

**MINUTES
BUDGET & PERSONNEL COMMITTEE MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, APRIL 14, 2026 AT 5:30 PM**

The Budget & Personnel Committee of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org.

1. CALL MEETING TO ORDER.

Choya Shropshire called the meeting to order at 5:30 p.m. Members present: Lori Bradshaw, Charles Tramel and Choya Shropshire. Members absent: none.

Others present: Mayor Zac Doyle and Kimmie Shropshire.

1a. PETITIONS FROM THE AUDIENCE.

There were no petitions from the audience.

1b. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE MINUTES OF THE MARCH 10, 2026 MEETING.

Motion was made by Bradshaw, second by Tramel to approve the minutes of the March 10, 2026 meeting.

Voting yes: Bradshaw, Tramel and Shropshire. Voting no: none.

2. MAYOR'S REPORT.

2a. TAX REPORTS.

Mayor Doyle stated the city's tax revenue continues to surpass last year's average, with moderate increases over last month.

2b. REVIEW OF FINANCIAL STATUS.

Mayor Doyle reported that financial reports are now available through March. He stated that the City Clerk has been working to correct inconsistencies in the accounting software to present accurate reports.

2c. GENERAL FUND BUDGET REVIEW.

Mayor Doyle reported that the city is on track to finish the fiscal year with a budget surplus.

3. ACTION ITEMS:

3a. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO ALLOW CITY TREASURER TO INVEST \$150,000.00 FROM FIRE DEPARTMENT CAPITAL OUTLAY ACCOUNT #44-445-5422 INTO A CD FOR FUTURE PURCHASE OF FIRE EQUIPMENT.

Motion was made by Tramel, seconded by Bradshaw to recommend Council action to allow City Treasurer to invest \$150,000.00 from Fire Department Capital Outlay Account #44-445-5422 into a CD for future purchase of fire equipment. Voting yes: Tramel, Shropshire and Bradshaw. Voting no: none.

3b. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING A TRANSFER IN AN AMOUNT NOT TO EXCEED \$65,000.00 FROM UNALLOCATED FUNDS ACCOUNT #02-201-5041 TO THE FOLLOWING ACCOUNTS TO COVER UNFORESEEN DEFICIENCIES IN THE 2025-2026 FISCAL YEAR BUDGET.

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT TO BE TRANSFERRED
COBRA ADMIN FEES	02-201-5023	\$800.00
GENERAL DUES AND SUBSCRIPTIONS	02-201-5032	\$15,000.00
GENERAL INSURANCE - FLEET	02-201-5043	\$11,500.00
FLEXIBLE SPENDING ADMIN FEES	02-201-5055	\$2,000.00
GENERAL OUTSIDE SERVICES - AUDITOR	02-201-5072	\$22,000.00
GENERAL OUTSIDE SERVICES - OTHER	02-201-5075	\$8,000.00
LEGAL PUBLICATION	02-201-5312	\$2,000.00
OUBCC FEES	02-203-5027	\$1,500.00
COURT EMPLOYMENT TAX	02-231-5024	\$300.00
COURT WORKERS COMP INSURANCE	02-231-5025	\$100.00

Motion was made by Bradshaw, second by Tramel to recommend Council action regarding a transfer in an amount not to exceed \$65,000.00 from Unallocated Funds Account #02-201-5041 to the above accounts to cover unforeseen deficiencies in the 2025-2026 fiscal year budget.

Motion was amended by Bradshaw, second by Tramel to recommend Council action regarding a transfer in an amount not to exceed \$75,000.00 from Unallocated Funds Account #02-201-5041 to the above accounts to cover unforeseen deficiencies in the 2025-2026 fiscal year budget.

Motion was amended by Bradshaw, second by Tramel to table the item until the next meeting. Voting yes: Shropshire, Bradshaw and Tramel. Voting no: none.

4. UNFORESEEABLE BUSINESS.

There was no unforeseeable business.

5. ADJOURN.

Motion was made by Tramel, second by Bradshaw to adjourn. Voting yes: Bradshaw, Tramel and Shropshire. Voting no: none.