

**MINUTES
LIBRARY BOARD
REGULAR MEETING
CITY OF PRYOR CREEK, OK
THURSDAY, APRIL 23, 2026 AT 5:30 P.M.**

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE LIBRARY BOARD OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 5:30 P.M. ON THE ABOVE DATE IN THE LIBRARY MEETING ROOM AT 505 EAST GRAHAM AVENUE, PRYOR CREEK, OKLAHOMA. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL 918-825-0777.

Board Members: Jeanette Anderson, Sara Melugin, Ivrie Shearin, Paul Stevens, Marty Wenger

1. CALL MEETING TO ORDER.

Wenger called meeting to order at 5:30 p.m. Members Present: Melugin, Shearin, Stevens and Wenger. Others Present: Library Director Cari R  rat and Elise Kasler.

2. REVIEW AND POSSIBLY APPROVE THE MINUTES FOR MARCH 26, 2026.

Motion was made by Melugin and seconded by Stevens to approve the corrected minutes of the March 26, 2026 meeting. All voted yes.

3. PETITIONS FROM THE AUDIENCE. (LIBRARY BOARD RESERVES THE RIGHT TO LIMIT PRESENTATIONS TO 5 MINUTES)

4. LIBRARY DIRECTOR'S REPORT:

a. LIBRARY STATISTICS

• Reviewed March Library Statistics:

1. 81 people registered for new library cards.
2. The Library added 416 items (books and media) and 26 donations.
3. 3,032 items (books, magazines, and media) were checked out.
4. 2,931 books, audiobooks, magazines, and videos were checked out via Overdrive/Libby, our digital library.
5. Our internet services (both wifi and physical computers) were used 7,152 times.
6. Our online resources (not including Overdrive/Libby) were accessed 313 times.
7. In March the meeting rooms were used 18 times, study rooms were used 214 times, and the makerspace was used 21 times.
8. Library staff answered 8,599 informational or reference questions from patrons via phone, email, social media, and in person.
9. Programming held in March: 11 adult, 43 teen and 11 children's programs.

b. BUDGET

- Total operations budget spent 71.58% and entire budget spent at 72.12%.

c. BUILDING

Discussed:

- Director Rérat reports that Gary inspected some air ducts where a nest of baby birds was discovered. Staff will wait for the birds to fledge before clearing the nest out.
- The concrete outside of the Youth Services entrance will need to be pressure washed to remove the chocolate milk stains (younger patrons were throwing milk boxes).

d. TECHNOLOGY

Discussed:

- Director Rérat reports that the new microfilm reader she plans to purchase will be on the next City Council agenda.
- The city is switching from TimeClock Plus to Paylocity.
- CivicPlus is active.
- FIT repaired the security camera system.

e. PROFESSIONAL DEVELOPMENT

- Haley traveled to Phoenix for a library conference. She plans to give report to City Council the first meeting in May.

f. PROGRAMMING

- Staff are preparing for Summer Reading.
- Cari is working on a temporary book club "Blind Date with a Book".

g. OUTREACH

Discussed:

- Director Rérat is making plans with Sara M. to speak at the elementary school.

h. STAFFING

- Stable with no changes.
- Custodian, Cindy, is away for medical reasons. A temp may be hired to clean during daytime hours.

i. STRATEGIC PLAN

- Nothing to report.

5. FRIENDS OF THE LIBRARY REPORT.

- Nothing to report.

6. NEW BUSINESS.

- None.

7. ADJOURN.

- Motion to adjourn was made by Melugin and seconded by Shearin to adjourn at 5:54 p.m. All voted yes.