

NOTICE & AGENDA
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, AUGUST 4, 2026 AT 6:00 PM

AS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PRYOR CREEK, OKLAHOMA WILL MEET IN REGULAR SESSION AT 6:00 P.M. ON THE ABOVE DATE IN THE COUNCIL CHAMBER UPSTAIRS AT CITY HALL, 12 NORTH ROWE STREET IN PRYOR CREEK, OKLAHOMA. A MEETING OF THE PRYOR PUBLIC WORKS AUTHORITY WILL FOLLOW IMMEDIATELY. ANYONE NEEDING SPECIAL ACCOMMODATIONS TO ATTEND SHOULD CALL (918) 825-0888.

CITY COUNCIL

1. Call to Order, Prayer, Pledge of Allegiance, Roll.
2. Petitions from the Audience. (Limited to 5 minutes, must request in advance.)
3. Consent Agenda. (Consent items are to be voted on for approval or denial by one single motion without discussion. Any Council member wishing to discuss an item may request it be removed and placed on the regular agenda. Only those items removed will be read aloud.)
 - a. Approve minutes of the July 21, 2026 Council Meeting.
 - b. Approve claims for purchase orders through August 4, 2026.
 - c. Approve payroll purchase orders through August 14, 2026.
 - d. Approve Mayor to sign an interlocal agreement with Mayes County for use of Pictometry products for the purpose of creating an inventory of city facilities and infrastructure.
 - e. Approve an expenditure in the amount of \$5,000.00 to Mayes County for an interlocal agreement providing access to Pictometry products to be paid from Emergency Management Capital Outlay - Small Purchases Account #02-225-5413.
 - f. Approve a transfer in the amount of \$200,000.00 from Golf Course Capital Outlay Account funds to a money market account for long-term capital expenditures.
 - g. Accept a bid in the amount of \$33,500.00 from Ever Green Weed Control and Fertilization, LLC for installation of a holiday light display at Whitaker Park to be paid from Park Capital Outlay Account #02-219-5411.
4. Mayor's Report: (Items possibly requiring discussion and action.)
 - a. Presentation of City of Pryor Creek 2024-2025 Audit by Violet Kirkendall.
 - b. Accept the resignation of Kenneth Young as building inspector, effective August 7, 2026. Young has served with the City of Pryor Creek for over 37 years, with 7 years in his current position.
 - c. Discussion and possible action to seek applications for the position of City Inspector. This is a full-time position.
 - d. Update and possible action regarding the TSET Grant at Bobby Buck Park.
 - e. Update and discussion regarding Kingdom Community Development Services (KCDS) and its relation to services provided within the City of Pryor Creek.
 - f. Discussion and possible action to allow the Mayor to sign an MOU with Kingdom Community Development Services (KCDS) and the City of Pryor Creek.
 - g. Discussion and possible action regarding updates for the Pryor Creek Golf Club and Shop.
 - h. Discussion and possible action to create and fill the position of bookkeeper or office assistant at the Pryor Creek Golf Shop to handle daily paperwork, ordering and receiving.
5. City Attorney's Report: (Items possibly needing action on requests or recommendations.)
 - a. Discussion, consideration, and possible action regarding the June 15, 2026 request of Pryor Public Schools to annex district-owned property located in the West Half of the Northwest Quarter of the Northeast Quarter of Section 20, Township 21 North, Range 19 East, Mayes County, Oklahoma, and to zone the property RS-70; including receipt of the request, authorization for City staff and the City Attorney to obtain the necessary owner consent and school-board authorization, verify title, contiguity, legal description, and mapping, and prepare the required notices, hearings, and ordinances for future consideration by the City Council.
 - b. Possible Executive Session concerning the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of:
Mike Moore (25 O.S. 307(B)(1)).
 - c. Consider resuming regular session. No action taken during Executive Session.

- d. Possible action based on Executive Session concerning the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of:
Mike Moore (25 O.S. 307(B)(1)).
- 6. Committee Reports: (Items, such as next meeting date, needing to be reported. No open discussions allowed. Any items requiring discussion are to be added to the Mayor's report prior to posting of agenda.)
 - a. Budget and Personnel.
 - b. Streets and Maintenance.
 - c. Ordinance and Insurance.
- 7. Unforeseeable Business. (Any matter not reasonably foreseen prior to posting of agenda.)
- 8. Adjourn.

PRYOR PUBLIC WORKS AUTHORITY

- 1. Call to Order.
- 2. Approve minutes of the July 21, 2026 meeting.
- 3. Approve claims for purchase orders for the Pryor Public Works Authority through August 4, 2026.
- 4. Unforeseeable Business. (Any matter not reasonably foreseen prior to posting of agenda.)
- 5. Adjourn.

FILED JULY 31, 2026 AT 5:00 P.M. BY MAYOR ZAC DOYLE. _____

POSTED ON THE BULLETIN BOARD AT CITY HALL, 12 NORTH ROWE STREET, PRYOR CREEK, OKLAHOMA
JULY 31, 2026 AT 5:00 P.M. BY CITY CLERK HANNAH MORRIS. _____

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, JULY 21, 2026 AT 6:00 PM**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to the Council members.

CITY COUNCIL

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL.

Mayor Zac Doyle called the meeting to order at 6:04 p.m. The Prayer and Pledge of Allegiance were led by Steve Brown. Roll Call was conducted by City Clerk Hannah Morris. Council members present included Terry Lamar, Choya Shropshire, Lori Bradshaw, Kenneth Brashears, Steve Brown and Bruce Smith. Members absent: Autumn Graybill and Charles Tramel.

Department Heads and other City Officials present: Chase McBride, Justin Couch, Kevin Tramel and Cari Rerat.

Others present: Chris Curnutt, Barry Chupp, Susan Wilcox, Adam Anderson, Ryan Kelley, Kathy LaValley, Angela Smith, David Shaulis, Joshua Lee, Bridgette Nichols, Nena Roberts, LaDonna Anderson, Brenda Shrader, Tracey Bower, Carolyn Erwin, Derek Palmer, Robb Kitlen, Marshel Morrison, Tyler Stephens, Shawn Edwards, Theresa Edwards, Ryan Kelley, Colten Yoder, Cody Yoder and David Barnes.

2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)

There were no petitions from the audience.

Mayor moved to the City Attorney's report.

5. CITY ATTORNEY'S REPORT: (ITEMS POSSIBLY NEEDING ACTION ON REQUESTS OR RECOMMENDATIONS.)

5a. ENTER PUBLIC HEARING.

ZONING CHANGE FOR COLTEN AND CODY YODER: LOT NUMBERED ELEVEN (11) IN BLOCK NUMBERED TWENTY-THREE (23), IN THE WHITAKER ADDITION TO THE INCORPORATED TOWN OF PRYOR CREEK, MAYES COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE A.L. GIBBS PLAT AND SURVEY THEREOF. (104 N ORPHAN)

THE APPLICANT IS REQUESTING THE ZONE TO BE CHANGED FROM COMMERCIAL RESTRICTED (CR) TO RESIDENTIAL SINGLE-70 (RS-70).

Motion was made by Brown, second by Brashears to enter public hearing. Voting yes: Lamar, Shropshire, Bradshaw, Brashears, Brown and Smith. Voting no: none. *Motion passed.*

Colten and Cody Yoder reported that they planned to use the rezoned property for the construction of residential homes.

5b. EXIT PUBLIC HEARING.

Motion was made by Brown, second by Brashears to exit public hearing. Voting yes:

Shropshire, Bradshaw, Brashears, Brown, Smith and Lamar. Voting no: none. *Motion passed.*

5c. DISCUSSION AND POSSIBLE ACTION REGARDING THE ZONING CHANGE FOR: COLTEN AND CODY YODER (LEGAL AS READ ABOVE) FROM COMMERCIAL RESTRICTED (CR) TO RESIDENTIAL SINGLE-70 (RS-70). THE PLANNING AND ZONING COMMISSION RECOMMENDED THIS TO THE COUNCIL.

Motion was made by Shropshire, second by Brown to approve the Zoning Change for: Colten and Cody Yoder (legal as read above) from Commercial Restricted (CR) to Residential Single-70 (RS-70). Voting yes: Bradshaw, Brashears, Brown, Smith, Lamar and Shropshire. Voting no: none. *Motion passed.*

5d. ENTER PUBLIC HEARING.

ZONING CHANGE FOR: JAMES DEREK PALMER: A TRACT OF LAND SITUATED IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER (SW/4 NE/4 NE/4) OF SECTION 7, TOWNSHIP 21 NORTH. RANGE 19 EAST OF THE INDIAN BASE AND MERIDIAN. MAYES COUNTY. STATE OF OKLAHOMA. BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT COMMENCING AT THE SOUTHEAST CORNER OF SAID SW/4 NE/4 NE/4, THENCE N1°36'21" W FOR A DISTANCE OF 310.78 FEET ALONG THE EAST LINE THEREOF; THENCE S88°42'08"W FOR A DISTANCE OF 81.43 FEET TO THE POINT OF BEGINNING; THENCE S88°42'08"W FOR A DISTANCE OF 493.71 FEET TO A POINT ON THE EASTERLY RIGHT-OF-WAY OF HIGHWAY #69; THENCE N5°26'19"E FOR A DISTANCE OF 338.69 FEET ALONG SAID RIGHT-OF-WAY; THENCE N88°32'21"E FOR A DISTANCE OF 398.82 FEET; THENCE S0°49'56"E FOR A DISTANCE OF 352.49 FEET TO THE POINT OF BEGINNING. CONTAINS 3.3280 ACRES, MORE OR LESS. (857 N MILL) THE APPLICANT IS REQUESTING THE ZONE TO BE CHANGED FROM AGRICULTURE (AG) TO COMMERCIAL AUTOMOTIVE RECREATION (CAR) FOR AN RV PARK.

Motion was made by Shropshire, second by Lamar to enter public hearing. Voting yes: Brashears, Brown, Smith, Lamar, Shropshire and Bradshaw. Voting no: none. *Motion passed.*

Derek Palmer reported that he intends to use the rezoned property to construct an RV Park.

