

**MINUTES
BUDGET COMMITTEE
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, MAY 12, 2026 AT 5:30 PM**

The Budget & Personnel Committee of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org.

1. CALL MEETING TO ORDER.

Choya Shropshire called the meeting to order at 5:30 p.m. Members present: Lori Bradshaw, Charles Tramel and Choya Shropshire. Members absent: none.

Others present: Zac Doyle, Jennifer Brittain and Kemmie Shropshire.

1a. PETITIONS FROM THE AUDIENCE.

There were no petitions from the audience.

1b. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE MINUTES OF THE APRIL 14, 2026 MEETING.

Motion was made by Bradshaw, second by Tramel to approve the minutes of the April 14, 2026 meeting.

Voting yes: Bradshaw, Tramel and Shropshire. Voting no: none. *Motion passed.*

2. MAYOR'S REPORT.

2a. TAX REPORTS.

Mayor Doyle reported that tax revenue is slightly down this month, but has retained the overall upward trend over the last fiscal year.

2b. REVIEW OF FINANCIAL STATUS.

Mayor Doyle reported that the city is on track to end the fiscal year approximately \$500,000.00 to the positive.

2c. GENERAL FUND BUDGET REVIEW.

No report.

3. ACTION ITEMS:

3a. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION TO APPROVE A HOTEL / MOTEL GRANT FINAL EXPENSE REPORT FOR PRYOR COMIC CON, HELD MARCH 6-7, 2026.

Motion was made by Tramel, second by Bradshaw to recommend Council action to approve a Hotel / Motel Grant final expense report for Pryor Comic Con, held March 6-7, 2026. Voting yes: Tramel, Shropshire and Bradshaw. Voting no: none. *Motion passed.*

3b. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING THE HIRE OF ADDITIONAL PERSONNEL FOR THE PARKS & CEMETERY DEPARTMENT.

Motion was made by Bradshaw, second by Tramel to recommend Council action regarding the hire of additional personnel at the cemetery for the Parks & Cemetery Department.

Motion was amended by Bradshaw, second by Tramel to recommend Council action regarding the backfill of one position at the cemetery for the Parks & Cemetery Department. Voting yes: Shropshire, Bradshaw and Tramel. Voting no: none. *Motion passed.*

3c. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING A TRANSFER IN AN AMOUNT NOT TO EXCEED \$65,000.00 FROM UNALLOCATED FUNDS ACCOUNT #02-201-5041 TO THE FOLLOWING ACCOUNTS TO COVER UNFORESEEN DEFICIENCIES IN THE 2025-2026 FISCAL YEAR BUDGET.

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT TO BE TRANSFERRED
COBRA ADMIN FEES	02-201-5023	\$800.00
GENERAL DUES AND SUBSCRIPTIONS	02-201-5032	\$15,000.00
GENERAL INSURANCE - FLEET	02-201-5043	\$11,500.00
FLEXIBLE SPENDING ADMIN FEES	02-201-5055	\$2,000.00
GENERAL OUTSIDE SERVICES - AUDITOR	02-201-5072	\$22,000.00
GENERAL OUTSIDE SERVICES - OTHER	02-201-5075	\$8,000.00
LEGAL PUBLICATION	02-201-5312	\$2,000.00
OUBCC FEES	02-203-5027	\$1,500.00
COURT EMPLOYMENT TAX	02-231-5024	\$300.00
COURT WORKERS COMP INSURANCE	02-231-5025	\$100.00

Motion was made by Tramel, second by Bradshaw to discuss recommending Council action regarding a transfer in an amount not to exceed \$65,000.00 from Unallocated Funds Account #02-201-5041 to the above-listed accounts to cover unforeseen deficiencies in the 2025-2026 fiscal year budget.

Motion was made by Charles Tramel, seconded by Lori Bradshaw to take no action. Voting yes: Bradshaw, Tramel and Shropshire. Voting no: none. *Motion passed, no action taken.*

3d. PRESENTATION FROM JENNIFER BRITTAIN WITH BROWN & BROWN REGARDING AN INSURANCE UPDATE WITH POSSIBLE DISCUSSION TO FOLLOW.

Jennifer Brittain reported that the city's current group health plan is expecting an increase this fiscal year, currently negotiated but not finalized at 9.76%. She presented several alternative plans and explained the expected cost of each.

3e. DISCUSS, POSSIBLY RECOMMEND COUNCIL ACTION REGARDING RENEWALS FOR THE CITY OF PRYOR CREEK GROUP HEALTH, DENTAL, LIFE, SHORT-TERM DISABILITY AND LONG-TERM DISABILITY COVERAGE PLANS FOR FISCAL YEAR 2026-2027 AS PRESENTED BY BROWN & BROWN.

Motion was made by Bradshaw, second by Tramel to recommend Council action regarding renewals for the City of Pryor Creek group health, dental, life, short-term disability and long-term disability coverage plans for fiscal year 2026-2027 as presented by Brown & Brown. Voting yes: Tramel, Shropshire and Bradshaw. Voting no: none. *Motion passed.*

4. UNFORESEEABLE BUSINESS.

There was no unforeseeable business.

5. ADJOURN.

Motion was made by Tramel, second by Bradshaw to adjourn. Voting yes: Shropshire, Bradshaw and Tramel. Voting no: none. *Motion passed.*