

**MINUTES
CITY COUNCIL MEETING
FOLLOWED BY PRYOR PUBLIC WORKS AUTHORITY MEETING
CITY OF PRYOR CREEK, OKLAHOMA
TUESDAY, JUNE 2, 2026 AT 6:00 PM**

The City Council of the City of Pryor Creek, Oklahoma met in regular session on the above date and time in the Council Chamber upstairs at City Hall, 12 North Rowe Street in Pryor Creek, Oklahoma. This meeting was followed immediately by a meeting of the Pryor Public Works Authority. Notice of these meetings was posted on the East bulletin board located outside to the South of the entrance doors and the City website at www.pryorcreek.org. Notice was also emailed to the Council members.

CITY COUNCIL

1. CALL TO ORDER, PRAYER, PLEDGE OF ALLEGIANCE, ROLL.

Mayor Zac Doyle called the meeting to order at 6:00 p.m. The Prayer and Pledge of Allegiance were led by Terry Lamar. Roll Call was conducted by City Clerk Hannah Morris. Council members present included Terry Lamar, Choya Shropshire, Lori Bradshaw, Autumn Graybill, Steve Brown and Bruce Smith. Members absent: Kenneth Brashears and Charles Tramel.

Department Heads and other City Officials present: Chase McBride, Justin Couch, Kevin Tramel, BK Young, Buddy Glenn, Dennis Bowman, Johnny Janzen, Cari Rerat, Mike Moore and Lori Ballew.

Others present: Gilbert Graybill, David Shaulis, Chad Morris, Donna Bowman, Harper Meehan, Jennifer Brittain, Bill Kennegeiser, Joellen Williams and Nena Roberts.

2. PETITIONS FROM THE AUDIENCE. (LIMITED TO 5 MINUTES, MUST REQUEST IN ADVANCE.)

Bill Kannegeiser petitioned Council to address the next steps for the golf course following the nonrenewal of the contract for A & B Pro Shop.

Nena Roberts thanked the Council and Mayor for their efforts to improve the parks and quality of life for residents.

3. DEPARTMENT HEAD REPORTS IF NEEDED:

3a. BUILDING INSPECTOR

No report.

3b. EMERGENCY MANAGEMENT

Janzen reported that the Emergency Operations Plan (EOP) is on tonight's agenda for approval. He stated that the updated version includes minor changes according to FEMA requests. He also reported that they are working on an upcoming community grant to supply the city with storm sirens in areas requiring replacement or increased coverage. The proposed locations include the area of the Cherokee Nation Head Start and the intersection of 22nd Street and Elliott.

3c. FIRE

Young reported that the city is receiving a high volume of inquiries regarding commercial fireworks stands. He stated that all vendors will be required to purchase the required city permit and pass an inspection. He also stated that individual residents are no longer required to purchase a permit to shoot fireworks; residents are only expected to heed the safety and timing restrictions provided in the city code.

Council discussed the recently passed Rockets Red Glare Act, stating that the measure applies to the county's jurisdiction and does not preclude municipal government firework regulations.

3d. GOLF

Bowman reported that the Golf Course is doing well financially, with current revenue up approximately \$75,000.00 over the previous fiscal year. He reported several recent infrastructure and equipment challenges, including an ongoing warranty replacement for a failed new golf cart engine, active upgrades to the irrigation pump station, and the initiation of a public bidding process to procure a new bunker rake to replace an unrepairable unit.

Mayor Doyle reported that the decision not to renew the Pro Shop contract has no impact on the Superintendent's current employment. He stated that a coordination meeting between city administration, the Mayor, and golf course management will be scheduled to align operational strategies moving past July 1.