Tyler Stephens, Shawn Edwards, Ryan Kelley and Barry Chupp spoke in opposition to the project.

5e. EXIT PUBLIC HEARING.

Motion was made by Brown, second by Lamar to exit public hearing. Voting yes: Brown, Smith, Lamar, Shropshire, Bradshaw and Brashears. Voting no: none. *Motion passed.*

5f. DISCUSSION AND POSSIBLE ACTION REGARDING THE ZONING CHANGE FOR: DEREK PALMER (LEGAL AS READ ABOVE) FROM AGRICULTURE (AG) TO COMMERCIAL AUTOMOTIVE RECREATION (CAR) FOR AN RV PARK. THE PLANNING AND ZONING COMMISSION RECOMMENDED THIS TO THE COUNCIL.

Motion was made by Brashears, second by Bradshaw to acknowledge that a valid protest petition was filed by Tyler Stephens and signed by at least 50% of the surrounding property owners. Voting yes: Smith, Lamar, Shropshire, Bradshaw, Brashears and Brown. Voting no: none. *Motion passed, final approval of the zoning change will require a three-quarters majority vote.*

Motion was made by Brown, second by Shropshire to approve the Zoning Change for: Derek Palmer (Legal as read above) from Agriculture (AG) to Commercial Automotive Recreation (CAR) for an RV Park. Voting yes: none. Voting no: Lamar, Shropshire, Bradshaw, Brashears, Brown and Smith. *Motion failed.*

Mayor moved to the Consent Agenda.

3. CONSENT AGENDA. (CONSENT ITEMS ARE TO BE VOTED ON FOR APPROVAL OR DENIAL BY ONE SINGLE MOTION WITHOUT DISCUSSION. ANY COUNCIL MEMBER WISHING TO DISCUSS AN ITEM MAY REQUEST IT BE REMOVED AND PLACED ON THE REGULAR AGENDA. ONLY THOSE ITEMS REMOVED WILL BE READ ALOUD.)

3a. APPROVE MINUTES OF THE JULY 7, 2026 COUNCIL MEETING.

3b. APPROVE CLAIMS FOR PURCHASE ORDERS THROUGH JULY 21, 2026.

FUNDS	PURCHASE ORDER NUMBER	TOTALS
GENERAL	2620260082 - 2620260080	\$181,340.21
STREET & DRAINAGE	2620260007 - 2620260103	\$6,245.84
CEMETERY CARE	2620260028 - 2620260033	\$2,010.09
GOLF COURSE	2620260017 - 2620260019	\$22,626.79
CAPITAL OUTLAY	2520253011 - 2620260100	\$44,927.37
POLICE TRAINING FEES	2520253047	\$1,790.00
RECREATION CENTER	2620260046 - 2620260092	\$15,490.39
P.P.W.A. SINKING FUND	2620260061 - 2620260080	\$9,603.39
PRYOR PUBLIC WORKS	2620260085	\$3,325.00
E-911	2620260109	\$192.02
LIBRARY SPECIAL CASH	2620260097	\$386.79
DONATIONS	2620260050 - 2620260072	\$1,709.36
EDTA	2620260093	\$27,810.00
TOTAL		\$317,457.25
<u>NEW BLANKETS</u>		
911643B	BANK OF COMMERCE	\$50,000.00
911644B	BANK OF COMMERCE	\$55,000.00
911626B	GALLS	\$5,000.00
911627B	SPECIAL-OPS UNIFORMS INC-7	\$5,000.00
911628B	GALLS	\$10,000.00
911629B	GODFREY'S TACTICAL SUPPLY	\$5,000.00
911630B	SPECIAL-OPS UNIFORMS INC-7	\$10,000.00
911631B	AT&T MOBILITY	\$36,000.00
911632B	MIKE'S TIRE AND CAR CARE	\$5,000.00
911633B	ENTERPRISE FLEET MANAGEMENT	\$50,000.00
911634B	AGRILAND FS, INC	\$60,000.00
911635B	DEPARTMENT OF PUBLIC SAFETY	\$8,500.00
911636B	MAYES COUNTY SHERIFF	\$7,500.00
911637B	PRYOR VETERINARY HOSPITAL	\$25,000.00
911638B	ENTERPRISE FLEET MANAGEMENT	\$124,000.00
911639B	MUSKOGEE COMMUNICATIONS	\$5,000.00
911640B	PREMIER SIGNS & DESIGN LLC	\$5,000.00
911641B	METRO EMERGENCY UPFITTERS	\$5,000.00
911642B	FIBER INTERACTIVE TECHNOLOGIES	\$53,000.00
911645B	ADVANCE AUTO PARTS	\$3,000.00
911646B	AUTOZONE COMMERCIAL	\$1,000.00
911647B	C & R OIL CO	\$20,000.00
911648B	CHOUTEAU LIME CO INC	\$2,000.00
911649B	DOLESE BROS. CO.	\$20,000.00
911650B	MR. J'S - 6774	\$2,000.00
911651B	MIKE'S TIRE & CAR CARE	\$2,000.00
911652B	O'REILLY AUTOMOTIVE INC	\$2,000.00
911653B	OKLAHOMA PARTS SUPPLY LLC	\$4,000.00
911654B	PRYOR LUMBER	\$4,000.00
911655B	PRYOR STONE CO	\$10,000.00
911656B	QUANTIE AUTO SUPPLY-6316	\$1,000.00
911657B	SAFETY KLEEN-6974	\$3,000.00
911658B	TREVIPAY (WALMART BUSINESS)	\$2,000.00
911659B	LOT MAINTENANCE OF OKLAHOMA	\$18,600.00
911660B	PRYOR ASPHALT LLC	\$5,000.00
911661B	KOLKER & KOLKER INC.	\$29,000.00
911662B	TREVIPAY (WALMART BUSINESS)	\$1,500.00
911663B	LOCKE SUPPLY CO	\$500.00
911664B	PRYOR LUMBER	\$400.00
911665B	MUSKOGEE COMMUNICATION	\$600.00
911666B	KLA-MART-6328	\$300.00
911667B	AUTOZONE COMMERCIAL	\$300.00
911668B	O'REILLY AUTOMOTIVE INC	\$1,000.00
911669B	OKLAHOMA PARTS SUPPLY LLC	\$800.00
911670B	ADVANCE AUTO PARTS	\$300.00
911671B	JACKSON TRUCK REPAIR	\$2,500.00
911672B	AMAZON CAPITAL SERVICES INC	\$1,000.00
911673B	LEAF	\$1,150.00
911674B	VERIZON WIRELESS	\$3,450.00
TOTAL		\$666,400.00

- 3c. APPROVE PAYROLL PURCHASE ORDERS THROUGH JULY 31, 2026.**
- 3e. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$6,581.00 TO HOOD & ASSOCIATES CPA'S PC FOR THE FINAL BILLING FOR THE AUDIT OF FISCAL YEAR ENDING 06/30/25 FROM GENERAL OUTSIDE SERVICES - AUDITOR ACCOUNT #02-201-5072.**
- 3f. APPROVE THE RECLASSIFICATION OF JAE STANDINGWATER FROM MAYOR'S SECRETARY (RANGE D, STEP 2) TO THE NEWLY CREATED POSITION OF ADMINISTRATIVE ASSISTANT (RANGE E, STEP 2), EFFECTIVE AS OF THE NEXT PAY PERIOD.**
- 3g. APPROVE PAYMENT OF PURCHASE ORDER #2520253033, NOT APPROVED AT THE JULY 7, 2026 COUNCIL MEETING, TO VISA CARD SERVICES IN THE AMOUNT OF \$1,094.00. REPAYMENT OF THESE CHARGES HAS BEEN HANDLED THROUGH PAYROLL.**
- 3h. APPROVE A MONTHLY RECURRING EXPENDITURE IN THE AMOUNT OF \$5,361.58 TO BANK OF COMMERCE FOR GOLF CART LEASE / PURCHASE FROM GOLF CAPITAL OUTLAY CART LEASING ACCOUNT #41-415-5413.**
- 3i. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$28,236.00 TO KANSAS GOLF & TURF FOR A SMITHCO SAND STAR I BUNKER RAKE TO BE PAID FROM GOLF COURSE CAPITAL OUTLAY ACCOUNT #44-445-5447. THIS IS A STATE CONTRACT PRICE UNDER OKLAHOMA STATE CONTRACT SW0196KG.**
- 3j. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$5,215.00 TO AWE LEARNING FOR AN EARLY LITERACY STATION TO BE PAID FROM LIBRARY STATE AID ACCOUNT #92-925-5233.**
- 3k. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$2,943.83 TO AT&T MOBILITY (FIRSTNET) FOR INVOICE #287302932525X07032026 TO BE PAID FROM POLICE TELEPHONE ACCOUNT #02-215-5061. THIS INVOICE COVERS THE DEPARTMENT'S MONTHLY WIRELESS DATA SERVICE FOR POLICE DEPARTMENT CELL PHONES AND MOBILE LAPTOP COMPUTERS.**
- 3l. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$4,389.00 TO FIBER INTERACTIVE TECHNOLOGIES FOR INVOICE #0011731 TO BE PAID FROM FIT - OAAS - POLICE LAPTOPS/ODIS ACCOUNT #87-875-5430. THIS INVOICE COVERS THE MONTHLY LABOR CHARGES AND VIRTUAL SERVER HOSTING SERVICES FOR THE OFFENDER DATA INFORMATION SYSTEM (ODIS), AS WELL AS OAAS-COP-POLICE LAPTOPS (OFFICE AS A SERVICE) FOR THE POLICE DEPARTMENT'S PATROL VEHICLE LAPTOPS.**
- 3m. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$11,039.98 TO AXON ENTERPRISE, INC. FOR INVOICE #INUS459628 TO BE PAID FROM POLICE CAPITAL OUTLAY ACCOUNT #44-445-5424. THIS INVOICE IS FOR THE ANNUAL LEASE/PURCHASE PAYMENT FOR THE 2021 TASER 7 BASIC BUNDLE.**
- 3n. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$23,301.09 TO ENTERPRISE FM TRUST (ENTERPRISE FLEET MANAGEMENT) FOR INVOICE #667953-070326 TO BE PAID FROM POLICE VEHICLE MAINTENANCE ACCOUNT #02-215-5092. THIS INVOICE COVERS FLEET MANAGEMENT SERVICES AND VEHICLE MAINTENANCE/REPAIR CHARGES FOR THE POLICE DEPARTMENT FOR THE BILLING MONTHS OF APRIL, MAY, AND JUNE 2026.**

