

NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, JUNE 2, 2026 AT 6:00 PM

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

CITY COUNCIL

1. Call to Order, Prayer, Pledge of Allegiance, Roll.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Department Head Reports if needed:
 - a. Building Inspector
 - b. Emergency Management
 - c. Fire
 - d. Golf
 - e. Library
 - f. Parks / Cemetery
 - g. Police / Animal Shelter
 - h. Recreation Center
 - i. Street
 - j. City Clerk
4. Consent Agenda. (Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)
 - a. Approve minutes of the May 19, 2026 Council Meeting.
 - b. Approve minutes of the May 26, 2026 special meeting.
 - c. Approve claims for purchase orders through June 2, 2026.
 - d. Approve payroll purchase orders through June 5, 2026.
 - e. Approve Appropriations for March 2026.
 - f. Approve an expenditure in the amount of \$12,918.75 to UpCurve Cloud for the GSuite Basic Annual License subscription from May 12, 2026 - May 11, 2027, to be paid from General Software Account #02-201-5260.
 - g. Approve Invoice #043026 PRYR from Town Square Building Codes in the amount of \$3,070.45 for April 2026 inspections and mileage from Inspector - Outside Services Account #02-203-5080.
 - h. Approve the Mayes County Emergency Operations Plan, updated May 2026. Plan is available for viewing at City Hall.
 - i. Approve closing Brown Place between Hogan and Coo-Y-Yah and one block of Coo-Y-Yah from Graham Ave to Brown Place on June 4, 2026 from 3:30 PM to 7:30 PM for the Pryor Public Library's Summer Reading Kickoff.
 - j. Approve an expenditure in the amount of \$4,710.96 to Equature for invoice #INV0030667 to be paid from Police Capital Outlay Account #44-445-5424. This will be the annual maintenance and support for the Equature recording system.
 - k. Approve an expenditure in the amount of \$4,350.00 to Intertribal Software for invoice #10259 to be paid from Police Capital Outlay Account #44-445-5424. This will be the annual Laserfiche subscription for the LF Cloud and support.
 - l. Approve an expenditure in the amount of \$44,931.67 to Push Pedal Pull for cardio equipment to be paid from Recreation Center Capital Outlay - Equipment Account #84-845-5410.
 - m. Approve an expenditure in the amount of \$43,500.00 to Infrastructure Solutions Group, LLC for Invoice PRY-26-03-01 for 2026 Street and Alley Improvements to be paid from Street Drainage Projects - Miscellaneous Account #14-145-5092.

- n. Approve an expenditure in the amount of \$19,300.00 to Infrastructure Solutions Group, LLC for Invoice PRY-26-06-01 for Park Street Improvements to be paid from Street Outside Services - Engineering Account #14-145-5075.
 - o. Approve an expenditure in the amount of \$1,500.00 to Infrastructure Solutions Group, LLC for Invoice PRY-25-01-01 for Golf Cart Bidding to be paid from Golf Capital Outlay Cart Leasing Account #41-415-5413.
 - p. Approve an expenditure in the amount of \$4,075.00 to Municipal Utility Board for the city portion of traffic light repairs at S.H. 20 and Hogan Street and U.S. 69 and 1st Street from MUB Light Maintenance Account #14-145-5425.
 - q. Approve an expenditure in the amount of \$6,200.00 to Ben Miller Construction LLC for installation of the restroom building at the tennis courts from City Hall Capital Outlay Account #44-445-5427.
5. Mayor's Report: (Items possibly requiring discussion and action.)
- a. Presentation from Jennifer Brittain with Brown & Brown regarding an insurance update with possible discussion to follow.
 - b. Discussion and possible action regarding renewals for the City of Pryor Creek group health, dental, life, short-term disability and long-term disability coverage plans for fiscal year 2026-2027 as presented by Brown & Brown.
 - c. Discussion and possible action regarding an update to the City of Pryor Creek Policy and Procedure Manual Page 49 Section 22-3: Group Health, Dental and Life Insurance Plans to reflect "The maximum contribution of the City for the payment of premiums for health, dental, and life insurance coverage along with Broker Fees and Flexible Spending Account fees shall be One Thousand Six Hundred Dollars and No/100 (\$1,600) per month."
 - d. Discussion and possible action regarding nomination and appointment of Budget & Personnel Committee members.
 - e. Discussion and possible action regarding nomination and appointment of Ordinance & Insurance Committee members.
 - f. Discussion and possible action regarding nomination and appointment of Street & Maintenance Committee members.
 - g. Discussion and possible action regarding nomination and appointment of Council President.
6. City Attorney's Report: (Items possibly needing action on requests or recommendations.)
7. Committee Reports: (Items, such as next meeting date, needing to be reported. No open discussions allowed. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)
- a. Budget and Personnel.
 - b. Streets and Maintenance.
 - c. Ordinance and Insurance.
8. Unforeseeable Business. (Any matter not reasonably foreseen prior to posting of agenda.)
9. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

- 1. Call to Order.
- 2. Approve minutes of the May 19, 2026 meeting.
- 3. Approve claims for purchase orders for the Pryor Public Works Authority.
- 4. Unforeseeable Business. (Any matter not reasonably foreseen prior to posting of agenda.)
- 5. Adjourn.

FILED MAY 29, 2026, AT 5:00 P.M. BY MAYOR ZAC DOYLE. _____

POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA

MAY 29, 2026, AT 5:00 P.M. BY CITY CLERK HANNAH MORRIS. _____

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, MAY 19, 2026 AT 6:00 PM**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to the Council members.

CITY COUNCIL

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL.

Mayor Zac Doyle called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Autumn Graybill. Roll Call was conducted by City Clerk Hannah Morris. Council members present included Terry Lamar, Choya Shropshire, Lori Bradshaw, Kenneth Brashears, Autumn Graybill, Charles Tramel, Steve Brown and Bruce Smith. Members absent: none. Department Heads and other City Officials present: Chase McBride, Kevin Tramel, Frank Powell, Dennis Bowman, Cari Rerat and Lori Ballew.

Others present: Justin Allen, David Shaulis, Chad Morris, Kemmie Shropshire, Gilbert Graybill, Susan Wagoner, Donna Bowman, Angela Smith, Marshel Morrison and Devon Shatswell.

2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)

There were no petitions from the audience.

3. CONSENT AGENDA. (CONSENT ITEMS ARE TO BE VOTED ON FOR APPROVAL OR DENIAL BY ONE SINGLE MOTION WITHOUT DISCUSSION. ANY COUNCIL MEMBER WISHING TO DISCUSS AN ITEM MAY REQUEST IT BE REMOVED AND PLACED ON THE REGULAR AGENDA. ONLY THOSE ITEMS REMOVED WILL BE READ ALOUD.)

3a. APPROVE MINUTES OF THE MAY 5, 2026 COUNCIL MEETING.

3b. APPROVE CLAIMS FOR PURCHASE ORDERS THROUGH MAY 19, 2026.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	911575B - 2520252773	\$172,695.35
STREET & DRAINAGE	2520252648 - 911606B	\$243,984.15
CEMETERY CARE	2520252679 - 2520252682	\$1,052.97
GOLF COURSE	2520252686 - 2520252754	\$9,061.72
CAPITAL OUTLAY	2520252683 - 2520252777	\$27,164.25
REAL PROPERTY ACQUISITION RESERVE	2520252746	\$224.81
POLICE TRAINING FEES	2520252722 - 2520252726	\$664.86
HOTEL / MOTEL TAX REVENUE	2520252782	\$1,000.00
RECREATION CENTER	2520252710 - 2520252752	\$11,130.35
P.P.W.A. SINKING FUND	911613B - 911614B	\$9,603.39
E-911	2520252768	\$198.30
DONATIONS	2520252726 - 2520252726	\$1,445.88
EDTA	2520252765 - 2520252771	\$106,655.00
	TOTAL	\$584,881.03
<u>NEW BLANKETS</u>		
911624B	C & R OIL CO	\$10,000.00
911625B	AGRILAND FS, INC	\$15,000.00
	TOTAL	\$25,000.00

3c. APPROVE PAYROLL PURCHASE ORDERS THROUGH MAY 22, 2026.

3d. APPROVE A HOTEL / MOTEL GRANT FINAL EXPENSE REPORT FOR PRYOR COMIC CON, HELD MARCH 6-7, 2026, IN THE AMOUNT OF \$1,000.00.

3e. APPROVE DISPOSAL OF CITY RECORDS ACCORDING TO THE CITY OF PRYOR CREEK RETENTION POLICY.

3f. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$3,412.50 TO GALE CENGAGE LEARNING FOR SUBSCRIPTION RENEWAL OF FIVE ONLINE RESOURCES (CHILTON LIBRARY, GALE IN CONTEXT: ELEMENTARY, LEGAL FORMS, NATIONAL GEOGRAPHIC KIDS, AND UDEMY) TO BE PAID FROM NONBOOK MATERIALS ACCOUNT #02-221-5032.

3g. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$9,958.53 TO ENTERPRISE FM TRUST (ENTERPRISE FLEET MANAGEMENT) FOR INVOICE #643905-050526 TO BE PAID FROM POLICE CAPITAL OUTLAY ACCOUNT #44-445-5418. THIS INVOICE IS PART OF THE LEASE/PURCHASE OF FIVE FORD EXPLORERS AND FIVE CHEVY PICKUPS.