3e. LIBRARY

Rerat reported that registration is open for the dinosaur-themed Summer Reading Program. She stated that the program's kickoff event is scheduled for Thursday from 4:30 PM to 7:00 PM, featuring booths from various city departments and regional service providers. She expressed appreciation for Buddy, Gary, and Thunderbird personnel for coordinating 30 tables and 60 chairs to support both the library and recreation center events. Rerat also highlighted the success of the Summer Feeding Program, stating that despite an unannounced early delivery on Monday consisting of three pallets and 216 boxes, multiple city departments collaborated to successfully unload the shipment. She also recognized Autumn and the library team for their hard work and preparation heading into the summer session.

Mayor moved to item 3g.

3g. POLICE / ANIMAL SHELTER

Couch reported that the Police Department reported a high-volume month consisting of 650 traffic stops, 30 arrests, 29 accidents, 18 domestic calls, and 4 stolen vehicle reports. A recent drive-by shooting incident was quickly resolved within a few days, utilizing Flock camera data. He stated that two officers are expected to complete field training by the end of the month, and the department is currently accepting applications to fill one vacant officer position and one dispatcher vacancy.

He also reported that the animal shelter responded to 121 calls for service, with the shelter currently at capacity.

Mayor moved to item 3f.

3f. PARKS / CEMETERY

Mayor Doyle reported on behalf of Frank Powell that the department had a high-volume month focusing on seasonal transitions and maintenance. He stated that the city splash pad was successfully opened for the season without operational issues, and seasonal tree trimming has commenced. Inside framing work for the tennis court restrooms will begin immediately following the vendor installation of the overhead door and concession window.

He also reported that staff successfully completed grounds preparation at the cemetery for Memorial Day, managing multiple weather-related delays. Current operations include routine summer grounds and machinery maintenance.

Mayor moved to item 3h.

3h. RECREATION CENTER

Moore reported a positive trend in monthly memberships with 2,013 total members for the month of May, which includes 511 Cherokee Nation memberships. He also stated that day pass sales increased by approximately 30% from the previous month to nearly 1,400 passes. He also reported that aquatic activities have picked up for the summer; family swim times have been extended, and the facility is hosting regional swim meets every Monday in June alongside expanding summer swim lessons.

Moore also highlighted several upcoming events, including a health fair and an upcoming all-day water training session conducted by the Grand River Dam Authority (GRDA) on June 9. He stated that GRDA is also sponsoring a \$1,000.00 life jacket giveaway program at the facility during June and July. He expressed appreciation for the Parks, Library and Thunderbird crews for collaborating to move many tables and chairs for their recent event, as well as the High School administration for preemptively roping off perimeter lawns to protect the grounds from vehicle damage during a recent rainy graduation event. Moore also noted that the department is collaborating with city hall staff to update and improve the website with scheduling and facility information.

3i. STREET

Glenn reported that they have completed asphalt overlays on parking areas, the gun range, and a section of Dog Pound Road, with Terracon scheduled to perform core testing on Dog Pound Road this Thursday for long-term planning. He stated that concrete was poured at the intersection of Southeast 3rd and Vann intersection, with the remaining section slated for completion this week to reopen the area within four days. He also reported that additional infrastructure work included edge cleanup and line painting on Clayton Road, alongside clearing a concrete drainage system on North Elliott near the Nunley property. He indicated that general operations remain ongoing for citywide sign replacement, pothole patching and sweeping. He clarified that the maintenance of alleyways and utility easements remains the legal responsibility of individual property owners. Regarding personnel and logistics, he noted that the department is currently operating short-staffed with 10 total employees and is actively interviewing to fill one vacancy. He added that crews recently assisted Mayes County on Earbob Road and shared staging logistics with Parks, Golf, and Thunderbird personnel. Finally, he reminded the public that "Pothole Patrol" occurs every Friday, and the municipal brush dump is open for free green waste on the first and third Saturdays from 8:00 AM to 1:00 PM, but will be closed on Saturday, July 4.