- 3o. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$10,326.21 TO ENTERPRISE FM TRUST (ENTERPRISE FLEET MANAGEMENT) FOR INVOICE #643905-070326 TO BE PAID FROM POLICE CAPITAL OUTLAY ACCOUNT #44-445-5418. THIS INVOICE REPRESENTS THE MONTHLY LEASE PAYMENT FOR THE POLICE DEPARTMENT'S FIVE (5) 2026 FORD EXPLORER POLICE INTERCEPTOR UTILITY VEHICLES AND FIVE (5) CHEVROLET SILVERADO VEHICLES.**
- 3p. APPROVE A MONTHLY RECURRING EXPENDITURE IN THE AMOUNT OF \$3,930.39 TO BANK OF COMMERCE FOR MOTOROLA LEASE / RADIOS FOR THE PRYOR CREEK POLICE DEPARTMENT TO BE PAID FROM MOTOROLA LEASE / RADIOS - POLICE ACCOUNT #87-875-5429.**
- 3q. APPROVE A MONTHLY RECURRING EXPENDITURE IN THE AMOUNT OF \$4,565.33 TO BANK OF COMMERCE FOR POLICE CHEVY TAHOE PURCHASE TO BE PAID FROM POLICE DEPARTMENT VEHICLES CAPITAL OUTLAY ACCOUNT #44-445-5418.**
- 3r. APPROVE ESTIMATE #9247 IN THE AMOUNT OF \$9,360.84 FROM METRO EMERGENCY UPFITTERS FOR THE EQUIPMENT AND LABOR REQUIRED TO UPFIT THE NEW 2026 FORD MAVERICK TO BE PAID FROM THE ANIMAL CONTROL CAPITAL OUTLAY ACCOUNT #44-445-5425.**
- 3s. AWARD A BID IN THE AMOUNT OF \$5,000.00 TO ARMSTRONG LANDSCAPING FOR PRY-26-07 LOCKE STREET ALLEY DRAINAGE IMPROVEMENTS TO BE PAID FROM STREET DRAINAGE PROJECTS - MISCELLANEOUS ACCOUNT #14-145-5092. NO OTHER BIDS WERE RECEIVED.**
- 3t. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$4,815.00 TO THE MUNICIPAL UTILITY BOARD FOR THE CITY PORTION OF LED ANTIQUE-STYLE LIGHTING INSTALLATION THROUGHOUT THE DOWNTOWN DISTRICT AND DUSK-TO-DAWN LED LIGHTING IN THE DOWNTOWN ALLEYS FROM CITY HALL CAPITAL OUTLAY ACCOUNT #44-445-5427.**

Motion was made by Brown, second by Brashears to approve the Consent Agenda less item 3d.
Voting yes: Shropshire, Bradshaw, Brashears, Brown, Smith and Lamar. Voting no: none.
Motion passed.

Mayor moved to item 3d.

- 3d. APPROVE THE MAYOR TO SIGN A MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF PRYOR CREEK AND KINGDOM COMMUNITY DEVELOPMENT SERVICES RURAL HEALTH INITIATIVE.**

Motion was made by Choya Shropshire, second by Kenneth Brashears to approve the Mayor to sign a Memorandum of Agreement between the City of Pryor Creek and Kingdom Community Development Services Rural Health Initiative.

Motion was amended by Lamar, second by Smith to table the agreement until the next Council meeting. Voting yes: Bradshaw, Brashears, Brown, Smith, Lamar and Shropshire. Voting no: none. *Motion passed.*

Mayor moved to the Mayor's Report.

- 4. MAYOR'S REPORT: (ITEMS POSSIBLY REQUIRING DISCUSSION AND ACTION.)**

4a. DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSAL IN THE AMOUNT OF \$29,000.00 FROM KOLKER & KOLKER FOR ACCOUNTING SERVICES THROUGH JUNE 2027 TO BE PAID FROM GENERAL OUTSIDE SERVICES - ACCOUNTING ACCOUNT #02-201-5073.

Motion was made by Shropshire, second by Brashears to approve a proposal in the amount of \$29,000.00 from Kolker & Kolker for accounting services through June 2027 to be paid from General Outside Services - Accounting Account #02-201-5073. Voting yes: Brashears, Brown, Smith, Lamar, Shropshire and Bradshaw. Voting no: none. *Motion passed.*

4b. PRESENTATION, DISCUSSION, AND POSSIBLE ACTION TO APPROVE THE GRAHAM COMMUNITY BUILDING REVITALIZATION PROJECT BID PROCESS AND BIDS. PRESENTATION FROM SCISSOR TAIL CONSTRUCTION AND PRYOR MAIN STREET. PRESENTATION WILL INCLUDE A REVIEW OF THE BID PROCESS AND BIDS RECEIVED FOR THE PROJECT.

David Barnes, owner of Scissor Tail Construction, reported that bids were legally advertised in three newspapers and that the total project cost is roughly \$485,000.00. He stated that the budget increased due to finding hazardous historical wiring that requires five new electrical panels, costing an extra \$30,000.00. He also reported that demolition was temporarily stopped to verify legal paperwork and to plan out replacing the failing wood crawlspace floor with a solid concrete slab. He stated that workers found the barrel ceiling rafters anchoring into a brick wall on the kitchen side, so they will add a reinforcement wall to save the ceiling's architectural look. He further reported that the stove and vent hood in the kitchen will be moved to the north wall to tie into existing plumbing. He also stated that the bathroom's original green and pink tile will be left intact, but the fixtures will all be updated. Mayor Doyle stated that a resident has been restoring the old doors of the building, and requested that the contractor ensure the original hinges are provided to the resident to complete the project.

4c. DISCUSSION AND POSSIBLE ACTION REGARDING THE EDTA’S RECOMMENDATION THAT CITY COUNCIL AUTHORIZE THE USE OF FUND 68 FOR \$250,000.00 TO COVER THE COSTS OF THE GRAHAM COMMUNITY BUILDING REVITALIZATION PROJECT’S ADDITIONAL SCOPE AND AUTHORIZE TRANSFERRING THAT AMOUNT FROM FUND 68 – MAIN STREET BOND ACCOUNT #68-685-5342 TO EDTA ACCOUNT #98-000-4203. THE EDTA RECOMMENDATION REQUIRED THE CITY COUNCIL TO BE PRESENTED THE BIDS, APPROVE THE BIDS, AND REVIEW THE BIDDING PROCESS UTILIZED BY PRYOR MAIN STREET’S CONSTRUCTION MANAGEMENT COMPANY, SCISSOR TAIL CONSTRUCTION.

Motion was made by Lamar, second by Bradshaw to approve the EDTA’s recommendation that City Council authorize the use of Fund 68 for \$250,000.00 to cover the costs of the Graham Community Building Revitalization Project’s additional scope and authorize transferring that amount from Fund 68 – Main Street Bond Account #68-685-5342 to EDTA Account #98-000-4203. The EDTA recommendation required the City Council to be presented the bids, approve the bids, and review the bidding process utilized by Pryor Main Street’s Construction Management Company, Scissor Tail Construction.

Adam Anderson, EDTA Chair, recommended that the City Council approve transferring \$250,000.00 from Fund 68 to the EDTA account to cover the expanded scope of Phase 1. He stated that the funds will cover the new concrete floor, electrical upgrades, kitchen and restroom upgrades, and a contingency buffer. He also stated that council members will receive copies of the monthly contractor pay applications and progressive construction photos for full transparency.

Bridgette Nichols, Pryor Main Street Director, stated that the Main Street board receives monthly updates on the project. She also stated that the grant writing was a direct service benefit included in their city funding agreement. She further reported that this work is strictly Phase 1, and future grants will be requested later for Phase 2 to remodel the front two-story area for the Arts and Humanities Council.

Voting yes: Brown, Smith, Lamar, Shropshire, Bradshaw and Brashears. Voting no: none.

Motion passed.

4d. DISCUSSION AND POSSIBLE ACTION REGARDING AN UPDATE FROM THE MAYOR REGARDING NEEDS, CHANGES AND PLANS FOR THE PRYOR CREEK GOLF COURSE.

Mayor Doyle reported that the city took possession of the pro shop on July 8th after finalizing a \$51,979.84 buyout separation agreement with Course Management Systems. He stated that the course has been highly profitable, and he recognized Mike Moore for managing both the recreation center and the golf course during the transition. He also reported that the city secured staffing by hiring Nicholas "Boomer" Panther full-time to lead the pro shop and transitioning the remaining crew through Express Personnel. He stated that immediate facility upgrades were implemented to fix broken air conditioning in the pro shop and restrooms. He further reported that the city spent \$500.00 on a window A/C unit and a refrigerator for the maintenance barn to correct unacceptable working conditions for the crew. He also stated that he received a \$20,000.00 to \$30,000.00 consultation estimate to replace the pro shop's wood paneling with fresh siding to prevent future structural damage.

He also reported that the main river irrigation pump is temporarily functional via manual software adjustments while waiting for a final part, noting that the crew successfully preserved the greens by hand-watering during the initial three-day failure. He stated that long-term employee Jamie Myers was hired as a city employee, Cartwright Weaver was brought on for maintenance and the crew is actively pursuing pesticide and irrigation certifications. He also reported that staff uniforms are being standardized, free warm-up range balls are now included with memberships and five rotating hydration stations were purchased. He stated that the council approved a \$28,000.00 ride-on bunker rake on the consent agenda to cut daily maintenance times. He further reported that City Hall now has complete visibility over all transactions and is working with the ABLE Commission to establish a golf trust for liquor licensing. Finally, he stated that the long-term plan is to build a new communal cart building on the northwest hill, which will allow the city to demo the current hazardous cart structures and double the course's parking capacity.