3h. ACCEPT THE RESIGNATION OF MARENA NIDES (COUSATTE) FROM HER POSITION AS DISPATCHER WITH THE POLICE DEPARTMENT, EFFECTIVE MAY 19, 2026.

3i. APPROVE THE TERMINATION OF PROBATIONARY EMPLOYMENT OF OFFICER MATTHEW HARMS FROM THE PRYOR CREEK POLICE DEPARTMENT EFFECTIVE MAY 13, 2026.

3j. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$7,185.16 TO BRUCKNER'S TRUCK & EQUIPMENT FOR THE EMERGENCY REPAIR OF THE STREET DEPARTMENT'S STERLING DUMP TRUCK, FROM STREET REPAIR & MAINTENANCE ACCOUNT #14-145-5342.

3k. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$4,070.41 TO ERGON ASPHALT & EMULSIONS INC FOR TACK OIL FOR THE CLAYTON ROAD ASPHALT PROJECT TO BE PAID FROM STREET REHAB PROJECTS ACCOUNT #14-145-5410.

3l. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$29,370.08 TO BRENT BELL CONSTRUCTION FOR ASPHALT PAVING SERVICES FOR THE CLAYTON ROAD ASPHALT PROJECT FROM STREET REHAB PROJECTS ACCOUNT #14-145-5410.

3m. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$190,569.82 TO PRYOR ASPHALT FOR THE CLAYTON ROAD ASPHALT PROJECT FROM STREET REHAB PROJECTS ACCOUNT #14-145-5410.

Motion was made by Tramel, second by Brown to approve the consent agenda. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Graybill, Tramel, Brown and Smith. Voting no: none. *Motion passed.*

Mayor moved to the addendum.

ADDENDUM

1. DISCUSSION AND UPDATE REGARDING CURRENT EFFORTS, ACTIONS AND DIRECTION OF THE ECONOMIC DEVELOPMENT AND PROMOTION OF PRYOR CREEK.

Mayor Doyle provided an update on the State of the City, noting a positive financial status. He reported that the City is currently utilizing Placer AI data for retail recruitment and is reviewing active Requests for Proposal (RFP) submissions for an upcoming community marketing campaign, funded by a remaining \$65,000.00 to \$70,000.00 from a Department of Commerce grant. Additionally, the Mayor expressed appreciation to Elite Manufacturing for the donation of four new City entrance signs, and noted an ongoing street maintenance partnership with Mayes County to secure asphalt at a reduced cost of approximately \$6.00 to \$7.00 per ton.

Furthermore, an update was provided regarding Phase 1 of the Graham Community Building renovation project. Interior demolition preparation work has commenced through volunteer efforts. The project is being managed under a Construction Manager at Risk (CMR) contract with Scissor Tail Construction with a current budget of \$362,000.00, utilizing grant funds matched by Fund 67. The scope of work includes structural floor leveling, roof rafter restoration, plumbing and ADA restroom upgrades, and a commercial community kitchen, with a targeted completion date of November 2026.

2. DISCUSSION AND POSSIBLE ACTION REGARDING ALLOWING THE MAYOR TO SEEK BIDS FOR THE BALING OF PROPERTIES OWNED BY THE CITY OF PRYOR CREEK.

Motion was made by Smith, second by Brown to approve the Mayor to seek bids for the baling of properties owned by the City of Pryor Creek. Voting yes: Shropshire, Bradshaw, Brashears, Graybill, Tramel, Brown, Smith and Lamar. Voting no: none. *Motion passed.*

3. DISCUSSION AND POSSIBLE ACTION REGARDING AN EXPENDITURE IN THE AMOUNT OF \$7,170.00 TO CARMAN CONCRETE, LLC FOR ADDITIONAL WORK ASSOCIATED WITH THE PRYOR CREEK POLICE DEPARTMENT SHOOTING RANGE CONSTRUCTION PROJECT.

Motion was made by Brown, second by Brashears to approve an expenditure in the amount of \$7,170.00 to Carman Concrete, LLC for additional work associated with the Pryor Creek Police Department Shooting Range construction project. Voting yes: Bradshaw, Brashears, Graybill, Tramel, Brown, Smith, Lamar and Shropshire. Voting no: none. *Motion passed.*

Mayor moved to the City Attorney's Report.

5. CITY ATTORNEY'S REPORT: (ITEMS POSSIBLY NEEDING ACTION ON REQUESTS OR RECOMMENDATIONS.)

5a. POSSIBLE EXECUTIVE SESSION REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF PRYOR CREEK AND THE FRATERNAL ORDER OF POLICE LODGE #116 (25 O.S. 307 (B) (2)) FOR THE 2026-2027 FISCAL YEAR AND THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF PRYOR CREEK AND THE LOCAL 3567 OF THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS, AFL-CIO/CLC FOR THE 2026-2027 FISCAL YEAR.

Motion was made by Brashears, second by Brown to enter Executive Session at 6:33 p.m. Voting yes: Brashears, Graybill, Tramel, Brown, Smith, Lamar, Shropshire and Bradshaw. Voting no: none. *Motion passed.*

5b. CONSIDER RESUMING REGULAR SESSION. NO ACTION TAKEN DURING EXECUTIVE SESSION.

Motion was made by Brashears, second by Brown to exit Executive Session at 7:27 p.m. Voting yes: Graybill, Tramel, Brown, Smith, Lamar, Shropshire, Bradshaw and Brashears. Voting no: none. *Motion passed.*

5c. POSSIBLE ACTION BASED ON EXECUTIVE SESSION REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF PRYOR CREEK AND THE FRATERNAL ORDER OF POLICE LODGE #116 (25 O.S. 307 (B) (2)) FOR THE 2026-2027 FISCAL YEAR AND THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF PRYOR CREEK AND THE LOCAL 3567 OF THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS, AFL-CIO/CLC FOR THE 2026-2027 FISCAL YEAR.

Motion was made by Tramel, second by Brown to accept the Fraternal Order of Police (FOP) Lodge 116's proposed changes to the current Collective Bargaining Agreement (CBA) for the 2026-27 fiscal year, contingent upon the FOP approving the revised language to the newly added Article 42. Voting yes: Tramel, Brown, Smith, Lamar, Shropshire, Bradshaw, Brashears and Graybill. Voting no: none. *Motion passed.*

Motion was made by Tramel, second by Brown to accept the International Association of Firefighters (IAFF) Local 3567's proposed changes to their current Collective Bargaining Agreement (CBA) for the 2026-27 fiscal year. Voting yes: Brown, Smith, Lamar, Shropshire, Bradshaw, Brashears, Graybill and Tramel. Voting no: none. *Motion passed.*

Mayor moved back to the Mayor's Report.

4. MAYOR'S REPORT: (ITEMS POSSIBLY REQUIRING DISCUSSION AND ACTION.)

4a. DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE A POLICY ALLOWING 501(C) NON-PROFIT ORGANIZATIONS TO PROVIDE LUNCH USING THEIR OWN CATERING FOR CHARITABLE TOURNAMENTS HELD AT THE PRYOR CREEK GOLF COURSE.

Motion was made by Brashears, second by Graybill to table authorizing a policy allowing 501(c) non-profit organizations to provide lunch using their own catering for charitable tournaments held at the Pryor Creek Golf Course until the next Council meeting. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Graybill, Tramel and Brown. Voting no: Smith.
Motion passed.

4b. DISCUSSION AND POSSIBLE ACTION REGARDING THE OPENING OF BOTH SEALED AND NON-SEALED BIDS. SPECIFICALLY RELATED TO THE RIGHT-OF-WAY MOWING BIDS AND ESTABLISHING A STANDARD OPERATING PROCEDURE GOING FORWARD FOR ALL BID OPENINGS.

Motion was made by Brashears, second by Tramel to approve opening all bids at 2:00 p.m. on the date designated in the bid request, with all bids to be opened by the Assistant City Clerk. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Graybill, Tramel, Brown and Smith. Voting no: none. *Motion passed.*

4c. DISCUSSION AND POSSIBLE ACTION REGARDING THE FEASIBILITY OF CREATING A NEW INTERNAL CITY ACCOUNTANT POSITION TO HANDLE ALL CITY ACCOUNTING AND RELATED FUNCTIONS, RATHER THAN CONTRACTING THEM OUT.

Motion was made by Kenneth Brashears, second by Charles Tramel to discuss the feasibility of creating a new internal city accountant position to handle all city accounting and related functions, rather than contracting them out.
Motion was amended by Kenneth Brashears, second by Charles Tramel to create an Ad Hoc committee for the purpose of evaluating the feasibility of creating a new internal City Accountant position to handle all City accounting and related functions, rather than contracting them out. Voting yes: Shropshire, Bradshaw, Brashears, Graybill, Tramel, Brown, Smith and Lamar. Voting no: none. *Motion passed.*

4d. DISCUSSION AND POSSIBLE ACTION TO ALLOW THE MAYOR TO TAKE IMMEDIATE AND NECESSARY STEPS TO CORRECT ZONING BETWEEN NORTHEAST 1ST STREET AND HIGHWAY 20, AND NORTH INDIANOLA AND BAILEY STREET. THESE RESIDENTIAL PROPERTIES ARE CURRENTLY ZONED AS COMMERCIAL GENERAL (CG) AND SHOULD BE ZONED SINGLE FAMILY RESIDENTIAL (RS). ANY EXPENSE INCURRED WITH THIS ACTION WILL BE AT COST TO THE CITY.