3j. CITY CLERK

Morris reported that the April financial statements will be distributed by the next meeting, the Fiscal Year 2024–2025 audit is nearly complete, and departments have begun preparing upcoming budget projections. She stated that a new municipal time clock system has been implemented, open enrollment benefits presentations are underway, and code enforcement is preparing several nuisance properties for upcoming abatement hearings. She also reported that Court staff are pursuing collections and record scanning, two new tort claims have been filed since May 5, and open records requests have reached an all-time high. The Mayor added that a single individual has submitted over 200 complex records requests, causing severe administrative strain at City Hall and the Police Department. He stated the city is evaluating specialized processing software and potential adjustments to public records fees to mitigate the high third-party costs required for professional body camera and data redactions.

4. CONSENT AGENDA. (CONSENT ITEMS ARE TO BE VOTED ON FOR APPROVAL OR DENIAL BY ONE SINGLE MOTION WITHOUT DISCUSSION. ANY COUNCIL MEMBER WISHING TO DISCUSS AN ITEM MAY REQUEST IT BE REMOVED AND PLACED ON THE REGULAR AGENDA. ONLY THOSE ITEMS REMOVED WILL BE READ ALOUD.)

4a. APPROVE MINUTES OF THE MAY 19, 2026 COUNCIL MEETING.

4b. APPROVE MINUTES OF THE MAY 26, 2026 SPECIAL MEETING.

4c. APPROVE CLAIMS FOR PURCHASE ORDERS THROUGH JUNE 2, 2026.

4d. APPROVE PAYROLL PURCHASE ORDERS THROUGH JUNE 5, 2026.

4e. APPROVE APPROPRIATIONS FOR MARCH 2026.

<u>FUNDS</u>	<u>PURCHASE ORDER NUMBER</u>	<u>TOTALS</u>
GENERAL	2520252865 - 911562B	\$68,842.34
STREET & DRAINAGE	911598B - 2520252816	\$76,266.96
CEMETERY CARE	2520252822 - 2520252827	\$1,649.14
GOLF COURSE	2520252800 - 2520252831	\$20,487.83
CAPITAL OUTLAY	2520252865 - 2520252885	\$18,625.36
REAL PROPERTY ACQUISITION	2520252868 - 2520252903	\$1,750.00
RESERVE		
POLICE TRAINING FEES	2520252850	\$320.00
MAIN STREET BOND ACCOUNT	2520252901	\$5,000.00
RECREATION CENTER	2520252807 - 2520252829	\$31,549.83
LIBRARY SPECIAL CASH	2520252851 - 2520252854	\$413.99
DONATIONS	2520252763 - 2520252843	\$1,179.14
	TOTAL	\$226,084.59

4f. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$12,918.75 TO UPCURVE CLOUD FOR THE GSUITE BASIC ANNUAL LICENSE SUBSCRIPTION FROM MAY 12, 2026 - MAY 11, 2027, TO BE PAID FROM GENERAL SOFTWARE ACCOUNT #02-201-5260.

4g. APPROVE INVOICE #043026 PRYR FROM TOWN SQUARE BUILDING CODES IN THE AMOUNT OF \$3,070.45 FOR APRIL 2026 INSPECTIONS AND MILEAGE FROM INSPECTOR - OUTSIDE SERVICES ACCOUNT #02-203-5080.

4h. APPROVE THE MAYES COUNTY EMERGENCY OPERATIONS PLAN, UPDATED MAY 2026. PLAN IS AVAILABLE FOR VIEWING AT CITY HALL.

4i. APPROVE CLOSING BROWN PLACE BETWEEN HOGAN AND COO-Y-YAH AND ONE BLOCK OF COO-Y-YAH FROM GRAHAM AVE TO BROWN PLACE ON JUNE 4, 2026 FROM 3:30 PM TO 7:30 PM FOR THE PRYOR PUBLIC LIBRARY'S SUMMER READING KICKOFF.