4e. UPDATE REGARDING UPGRADES TO BOBBY BUCK PARK.

The Mayor reported that the installation of new playground equipment is scheduled to begin around the first of September. He stated that while some older structures will be removed to make room for the new equipment, he and Frank inspected the park and determined that several existing features can be salvaged. He also reported that the old wooden structures only require one beam replacement to remain viable, and the swing set A-frames are structurally solid. He stated that instead of full removal, the city will clean, paint and upgrade the frames with modern swings to preserve resources during the expansion.

Mayor moved to the addendum.

ADDENDUM

1. DISCUSSION AND POSSIBLE ACTION REGARDING AN EXPENDITURE IN THE AMOUNT OF \$2,717.00 TO OMAG FOR CHANGES IN THE 25-26 VEHICLE POLICY FROM GENERAL INSURANCE - FLEET ACCOUNT #02-201-5043.

Motion was made by Brown, second by Smith to approve an expenditure in the amount of \$2,717.00 to OMAG for changes in the 25-26 vehicle policy from General Insurance - Fleet Account #02-201-5043. Voting yes: Smith, Lamar, Shropshire, Bradshaw, Brashears and Brown. Voting no: none. *Motion passed.*

2. DISCUSSION AND POSSIBLE ACTION REGARDING THE STREET COMMITTEE RECOMMENDATION TO ALTER THE INTERSECTION OF SOUTH ELLIOTT AND 29TH STREET.

Motion was made by Brashears, second by Bradshaw to discuss the Street Committee recommendation to alter the intersection of South Elliott and 29th Street.

Council discussed the Street Committee's recommendation to alter the intersection at the South Elliott and 29th Street curve to resolve blind-spot hazards and heavy rush-hour traffic backups occurring between 3:30 PM and 5:00 PM. The Mayor presented a conceptual drawing from the City Engineer for a long-term roundabout solution costing over \$1 million, noting he reached out to county commissioners about a potential partnership since two-thirds of the intersection lies outside city limits. Council Member Smith reported generating 140 to 150 mixed comments on Facebook regarding the intersection's safety, while Council Member Bradshaw stated that local neighborhood residents find the curve terrifying, particularly for teenage drivers. Despite concerns that safety stops might cause initial accidents due to driver confusion, the Council agreed that an immediate, low-cost intervention was necessary.

Motion was amended by Brashears, second by Bradshaw to approve installing a stop sign in the northbound lane of the South Elliott and 29th Street curve. Voting yes: Lamar, Shropshire, Brashears and Smith. Voting no: Bradshaw and Brown. *Motion passed.*

Mayor moved to Committee Reports.

6. COMMITTEE REPORTS: (ITEMS, SUCH AS NEXT MEETING DATE, NEEDING TO BE REPORTED. NO OPEN DISCUSSIONS ALLOWED. ANY ITEMS REQUIRING DISCUSSION ARE TO BE ADDED TO THE MAYOR’S REPORT PRIOR TO POSTING OF AGENDA.)

6a. BUDGET AND PERSONNEL.

Bradshaw reported that the next meeting is scheduled August 11, 2026.

6b. STREETS AND MAINTENANCE.

Lamar reported that the next meeting is scheduled July 28, 2026.

6c. ORDINANCE AND INSURANCE.

Mayor Doyle reported the meeting will be scheduled as needed.

7. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

8. ADJOURN.

Motion was made by Brashears, second by Brown to adjourn. Voting yes: Shropshire, Bradshaw, Brashears, Brown, Smith and Lamar. Voting no: none. *Motion passed.*

PRYOR PUBLIC WORKS AUTHORITY

1. CALL TO ORDER.

Mayor called the meeting to order at 8:32 p.m.

2. APPROVE MINUTES OF THE JULY 7, 2026 MEETING.

Motion was made by Brown, second by Brashears to approve minutes of the July 7, 2026 meeting. Voting yes: Bradshaw, Brashears, Brown, Smith, Lamar and Shropshire. Voting no: none. *Motion passed.*

3. APPROVE CLAIMS FOR PURCHASE ORDERS FOR THE PRYOR PUBLIC WORKS AUTHORITY THROUGH JULY 21, 2026.

Motion was made by Lamar, second by Brown to approve claims for purchase orders for the Pryor Public Works Authority through July 21, 2026. Voting yes: Brashears, Brown, Smith, Lamar, Shropshire and Bradshaw. Voting no: none. *Motion passed.*

4. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

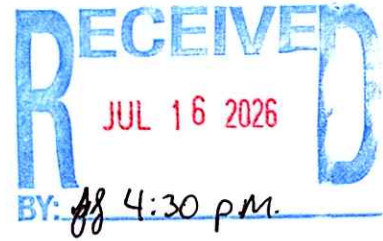
There was no unforeseeable business.

5. ADJOURN.

Motion was made by Brown, second by Brashears to adjourn at 8:33 p.m. Voting yes: Brown, Smith, Lamar, Shropshire, Bradshaw and Brashears. Voting no: none. *Motion passed.*

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN ZAC DOYLE

MINUTES WRITTEN BY CITY CLERK HANNAH MORRIS



CITY OF PRYOR CREEK, OKLAHOMA

PROTEST PETITION
[Zoning Change for James Derek Palmer]

Pursuant to Okla. Stat. tit. 11, § 43-105 and Prior Code, § 10-15-3, the undersigned owners of real property in Property Creek, Oklahoma, hereby submit this formal protest against James Derek Palmer's ("Palmer") proposed zoning map amendment (rezoning) from Agriculture (AG) to Commercial Automotive Recreation (CAR) for an RV park. In support of this Protest Petition, the undersigned state as follows:

A. This Protest Petition is a valid formal protest pursuant to Prior Code, § 10-15-3(G).

1. Palmer's zoning application lists an address of "857 N. Mill, [Pryor, OK 74361]" although Palmer's entire agricultural zone is more properly identified as 994 N. Elliott, Pryor OK 74361. Palmer's zoning application lists the following legal description:

A tract of land situated in the Southwest Quarter of the Northeast Quarter of the Northeast Quarter (SW/4 NE/4 NE/4) of Section 7, Township 21 North, Range 19 East of the Indian Base and Meridian, Mayes County, State of Oklahoma, being more particularly described as follows, to-wit: Commencing at the Southeast Corner of said SW/4 NE/4 NE/4, THENCE N 1°36'21" W for a distance of 310.78 feet along the East Line thereof; THENCE S 88°42'08"W for a distance of 81.43 feet to the POINT OF BEGINNING; THENCE S88°42'08"W for a distance of 493.71 feet to a point on the Easterly Right-of-Way of Highway #69; THENCE N15°26'19"E for a distance of 338.69 feet along said Right-of-way; THENCE N88°32'21"E for a distance of 398.82 feet; THENCE S0°49'56"E for a distance of 352.49 feet to the POINT OF BEGINNING. Contains 3.3280 acres, more or less. (857 N Mill)

2. This Protest Petition is signed and acknowledged by the owners of 50% or more of the area of the lots within 300 feet of the area included in the proposed zoning map amendment. See Prior Code, § 10-15-3(G)(2).

3. This Protest Petition is submitted to the Community Development Director at least three business days before the City Council's Vote, which is set for vote on July 21, 2026. See Prior Code, § 10-15-3(G)(3).

4. This Protest Petition is a formal protest of the proposed zoning map amendment, and the street address of the subject property is identified in Paragraph 1 herein. *See* Prior Code, § 10-15-3(G)(4).

5. Each person signing this Protest Petition is at least 18 years of age and holds title to their property. If a lot is owned by a trust, the authorized trustee or trustees have signed this Protest Petition. If a lot is owned by a limited liability company, a manager signed this Protest Petition. *See* Prior Code Prior Code, § 10-15-3(G)(5).

6. Each persons signing this Protest Petition indicated the street address of the lot owned or is identified in the map of the surrounding area attached as “**Exhibit A.**” *See* Prior Code, § 10-15-3(G)(6).

7. Each signature page contains the same protest language. Each signature is accompanied by the legibly printed or typed name of the person signing. The name of the person signing is the same as the person as shown in the land records of the County Clerk. *See* Prior Code, § 10-15-3(G)(7).

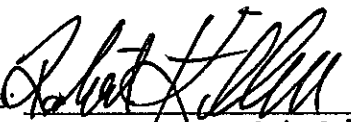
8. Because all other conditions of Prior Code § 10-15-3(G) are satisfied, the City Council must pass the zoning map amendment by a favorable vote of three-fourths of the members of the entire City Council. *See* Prior Code, § 10-15-3(G)(7).

WHEREFORE, the signers below formally protest Palmer’s proposed zoning map amendment from Agriculture (AG) to Commercial Automotive Recreation (CAR) for an RV park, and request Pryor Creek City Council to deny the zoning application. Pursuant to Prior Code, § 10-15-3(G), passage of Palmer’s zoning map amendment requires a favorable of three-fourths of the members of the entire City Council.

SIGNED AND ACKNOWLEDGED

STATE OF OKLAHOMA)
) ss.
COUNTY OF MAYES)

I hereby acknowledge that I am the record owner of the property listed below, I am at least 18 years of age, and I support this formal protest of the proposed zoning map amendment.

Signature: 
Printed Name: Robert Kitlen

Title: Trustee of the Robert & Regina Kitlen Revocable Trust

Street Address for Lot(s) Owned:

See Exhibit "A" for Lots Owned

Subscribed and sworn before me this ____ day of July 2026.

Notary Public

My Commission Expires: _____
(SEAL)

SIGNED AND ACKNOWLEDGED

STATE OF OKLAHOMA)
) ss.
COUNTY OF MAYES)

I hereby acknowledge that I am the record owner of the property listed below, I am at least 18 years of age, and I support this formal protest of the proposed zoning map amendment.