Motion was made by Shropshire, second by Brashears to approve the Mayor to take immediate and necessary steps to correct zoning between Northeast 1st Street and Highway 20, and North Indianola and Bailey Street. Voting yes: Bradshaw, Brashears, Graybill, Tramel, Brown, Smith, Lamar and Shropshire. Voting no: none. *Motion passed.*

4e. DISCUSSION AND POSSIBLE ACTION REGARDING THE BACKFILL OF ONE VACANT EXISTING POSITION AT THE CEMETERY.

Motion was made by Bradshaw, second by Tramel to approve the backfill of one vacant existing position at the Cemetery. Voting yes: Brashears, Graybill, Tramel, Brown, Smith, Lamar, Shropshire and Bradshaw. Voting no: none. *Motion passed.*

6. COMMITTEE REPORTS: (ITEMS, SUCH AS NEXT MEETING DATE, NEEDING TO BE REPORTED. NO OPEN DISCUSSIONS ALLOWED. ANY ITEMS REQUIRING DISCUSSION ARE TO BE ADDED TO THE MAYOR'S REPORT PRIOR TO POSTING OF AGENDA.)

6a. BUDGET AND PERSONNEL.

Shropshire reported that the next meeting will be June 9, 2026.

6b. STREETS AND MAINTENANCE.

Lamar reported that the May meeting will be canceled and provided an update on several ongoing projects. He stated that engineering plans for upcoming street projects are 95% complete and heading out to bid this week, with bid openings expected by late June. Lamar also reported that the Clayton Road project is officially finished and that work continues at 3rd and Vann. He also stated that future priorities include Jackson Street, Cemetery Hill, and a cost-saving overlay partnership with Mayes County on Dog Pound Road.

Mayor Doyle reported that ODOT provided a preliminary verbal proposal for the Highway 20 and Carbide intersection, planning an interim traffic light followed by a permanent roundabout, which the City will illuminate. He also stated that the City is evaluating an ODOT "road diet" proposal for Main Street to drop it down to two lanes and a center turn lane. He stated that this plan is estimated to save the City over \$500,000.00 in traffic signal maintenance over the next five years.

6c. ORDINANCE AND INSURANCE.

Tramel reported that the next meeting date is to be determined.

7. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

8. ADJOURN.

Motion was made by Brashears, second by Tramel to adjourn. Voting yes: Graybill, Tramel, Brown, Smith, Lamar, Shropshire, Bradshaw and Brashears. Voting no: none. *Motion passed.*

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Mayor Doyle called the meeting to order at 8:22 p.m.

2. APPROVE MINUTES OF THE MAY 5, 2026 MEETING.

Motion was made by Brashears, second by Shropshire to approve the minutes of the May 5, 2026 meeting. Voting yes: Tramel, Brown, Smith, Lamar, Shropshire, Bradshaw, Brashears and Graybill. Voting no: none. *Motion passed.*

3. APPROVE CLAIMS FOR PURCHASE ORDERS FOR THE PRYOR PUBLIC WORKS AUTHORITY THROUGH MAY 19, 2026.

Motion was made by Lamar, second by Brashears to approve claims for purchase orders for the Pryor Public Works Authority through May 19, 2026. Voting yes: Brown, Smith, Lamar, Shropshire, Bradshaw, Brashears, Graybill and Tramel. Voting no: none. *Motion passed.*

4. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

5. ADJOURN.

Motion was made by Brashears, second by Lamar to adjourn at 8:23 p.m. Voting yes: Smith, Lamar, Shropshire, Bradshaw, Brashears, Graybill, Tramel and Brown. Voting no: none.

Motion passed.

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN ZAC DOYLE

MINUTES WRITTEN BY CITY CLERK HANNAH MORRIS

**MINUTES
CITY COUNCIL MEETING
SPECIAL MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, MAY 26, 2026 AT 5:30 PM**

The City Council of the City of Pryor Creek, Oklahoma met in special session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. Notice of this meeting was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to the Council members.

CITY COUNCIL

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL.

Mayor Zac Doyle called the meeting to order at 5:30 p.m. The Prayer and Pledge of Allegiance were led by Steve Brown. Roll Call was conducted by City Clerk Hannah Morris. Council members present included Terry Lamar, Choya Shropshire, Lori Bradshaw, Kenneth Brashears, Autumn Graybill, Charles Tramel, Steve Brown and Bruce Smith. Members absent: none.

Department Heads and other City Officials present: Chase McBride.

Others present: Chad Morris, Kemmie Shropshire and Gilbert Graybill.

2. DISCUSSION AND POSSIBLE ACTION REGARDING THE AGREEMENT BETWEEN COURSE MANAGEMENT SYSTEMS (DBA A&B PRO SHOP) AND THE CITY OF PRYOR CREEK.

Motion was made by Tramel, second by Graybill to not renew the Agreement between Course Management Systems (DBA A&B Pro Shop) and the City of Pryor Creek. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Graybill, Tramel, Brown and Smith. Voting no: none. *Motion passed.*

3. ADJOURN.

Motion was made by Brashears, second by Brown to adjourn at 5:36 p.m. Voting yes: Shropshire, Bradshaw, Brashears, Graybill, Tramel, Brown, Smith and Lamar. Voting no: none. *Motion passed.*

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN ZAC DOYLE

MINUTES WRITTEN BY CITY CLERK HANNAH MORRIS

CITY OF PRYOR CREEK, OKLAHOMA
Appropriation Request for the Month of March 2026

Certificate of City Treasurer

I hereby certify that I received and now hold, in actual cash actually on hand available for the subject to appropriate to the following cash funds of the City of Pryor Creek, Mayes County, Oklahoma, derived from the following designated sources and restricted by statute to expenditure for purposes for which such funds were created as follows, to wit:

Fund	Amount	Fund	Amount	Fund	Amount	Fund	Amount
FLEX SPEND PLAN (9)		CAPITAL OUTLAY/CAPITAL IMPROVE (44)		RECREATION CASH FUND (84)		PPWA Bond Proceeds (88)	
Interest Income	\$ 24.73	Sales Tax	\$ 51,868.55	Sales Tax	\$ 57,631.72	Franchise Fees	\$ 3,810.47
TOTAL	\$ 24.73	Sale of Surplus	\$ 419,320.00	Interest	\$ 116.88	Miscellaneous	\$ 75.00
		TOTAL	\$ 471,188.55	Miscellaneous Income	\$ 45.00	TOTAL	\$ 3,885.47
STREET & DRAINAGE IMPROV. SALE (14)		CAPITAL OUTLAY RESERVE FUND (45)		E-911 CASH FUND (91)			
Sales Tax	\$ 149,842.47	Outside Fire Runs	\$ 20.00	Public Schools - Facility Use	\$ 472.00	Telephone User Fees	\$ -
Auto/Mileage Tax	\$ 6,223.16	Miscellaneous Income	\$ -	Memberships	\$ 21,300.15	Interest Income	\$ 26.53
Gasoline Tax	\$ 16,942.69	Fire Subscriptions	\$ 720.00	Full Service - Extended	\$ 2,692.93	Grants and Donations	\$ -
Interest Income	\$ 2,926.11	TOTAL	\$ 740.00	Pool Only	\$ 262.34	TOTAL	\$ 26.53
TOTAL	\$ 175,934.43			Cherokee Nation Memberships	\$ -		
CEMETERY CARE INTEREST (15)		REAL PROPERTY ACQUISITIONS RES. (46)		Gift Cards	\$ -	LIBRARY SPECIAL (92)	
Interest Income	\$ 19.16	Nuisance Abatement	\$ 6,075.00	Rentals	\$ 1,122.44	State Aid Grant	\$ -
TOTAL	\$ 19.16	TOTAL	\$ 6,075.00	Specialty Classes	\$ -	Donations	\$ 1,085.05
CEMETERY CARE FUND (19)		POLICE TRAINING FEES (47)		Pool Parties/Rentals	\$ 3,190.00	Children's Programs	\$ -
Income	\$ 818.75	Police Fines & Fees	\$ 1,046.67	Merchandise Sales	\$ 2,293.50	Book Sales	\$ -
Interest Income	\$ 50.57	Interest	\$ -	Contract Personal Trainer	\$ 525.00	TOTAL	\$ 1,085.05
TOTAL	\$ 869.32	TOTAL	\$ 1,046.67	Locker Rentals	\$ 403.55		
GOLF COURSE CASH (41)		MAIN STREET BOND ACCOUNT-2019 (68)		Child Watch	\$ 160.00	DONATIONS (96)	
Halloween Festival	\$ -	Sales Tax	\$ 11,526.34	Guest Passes	\$ 5,737.00	Fire Department Donations	\$ -
Rental of Golf Cart Stalls	\$ 3,344.00	Interest Income	\$ 692.12	ID Cards	\$ 10.00	Police - Cherokee Nation	\$ -
Golf Cart Rentals	\$ 20,424.90	TOTAL	\$ 12,218.46	Banner/Ad Sales	\$ -	Dog Pound Donations - Shelter	\$ 40.00
Rental of Pull Carts	\$ 36.00			Events	\$ 204.00	Animal Shelter Restitution	\$ 140.00
Interest Income	\$ 548.93	HOTEL/MOTEL TAX Income (75)		Swimming Lessons	\$ 1,952.50	Police Drug Forfeitures	\$ -
Returns/Refunds of Membership	\$ (73.00)	Hotel/Motel Tax Income	\$ 14,528.09	Swimming Team	\$ 393.04	TOTAL	\$ 180.00
Trail On Fees	\$ -	Interest Income	\$ 82.41	Memberships A/R	\$ 2,686.65		
Green Fees - Daily	\$ 25,393.48	TOTAL	\$ 14,610.50	TOTAL	\$ 101,198.70	EDTA (98)	
Green Fees - Jr & Sr	\$ 2,046.70	LIBRARY BUILDING FUND (80)		PPWA Sinking Funds (87)		Interest Income	\$ 218.15
Green Fees - Twilight	\$ 2,265.20	Copying Fees	\$ -	Sales Tax	\$ 103,737.10	Miscellaneous	\$ -
Membership - Senior Family	\$ 1,416.36	TOTAL	\$ -	Interest Income	\$ -	Festivals	\$ -
Membership - Senior Single	\$ 3,810.54			TOTAL	\$ 103,737.10	Donations	\$ -
Membership - Family	\$ 1,764.24					Vendor Market Fees	\$ 650.00
Membership - Single	\$ 3,610.45					Food Truck Fees	\$ -
Membership - Junior	\$ 2,073.95					Holiday Lights Display	\$ -
Membership - Corporate	\$ -					Shirts - Pre-Sale	\$ -
Miscellaneous	\$ -					Pop Sales	\$ -
Public Schools - Facility Use	\$ 1,100.00					Electricity Hookup	\$ 75.00
TOTAL	\$ 67,761.75					Transfers from Fund 68	\$ 62,000.00
						TOTAL	\$ 62,943.15