4j. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$4,710.96 TO EQUATURE FOR INVOICE #INV0030667 TO BE PAID FROM POLICE CAPITAL OUTLAY ACCOUNT #44-445-5424. THIS WILL BE THE ANNUAL MAINTENANCE AND SUPPORT FOR THE EQUATURE RECORDING SYSTEM.

4k. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$4,350.00 TO INTERTRIBAL SOFTWARE FOR INVOICE #10259 TO BE PAID FROM POLICE CAPITAL OUTLAY ACCOUNT #44-445-5424. THIS WILL BE THE ANNUAL LASERFICHE SUBSCRIPTION FOR THE LF CLOUD AND SUPPORT.

4l. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$44,931.67 TO PUSH PEDAL PULL FOR CARDIO EQUIPMENT TO BE PAID FROM RECREATION CENTER CAPITAL OUTLAY - EQUIPMENT ACCOUNT #84-845-5410.

4m. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$43,500.00 TO INFRASTRUCTURE SOLUTIONS GROUP, LLC FOR INVOICE PRY-26-03-01 FOR 2026 STREET AND ALLEY IMPROVEMENTS TO BE PAID FROM STREET DRAINAGE PROJECTS - MISCELLANEOUS ACCOUNT #14-145-5092.

- 4n. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$19,300.00 TO INFRASTRUCTURE SOLUTIONS GROUP, LLC FOR INVOICE PRY-26-06-01 FOR PARK STREET IMPROVEMENTS TO BE PAID FROM STREET OUTSIDE SERVICES - ENGINEERING ACCOUNT #14-145-5075.
- 4o. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$1,500.00 TO INFRASTRUCTURE SOLUTIONS GROUP, LLC FOR INVOICE PRY-25-01-01 FOR GOLF CART BIDDING TO BE PAID FROM GOLF CAPITAL OUTLAY CART LEASING ACCOUNT #41-415-5413.
- 4p. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$4,075.00 TO MUNICIPAL UTILITY BOARD FOR THE CITY PORTION OF TRAFFIC LIGHT REPAIRS AT S.H. 20 AND HOGAN STREET AND U.S. 69 AND 1ST STREET FROM MUB LIGHT MAINTENANCE ACCOUNT #14-145-5425.
- 4q. APPROVE AN EXPENDITURE IN THE AMOUNT OF \$6,200.00 TO BEN MILLER CONSTRUCTION LLC FOR INSTALLATION OF THE RESTROOM BUILDING AT THE TENNIS COURTS FROM CITY HALL CAPITAL OUTLAY ACCOUNT #44-445-5427.

Motion was made by Brown, second by Lamar to approve the consent agenda. Voting yes: Lamar, Shropshire, Bradshaw, Graybill, Brown and Smith. Voting no: none. *Motion passed.*

5. MAYOR'S REPORT: (ITEMS POSSIBLY REQUIRING DISCUSSION AND ACTION.)

5a. PRESENTATION FROM JENNIFER BRITTAIN WITH BROWN & BROWN REGARDING AN INSURANCE UPDATE WITH POSSIBLE DISCUSSION TO FOLLOW.

Jennifer Brittain of Brown & Brown presented the annual employee insurance renewal options. She stated that while Blue Cross Blue Shield initially proposed a 12% premium increase due to an older, smaller covered population, subsequent negotiations and multi-line policy bundling reduced the final renewal increase to 7% across all medical, dental, life, and disability benefits, representing a total annual citywide spend of \$1,143,985.00 (a \$73,000.00 increase). She also reported on alternate "Premium Saver" options that layer supplemental insurance over a high-deductible plan to lower employee out-of-pocket costs for major medical claims while adjusting office co-pays by \$5.00. Additionally, she reported that year-two utilization of the city's Employee Assistance Program (EAP) has doubled, exceeding national averages. Finally, she indicated that employee enrollment and benefits education meetings are scheduled for next Monday, and noted that the firm's broker fee remains fixed at \$12.00 per employee per month.