Signature: Jackie Spruell
Printed Name: Jackie Spruell

Title: Manager of The Gardens at Pryor Creek 90, LLC

Street Address of Lot Owned:

See Exhibit "A" for Lot Owned

Subscribed and sworn before me this ____ day of July 2026.

Notary Public

My Commission Expires: _____
(SEAL)

SIGNED AND ACKNOWLEDGED

STATE OF OKLAHOMA)
) ss.
COUNTY OF TULSA)

I hereby acknowledge that I am the record owner of the property listed below, I am at least 18 years of age, and I support this formal protest of the proposed zoning map amendment.

Signature: Bernice R. Erwin Carolyn R. Erwin
Printed Name: Bernice R. Erwin Carolyn R. Erwin

Title: Trustee of the Erwin Family Trust

Street Address of Lot Owned: 822 N. Elliott, Pryor, OK 74361

See Exhibit "A" for Lot Owned

Subscribed and sworn before me this ____ day of July 2026.

Notary Public

My Commission Expires: _____
(SEAL)

SIGNED AND ACKNOWLEDGED

STATE OF OKLAHOMA)
) ss.
COUNTY OF TULSA)

I hereby acknowledge that I am the record owner of the property listed below, I am at least 18 years of age, and I support this formal protest of the proposed zoning map amendment.

Signature: Barry Chapp

Printed Name: BARRY CHAPP - MANAGING MEMBER
Title: Manager of D & B Holdings LLC OF D & B HOLDINGS LLC

Street Address for Lot Owned:

See Exhibit "A" for Lots Owned

Subscribed and sworn before me this ____ day of July 2026.

Notary Public

My Commission Expires: _____
(SEAL)

SIGNED AND ACKNOWLEDGED

STATE OF OKLAHOMA)
) ss.
COUNTY OF MAYES)

I hereby acknowledge that I am the record owner of the property listed below, I am at least 18 years of age, and I support this formal protest of the proposed zoning map amendment.

Signature: Tracey Bower

Printed Name: Tracey Bower

Street Address of Lot Owned: 996 N. Elliott, Pryor, OK 74361

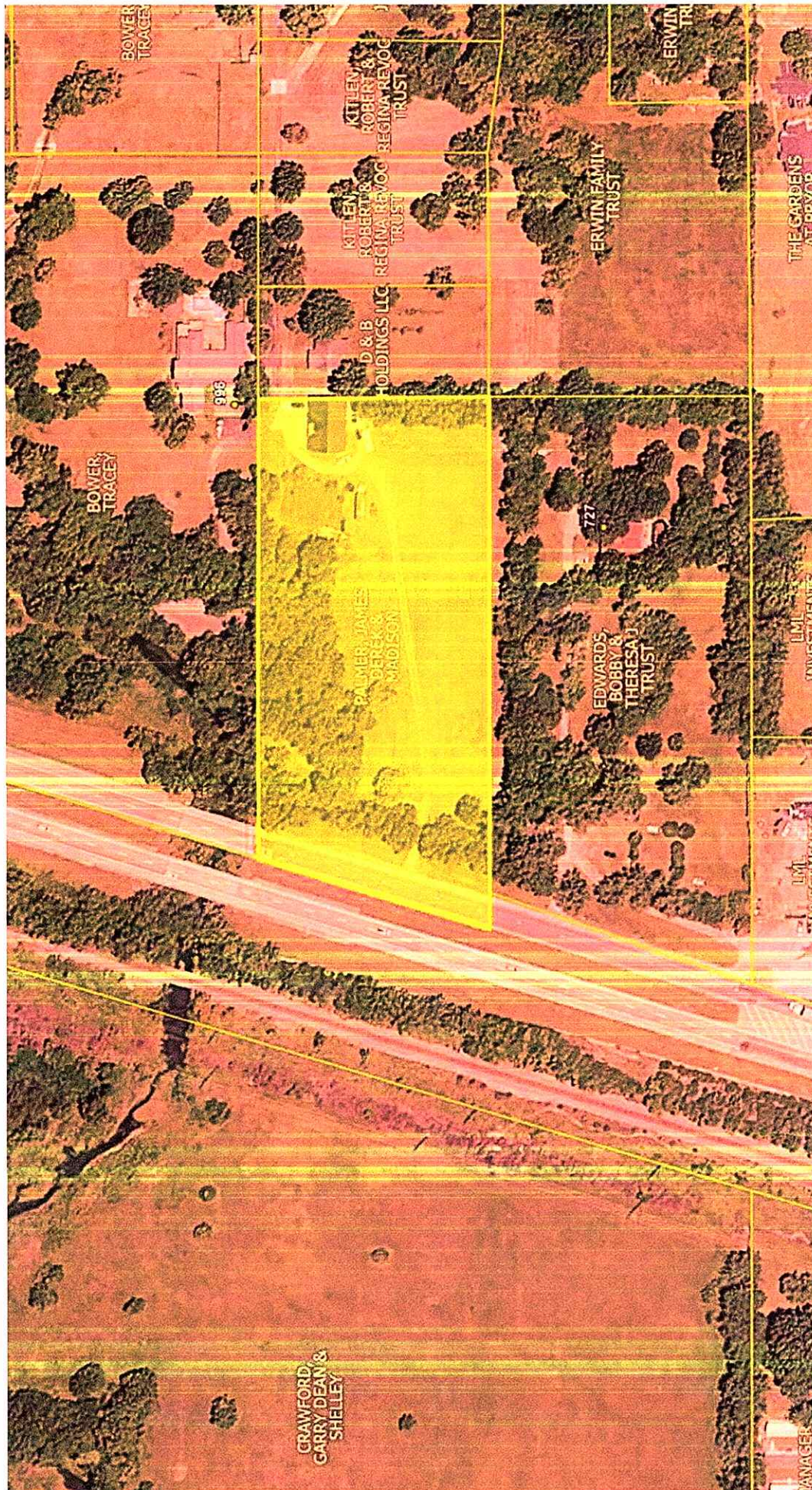
See Exhibit "A" for Lot Owned

Subscribed and sworn before me this ____ day of July 2026.

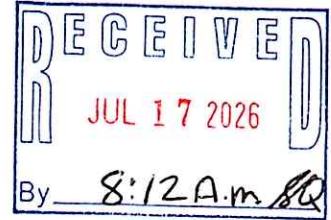
Notary Public

My Commission Expires: _____
(SEAL)

Exhibit A



CITY OF PRYOR CREEK, OKLAHOMA



PROTEST PETITION
[Zoning Change for James Derek Palmer]

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2. This Protest Petition is signed and acknowledged by the owners of 50% or more of the area of the lots within 300 feet of the area included in the proposed zoning map amendment. *See* Prior Code, § 10-15-3(G)(2).

3. This Protest Petition is submitted to the Community Development Director at least three business days before the City Council's Vote, which is set for vote on July 21, 2026. *See* Prior Code, § 10-15-3(G)(3).

4. This Protest Petition is a formal protest of the proposed zoning map amendment, and the street address of the subject property is identified in Paragraph 1 herein. *See* Prior Code, § 10-15-3(G)(4).

5. Each person signing this Protest Petition is at least 18 years of age and holds title to their property. If a lot is owned by a trust, the authorized trustee or trustees have signed this Protest Petition. If a lot is owned by a limited liability company, a manager signed this Protest Petition. *See* Prior Code Prior Code, § 10-15-3(G)(5).

6. Each persons signing this Protest Petition indicated the street address of the lot owned or is identified in the map of the surrounding area attached as “**Exhibit A.**” *See* Prior Code, § 10-15-3(G)(6).

7. Each signature page contains the same protest language. Each signature is accompanied by the legibly printed or typed name of the person signing. The name of the person signing is the same as the person as shown in the land records of the County Clerk. *See* Prior Code, § 10-15-3(G)(7).

8. Because all other conditions of Prior Code § 10-15-3(G) are satisfied, the City Council must pass the zoning map amendment by a favorable vote of three-fourths of the members of the entire City Council. *See* Prior Code, § 10-15-3(G)(7).

WHEREFORE, the signers below formally protest Palmer’s proposed zoning map amendment from Agriculture (AG) to Commercial Automotive Recreation (CAR) for an RV park, and request Pryor Creek City Council to deny the zoning application. Pursuant to Prior Code, § 10-15-3(G), passage of Palmer’s zoning map amendment requires a favorable of three-fourths of the members of the entire City Council.

SIGNED AND ACKNOWLEDGED

STATE OF OKLAHOMA)
) ss.
COUNTY OF MAYES)

I hereby acknowledge that I am the record owner of the property listed below, I am at least 18 years of age, and I support this formal protest of the proposed zoning map amendment.

Signature: *Theresa Edwards*
Printed Name: Theresa Edwards

Title: Trustee of the Bobby and Theresa J. Edwards Trust

Street Address of Lot Owned: 727 N. Mill, Pryor, OK 74361

See Exhibit "A" for Lot Owned

Subscribed and sworn before me this 16 day of July, 2026.

[Signature]
Notary Public

My Commission Expires: 12-30-29
(SEAL)



**INTERLOCAL AGREEMENT BETWEEN MAYES COUNTY AND
THE CITY OF PRYOR CREEK
FOR PICTOMETRY PRODUCTS**

This Interlocal Agreement, ("Interlocal Agreement") is entered into this 1 day of July , 2026, by and between the MAYES COUNTY, a political subdivision of the State of Oklahoma, ("the County") and THE CITY OF PRYOR CREEK, (collectively, the "Parties").

WHEREAS, the Oklahoma Interlocal Cooperation Act, 74 O.S. § 1001 et seq., (the "Act") permits local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of local communities.

WHEREAS, the Act provides that any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity, or undertaking which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract.

WHEREAS, both the County and the CITY OF PRYOR CREEK are public agencies as defined by the Act.

WHEREAS, both the County and the CITY OF PRYOR CREEK have the power and authority to enter into this Interlocal Agreement pursuant to the Act.