Total unappropriated available for purpose of said funds: \$ 1,023,544.57

Said sum includes no part of any revenues heretofore reported and appropriated for the purpose of said cash funds and are being held subject to action by the Mayes County Excise Board.

CERTIFIED TO THIS ___ DAY OF _____, 20___

(signed) _____ Treasurer

To the Mayes County Excise Board: This is to certify that, pursuant to the 5th Proviso of H.B. No. 300, 17th Oklahoma Legislature, there has accrued in the Treasury and is hereinbefore certified to as available for appropriation and use in the cash funds of the City of Pryor Creek, Oklahoma, Mayes County, an amount of money equal to or greater than the total estimated needs hereinafter set out, that the itemized purposes hereinafter named are lawful purposes to which said funds may be put, and we hereby respectfully request approval and appropriation therefore as follows, to-wit:

Fund	Purpose	Amount Requested	Approved by Board
FLEX SPEND PLAN	FLEX SPENDING PLAN	\$ 24.73	\$ 24.73
STREET & DRAINAGE IMPROV. SALE	SERVICE/MAINTENANCE	\$ 175,934.43	\$ 175,934.43
CEMETERY CARE INTEREST	SERVICE/MAINTENANCE	\$ 19.16	\$ 19.16
CEMETERY CARE FUND	CAPITAL IMPROVEMENT	\$ 869.32	\$ 869.32
GOLF COURSE CASH	SERVICE/MAINTENANCE	\$ 67,761.75	\$ 67,761.75
CAPITAL OUTLAY/CAPITAL IMPROVE	CAPITAL IMPROVEMENT	\$ 471,188.55	\$ 471,188.55
CAPITAL OUTLAY RESERVE FUND	CAPITAL OUTLAY	\$ 740.00	\$ 740.00
REAL PROPERTY ACQUISITION RES.	CAPITAL IMPROVEMENT	\$ 6,075.00	\$ 6,075.00
POLICE TRAINING FEES	POLICE FINES AND FEES	\$ 1,046.67	\$ 1,046.67
MAIN STREET BOND ACCOUNT	CAPITAL IMPROVEMENT	\$ 12,218.46	\$ 12,218.46
HOTEL/MOTEL TAX	CAPITAL IMPROVEMENT	\$ 14,610.50	\$ 14,610.50
LIBRARY BUILDING FUND	CAPITAL IMPROVEMENT	\$ -	\$ -
RECREATION CENTER-CASH FUND	SERVICE/MAINTENANCE	\$ 101,198.70	\$ 101,198.70
PPWA SINKING FUNDS	CAPITAL IMPROVEMENT	\$ 103,737.10	\$ 103,737.10
PPWA BOND PROCEEDS	CAPITAL IMPROVEMENT	\$ 3,885.47	\$ 3,885.47
E-911	MAINTENANCE	\$ 26.53	\$ 26.53
LIBRARY SPECIAL	MAINTENANCE	\$ 1,085.05	\$ 1,085.05
DONATIONS	MAINTENANCE	\$ 180.00	\$ 180.00
EDTA	ECONOMIC DEVELOPMENT	\$ 62,943.15	\$ 62,943.15
	TOTAL	\$ 1,023,544.57	\$ 1,023,544.57

Done by order of the City Council of the City of Pryor Creek, Oklahoma, Mayes County,

and recorded in the minutes of the City Clerk at Pryor Creek, Oklahoma this _____ day of _____, 20_____.

CERTIFICATE OF MAYES COUNTY EXCISE BOARD

WE, THE UNDERSIGNED DULY QUALIFIED AND ACTING MEMBERS OF THE EXCISE BOARD OF MAYES COUNTY, OKLAHOMA, FIRST HAVING GIVEN NOTICE BY PUBLICATION IN THE OFFICIAL COUNTY PAPER OF SUCH COUNTY AND BY SUCH NOTICE FIXED A TIME AND PLACE OF HEARING EITHER FOR OR AGAINST ANY PART OF STATEMENTS OF ESTIMATED NEEDS ON FILE WITH THE SECRETARY OF THE COUNTY EXCISE BOARD FOR CONSIDERATION AND, THE DAY AND A DATE HEREINAFTER INSCRIBED, BEING ONE OF THE TEN DAYS BEGINNING ON THE DATE FIXED IN SAID NOTICE AND SAID HEARING HAVING BEEN CONCLUDED WE HAVE GIVEN DUE CONSIDERATION TO THE FINANCIAL STATEMENTS OF THE TREASURER AND TO THE VARIOUS ITEMS OF THE ESTIMATE OF NEEDS SUBMITTED BY THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA AND, TO THE EXTENT THAT THE SAME WAS WITHIN THE AMOUNT OF CASH AVAILABLE FOR SUCH PURPOSES WE HAVE APPROVED THE SEVERAL ITEMS OF APPROPRIATION ASCERTAINED TO BE PURPOSES AUTHORIZED BY LAW AND HAVE INDICATED THE ITEMS AND AMOUNTS FOR APPROVAL IN THE LAST COLUMN OF SAID ESTIMATE OF NEEDS. THEREFORE, SAID APPROPRIATIONS ARE HEREBY MADE AND THE SECRETARY OF THE MAYES COUNTY EXCISE BOARD IS HEREBY ORDERED AND DIRECTED TO CERTIFY THE SAME TO THE CITY CLERK OR ISSUING OFFICER AND TO THE TREASURER OR REGISTERING AND PAYING OFFICER FORTHWITH, WITH INSTRUCTIONS TO ENTER THE SAME ON THEIR ACCOUNTS.

Done at Pryor Creek, Oklahoma, this _____ Day of _____, 20____. MAYES COUNTY EXCISE BOARD

Attest:

Attest: _____ **City Clerk**

_____ **Mayor**

Secretary of Mayes County Excise Board.
(seal)

Chairman

Member

Member



UpCurve Cloud

10801 National Blvd Suite 410
 Los Angeles California 90064
 U.S.A

Invoice
 # PRP-335791

Balance Due
\$12,516.00

Bill To
City of Pryor Creek
 12 North Rowe Street
 Pryor Creek OK 74361

Invoice Date : 05/12/2026
 Terms : Net 15
 Due Date : 05/27/2026

#	Item & Description	Qty	Rate	Amount
1	(Google Workspace) Business Starter Annual Google Workspace Business Starter Annual This is an annual or multi-year contract and licenses can only be reduced or canceled at the end of the contract term. [Productivity Tools] – Gmail, Calendar, Drive, Docs, Sheets, Slides, and Google Chat for seamless communication and collaboration [Storage] – 30 GB/user (pooled storage) [Video Meetings] – Google Meet: Up to 100 participants per session [Google AI] – Gemini App: Build AI workflows and collaborate with AI on tasks like coding, research, and data analysis – Gemini in Gmail: Quickly summarize, find, and draft emails with AI – NotebookLM: Accelerate knowledge sharing with AI-driven insights and Audio Overviews [Data Protection] – Standard data protection and compliance with Google’s secure infrastructure [User Limit] – Supports up to 300 users Annual Fee Billing period 12-May-2026 to 11-May-2027	149	84.00	12,516.00

Sub Total 12,516.00

Total \$12,516.00

Balance Due \$12,516.00

Notes

Thanks for your business.