5b. DISCUSSION AND POSSIBLE ACTION REGARDING RENEWALS FOR THE CITY OF PRYOR CREEK GROUP HEALTH, DENTAL, LIFE, SHORT-TERM DISABILITY AND LONG-TERM DISABILITY COVERAGE PLANS FOR FISCAL YEAR 2026-2027 AS PRESENTED BY BROWN & BROWN.

Motion was made by Shropshire, second by Brown to approve renewal of Blue Cross Blue Shield with Premium Saver option one. Voting yes: Lamar, Shropshire, Bradshaw, Graybill, Brown and Smith. Voting no: none. *Motion passed.*

- 5c. DISCUSSION AND POSSIBLE ACTION REGARDING AN UPDATE TO THE CITY OF PRYOR CREEK POLICY AND PROCEDURE MANUAL PAGE 49 SECTION 22-3: GROUP HEALTH, DENTAL AND LIFE INSURANCE PLANS TO REFLECT "THE MAXIMUM CONTRIBUTION OF THE CITY FOR THE PAYMENT OF PREMIUMS FOR HEALTH, DENTAL, AND LIFE INSURANCE COVERAGE ALONG WITH BROKER FEES AND FLEXIBLE SPENDING ACCOUNT FEES SHALL BE ONE THOUSAND SIX HUNDRED DOLLARS AND NO/100 (\$1,600) PER MONTH."**

Motion was made by Brown, second by Shropshire to approve an update to the City of Pryor Creek Policy and Procedure Manual Page 49 Section 22-3: Group Health, Dental and Life Insurance Plans to reflect "The maximum contribution of the City for the payment of premiums for health, dental, and life insurance coverage along with Broker Fees and Flexible Spending Account fees shall be One Thousand Six Hundred Dollars and No/100 (\$1,600) per month."

Voting yes: Shropshire, Bradshaw, Graybill, Brown, Smith and Lamar. Voting no: none.

Motion passed.

- 5d. DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATION AND APPOINTMENT OF BUDGET & PERSONNEL COMMITTEE MEMBERS.**

- 5e. DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATION AND APPOINTMENT OF ORDINANCE & INSURANCE COMMITTEE MEMBERS.**

- 5f. DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATION AND APPOINTMENT OF STREET & MAINTENANCE COMMITTEE MEMBERS.**

- 5g. DISCUSSION AND POSSIBLE ACTION REGARDING NOMINATION AND APPOINTMENT OF COUNCIL PRESIDENT.**

Motion was made by Bradshaw, second by Shropshire to approve items 5d, 5e, 5f and 5g.

Motion was amended by Bradshaw, second by Shropshire to allow the Mayor to accept the Council's nominations and present them at the next Council meeting. Voting yes: Bradshaw, Graybill, Brown, Smith, Lamar and Shropshire. Voting no: none. *Motion passed.*

- 6. CITY ATTORNEY'S REPORT: (ITEMS POSSIBLY NEEDING ACTION ON REQUESTS OR RECOMMENDATIONS.)**

No report.

- 7. COMMITTEE REPORTS: (ITEMS, SUCH AS NEXT MEETING DATE, NEEDING TO BE REPORTED. NO OPEN DISCUSSIONS ALLOWED. ANY ITEMS REQUIRING DISCUSSION ARE TO BE ADDED TO THE MAYOR'S REPORT PRIOR TO POSTING OF AGENDA.)**

- 7a. BUDGET AND PERSONNEL.**

Shropshire reported that the next meeting will be June 9, 2026.

- 7b. STREETS AND MAINTENANCE.**

Lamar reported that the next meeting will be June 23, 2026.

Mayor Doyle reported that bids for the repairs to Cemetery Hill are open and will be presented at the next Street Committee meeting.

- 7c. ORDINANCE AND INSURANCE.**

Mayor stated that the next meeting is to be determined.