WHEREAS, the County and the CITY OF PRYOR CREEK desire to enter into this Interlocal Agreement for the benefit and consideration of the general public so that via cooperative effort, the Parties may make the most efficient use of their resources.

WHEREAS, the County has entered into an agreement with Pictometry International Corp. ("Pictometry Agreement") for the access and use of the "Products," described in the Pictometry Agreement, provided by Pictometry International Corp. The Pictometry Agreement is attached as Exhibit 1 and is incorporated by reference.

THEREFORE, in consideration of the mutual covenants and agreements set forth herein, it is mutually agreed as follows:

1. PURPOSE

The purpose of this Interlocal Agreement is for the CITY OF PRYOR CREEK to help contribute to the cost paid by the County for the access and use of the Products, described in the Pictometry Agreement, provided by Pictometry International Corp. so that the Parties are making the most efficient use of their powers by cooperating with each other for mutual advantage and providing services in a more efficient economic manner.

2. TERM

The Term of this Interlocal Agreement ("Term") shall begin on July 1, 2026 and shall terminate on June 30, 2027.

3. THE MUB'S OBLIGATIONS

3.1. SUBMIT PAYMENT

The CITY OF PRYOR CREEK to a payment of \$5000 to the County.

3.2. PROVIDE AUTHORIZED SYSTEMS

The CITY OF PRYOR CREEK to provide to the County a list of all the CITY OF PRYOR CREEK workstations and/or servers (defined as "Authorized Systems" in the Pictometry Agreement) that will have installed and/or access to the Products. Such list shall be updated as necessary through the Term of this Interlocal Agreement.

3.3. PROVIDE AUTHORIZED USERS

The CITY OF PRYOR CREEK to provide to the County a list of all CITY OF PRYOR CREEK employees (defined as "Authorized Users" in the Pictometry Agreement) who will to have access and use of the Products on an Authorized System. Such list shall be updated as necessary through the Term of this Interlocal Agreement.

3.4. ABIDE BY TERMS AND CONDITIONS

The CITY OF PRYOR CREEK and its employees shall abide by the terms and conditions of use of the Products as set out in the Pictometry Agreement, including but not limited to, all of the terms and conditions for Delivered Content, Online Services, and Software.

4. THE COUNTY'S OBLIGATIONS

4.1. DESIGNATE AUTHORIZED SUBDIVISION

Upon payment of \$5000 by the CITY OF PRYOR CREEK to the County, the County will designate the CITY OF PRYOR CREEK as an Authorized Subdivision, as defined in the Pictometry Agreement.

4.2. SETUP AUTHORIZED SYSTEMS

Upon the County designating the MUB as an Authorize Subdivision and the CITY OF PRYOR CREEK providing the list of all CITY OF PRYOR CREEK Authorized Systems, the County will provide to the CITY OF PRYOR CREEK the necessary information to setup those Authorized Systems so that the Products can be accessed and used on those Authorized Systems.

4.3. SETUP AUTHORIZED USERS

Upon the CITY OF PRYOR CREEK setting up the Authorized Systems and providing the County with the list of CITY OF PRYOR CREEK employees who will be Authorized Users, the County will provide the necessary log in credentials for those Authorized Users so that those Authorized Users will have access and use of the Products.

4.4. CONTINUOUS USE

The County will do everything reasonably necessary to preserve and keep in full force and affect the Pictometry Agreement during the Term of this Interlocal Agreement so that the CITY OF PRYOR CREEK has continuous use of the Products.

4.5. EARLY TERMINATION

In the event the Pictometry Agreement terminates prior to the end of the Term of this Interlocal Agreement and the Products are no longer available to the CITY OF PRYOR CREEK, the CITY OF PRYOR CREEK shall be entitled to a prorated refund of the payment made to the County.

5. DISPUTE RESOLUTION

In the event of any dispute arising under this Interlocal Agreement, both Parties shall use their best efforts to settle such dispute by consulting and negotiating with each other, in good faith, prior to the initiation of any litigation. At the written request of either Party containing notice of dispute, each party will appoint a representative, both of which shall use commercially reasonable efforts to resolve the dispute without the need for litigation. Litigation for the resolution any dispute may not be commenced until ninety (90) days have passed since the initial notification regarding the dispute was made, or such longer period as the parties may mutually agree upon in writing. Each Party shall bear the burden of its own litigation expenses including but not limited to attorneys' fees and court costs regardless of the outcome of the final resolution of any litigation case.

6. NOTICE

All notices, demands, requests, or other communications which may be or are required to be

given, served or sent by either party to the other pursuant to the Interlocal Agreement shall be in writing and shall be deemed to have been properly given or sent as follows:

If intended for Mayes County, mailing first class mail, or if sender prefers, by registered or certified mail, return receipt requested, with proper postage prepaid to:

Mayes County Board of County Commissioners
1 Court Place, Ste. 140
Pryor, OK 74361
ATTN: Chairman

With a copy to:

Office of the District Attorney
1 Court Place, Ste. 250
Pryor, OK 74361
ATTN: Gerald Lee, ADA
Attorney for County

If intended for the CITY OF PRYOR CREEK, mailing first class mail, or if sender prefers, by registered or certified mail, return receipt requested, with proper postage prepaid to:

City of Pryor Creek
12 N Rowe St
Pryor, Oklahoma 74361

With a copy to:

Chase McBride
106 N Rose
Pryor, OK 74361
Attorney for the City of Pryor Creek

Either Party may designate another address or person to receive notice hereunder for all purposes of this Interlocal Agreement by giving to the other Party not less than ten (10) days advance written notice of such change in accordance with the provisions of this Section. Nothing contained in this Section shall be construed to restrict the transmission of routine communications between representatives of the City and County.

7. ASSIGNMENT

This Interlocal Agreement may not be assigned by either Party without the written consent of the other Party.

8. NO THIRD PARTY BENEFICIARIES.

It is not the intention of the Parties for this Interlocal Agreement to create any rights in any third parties.

9. INDEPENDENT ENTITIES

In the making and performing of this Interlocal Agreement, the Parties act and shall act at all times as independent entities and nothing contained herein shall be construed or implied to create any agency or employer and employee relationship between the parties.

10. NON-WAIVER

A Party's failure at any time to require strict performance from the other Party of any of the provisions herein or enforce any right it has under this Interlocal Agreement shall not waive or diminish said Party's rights.

11. HEADINGS

The headings used herein are for convenience only and shall not be used in interpreting this Interlocal Agreement.

12. GOVERNING LAW

This Interlocal Agreement shall be governed by and in accordance with the laws of the State of Oklahoma and is subject to the jurisdiction and venue of the Federal and State Courts in and for Mayes County, Oklahoma.

13. TERMS OR PROVISION INVALID, ILLEGAL OR UNENFORCEABLE

If any terms or provisions of this Interlocal Agreement be declared invalid, illegal or unenforceable for any reason or in any respect, such invalidity, illegality, or unenforceability shall not affect any other terms or provisions herein and this Interlocal Agreement shall be construed as if such terms or provision had never been contained herein.

14. ENTIRE AGREEMENT

This Interlocal Agreement shall constitute the entire understanding between the County and the CITY OF PRYOR CREEK and shall supersede all prior understandings and agreements relating to the subject matter hereof.

15. COUNTERPARTS

This Agreement may be executed in several counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.

(signature pages to follow)

IN WITNESS WHEREOF, the County and the CITY OF PRYOR CREEK have authorized this Interlocal Agreement to be executed and attested by their undersigned officials.

**MAYES COUNTY BOARD OF
COUNTY COMMISSIONERS,**

Randy Pierce, Chairman, District 3

Steve Grossman, Vice-Chair, District 2

Alva Martin, District 1

ATTEST:

Brittany True-Howard, County Clerk

Approved as to Form:

Gerald Lee, Assistant District Attorney

**THE MUNICIPAL UTILITY BOARD OF
PRYOR,**

Zac Doyle, Mayor

ATTEST:

Hannah Morris, City Clerk

Approved as to Form:

Chase McBride, Attorney for the COP

439676 E 340 Rd
Big Cabin, OK 74332
918-782-8622

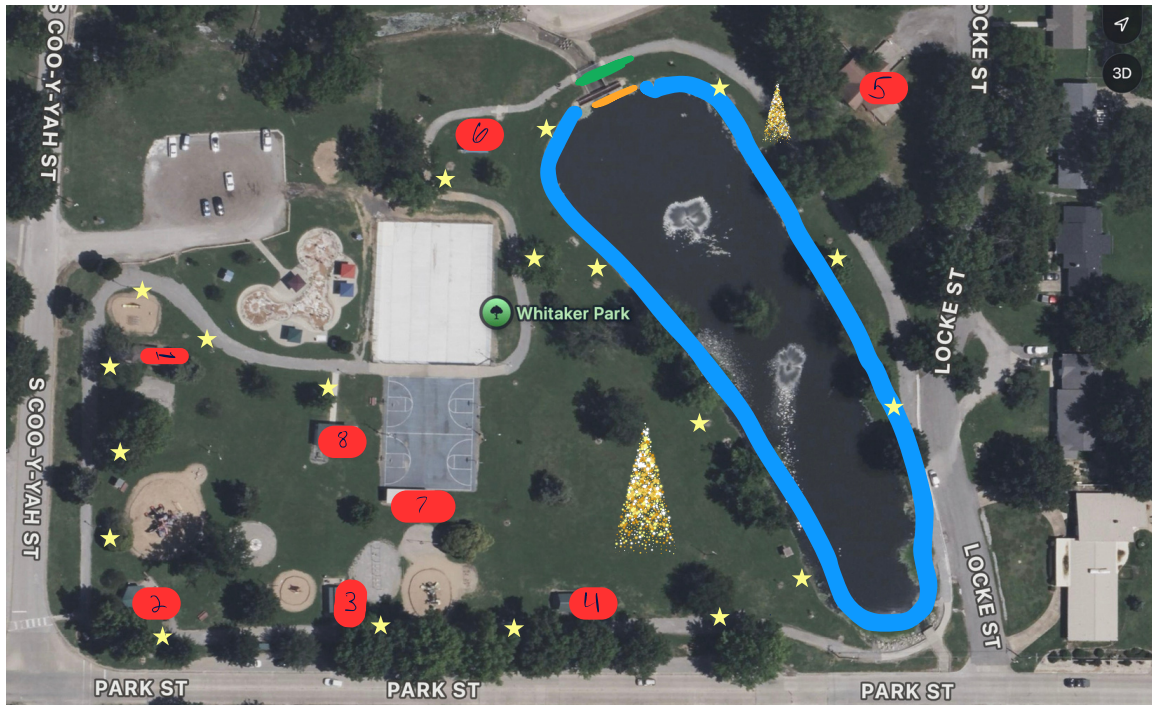


EMAIL:DOYLEZ@PRYORCREEK.ORG

2026 Christmas Light Bid

See file attached

\$33,500.00



8 Pavilions

1. 80' perimeter
2. 160' perimeter/ridges
3. 160' perimeter
4. 125' perimeter/ridges
5. 320' perimeter/ridges
6. 145' perimeter/ridges
7. 110' perimeter
8. 200' perimeter/Ridges