Payment Options



Terms & Conditions

All services purchased can be returned / refunded within 7 days, so long as the service attached to the order has not been performed or provided. A 15% restocking / processing fee will be applied to any refunds.

UpCurve Cloud does not own, and is not responsible for any 3rd party applications, including updates, changes to features or functionality.

All third party application User Licenses purchased are final and cannot be refunded.

Additional Google Apps Business and Google Vault Annual Licenses are prorated to the month.



Invoice # PRP-336948

10801 National Blvd Suite 410
Los Angeles California 90064
U.S.A

Balance Due \$402.75

Bill To
City of Pryor Creek
12 North Rowe Street
Pryor Creek OK 74361

Invoice Date : 05/28/2026
Terms : Due on Receipt
Due Date : 05/28/2026

Table with 5 columns: #, Item & Description, Qty, Rate, Amount. Row 1: (Google Workspace) Business Starter Annual, 5.00, 80.55, 402.75. Includes billing period and request details.

Sub Total 402.75

Total \$402.75

Balance Due \$402.75

Payment Options



Terms & Conditions

[Payment Terms] All invoices are due within [30] days of the invoice date unless otherwise specified.

[Pricing and Validity] Prices are valid for [30] days from the date of this estimate unless otherwise stated.

[Scope of Responsibility] UpCurve Cloud is not responsible for any changes, updates, or discontinuation of features, functionality, or services by third-party applications, including but not limited to Google Workspace, Google Cloud, or other integrated systems.

[Master Service Agreements] All services/subscriptions provided are subject to the terms and conditions outlined in the Master Services Agreement (MSA).

[Liability] UpCurve Cloud limits its liability to the extent permitted by law and is not liable for indirect, incidental, or consequential damages.

[Dispute Resolution] Any disputes arising from this invoice/estimate shall be resolved in accordance with the dispute resolution process outlined in the MSA.

[Acceptance] By proceeding with the services outlined in this estimate/invoice, you acknowledge and agree to the terms and conditions specified herein.

Town Square Building Codes

INVOICE

Development Services

3519 W Willow Park Cir
 Stillwater, OK 74074
 405 880-5258
craig@townsqbc.com

Bill To:
 City of Pryor
 12 North Rowe Street
 Pryor, OK 74361

Date: 4/30/2026
 Invoice #: 043026 PRYR
 For: Services

For: Inspections
 P.O. #:
 Work order #: N/A

Contact: Sheryl Laue
 Deputy Clerk
 Community Dev.

Description of Services				Amount	
date					
	✓ 4/1/2026	5.0 hours	Craig	\$	300.00
		212 miles		\$	121.90
	✓ 4/8/2026	7.0 hours		\$	420.00
		106 miles		\$	60.95
	✓ 4/20/2026	6.0 hours		\$	360.00
		212 miles		\$	121.90
	✓ 4/22/2026	5.5 hours		\$	330.00
		212 miles		\$	121.90
	✓ 4/27/2026	7.5 hours		\$	450.00
		212 miles		\$	121.90
	✓ 4/29/2026	9.0 hours		\$	540.00
		212 miles		\$	121.90
Hourly rate		\$60.00 hour			
Miliage rate		57.5 cents per mile			
TOTAL:				\$	3,070.45

Make check payable to **Town Square Building Codes**
 If you have any questions concerning this invoice, please contact Craig Higley

*dates are gpd
 correct
 5/20/26*



Program Invoice

Remit payment to: PO Box 290 | Southfield MI 48037
 18311 W. 10 Mile #200 | Southfield MI 48075
 248-569-6440
 www.equature.com

Invoice #	Invoice Date
INV0030667	04/27/2026

Bill To	Ship To
Pryor Creek Police Department 504 E Graham Ave Pryor, OK 74361 United States	Pryor Creek Police Department 504 E Graham Ave Pryor, OK 74361 United States

Terms	PO #	Account #
Due Upon Receipt		C0506494

Item	Description	Quantity	Rate	Amount
M/A Recorders	Maintenance Program on Equature Recording System	1		\$

Maintenance includes:
 EQ Software Updates
 Technical Support-Remote Monitoring
 07/25/2026 - 07/24/2027

Please pay this invoice by the program start date to avoid temporary loss of coverage and any service interruption. Credit cards are accepted for payment with an additional 3% surcharge.	Total:	\$4,710.96
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Invoice #10259

From

Intertribal Software
P.O. Box 1059 Durant, OK 74702

billing@intertribalsoftware.com
+1 (580) 931-3061
www.intertribalsoftware.com

Invoice Summary

Invoice Number 10259
Date 05/11/2026
Due Date 06/10/2026
Order Form Number
Amount Due (USD) \$ 4,350.00

Bill To

City of Pryor Creek
Financials
12 N. Rowe St.
Pryor Creek, OK 74362

Item / Description	Amount
Laserfiche:LF Cloud - Professional Tier, Basic, 5-49 Users	4,350.00
This is your subscription fee for Laserfiche:LF Cloud - Professional Tier, Basic, 5-49 Users for the term starting 07/11/2026 and ending 07/10/2027.	
Amount Due (USD)	\$ 4,350.00

We kindly request that payments be made via ACH for faster and more efficient processing. Please find our ACH payment details below:

Bank Name: First United Bank

Bank Routing #: 103100881

Account #: 5443555

Account Name: Intertribal, LLC United Business Checking

To ensure accurate payment reporting and account updates, please include the invoice number(s) in your remittance details when sending the payment. Thank you for your cooperation!

City Council Item Report

City of Pryor Creek, Oklahoma

Meeting Date:

June 2, 2026

Prepared By:

Mike Moore, Recreation Center Director

Summary:

Purchase of Cardio Equipment

Background:

We have cardio equipment that is coming to the end of it's life. We have 2 treadmills that are 15yrs old and 2 that are 10yrs old. We have an older stair climber that needs to be replaced. The treadmills have always been popular, but the stair climbers have become increasingly popular in the last 18 months.

Recommendation:

Purchase this equipment from Push Pedal Pull. The pricing is state contract pricing through Sourcewell. This purchase falls within the guidelines that are highlighted in the attorney's updated opinion that was provided to the council and Mayor dated December 1st, 2025.

Fiscal Impact:

Cost per the quote from Push Pedal Pull.

Attachments:

1. Pryor Public Bidding - Updated Opinion - McBride
2. PPP Quote - Cardio Equipment - May 2026
3. PPP Affidavit of Non-Collusion - May 2026 1



December 1, 2025

ATTORNEY OPINION

Re: **PRYOR'S PUBLIC BIDDING – AMENDED OPINION**

Mayor and Council,

The City has had several discussions regarding public bidding requirements. The purpose of this Opinion is to lay out the status of the City's current bidding requirements for clarity.

Based on a vote several weeks ago, the Purchasing Manual previously passed by resolution is no longer applicable as the vote effectively denied the updated ordinances that would reflect the adoption of the Purchasing Manual. This vote effectively leaves in place the City's already existing ordinances as a ordinance overrides a resolution.

1. Oklahoma Competitive Bidding Statutes

Oklahoma's Public Competitive Bidding Act of 1974 (PCBA), 61 O.S. §§ 101–138, governs contracts for construction, repair, improvement, and related public works projects. Key provisions include:

- a. **Applicability:** Any public construction contract exceeding \$50,000 must be competitively bid (§ 102).
- b. **Award of Contracts:** Contracts must be awarded to the lowest responsible bidder who substantially complies with bid specifications (§ 113).
- c. **Exemptions:** Professional services such as legal, engineering, or architectural services are excluded from the PCBA (§ 102).
- d. **Case Law Interpreting State Bidding Rules:** Oklahoma courts have consistently enforced strict compliance with competitive bidding statutes. Competitive bidding requirements are mandatory and contracts awarded in violation of the statute are void. *State ex rel. Bd. of Public Affairs v. Principal Funding Corp.*, 542 P.2d 503 (Okla. 1975). The purpose of competitive bidding is to protect the public from fraud, favoritism, and waste. *Board of County Comm'rs v. Warram*, 285 P.2d 1034 (Okla. 1955). Professional services are exempt since they cannot be adequately compared through bidding. *Tulsa County Excise Bd. v. St. John Med. Ctr.*, 597 P.2d 770 (Okla. 1979).