ADDENDUM

- 1. DISCUSSION AND POSSIBLE ACTION TO ENTER INTO EXECUTIVE SESSION PURSUANT TO 25 O.S. § 307(B)(4) FOR CONFIDENTIAL COMMUNICATIONS BETWEEN THE CITY COUNCIL AND THE CITY ATTORNEY CONCERNING A PENDING INVESTIGATION, CLAIM, OR ACTION RELATED TO POTENTIAL FAIR LABOR STANDARDS ACT ISSUES INVOLVING THE PRYOR POLICE DEPARTMENT, WHERE THE CITY COUNCIL, WITH THE ADVICE OF ITS ATTORNEY, DETERMINES THAT DISCLOSURE WILL SERIOUSLY IMPAIR THE ABILITY OF THE CITY TO PROCESS THE CLAIM OR CONDUCT A PENDING INVESTIGATION, LITIGATION, OR PROCEEDING IN THE PUBLIC INTEREST.**

Motion was made by Brown, second by Graybill to enter Executive Session at 7:23 p.m.
Voting yes: Graybill, Brown, Smith, Lamar, Shropshire and Bradshaw. Voting no: none.
Motion passed.

- 2. CONSIDER RESUMING REGULAR SESSION. NO ACTION TAKEN DURING EXECUTIVE SESSION.**

Motion was made by Brown, second by Graybill to exit Executive Session at 7:45 p.m.
Voting yes: Brown, Smith, Lamar, Shropshire, Bradshaw and Graybill. Voting no: none.
Motion passed.

- 3. DISCUSSION AND POSSIBLE ACTION BASED ON EXECUTIVE SESSION REGARDING BACK PAY.**

Motion was made by Bradshaw, second by Shropshire to approve payment of all FLSA back pay to the Police Department from 2022 to March 2025 and authorize the City Attorney to enter into negotiations. Voting yes: Brown, Smith, Lamar, Shropshire, Bradshaw and Graybill. Voting no: none. *Motion passed.*

- 8. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)**

There was no unforeseeable business.

- 9. ADJOURN.**

Motion was made by Brown, second by Lamar to adjourn. Voting yes: Smith, Lamar, Shropshire, Bradshaw, Graybill and Brown. Voting no: none. *Motion passed.*

PRYOR PUBLIC WORKS AUTHORITY

- 1. CALL TO ORDER.**

Mayor called the meeting to order at 7:47 p.m.

- 2. APPROVE MINUTES OF THE MAY 19, 2026 MEETING.**

Motion was made by Shropshire, second by Graybill to approve minutes of the May 19, 2026 meeting. Voting yes: Lamar, Shropshire, Bradshaw, Graybill, Brown and Smith. Voting no: none. *Motion passed.*

3. APPROVE CLAIMS FOR PURCHASE ORDERS FOR THE PRYOR PUBLIC WORKS AUTHORITY THROUGH JUNE 2, 2026.

(SCRIVENER'S ERROR - AGENDA DID NOT LIST DATE.)

Motion was made by Shropshire, second by Smith to approve claims for purchase orders for the Pryor Public Works Authority through June 2, 2026. Voting yes: Shropshire, Bradshaw, Graybill, Brown, Smith and Lamar. Voting no: none. *Motion passed.*

4. UNFORESEEABLE BUSINESS. (ANY MATTER NOT REASONABLY FORESEEN PRIOR TO POSTING OF AGENDA.)

There was no unforeseeable business.

5. ADJOURN.

Motion was made by Graybill, second by Lamar to adjourn at 7:48 p.m. Voting yes: Bradshaw, Graybill, Brown, Smith, Lamar and Shropshire. Voting no: none. *Motion passed.*

MINUTES APPROVED BY MAYOR / P.P.W.A. CHAIRMAN ZAC DOYLE

MINUTES WRITTEN BY CITY CLERK HANNAH MORRIS