Pond perimeter

1,030' stake lights

Big light tree

200 multi color mini's

19 Light Poles

7 mini's per pole = 133 mini strands

Small light tree NE corner of pond

100 mini's

Light Bridge

75 mini strands

Arch frame

Classic Bridge

Lighted Garland - 40'

Wreaths - 8

Building Inspector
Job Description

Exempt F.L.S.A., Pay Plan Range Q

JOB OBJECTIVE

The Building Inspector has the direct responsibility for overseeing all construction located in the city limits of Pryor Creek, Oklahoma. The Building Inspector is responsible for enforcement of all City, State, and Federal building regulations and ordinances.

REPORTS TO: Mayor, City Council

ESSENTIAL JOB FUNCTIONS

- Issue building permits and collect fees
- Review zoning classification for appropriate construction
- Review plans for building specifications, to ensure they meet all codes as defined in the City of Pryor Creek code of Ordinances.
- Inspect the actual building site to confirm that it complies with building regulations and agrees with the building plans submitted to the building official for his approval
- Inspects building construction, during construction
- Develop or retain a filing system to maintain records on each construction site
- Collection and administration of all permits and inspection fees, to include all fees to the state agencies.
- Investigate flood plain location in relationship to building site to ensure compliance of flood plain ordinance
- To ensure all regulations are properly followed and report to Planning and Zoning Board any modifications.
- Maintain records to changes in State laws concerning changes in zoning and annexation laws
- Resolve complaints Code Enforcement regarding condition of property (RE: Housing Code)
- Attend City Council and other City board meetings as required
- Attend Board of Adjustment meetings as needed
- Monthly activities report to City Council
- Annual reports as required to City, State, and Federal agencies
- Any other duties as assigned by the Mayor and Council

EDUCATION, TRAINING, AND EXPERIENCE REQUIRED

High School graduate, GED, or equivalent experience and education. Thorough formal training, self-study, and correspondence, prepare for and become certified in the building, electrical, plumbing, and mechanical areas of inspection.

Must have a current valid Oklahoma driver's license.

Must obtain State of Oklahoma Electrical, Mechanical, Plumbing, and Building State Licenses within twenty-four (24) months after employment, or already have those licenses.

KNOWLEDGE, SKILLS, AND ABILITIES

- Must have the ability to interpret and administer the International Building, Mechanical, and
- Plumbing codes, as well as the National Electric Code.
- Must be able to do inspections in crawlspaces under structures and in attics
- Must be able to do plan revision of construction documents
- Assist the Fire Marshal in fire investigations
- Must have a working knowledge of the effects of natural gas, C. O., and hydrogen sulfide
- Must be able to meet the public and explain the City's policies and procedures, as well as the codes and ordinances of the City of Pryor
- Must be able to evaluate the work and aptitude of contractors
- Demonstrate the ability to think and make decisions under pressure and handle emergencies

PHYSICAL REQUIREMENTS

Employee must be able to do medium to heavy work 10%-20% of the time. The remaining time light work will be required.

Medium work: exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.

Heavy work: exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.

Worker must be able to do:

- Climbing- ascending or descending ladders, ramps, and the like, using the feet and legs and/or hands and arms
- Access roof and crawlspaces
- Bend, squat or stand for extended amounts of time
- Walk on rough or uneven ground or terrain in various weather conditions.

This is a safety-sensitive position and subject to random drug testing.

Disclaimer:

This job description does not constitute an employment contract. All City of Pryor Creek employees are employed "at-will" and may be subject to changes in duties or responsibilities at the discretion of the city.

Approved by Council:

Budget Code:02-203

Memorandum of Understanding (MOU)
Between
Kingdom Community Development Services Corporation (KCDS)
KCDS Rural Health Wellness Initiative
and
The City of Pryor Creek, Oklahoma

1. Purpose

This Memorandum of Understanding (MOU) establishes a formal collaborative partnership between Kingdom Community Development Services Corporation (KCDS) and the City of Pryor Creek, Oklahoma, to improve rural health outcomes through the KCDS Rural Health Wellness Initiative under Rural Regional Reorientation (RRR) and Rural Health Transformation Program (RHTP) funding opportunities.

The purpose of this partnership is to expand access to preventive healthcare services, address chronic disease, reduce avoidable emergency department utilization and hospital admissions, strengthen health education, and improve overall community wellness.

Together, KCDS and the City of Pryor Creek commit to creating a community-centered model where residents have access to early disease detection, nutrition education, telehealth services, and resources that empower individuals and families to become active participants in improving their health.

2. Parties and Contact Information

Kingdom Community Development Services Corporation (KCDS)

Program: KCDS Rural Health Wellness Initiative

Address: 37260 South 4210 Road, Inola, Oklahoma 74036

Phone: (918) 688-8389

Email: kcdsinola@gmail.com

City of Pryor Creek, Oklahoma

Address: _____

Phone: _____

Primary Contact: _____

Email: _____

3. Mission Alignment

KCDS is a Native American, faith-based nonprofit organization dedicated to strengthening rural Oklahoma communities through health access, food security initiatives, education, and sustainable community partnerships.

The City of Pryor Creek shares KCDS' commitment to improving the health and quality of life of its residents by addressing chronic disease risk factors, improving access to preventive services, and supporting innovative community-based health solutions.

This collaboration recognizes that chronic disease prevention begins with early screening, health education, improved nutrition, and accessible care pathways.

4. KCDS Responsibilities

KCDS agrees to provide the following services and resources within the City of Pryor Creek:

- a. Chronic Disease Screening and Prevention
 - i. Heart health screenings, including blood pressure and cardiovascular risk assessments.
 - ii. Diabetes screening and prevention education.
 - iii. Elevated lipid/cholesterol screening and education.
 - iv. Depression and behavioral health screenings.
 - v. Food insecurity screening and referral to supportive resources.
 - vi. Targeted Veteran (VA) screenings, outreach, navigation, and support services.
- b. Health Education and Wellness Programming
 - i. Nutrition demonstrations and chronic disease prevention education.
 - ii. Produce prescription programming to increase access to fresh fruits and vegetables.
 - iii. Education designed to improve healthy lifestyle behaviors and reduce chronic disease risk.
- c. Youth and Family Development

- i. Financial literacy education for children and youth ages 6–17, promoting long-term economic stability and healthy decision-making.
- d. Telehealth Access
 - i. Establish and operate telehealth access services connecting residents to healthcare providers, specialists, behavioral health professionals, and other supportive services.
- e. Program Administration and Evaluation
 - i. KCDS will maintain program oversight, community outreach, data collection, outcome reporting, and compliance with applicable RHTP/RRR grant requirements.

5. City of Pryor Creek Responsibilities

The City of Pryor Creek agrees to support the success of this initiative by:

- a. Providing dedicated community space to establish a Telehealth Hub, health screening location, nutrition demonstration area, and community outreach site.
- b. Assisting with community awareness, participant engagement, and promotion of available services.
- c. Collaborating with KCDS to identify community needs, barriers to care, and opportunities to improve health outcomes.
- d. Supporting community events and health initiatives that align with the goals of this partnership.
- e. The City’s in-kind contribution of community space and local support demonstrates a commitment to sustainable, community-driven health improvement.

6. Shared Goals and Community Outcomes

KCDS and the City of Pryor Creek agree to work together toward the following outcomes:

Goal 1: Reduce Chronic Disease Burden

Increase early identification of hypertension, diabetes, elevated cholesterol, depression, food insecurity, and other risk factors contributing to chronic disease.

Goal 2: Reduce Avoidable Healthcare Utilization

Increase preventive intervention and community support to reduce avoidable emergency department visits, prevent disease progression, and decrease preventable hospitalizations.

Goal 3: Improve Nutrition and Healthy Lifestyle Behaviors

Empower residents of all generations with practical nutrition education, access to healthy foods, and skills necessary to make lifelong healthy choices.

Goal 4: Expand Access to Healthcare

Provide a trusted local access point for telehealth services, screenings, health navigation, and community resources.

Goal 5: Build a Healthier Future Generation

Equip children and youth with financial literacy, nutrition knowledge, and wellness education to create a culture of health and personal responsibility for generations to come.

7. Data, Evaluation, and Reporting

The parties agree to collaborate in measuring program effectiveness through participation data, screening outcomes, community feedback, referral tracking, health education attendance, and other metrics required under applicable RHTP/RRR funding and evaluation requirements.

All data sharing shall comply with HIPAA and other applicable privacy regulations.

8. Financial Arrangements

This MOU does not create a financial obligation between KCDS and the City of Pryor Creek unless otherwise agreed upon in a separate written agreement.

The City of Pryor Creek's contribution may include in-kind support through the provision of community space, promotion, and local collaboration.

Any grant-funded expenditures will be administered according to approved RHTP/RRR budgets and applicable federal and state requirements.