2. Pryor Creek Municipal Code Bidding Ordinances

All purchases of supplies, materials, equipment and contractual services for the City shall be made within the Ordinances of Pryor Creek. (Pryor City Code § 2-1-3(B)(1)).

a. Purchasing Authority and Limits

- i. \$1,000 Limits: Purchases of \$1,000 or more must be approved by the Mayor prior to the purchase. Any department head of authorized purchasing agent may make purchases for less than \$1,000.00. (Pryor City Code § 2-1-3(B)(2)(a)).
- ii. \$2,500 Limits: The mayor may approve purchases of over \$1,000 but less than \$2,500. (Pryor City Code § 2-1-3(B)(2)(b)). Any amount over \$2,500 must be approved by council. (Pryor City Code § 2-1-3(B)(2)(c)).

b. Bidding Required Under Ordinances

- i. Any contract for purchase of equipment, vehicles or other fixed asset or improvement to property over \$2,500 shall not be purchased until a solicitation for competitive quotations on prices or bids has been submitted to the City Council. The City Council shall authorize the purchase, decline to approve the purchase or request new quotations or bids. (Pryor City Code § 2-1-3(C)).
- ii. Waiver: The City Council may waive bidding if the City Council determines that the waiver would be prudent and in the best interest of the City. (Pryor City Code § 2-1-3(C)). However, under state law, the Council cannot waive anything over the state law requirement of \$50,000.00. (If waived, it is recommended the Motion to waive specifically state the facts for the best interest).
- iii. Bidding is not required for the purchases of inventory, consumable supplies or professional services, including, but not limited to, architectural, engineering and legal services. (Pryor City Code § 2-1-3(C)). It is also not required for emergency situations when immediate threats to public health, safety, or property exist.
- iv. Abatement work performed by contractors must also be bid and awarded to the lowest and best responsible bidder regardless of price. (Pryor City Code § 4-5-9(B)).

c. Affidavit Requirement

- i. Any contract or invoice over \$25,000 for architects, contractors, engineers, or suppliers must be accompanied by a notarized affidavit verifying lawful performance and that no improper payments were made (Pryor City Code § 2-1-3(D)(1))
- ii. The affidavit shall states: *"The undersigned (architect, contractor, engineer or supplier), of lawful age, being first duly sworn, upon oath says that this invoice or claim is true and correct. Affiant further states that the (work, services or materials) as shown by this invoice*

or claim have been (completed or supplied) in accordance with the plans, specifications, orders or requests furnished by the affiant. Affiant further states that she/he has made no payment directly or indirectly to any elected official, officer or employee of the City of Pryor Creek, of money or any other thing of value to obtain payment.”

- iii. Any contract that is on a continual basis is only required to have one affidavit signed instead of one for every invoice. (Pryor City Code § 2-1-3(D)(2)).

3. How to Publish/Open Bids When Bidding is Required

Pryor’s Code does not state how to bid, therefore the City should follow state law.

- a. Bids must be published in two consecutive weekly issues of the newspaper, with the first publication thereof to be at least twenty-one (21) days prior to the date set for opening bids (61 O.S. § 104(1)).
- b. Additionally, if a construction contract is over \$100,000.00, it must be sent to one in-state trade or construction publication. (61 O.S. § 104(2)).
- c. The Notice must include the following (61 O.S. § 105):
 - i. The character of the proposed public construction contract in sufficient details that all bidders shall know exactly what their obligation will be, either in the bid notice itself or by reference to bidding documents available to the public; and
 - ii. The name of the officer, agent or employee of the awarding public agency and the office location and address of such person, from whom a complete set of bidding documents regarding such proposed contract may be obtained, together with the amount of the cost deposit required therefor, if any; and
 - iii. The date, time and place of opening of the sealed bids either in person or electronically; and
 - iv. The name and office location and address of the office of the awarding public agency to whom the sealed bids should be submitted or information sufficient to enable a bid to be submitted electronically; and
 - v. Any additional information regarding such proposed contract deemed by the awarding public agency to be of beneficial interest to prospective bidders or the public.
- d. Opening Bids: All bids must be opened at the exact time and place stated in the bid documents. Paper bids must be opened in front of an administrative officer of the awarding agency, read aloud, and the opening must be open to both the public and all bidders. Electronic bids cannot be accessed before the official bid opening time. They may be opened in a public setting just like paper bids. However, a public opening is not required if the agency posts the bids on its website at the time of opening. (61 O.S. § 110).
- e. Deadline for the Award Bid: A contract must be awarded to the lowest responsible bidder within 30 days after the bids are opened, unless the governing body formally votes to allow more time

for good reason. If only state or local funds are being used, the extension cannot be longer than 15 days. If federal funds are involved in a public improvement project, the extension can be up to 90 days. In addition, if both the City and the lowest responsible bidder agree in writing, the award period can be extended up to 120 days from the bid opening date. (61 O.S. § 111).

4. Comparison of City Ordinances Compared with State Law

Thresholds: The City's threshold for mandatory bidding (\$2,500) is significantly lower than the state's \$50,000 threshold under the PCBA.

Professional Services: Both state law and City ordinances exempt professional services from bidding.

Flexibility: The City Code grants the Council discretion to waive bidding when deemed in the best interest of the City, though state law is more rigid.

5. Conclusion – When Bidding Is and Is Not Required

Bidding or Solicitation for Competitive Quotations Required:

- All City purchases of equipment, vehicles, fixed assets, or improvements to property between \$2,500 - \$50,000. Once presented to City Council, the Council shall authorize the purchase, decline to approve the purchase or request new quotations or bids.

Bidding Required:

- All public construction contracts exceeding \$50,000 under state law (61 O.S. § 102).
- Abatement work performed by contractors must also be bid and awarded to the lowest and best responsible bidder (Pryor City Code § 4-5-9(B)).

Bidding Not Required:

- Purchases below \$2,500 (local ordinance threshold).
- Purchases of inventory, consumable supplies, or professional services such as legal, architectural, or engineering services (Pryor City Code § 2-1-3(C)).
- Emergency purchases when authorized by the Mayor or, in his absence, by the relevant committee (Pryor City Code § 2-1-3(B)(2)(d)).

Respectfully,



Chase McBride, JD/MBA

Attorney at Law, OBA #32061

CMcBride@LawyersofOklahoma.com



PUSH PEDAL PULL
 the exercise equipment experts
 ATTN MANAGER (918) 493-5977
 9934 S. Riverside Pkwy
 Tulsa OK 74137
 Cell / Text: (918) 557-0041
 rschoolfield@pushpedalpull.com

Purchase Recommendation

Prepared by: **Ryan Schoolfield**

Quote Date	Quote #
05/19/2026	149254

Billing Address	Shipping Address
PRYOR CREEK REC CENTER ATT: ACCOUNTS PAYABLE 1111 SOUTHEAST 9TH ST Pryor OK 74361	PRYOR CREEK REC CENTER Mike Moore/701-430-1397 1111 SOUTHEAST 9TH ST Pryor OK 74361

Account No.	Customer Email
190012193 PRYOR CREEK REC CENTER	MOOREMK@PRYORCREEK.ORG

Item #	MFR	MODEL	Description	Color	Qty	MSRP	Price	Extended
50457	PRECOR	PHRCT79...	TRM 791 TREADMILL - P94 W/ CHROMECAST BLACK PEARL (BG)		1	14,730.00	9,820.00	9,820.00
51321	PRECOR	PHRCT89...	STM 897 BREAKAWAY TREADMILL P94 W/ CHROMECAST AND SMART WATCH CONNECTOR (BG)		1	21,600.00	14,520.00	14,520.00
50388	PRECOR	PHRCS89...	SCL 895 STAIRCLIMBER - P94 W/ CHROMECAST BLACK PEARL (BG) (C/SN: A682 CRADLE: AFEZ)		1	15,715.00	10,266.67	10,266.67
21432	POWERPL...	71-P5R-3...	PRO5 MATTE BLACK		1	11,495.00	6,400.00	6,400.00
9901		FC	FREIGHT COMMERCIAL *confirmed		1		2,240.00	2,240.00
9977		DEL	DELIVERY/INSTALLATION		1		1,685.00	1,685.00

Standard Terms and Conditions:
 1) 50% deposit and signed P.O. with order. Balance due before delivery.
 Send Payment To:
 2306 W 41st St.
 Sioux Falls, SD 57105
 2) Additional delivery fees may apply for additional trips.
 3) Prices are subject to change 14 days after the quote date.
 4) There will be a 2% monthly service charge on all overdue accounts. Buyer is also responsible for any collection and/or legal fees involved in collecting past due accounts.
 5) The quote is computed to be performed during regular business hours. Any special request by the buyer necessary to complete work will be paid by the buyer.
 6) Clerical errors are subject to correction.
 7) Buyer agrees to promptly file claim for all goods damaged in transit.
 8) We have a 30-day limited exchange policy with the exception of damaged or defective goods. This policy excludes exchanges on special orders and accessories. Merchandise must be in "like new" condition.
 9) There will be a 20% restocking fee on merchandise cancellations or returns. Delivery, Set-Up and Freight will not be refunded.

Subtotal \$:	44,931.67
Sales Tax \$:	0.00
Total \$:	44,931.67

Acceptance of Proposal:
 These prices, specifications, and conditions are satisfactory and are hereby accepted. I am authorized to order the equipment listed with full understanding of the payment terms.
 A 3% fee will be assessed on all credit card payments.

Date:

Authorized Signature:

P.O. Number:

Print Signature:

City of Pryor Creek

STATE OF OKLAHOMA)
) ss.
COUNTY OF MAYES)

The undersigned (architect, contractor, engineer, or supplier), of lawful age, being first duly sworn, upon oath says that this invoice or claim is true and correct. Affiant further states that the (work, services, or materials) as shown by this invoice or claim have been (completed or supplied) in accordance with the plans, specifications, orders or requests furnished by the affiant. Affiant further states that he or she/he has made no payment directly or indirectly to any elected official, officer or employee of the City of Pryor Creek, of money or any other thing of value to obtain payment.

[Signature]
Architect, Contractor, Supplier, Engineer

Subscribed and sworn to before me this 22 day of May, 2026.

