department in this manner, the City positions itself for lasting community-wide economic benefit.

Conclusion

Transferring \$300,000 from the sale of the former Pryor Police Department to the Pryor Creek Economic Development Trust Authority represents a deliberate investment in the community's economic future. Based on the EDTA's demonstrated success in activating idle properties and stimulating development, this action supports sustainable growth, strengthens the local economy, and benefits the citizens of Pryor Creek for years to come.



PUBLIC INFRASTRUCTURE CATALOG POLICY

Purpose:

In the future, FEMA will be requiring City and County applicants to maintain a catalog of public infrastructure. This will allow their field staff the ability to see the state of our roads, bridges and public buildings prior to a disaster. Without this baseline, FEMA could argue the reason for the damage was deferred maintenance and disqualify applicants from the total amount of Public Assistance that should be received.

Deadline for Department Heads and City Councilors:

The city will compile photos and videos of the infrastructure once a year. Your department or ward will need to provide Infrastructure Reports to the City Clerk each year by July 1st. The city will provide cameras to record photos and videos to control public information requests.

Buildings:

Each Department Head will take an electronic inventory of your facility. Photos of the outside of the building, photos of the inside of the building and especially, photos or video of the roof. If help is required for roof documentation, contact Emergency Management so they can fly their drone and capture photos or videos of the roof.

Streets:

Each street must be video recorded. Ensure while recording to zoom close enough to show the state of the road. The goal is to prove the road is in good shape.

Culverts, bridges and drainage structures:

Each structure must be photographed. Capture one (1) photo of the top or one (1) of the road that goes over the drainage structure as well as one (1) photo inside of that structure.

Catalog as:

Name of Building – YEAR MONTH DAY *(ex. City Hall – 2026 04 21)*

Name of Street – YEAR MONTH DAY *(ex. NE 5th Street – 2026 04 21)*

Name of Culvert, Bridge, Drainage Structure – YEAR MONTH DAY

(ex. S Adair & Park St. Drainage – 2026 04 21)

MOONEY, GREEN, SAINDON, MURPHY & WELCH, P.C.

INTERNET: www.mooneygreen.com

1620 EYE STREET, N.W.
SUITE 700
WASHINGTON, DC 20006

TELEPHONE (202) 783-0010

FACSIMILE (202) 783-6088



April 16, 2026

SENT VIA E-MAIL

Chase McBride,
McBride & McBride - Lawyers of Oklahoma
106 N Rowe St.
Pryor, OK 74361
Ph: 918-825-3038
Email: cmcbride@lawyersofoklahoma.com
Counsel for City of Prior Creek

**Re: Unpaid Overtime Due to the Members of the Fraternal Order of Police,
Lodge No.116– Settlement Demand Letter**

Attorney McBride:

As you are aware, this Firm represents members of Fraternal Order of Police, Lodge No. 116 (“Lodge”) in the above referenced matter. This letter is an attempt to reach an amicable resolution of the Lodge members’ Fair Labor Standards Act (FLSA) claims for unpaid overtime without the need for further litigation.

Generally, the FLSA requires a government employer to pay its employees overtime compensation if they work more than 40 hours in a 7-day workweek. 29 U.S.C. § 207(a)(1). The FLSA provides a partial exception to the overtime pay requirements for employees of public agencies that are engaged in law enforcement activities. 29 U.S.C. § 207(k); *see also* 29 C.F.R. § 553.230 (providing that employees engaged in law enforcement activities must be paid overtime after working 171 hours in a 28-day work period.). Under both Section 7(a) and 7(k), the “regular rate” includes “all remuneration for employment paid to, or on behalf of, the employee,” provided that such remuneration is not prohibited by one of eight statutory exclusions listed under Section 7(e)(1)-(8) of the Act. 29 U.S.C. § 207(e); 29 C.F.R. § 778.200. As summarized by one commenter, “[t]here is a statutory presumption that remuneration in any form must be included in the regular rate calculation,” E. Kearns, *The Fair Labor Standards Act*, 10-15 (3d ed. 2018).

Here, the City failed to pay Lodge members their correct overtime wage because the City did not include Lodge members’ incentive pay in their “regular rate” for the purposes of calculating overtime. Specifically, the City failed to include: 1) Special Assignment Pay; 2) Special Qualification Pay; 3) Education Incentive Pay; 4) Annual Longevity Pay; 5) Step-Up Pay; 6) CLEET Certification Pay; 7) Hazard Pay; and 8) Physical Fitness Incentive Pay. *See* CBA, Art. 27, 29, 30, 33(2), 33(3), 33(6), 42. These incentive payments must be included in the “regular rate” used to calculate Lodge members’ overtime rates because none of these incentive payments fall into any statutory exception. These premium payments may not be excluded from the “regular

rate” as discretionary bonuses, prizes, or awards. *See* 29 U.S.C. § 207(e)(1), (3). They are not payments for periods when “no work is performed[.]” *See* 29 U.S.C. § 207(e)(2). The premium payments are not excludable under as irrevocable contributions to bona fide employee benefit plans, or excludable as stock-related income or benefits. 29 U.S.C. §207(e)(4), (8). Nor are the premium payments excludable from the “regular rate” as “overtime premiums” – work performed outside of or in excess of eight hours a day or 40 hours a week or work done on special days, such as holidays or weekends. *See* 29 U.S.C. §207(e)(5)-(7); 29 C.F.R. § 778.201(a). As such, the City underpaid Lodge Members for each and every overtime hour worked.

In light of the above, the Lodge members demand the following in exchange for a settlement of their claims under the FLSA:

1. Three years backpay for unpaid overtime—calculated consistent with the methodology established in the Settlement Spreadsheet (Attached hereto as Exhibit A)—plus an equal amount in liquidated damages, for a total amount of **\$42,306.79**
 - a. **\$16,014.29** representing Lodge members’ backpay and liquidated damages for the three year period; and
 - b. **\$26,292.50** representing Lodge members’ reasonable costs and attorneys’ fees.¹
2. Payment for damages that have accrued since April 10, 2025 (the date Lodge members’ contacted the City regarding their FLSA damages); and
3. Adjustments to Plaintiffs’ pensions proportional with the amount recovered as backpay damages.

Plaintiffs hope that the City will continue to work to resolve this issue and ensure the City’s Police Officers are properly paid for all the hours they worked. We look forward to hearing from you.

Sincerely,

Mark Linscott

Mark Linscott
Counsel for Plaintiffs

¹ This amount reflects attorneys’ fees as of the date of this letter.