9. Term and Termination

This agreement shall become effective upon signature and remain in effect for a period of five (5) years, reflecting the long-term vision of the RHTP/RRR rural health transformation model, unless terminated earlier by either party with sixty (60) days written notice.

10. Signatures

By signing below, the parties acknowledge their commitment to collaborate in improving the health, well-being, and future of the residents of Pryor Creek, Oklahoma.

Kingdom Community Development Services Corporation (KCDS)

Name:

Title:

Signature:

Date:

City of Pryor Creek, Oklahoma

Name:

Title:

Signature:

Date:

Partnership Vision Statement

KCDS and the City of Pryor Creek envision a healthier community where every resident has access to preventive care, nutritious foods, health education, and innovative healthcare services. Through proactive screenings, telehealth access, and community-based education, this partnership strives to reduce the burden of heart disease and chronic illness, decrease preventable hospital stays, and inspire future generations to eat healthier, live stronger, and become the change they wish to see in their community

June 15, 2026

Mayor Zac Doyle
City of Pryor Creek
P.O. Box 1167
Pryor, OK 74362

Dear Mayor Doyle:

Pryor Public Schools plans to build a new middle school on property the district currently owns. As you and I have discussed, the district believes it would be beneficial for this property to be within the City of Pryor Creek. Currently, it is located just outside the city limits.

Pryor Public Schools requests that the City of Pryor Creek annex this property and zone it as RS-70. The RS-70 zoning code would bring this property into alignment with the zoning for all the other Pryor Public Schools school sites. The legal description of the property to be annexed is as follows:

A tract of land situated in the West Half of the Northwest Quarter of the Northeast Quarter (W½ NW¼ NE¼) of Section Twenty (20), Township Twenty-one (21) North, Range Nineteen (19) East of the Indian Base and Meridian, Mayes County, State of Oklahoma, more particularly described as follows, to-wit: Beginning at the Northwest Corner of the West Half of the Northwest Quarter of the Northeast Quarter; thence North 88°13'16" East along the North line of said West Half of the Northwest Quarter of the Northeast Quarter a distance of 659.29 feet to the Northeast Corner of said West Half of the Northwest Quarter of the Northeast Quarter; thence South 01°21'51" East along the East line of said West Half of the Northwest Quarter of the Northeast Quarter a distance of 1220.27 feet; thence South 88°07'42" West a distance of 567.56 feet; thence North 53°46'06" West a distance of 78.66 feet; thence South 88°55'17" West a distance of 28.93 feet to a point on the West line of the West Half of the Northwest Quarter of the Northeast Quarter; thence North 01°23'16" West a distance of 1172.39 feet to the Point of Beginning.

I appreciate the City's willingness to consider this request. Please reach out if you have any questions or need additional information from me.

Sincerely,



Lisa Muller, Ed.D.
Superintendent

McBride & McBride - Lawyers of Oklahoma
 106 N Rowe St
 Pryor, OK 74361
 United States
 918-825-3038



Zac Doyle

Balance \$4,540.00
Invoice # 05761
Invoice Date July 31, 2026
Payment Terms Due Date
Due Date August 03, 2026

City of Pryor Creek

Securely pay online
<https://mcbride-mcbride.mycase.com/xz2q8usp>



Time Entries

Date	EE	Activity	Description	Rate	Hours	Line Total
07/01/2026	CM	Call	Call with Crocket regarding charter v ordiannce and potential employee contract discussion.	\$200.00	0.4	\$80.00
07/02/2026	CM	Call	Call with Keith Shelby regarding parks department and golf.	\$200.00	0.4	\$80.00
07/06/2026	CM	Client Meeting	Drove to golf course. Meeting with Bowmans and attorney regarding transition and purchase of items. Drove back to office.	\$200.00	1.5	\$300.00
07/06/2026	CM	Research	Research and call regarding employment opening at Pryor Golf course. Rsearch on qualifications needed and pay.	\$200.00	2.0	\$400.00
07/07/2026	CM	Planning	Call with Mayor after receiving email about Bowman's golf course resignation; reviewed Mayor's email to Bowman about his last day, getting keys/codes returned, course operations info, vendor contacts, staff recommendations, software access, resignation letter, final pay, inventory list, and payment details.	\$200.00	0.3	\$60.00
07/07/2026	CM	Call	Call with K Shelby regarding golf issues	\$200.00	0.3	\$60.00
07/07/2026	CM	Meeting	City Meeting	\$200.00	2.8	\$560.00
07/08/2026	CM	Document	Review original golf course/pro shop contracts, resignation, and inventory list regarding Bowman/Course Management Systems separation. Draft separation agreement including resignation date, mutual termination of agreements, inventory purchase terms, reciprocal releases, and related closing/turnover provisions. Send draft agreement to opposing counsel for review and approval.	\$200.00	1.5	\$300.00
07/09/2026	CM	Review	Review Park Board special meeting agenda for July 13 @ 5:30 regarding Pryor Creek Golf Course update and Open Meeting Act notice.	\$200.00	0.2	\$40.00

07/09/2026	CM	Document	Review proposed changes to Bowman Separation Agreement received from Crockett; call with Crockett to discuss revisions; revise agreement accordingly; send updated draft back to Crockett for review.	\$200.00	0.4	\$80.00
07/10/2026	CM	Call	Received call from Tyler Stephens at Hall Estill regarding Chase and discussed James Derek Palmer's zoning application to rezone property from agricultural to CAR for a proposed RV park, the July 21 City Council hearing, and the requirements for a protest petition under Pryor Code § 10-15-3(G). Reviewed the filing deadline and whether any pre-filing notice requirement applies, including concerns arising from a prior unsuccessful protest petition.	\$200.00	0.5	\$100.00
07/15/2026	CM	General	Received email from Crockett regarding Bowman contract/buyout. Follow up call regarding same.	\$200.00	0.4	\$80.00
07/15/2026	CM	Review	Quick review of the abatement coordinates in prep for tomorrow's hearing	\$200.00	0.4	\$80.00
07/16/2026	CM	Meeting	Attended Abatement Hearing	\$200.00	1.5	\$300.00
07/17/2026	CM	Review	Reviewed Agenda for next weeks meeting.	\$200.00	0.2	\$40.00
07/18/2026	CM	Review	Reviewed protest petition, researched applicable zoning ordinances and state law, analyzed petition sufficiency and voting requirements, and prepared for Tuesday's public hearing and Council meeting.	\$200.00	2.0	\$400.00
07/18/2026	CM	Document Preparation	Reviewed pending litigation and potential claims involving the City, confirmed the status and nature of each matter, and prepared the attorney audit response letter for the City's fiscal-year audit.	\$200.00	0.7	\$140.00
07/20/2026	CM	Review	Review notes from previous research and planning in prep for public hearing on protest of zoning and procedure at meeting tomorrow.	\$200.00	0.4	\$80.00
07/21/2026	CM	Meeting	City meeting	\$200.00	2.6	\$520.00
07/23/2026	CM	Meeting	Meeting at chamber to discuss golf and mainstreet.	\$200.00	2.0	\$400.00
07/29/2026	CM	Review	Reviewed email from Laue and Pryor Creek code on parking a semi-truck and trailer on residential property, then responded with the applicable code sections.	\$200.00	0.4	\$80.00
07/29/2026	CM	Review	Received email from Laue regarding a lien on 317 N Mayes. Research regarding the effect of a tax resale on the City's demolition lien, including review of Oklahoma law and NOCO Investments v. Parks; analyzed notice, collection, and certification requirements; and drafted response to the City Clerk regarding collection options and next steps.	\$200.00	0.7	\$140.00
07/29/2026	CM	Review	Reviewed Pryor Public Schools' annexation request; researched owner-requested annexation procedures under 11 O.S. §§ 21-103 and 21-105; and drafted an agenda item for the next City Council meeting.	\$200.00	0.9	\$180.00
07/31/2026	CM	Review	Reviewed published agenda for next weeks meeting.	\$200.00	0.2	\$40.00

Totals: 22.7 \$4,540.00

Time Entry Sub-Total:	\$4,540.00
Sub-Total:	\$4,540.00
Total:	\$4,540.00
Amount Paid:	\$0.00
Balance Due:	\$4,540.00

Lisa Malone Consulting
 636 Flint Ridge Drive
 Kansas, OK 74347
 (479)238-3618

Invoice

Submitted on 8/3/2026

Invoice for

City of Pryor Creek
 PO Box 1167
 Pryor, OK 74361

Payable to

Lisa Malone

Invoice

7312026

Project

Payroll Consulting July
 2026

Due date

8/7/2026

Description	Qty	Unit price	Total price
July 1	8	\$30.00	\$240.00
Human Resources Budget worksheet			
July 5	1.5	\$30.00	\$45.00
Payroll			
July 6	5.75	\$30.00	\$172.50
Payroll			
July 7	12.5	\$30.00	\$375.00
Payroll Human Resources Council Meeting			
July 8	6.5	\$30.00	\$195.00
Payroll bills Human Resources			
July 9	11.25	\$30.00	\$337.50
OT spreadsheet			
July 10	3.5	\$30.00	\$105.00
OT Spreadsheet			
July 13	7.5	\$30.00	\$225.00
OT spreadsheet Human Resources			
July 14	4.5	\$30.00	\$135.00
Golf staffing Firefighter insurance census Human Resources			
July 15	1.75	\$30.00	\$52.50

Human Resources				
July 16	0.5	\$30.00	\$15.00	
Human Resources				
July 17	0.5	\$30.00	\$15.00	
Emails				
July 20	8.25	\$30.00	\$247.50	
Payroll				
July 21	8	\$30.00	\$240.00	
Payroll				
July 22	8	\$30.00	\$240.00	
Payroll Bills				
July 27	8	\$30.00	\$240.00	
Human Resources				
Insurance reconciliation				
July 28	8	\$30.00	\$240.00	
Human Resources				
July 29	8	\$30.00	\$240.00	
Human Resources				
July 31	1	\$30.00	\$30.00	
Emails				

Subtotal	\$3,390.00
Adjustments	\$0.00
	\$3,390.00