[Signature]
Notary Public (or clerk or judge)

My Commission expires: May 12, 2029



City of Pryor Creek
P.O. Box 1167
12 N. Rowe Street
Pryor Creek, OK 74362
918-825-0888 Fax 918-825-6577



May 21 2026

City of Pryor
Attn: Zac Doyle – Mayor
12 N. Rowe; Suite B
Pryor, OK 74361

Re: PRY-26-03 2026 Street and Alley Improvements
Invoice: PRY-26-03-01

Dear Mr. Doyle:

Enclosed, please find invoice PRY-26-03-01 for 2026 Street and Alley Improvements. Please place this invoice on the agenda for approval at your next meeting.

Once approved, please forward a check to Infrastructure Solutions Group, LLC's McAlester office at 100 East Carl Albert Parkway, McAlester, OK 74501.

If you have any questions concerning these documents, please contact me at (918) 420-5500.

Sincerely,
Infrastructure Solutions Group, LLC

A handwritten signature in blue ink, appearing to read "Dale Burke", is written over a horizontal line.

Dale Burke, P.E.
President

Project # PRY-26-03



INVOICE SUBMITTED TO:

May 21, 2026

City of Pryor Creek
 12 North Rowe, Suite B
 Pryor Creek, OK 74361

Invoice #: **PRY-26-03-01**

In Reference To: 2026 Street and Alley Improvements

Engineering Design:	\$31,500.00	(100% Complete)	\$31,500.00
Engineering Bidding:	\$4,500.00	(100% Complete)	\$4,500.00
Engineering Construction Management:	\$9,000.00	(0% Complete)	\$0.00
Design Survey Fee	\$7,500.00	(100% Complete)	\$7,500.00
Resident Project Representative:	\$16,000.00	(0% Complete)	\$0.00
Total Engineering Services Billed to Date:			\$43,500.00
Less Previously Invoiced:			\$0.00
<u>TOTAL DUE THIS INVOICE</u>			<u>\$43,500.00</u>

Please send payments to:

Infrastructure Solutions Group, LLC
100 East Carl Albert Parkway
McAlester, OK 74501

CLAIM OR INVOICE AFFIDAVIT
CITY OF PRYOR CREEK
PRY-26-03-01

STATE OF Oklahoma)
) ss.
COUNTY OF Mayes)

The undersigned engineer, or supervisory official, of lawful age, being first duly sworn, on oath says that this invoice, claim, or contract is true and correct. Affiant further states that the work, services or materials as shown by this invoice or claim have been completed or supplied in accordance with the plans, specifications, orders, or requests furnished to the affiant. Affiant further states that he has made no payment, given or donated or agreed to pay, give or donate, either directly or indirectly, to any elected official, officer, or employee of the State of Oklahoma, of money or any other thing of value to obtain payment or the award of this contract.



Infrastructure Solutions Group, LLC
Engineer

Subscribed and sworn to before me this 2 day of May, 2026

My Commission Expires:
8/27/28



Notary Public





May 21 2026

City of Pryor
Attn: Zac Doyle – Mayor
12 N. Rowe; Suite B
Pryor, OK 74361

Re: PRY-26-06 Park Street Improvements
Invoice: PRY-26-06-01

Dear Mr. Doyle:

Enclosed, please find invoice PRY-26-03-01 for Park Street Improvements. Please place this invoice on the agenda for approval at your next meeting.

Once approved, please forward a check to Infrastructure Solutions Group, LLC's McAlester office at 100 East Carl Albert Parkway, McAlester, OK 74501.

If you have any questions concerning these documents, please contact me at (918) 420-5500.

Sincerely,
Infrastructure Solutions Group, LLC

Dale Burke, P.E.
President

Project # PRY-26-06



INVOICE SUBMITTED TO:

May 21, 2026

City of Pryor Creek
 12 North Rowe, Suite B
 Pryor Creek, OK 74361

Invoice #: PRY-26-06-01

In Reference To: Park Street Improvements

Engineering Design:	\$14,700.00	(100% Complete)	\$14,700.00
Engineering Bidding:	\$2,100.00	(100% Complete)	\$2,100.00
Engineering Construction Management:	\$4,200.00	(0% Complete)	\$0.00
Design Survey Fee	\$2,500.00	(100% Complete)	\$2,500.00
Resident Project Representative:	\$9,000.00	(0% Complete)	\$0.00
Total Engineering Services Billed to Date:			\$19,300.00
Less Previously Invoiced:			\$0.00
<u>TOTAL DUE THIS INVOICE</u>			<u>\$19,300.00</u>

Please send payments to:

Infrastructure Solutions Group, LLC
100 East Carl Albert Parkway
McAlester, OK 74501

CLAIM OR INVOICE AFFIDAVIT
CITY OF PRYOR CREEK
PRY-26-06-01

STATE OF Oklahoma)
) ss.
COUNTY OF Mayes)


The undersigned engineer, or supervisory official, of lawful age, being first duly sworn, on oath says that this invoice, claim, or contract is true and correct. Affiant further states that the work, services or materials as shown by this invoice or claim have been completed or supplied in accordance with the plans, specifications, orders, or requests furnished to the affiant. Affiant further states that he has made no payment, given or donated or agreed to pay, give or donate, either directly or indirectly, to any elected official, officer, or employee of the State of Oklahoma, of money or any other thing of value to obtain payment or the award of this contract.




Infrastructure Solutions Group, LLC
Engineer

Subscribed and sworn to before me this 21 day of May, 2026

My Commission Expires: _____
8/27/28



Notary Public





May 21 2026

City of Pryor
Attn: Zac Doyle – Mayor
12 N. Rowe; Suite B
Pryor, OK 74361

Re: Pryor Creek Golf Cart Bidding
Invoice: PRY-25-01-01

Dear Mr. Doyle:

Enclosed, please find invoice PRY-25-01-01. Please place this invoice on the agenda for approval at your next meeting.

Once approved, please forward a check to Infrastructure Solutions Group, LLC's McAlester office at 100 East Carl Albert Parkway, McAlester, OK 74501.

If you have any questions concerning these documents, please contact me at (918) 420-5500.

Sincerely,
Infrastructure Solutions Group, LLC

Dale Burke, P.E.
President

Project # PRY-25-01



INVOICE SUBMITTED TO:

May 21, 2026

City of Pryor Creek
12 North Rowe, Suite B
Pryor Creek, OK 74361

Invoice #: PRY-25-01-01

In Reference To: Pryor Creek Golf Cart Bidding

Engineering:	\$1,500.00 (100% Complete)	\$1,500.00
Total Engineering Services Billed to Date:		\$1,500.00
Less Previously Invoiced:		\$0.00
<u>TOTAL DUE THIS INVOICE</u>		<u>\$1,500.00</u>

Please send payments to:

Infrastructure Solutions Group, LLC
100 East Carl Albert Parkway
McAlester, OK 74501



Statement

May 22, 2026

City of Pryor
PO Box 1167
Pryor, OK 74362

Charges for repairs of loop detection at two intersections.

Repairs were made at the following intersections:

S.H. 20 and Hogan Street

U.S. 69 and 1st Street

TLS Group, Inc. Invoice

\$8,150.00

**TOTAL AGREED UPON COST BETWEEN THE CITY
OF PRYOR AND MUNICIPAL UTILITY BOARD:**

\$4,075.00

Please remit payment to: Municipal Utility Board
 P.O. Box 249
 Pryor, OK 74362
 918-825-2100

Office Hours: 8:00AM to 5:00PM



TLS GROUP, INC.

P.O. Box 14788
OKLAHOMA CITY, OK 73113
(405) 524-1341
WWW.TLSOKC.COM

INVOICE

226908*01

Invoice Date 5/4/2026

Due Date 6/3/2026

Customer

Pryor, City of
12 N. Rowe St., A
Pryor, OK 74361

Location

Pryor, City of
Multiple Locations
Pryor, OK

Contact

Jared Crisp

Project Mgr.: John Fissel

Phone

(918) 825-2100

P.O. #

Email

crispj@pryorcreek.org

Job Summary

226908 - Pryor - Multiple Locations - Loops

Product	Quantity	Unit Price	Line Total
01001 - VEH. LOOP DET. 6' X 30'	3 EA	\$2,400.00	\$7,200.00
01002 - 1" PVC SCH.40 PLST COND TRENCH	10 LF	\$20.00	\$200.00
01003 - CONSTRUCTION TRAFFIC CONTROL	1 LS	\$750.00	\$750.00

- This job includes all equipment, labor, and materials to install (3) new vehicle loop detector at (2) separate locations.
- The quantity for 1" conduit trenched is a rough estimate, but would not exceed this amount.
- Depending on where the existing pull boxes on the NW corner is located, we would claim this item according to actual installed quantity.
- All work will be done in accordance with ODOT standards.
- All construction traffic control will be done in accordance with MUTCD standards.

Services Total	\$0.00
Products Total	\$8,150.00
Taxes	\$0.00
Invoice Total	\$8,150.00

Thank you for your business

Jared Crisp

From: John Fissel <john.fissel@tlsgroupinc.net> on behalf of John Fissel
Sent: Wednesday, May 6, 2026 9:17 AM
To: Amanda Smedley; Jared Crisp
Subject: RE: TLS Invoice: 226908 - Pryor - Multiple Locations - Loops

Jared,

1st & Hwy 69

We installed one 6+30 loop for East bound, witch we cut in the asphalt, put wire in the saw cut and seal it. Then we pull the wire in the conduit that is in the curb to the pull box and wire up the loop. Then reset the loop amp.

Hwy 20 & Hogan st,

We installed two EB 6+30 loops cutting in the asphalt. This one we had to install conduit from the curb to the pull box because there was new curb there, after sealing both loops and running wire in new conduit to pull box. We made wire connections then we reset loop amp.

After installing the new loops, we watched them made sure all was working correctly.

I hope this answer your question. If you have another question, please feel free to call or email me.

Thank You,

From: Amanda Smedley <amanda.smedley@tlsgroupinc.net>
Sent: Monday, May 4, 2026 3:24 PM
To: Jared Crisp <crispj@pryorcreek.org>
Cc: John Fissel <john.fissel@tlsgroupinc.net>
Subject: RE: TLS Invoice: 226908 - Pryor - Multiple Locations - Loops

John will have to answer that, I don't know the details on it other than what was on the quote attached.

Thank you,

Amanda Kay Smedley | Office Manager



✉ P.O. Box 14788, Oklahoma City, OK 73113

📍 1326 W. 37th Pl., Tulsa, OK 74107

☎ [\(918\) 584-3636 ext. 210](tel:(918)584-3636)

📱 [\(918\) 310-1010](tel:(918)310-1010)

🌐 www.tlsokc.com

From: Jared Crisp <crispj@pryorcreek.org>
Sent: Monday, May 4, 2026 12:59 PM
To: Amanda Smedley <amanda.smedley@tlsgroupinc.net>
Cc: Amanda Smedley <asmedley@tlsokc.com>; John Fissel <jfissel@tlsokc.com>
Subject: RE: TLS Invoice: 226908 - Pryor - Multiple Locations - Loops

Amanda,

Could you provide the work breakdown for each intersection that the work was performed?

Thanks,

Jared Crisp, P.E.
General Manager
Municipal Utility Board – City of Pryor
Phone: 918-825-2100
Fax: 918-825-1134

From: Amanda Smedley <amanda.smedley@tlsgroupinc.net>
Sent: Monday, May 4, 2026 12:48 PM
To: crispj@pryorcreek.org
Cc: Amanda Smedley <asmedley@tlsokc.com>; John Fissel <jfissel@tlsokc.com>
Subject: TLS Invoice: 226908 - Pryor - Multiple Locations - Loops

Here is the invoice for the work performed at: Multiple Locations

If you have any questions, please let us know!

Thank you,

Amanda Kay Smedley | Office Manager



✉ P.O. Box 14788, Oklahoma City, OK 73113
📍 1326 W. 37th Pl., Tulsa, OK 74107
☎ [\(918\) 584-3636 ext. 210](tel:(918)584-3636)
📱 [\(918\) 310-1010](tel:(918)310-1010)
🌐 www.tlsokc.com

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BEN _____

MILLER

CONSTRUCTION LLC. _____

918-695-2724

PHONE- (918) 695-2724 FAX- (918) 476-7134

9162 S 430 Rd
Chouteau, OK 74337

DATE: 5-28-2026

TO: City of Pryor Creek

Location: Tennis Courts at Whitaker Park, Pryor, OK

INVOICE:

- Erect 20'x30'x10' steel building with 2/12 pitch
- 12' gable extension with soffit
- 5-3x7 door with door closures and 2 with panic bars
- 1-5x3 opening
- 6x8 OHD opening
- 3" insulation
- gutters and downspouts

INVOICE TOTAL

\$6,200.00

Annual Fee Comparison

Annual Cost Summary									
Coverage	Contributions	Current		Renewal		Alternate 1		Alternate 2	
		Company	Cost	Company	Cost	Company	Cost	Company	Cost
Medical	ER & EE	Blue Cross	\$920,921	Blue Cross	\$1,010,846	Blue Cross	\$902,388	Blue Cross	\$932,649
Broker Service Fee	ER & EE	Brown & Brown	\$10,368	Brown & Brown	\$10,368	Brown & Brown	\$10,368	Brown & Brown	\$10,368
Dental	ER & EE	Blue Cross	\$66,514	Blue Cross	\$69,841	Blue Cross	\$69,841	Blue Cross	\$69,841
Vision	ER & EE	VSP	\$31,393	VSP	\$31,393	VSP	\$31,393	VSP	\$31,393
Basic Life & AD&D	Employer	Blue Cross	\$2,636	Blue Cross	\$2,636	Blue Cross	\$2,636	Blue Cross	\$2,636
Voluntary Life & AD&D	Employee	Blue Cross	\$17,031	Blue Cross	\$17,031	Blue Cross	\$17,031	Blue Cross	\$17,031
Short Term Disability	Employee	Blue Cross	\$15,006	Blue Cross	\$15,006	Blue Cross	\$15,006	Blue Cross	\$15,006
Long Term Disability	Employee	Blue Cross	\$7,081	Blue Cross	\$7,081	Blue Cross	\$7,081	Blue Cross	\$7,081
Estimated Discount			Included	-2%	-\$20,217	-2%	-\$18,048	-2%	-\$18,653
Total Annual			\$1,070,949		\$1,143,985		\$1,037,695		\$1,067,351
\$ Change					\$73,035		-\$33,254		-\$3,598
% Change					7%		-3%		0%

Annual Cost Summary										
Coverage	Contributions	Alternate 3		Alternate 4		Premium Saver Option 1		Premium Saver Option 2		
		Company	Cost	Company	Cost	Company	Cost	Company	Cost	
Medical	ER & EE	Blue Cross	\$968,918	Blue Cross	\$974,577	Blue Cross	\$933,479	Blue Cross	\$882,514	
Broker Service Fee	ER & EE	Brown & Brown	\$10,368	Brown & Brown	\$10,368	Brown & Brown	\$10,368	Brown & Brown	\$10,368	
Dental	ER & EE	Blue Cross	\$66,514	Blue Cross	\$69,841	Blue Cross	\$69,841	Blue Cross	\$69,841	
Vision	ER & EE	VSP	\$31,393	VSP	\$31,393	VSP	\$31,393	VSP	\$31,393	
Basic Life & AD&D	Employer	Blue Cross	\$2,636	Blue Cross	\$2,636	Blue Cross	\$2,636	Blue Cross	\$2,636	
Voluntary Life & AD&D	Employee	Blue Cross	\$17,031	Blue Cross	\$17,031	Blue Cross	\$17,031	Blue Cross	\$17,031	
Short Term Disability	Employee	Blue Cross	\$15,006	Blue Cross	\$15,006	Blue Cross	\$15,006	Blue Cross	\$15,006	
Long Term Disability	Employee	Blue Cross	\$7,081	Blue Cross	\$7,081	Blue Cross	\$7,081	Blue Cross	\$7,081	
Estimated Discount			-2%	-\$19,378	-2%	-\$19,492	-2%	-\$18,670	-2%	-\$17,650
Total Annual			\$1,099,569		\$1,108,441		\$1,068,165		\$1,018,219	
\$ Change			\$28,619		\$37,491		-\$2,784		-\$52,730	
% Change			3%		4%		0%		-5%	

22-2: Retirement Age

The Retirement Plan provides for normal or full retirement at sixty-five (65) years of age with six (6) years vested service. The normal retirement date is the first day of the month following an employee's sixty-fifth (65th) birthday.

22-3: Group Health, Dental and Life Insurance Plans

The City participates in group health, dental, life, and Flexible Spending Account insurance plans in compliance with applicable law and for the benefit of its employees. Benefits are made available to all full-time permanent and probationary employees after completion of a full month of employment with the exception of employees to whom the terms of a Collective Bargaining Agreement (CBA) apply.

The City will pay a specified percentage of the employee's premium as set by Council from year to year for single coverage (employee only) under a selected option. Membership in the family insurance plan is voluntary and available to all full-time City employees; the City will pay a specified percent as set by Council from year to year of the family premium, subject to change based on yearly renewal rates and Council approval. The maximum contribution of the City for the payment of premiums for health, dental, and life insurance coverage along with broker fees and Flexible Spending Account fees shall be One Thousand Five Hundred Dollars and No/100 (\$1,500) per month.

The City may offer a "Base Plan" and "Buy Up Plan" of insurance to its full-time employees. The premiums paid by the City under this Section shall be limited to the premiums applicable to the "Base Plan". The payment of additional premiums incurred over and above those of the "Base Plan" shall be paid by the employee.

City Employees who participate in the group health insurance plans offered by the City to its employees are obligated to participate in the application process and provide all information necessary to the City which is required for participation in the "Insure Oklahoma" program administered by the Oklahoma Health Care Authority.

The term "full-time" employee shall be defined and interpreted in this section (22-3) for purposes of health insurance only, consistent with the terms of the "Patient Protection & Affordable Care Act" regardless of the definition of that term as otherwise defined and used in the "Policy And Procedure Manual" of the city for purposes and reasons apart from this section dealing with health insurance.

22-4: Direct Deposit

Direct Payroll Deposit is mandatory for all City employees. Upon separation of service, final payroll checks shall not be directly deposited.